

Volunteer!!!

A guide to New York City's nonprofit and small arts organizations



serving the African American, Latino, and Asian American communities



Eugene D. Miller and
Adriana Pérez



Center on Philanthropy and Civil Society
The Graduate Center
The City University of New York

Sponsored by MetLife Foundation

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Center on Philanthropy and Civil Society
Kathleen D. McCarthy
Director

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INTRODUCTION

New York is a city of extraordinary diversity. According to the 2000 census, African Americans and Latinos each compose 25 percent of the city's population, while Asian Americans make up another 10 percent. Each of these groups is far from homogeneous. Across the city there are communities of Haitians, Jamaicans, Nigerians, Liberians, Puerto Ricans, Dominicans, Mexicans, Colombians, Ecuadorians, Chinese, Koreans, Vietnamese, Filipinos, Indians, Bangladeshis, and Pakistanis, among others. Moreover, 36 percent of the city's residents are foreign-born, making New York City home to the second largest immigrant population in the United States, after Los Angeles, California.

The needs and challenges facing these populations are varied, and nonprofit organizations are vital to these communities' health and vibrancy. Nonprofits provide the space for artistic expression and recreation, they offer family counseling, educational tutoring, and advocate for the most vulnerable. Nonprofits assist immigrants in adapting to their new environment while helping them to maintain their ethnic identity.

We have seen firsthand the importance of philanthropy and voluntarism. Over \$1.1 billion was given in response to the devastation caused by the December 2004 tsunami, and citizens from around the world traveled to South and Southeast Asia to assist in the relief effort. Closer to home, in the aftermath of Hurricane Katrina, the generosity of donors and tens of thousands of volunteers helped mitigate the worst of the disaster.

Clearly, one of the most direct ways we strengthen our communities is through voluntarism. This guide offers many opportunities to roll up your sleeves to help nonprofits serving the racial and ethnic communities of New York. Consider the impact you can make by volunteering. Whether by donating time to mentor students, serving the poor at a soup kitchen, reading to children, translating documents or answering phones, voluntarism offers the opportunity to give back to the community.

The arts in New York City have never been more vibrant. There are hundreds of arts organizations that provide outlets for creativity, training, education, advocacy, and personal and political expression. Arts organizations come in all sizes, ranging from the symphonies and museums to the smaller community and ethnically-based institutions.

This volume focuses a welcome and needed spotlight on the smaller arts organizations. Funding for these nonprofits is fragile and susceptible to the pulls that economic dislocation and disasters exert on funding. For these reasons, the value of volunteers is high and the need for them is great. Volunteers undertake outreach to communities, help coordinate events and programs, and engage in hands-on production assistance.

Volunteering in any of these organizations helps them to fulfill their mission, advance education, provide enjoyment, and impart meaning and identity. In short, nonprofits add to the quality of life and help define the cultural milieu of this great city. So pick up a paintbrush, answer some phones or join in a fundraising campaign. The city is yours!

The Center on Philanthropy and Civil Society

The Center on Philanthropy and Civil Society (CPCS) was founded in September 1986 to provide an ongoing national forum for research, discussion, and public education on philanthropic trends. Located at The Graduate Center of The City University of New York, CPCS is an integral part of the largest urban public university in the United States.

In the spring of 1995, under the leadership of its director Kathleen D. McCarthy, CPCS developed a set of undergraduate, graduate, and extension-course curriculum guides, television programming, lectures, and publications for its Multicultural Philanthropy Project. The project, funded by the W.K. Kellogg Foundation, developed courses and related resource materials on: women, Catholics, Protestants, Jews, African Americans, Latinos, Northern Europeans, Southern and Eastern Europeans, Middle Easterners, South and Southeast Asians, East Asians, and Native Americans. Within this framework, the project focused on the political, social, and economic roles that philanthropy (i.e. the giving of time, money, and other valuables) has played in enabling each of these groups to broaden opportunities within their communities. The underlying idea was that philanthropy holds the key to understanding the workings of democratic participation and civil society.

During the development of the multicultural studies, CPCS realized that in addition to the provision of services, community nonprofits play a vital role in strengthening the source of democracy: civic responsibility. The idea behind the volunteer guides was to promote the practice of voluntarism, especially among

youth of color. In 1998 and 1999, CPCS published a set of three ethnically specific guides. These guides were updated and expanded in 2003 and again, in 2006.

In addition to its role in the university, as a member of the Coalition for New Philanthropy, CPCS joins efforts with The Twenty-First Century Foundation, the Asian American Federation of New York, the Hispanic Federation and the New York Regional Association of Grantmakers to empower donors of color and to strengthen community nonprofit organizations throughout metropolitan New York.

About This Guide

The aim of this publication is to assist and encourage the growth of stronger communities across the city. This volume includes the revised and expanded versions of the African American, Latino, and Asian American *Volunteer!!!* guides, and a new directory of small cultural and arts nonprofit organizations. Together the four directories identify over 300 organizations that demonstrated interest and commitment to increasing volunteer outreach. Nonprofits listed in this guide were included because they met at least one of the following criteria: they are based or were founded in the African American, Latino or Asian American communities; they work predominantly in and for any of these communities; or they work in a field that strongly impacts these populations. Our new cultural guide includes more than 60 nonprofits. These organizations were included because they actively encourage art and artistic expression within and

for New York City's ethnic minorities; or because they promote the folklore and culture of a particular ethnic or national group.

This publication is designed to provide potential volunteers with easy access to information about the nonprofits included here. Each of the first three directories (African American, Latino, and Asian American) is divided into four sections corresponding to the activities, purposes, and services offered by nonprofits. These sections are: *Arts, Culture, and Education*; *Community Development and Housing*; *Health and Family*; and *Politics and Advocacy*. The fourth directory in this volume is a new guide to small cultural organizations serving minority communities in New York City.

In order to familiarize volunteers with the organizations, our listings provide the history and mission of the organization, information about the volunteering positions available, as well as needed skills. There are two indices at the end of this volume: one is an alphabetical index of nonprofits, the other is a geographic index listing nonprofits by borough.

This guide is being distributed through The City University of New York and other metropolitan colleges and universities, libraries, the New York City Board of Education's school districts, and primary and secondary schools throughout the region.

The *Volunteer!!!* guides are also available on the Center on Philanthropy and Civil Society's website at www.philanthropy.org. Users of the online guides, which are fully searchable, will find links to the listed organizations. Every effort

has been made to provide accurate information to help prospective volunteers select an organization that meets their interests and can benefit from their talents.

If you have any suggestions that will help us to make this guide a more efficient resource, please let us know by sending your comments to cpcs@gc.cuny.edu.

We hope that volunteers will find their experience with these organizations interesting, rewarding, and educational.

Good luck, good work, and have fun!

Acknowledgements

The Center on Philanthropy and Civil Society would like to thank all the people who contributed to this guide: Héctor Cordero-Guzmán and Victoria Quiróz at the Department of Black and Hispanic Studies at Baruch College, The City University of New York; Sokunthary Svay for writing the introduction to these guides; Amal Muhammad, Barbara Leopold, and Peter Waldvogel, who readily assisted in the development of this new and revised edition of the guides; and the Center's director, Kathleen D. McCarthy, for her oversight and guidance. Finally, we would like to thank the MetLife Foundation, whose generous support made this project possible.

Volunteer!!!

New and Revised

*A guide to nonprofit organizations
serving New York City's
African American community*

ARTS, CULTURE, AND EDUCATION

A GATHERING OF THE TRIBES

285 East 3rd Street, 2nd Floor
New York, NY 10009

Contact: T. Charnan Lewis
Title: Managing Director
Phone: (212) 674-3778
Fax: (212) 674-5576
Email: info@tribes.org
Website: www.tribes.org

Type of organization: 501 (c) (3)

Field of work: Culture/arts

Mission: The promotion of the freshest and most diverse artists of all disciplines.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, fundraising, research, translation, design, program coordinating, writing and art handling

Specific skills or requirements needed: Writing, computer, research, interpersonal, language

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Additional information for volunteers: Tribes is a 10-year old arts organization run by a blind man. We have an art gallery, a poetry/writing/arts magazine, as well as a poetry and performance space. We need people in all capacities: grant writing, art handling, cleaning, reading to our director. It is an excellent place to network with artists.

Geographic area where services are provided:
Neighborhood-based, greater metropolitan region, national, boroughwide, statewide, international and citywide

Closest subway/bus line to the organization:
Subway: F to 2nd Avenue

ACE INTEGRATION HEAD START

1419 Broadway
Brooklyn, NY 11221
Contact: Mickey Ronan
Title: Administrative Director
Phone: (718) 443-3917 ext. 222
Fax: (718) 452-6459

Type of organization: 501 (c) (3)

Field of work: Youth services, education, family services

Mission: ACE Integration Head Start in Bushwick, Brooklyn, provides high quality, bilingual early childhood education and social service programs for community children of all abilities and their families.

Age preferred for volunteers: 16 and older

Type of volunteer programs/activities available:
Office/administrative, direct services, teaching, mentoring

Specific skills or requirements needed:
Interpersonal

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5

Additional information for volunteers: While we have no time minimum for commitment, the children do grow close to the volunteers. In addition, a current physical is required from prospective volunteers.

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: J, Z to Gates Avenue; Bus: B54

ADVOCATES FOR CHILDREN OF NEW YORK

151 West 30th Street, 5th Floor
New York, NY 10001
Phone: (212) 947-9779
Fax: (212) 947-9790
Email: info@advocatesforchildren.org
Website: www.advocatesforchildren.org

Type of organization: 501 (c) (3)

Field of work: Educational advocacy

Mission: To ensure equal educational opportunities and promote quality education services for New York City public school students.

History of the organization: Organized in 1970 and incorporated in 1971, our work includes skilled intervention which has protected children from prolonged or inappropriate suspension, improved education for young people with disabilities, fostered communication between school and staff, child and parent and has helped coordinate education and related community support services. For a more in depth look at AFC's history please go to our website, click on "about us" and then history.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, fundraising, research, and translation

Specific skills or requirements needed: Computer, office/administrative

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Additional information for volunteers: We want volunteers who are ready, willing, and able to help out.

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: 1, 2, 3, B, D, F, N, Q, R, and W

THE AFRIKAN POETRY THEATRE

176-03 Jamaica Avenue
Jamaica, NY 11432
Contact: John Watusi Branch
Title: Executive Director
Phone: (718) 523-3312
Fax: (718) 523-1054
Email: jwatusi@aol.com
Website: www.afrikapoetrytheatre.com

Type of organization: 501 (c) (3)

Field of work: Youth services, culture/arts, crisis intervention, publishing, media and communications, job training, international/foreign affairs

Mission: To provide cultural and educational programs.

Partners with other organizations: Yes

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, fundraising, research

Specific skills or requirements needed: Writing, computer, research

Time available for volunteering:
Weekdays: Midday and afternoon
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 2

Geographic area where services are provided:
Boroughwide, citywide

Closest subway/bus line to the organization:
Subway: F to 179th Street

ALL STARS PROJECT, INC.

543 West 42nd Street
New York, NY 10036
Contact: Gail Elberg
Title: Director, Volunteer Intern Programs
Phone: (212) 356-8431
Fax: (212) 941-8340
Email: gelberg@allstars.org
Website: www.allstars.org

Type of organization: 501 (c) (3)

Field of work: Performing arts, youth services, community development

Mission: The All Stars Project, Inc. (ASP) is a non-partisan, nonprofit organization dedicated to promoting human development through the use of an innovative performance-based model.

History of the organization: Founded in 1981, All Stars creates privately funded, outside-of-school, educational and performing arts activities for tens of thousands of poor and minority young people. It sponsors community and experimental theatre, develops leadership training and pursues volunteer initiatives that build and strengthen communities.

Additional locations: Newark, NJ

Runs programs jointly with other nonprofits: On occasion

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, theatre technology, costumes, sets, audience development, events production

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Additional information for volunteers: Volunteers are a driving force in all the programs of the All Stars Project. Volunteers help to produce our community talent shows and recruit young people to perform; volunteers organize our special events - like our glitzy galas; and volunteers provide the nuts and bolts support to our business, public relations and graphic design departments. One of our biggest volunteer needs is helping to staff performances in our three on-site theatres - we call it house staff. House staff includes everything from ushering, house managing, working in our cafe, taking tickets, staffing security posts and more.

Geographic area where services are provided: Citywide

Closest subway/bus line to the organization:
Subway: A, C, E, 1, 2, 3, N, R, Q, W, 7 and Shuttle to Times Square Station; Bus: M42 to 10th Avenue

AMERICAN FORUM FOR GLOBAL EDUCATION

120 Wall Street, Suite 2600
New York, NY 10005
Contact: Ria Boemi
Phone: (212) 624-1300 ext. 336
Fax: (212) 624-1412
Email: info@globaled.org
Website: www.globaled.org

Type of organization: 501 (c) (3)

Field of work: Education/Global Perspectives

Mission: We will continue to refine and enhance our program model and to develop more valuable opportunities for students, including mentoring for students, special events, and professional development for teachers. We will continue to conduct prospective program partnership dialogues with groups such as America's Promise, New York City Dept. of Youth & Community Development, the Beacon Program in NYC Schools), selected mentoring partnership organizations, Yale Golf, and others. We're planning for special award trips (including golf schools far outside the city), essay contests, book reports, awards, and other educational reward programs.

History of the organization: The American Forum for Global Education (AFGE) is a private nonprofit organization founded in 1970. This small nonprofit organization has been creating and disseminating curriculum materials; developing programs; promoting travel study programs and international exchanges for students, teachers and administrators; and bringing educators together to discuss issues and learn from one another. Funding is sought from the government and the private sector to encourage global-thinking programs.

Age preferred for volunteers: College/Young adults

Type of volunteer programs/activities available: Office/administrative and research

Specific skills or requirements needed: Writing, computer, research

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Geographic area where services are provided: Citywide and national

Closest subway/bus line to the organization: Subway: 2,3

THE ARTS CONNECTION

520 Eighth Avenue, Suite 321
New York, NY 10018
Contact: Carol Morgan
Title: Deputy Director for Programs
Phone: (212) 302-7433 ext. 1280
Fax: (212) 302-1132
Email: morganc@artsconnection.org
Website: artsconnection.org

Type of organization: 501 (c) (3)

Field of work: Arts education

Mission: To make the arts an essential part of education. ArtsConnection joins artists with children, families and schools in creative partnerships for teaching and learning. Through its programs it promotes problem solving skills, fosters cooperation and builds self-esteem.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, desktop publishing and computer assistance

Specific skills or requirements needed: Writing, computer, office/administrative

Time available for volunteering:
Weekdays: Midday and afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: Varies
Weeks per month: 4

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: 1, 2, 3, N, W, R, F, V, Q, B, and D

BLACK FILMMAKER FOUNDATION

670 Broadway, Suite 300
New York, NY 10012
Contact: Warrington Hudlin
Title: President
Phone: (212) 253-1690
Fax: (212) 253-1689
Email: info@dvrepublic.com
Website: www.dvrepublic.com

Type of organization: 501 (c) (3), film and media art

Field of work: Human rights and publishing, media and communications

Mission: To create entertainment-driven and socially concerned media.

History of the organization: Founded in 1978, black Filmmaker Foundation (BFF) has played a pivotal role in the emergence of the contemporary black film movement.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, fundraising, research, and website assistance

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal, familiarity with digital video

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 11-20
Weeks per month: 4

Additional information for volunteers: Contact organization

BLACK INFORMED PROFESSIONALS, INC.

PO Box 586
New York, NY 10159-0586
Contact: Chante Ramsey
Title: Founder and President
Phone: (718) 812-2465
Email: bipinc_info@yahoo.com

Type of organization: Business group or association

Field of work: Community development and career development resource

Mission: To serve as an association that supports professionals of the Pan African Diaspora and provides resources for these professionals, such as networking opportunities and mentoring. In addition, we serve as a collective community of dedicated minority professionals that develops local events and projects, and supports youth-based mentoring programs through our regional chapters.

History of the organization: The Black Informed Professionals (BIP, Inc.) was established in the spring of 1999. Our organization's purpose is to serve as an association that supports professionals of the Pan African Diaspora and provides resources for these professionals, such as networking opportunities and mentoring. In addition, we serve as a collective community of dedicated minority professionals that develops local events and projects, and supports youth-based mentoring programs through our regional chapters. Overall, our organization's goal is to unite current and soon-to-be professionals of color on the web and locally. The focal components of the organization is self-empowerment: We support our members' career choices and provide career informational resources. Healthy Dialogue: we promote positive discourse in networking.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available: Office/administrative, online programs, and events development.

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal

Time available for volunteering:
Weekdays: Afternoon
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

BLACK SPECTRUM THEATRE CO., INC.

119-07 Merrick Boulevard
Jamaica, NY 11434
Contact: Carl Clay
Title: Executive Producer
Phone: (718) 723-1800 ext. 11
Fax: (718) 723-1806
Email: cclay71463@aol.com
Website: www.blackspectrum.com

Type of organization: 501 (c) (3), theatre

Field of work: Youth services

Mission: Black Spectrum Theater Company, Inc. is a nonprofit professional, community based organization that produces and presents theater, films and videos examining issues of concern to the African-American community.

History of the organization: Executive producer Carl Clay founded the Back Spectrum Theater in 1970. In our 400-seat state of the art theatre in southeastern Queens, NY, and through tours to underserved communities nationwide, we present cutting edge, issue-oriented theater, films, music concerts and a summer theater camp.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising and usher

Specific skills or requirements needed: Computer, interpersonal

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 1

Geographic area where services are provided: Neighborhood-based, and greater metropolitan region

Closest subway/bus line to the organization:
Subway: E; Bus: Q5 and Q85

BRONX EDUCATIONAL SERVICES

788 Southern Boulevard
Bronx, NY 10455
Contact: David Gonzalez
Title: Executive Director
Phone: (718) 991-7310
Fax: (718) 378-1071
Email: bronxedservices@verizon.net

Type of organization: 501 (c) (3)

Field of work: Immigration services, family services, education advocacy, job training, community development, grantmaking, adult and family literacy services

Mission: Bronx Educational Services is a community-based organization where adults are encouraged to share their knowledge and to teach one another to read, write and gain great independence. By advocacy and example, the school strives also to impact on literacy policy and practice locally and nationwide.

History of the organization: Opened over 30 years ago in the South Bronx as a small storefront school for 12 students, today Bronx Education Services enroll more than 450 local learners in the wide variety of programs.

Age preferred for volunteers: Between 19 and 25

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, research, grantwriting

Specific skills or requirements needed: Writing, computer, office/administrative, research

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: Varies
Weeks per month: Varies

Geographic area where services are provided: Neighborhood-based, citywide (tri-state region)

Closest subway/bus line to the organization:
Subway: 2, 5, 6; Bus: Bx19, Bx17, Bx4

BROOKLYN YOUTH CHORUS

179 Pacific Street
Brooklyn, NY 11201
Contact: Denise Ivanoff
Title: Education/Program Director
Phone: (718) 243-9447 ext. 236
Fax: (718) 855-1371
Email: divanoff@brooklynyouthchorus.org
Website: www.brooklynyouthchorus.org

Type of organization: 501 (c) (3)

Field of work: Youth services, culture/arts

Mission: The Brooklyn Youth Chorus Academy helps young people of all backgrounds realize their potential as musicians and as individuals through a comprehensive program of music education committed to artistic excellence; centered on performing ensembles.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, fundraising, research

Specific skills or requirements needed: Computer, research, interpersonal

Time available for volunteering:
Weekdays: Midday and afternoon
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 2

Geographic area where services are provided: Boroughwide

Closest subway/bus line to the organization:
Subway: F to Bergen Street

CHARAS, INC.

605 East Ninth Street
New York, NY 10009
Contact: Carlos "Chino" García
Title: President
Phone: (212) 534-2666
Fax: (212) 534-8988
Email: charas65@yahoo.com
Website: www.charas.org

Type of organization: 501 (c) (3), affiliate of a federation or member organization

Field of work: Youth services, education advocacy, and cultural activities

Mission: To help improve the Lower East Side communities by promoting cultural activities and enriching education.

History of the organization: CHARAS was founded in 1965 by Latino youth leaders of notorious New York City gangs who resolved to organize to improve the Lower East Side. CHARAS was born from the awareness of the need for change, namely by addressing the broader issues impacting the community such as racism, police brutality as well as the lack of economic resources, services, quality education and housing. For 35 years, CHARAS has been an integral part of cultural and community development activities in the Lower East Side.

Additional locations: 170 East 116th Street, New York, NY 10029; 141 Market Street, Passaic, NJ 07055

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administration, direct services, fundraising, research, and translation

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal, language (Spanish)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: L to First Avenue; Bus: M8, M9, M15, and M20 to East 6th Street

CHELSEA-ELLIOT "I HAVE A DREAM"

322 8th Avenue, Suite 200
New York, NY 10001
Contact: Jessica Lutzke
Title: Assistant Director
Phone: (212) 627-3086
Fax: (212) 627-3059
Email: jlutzke@ihadchelsea.org

Type of organization: 501 (c) (3)

Field of work: Recreation/sports, mental health

Mission: To help underserved children complete high school with the promise of college tuition assistance.

Part of a larger organization: Yes, part of national organization with over 170 programs in the US and one in New Zealand

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Direct services

Specific skills or requirements needed:
Interpersonal skills

Time available for volunteering:
Weekdays: Afternoon and early evening
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: Chelsea-Elliott offers three volunteer opportunities: (1) Tutoring a child to help develop a strong academic foundation. This includes helping with homework, reading with the child and developing writing skills. Tutors will be trained in literacy assessment. (2) Arts and Recreation: share your creative skills of athletic abilities. Expose a child to the world of music, dance, fine arts, drama, and sports through on site activities. (3) Mentoring: develop a mentoring relationship with one of the children in the program. A year-long commitment is required. Mentoring occurs every other Tuesday for one and a half hours. Potential mentors must fill out an application and be interviewed.

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 1 to 28th Street, C or E to 23rd Street

CHILDREN OF BELLEVUE'S REACH OUT AND READ

462 First Avenue / Pediatric Resources Center,
Loc. H-1W 18
New York, NY 10016
Contact: Linda van Schaick
Title: Director
Phone: (212) 562-3165
Fax: (212) 562-3272
Email: schail01@med.nyu.edu
Website: www.reachoutandread.org

Type of organization: Part of a large 501 (c) (3), city hospital; pediatric clinic

Field of work: Pediatric, early literacy program

Mission: Children of Bellevue's Reach Out and Read (ROR) is a pediatric early literacy program that introduces children as young as six months of age to the world of books through the combined efforts of pediatricians, educators and volunteer readers.

History of the organization: Established in 1995, Children of Bellevue's ROR Program is the oldest of its kind in Greater New York. Located in Bellevue Hospital's Pediatric Resource Center, ROR provides books for approximately 15,000 well child visits per year to over 4,500 children between the ages of 6 months and 5 years of age. Each year, 55 pediatric residents are trained to give parents developmental guidance about early literacy as part of regular pediatric care. Volunteers annually read to 13,000 children of all ages while they wait to see their medical providers. Families can apply for library cards in the clinic and are encouraged to visit their local library.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Reading to group of children

Specific skills or requirements needed:
Interpersonal language (English, Spanish, Bengali, Chinese)

Time available for volunteering:
Weekdays: Morning and midday (till 2:00)
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: We need volunteers who have some experience with young children.

Geographic area where services are provided:
Citywide

CHILDREN'S DEFENSE FUND-NEW YORK

420 Lexington Avenue, Suite 655
New York, NY 10170
Contact: Anne Mindy Fernandez-Sheinbaum
Title: Intern/Volunteer Coordinator
Phone: (212) 697-2323
Fax: (212) 697-0566
Email: asheinbaum@cdfny.org
Website: www.cdfny.org

Type of organization: 501 (c) (3)

Field of work: Education advocacy and children's advocacy

Mission: The mission of the Children's Defense Fund is to "Leave No Child Behind ®" and to ensure every child a healthy start, head start, a fair start, a safe start, and a moral start in life and successful passage to adulthood with the help of caring families and communities.

History of the organization: The Children's Defense Fund, founded in 1973 by Marian Wright Edelman, is a private, nonprofit organization supported by foundation and corporate grants and individual donations. We have never taken government funds.

Part of a larger organization: Yes, Children's Defense Fund, headquartered in Washington D.C.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, fundraising, research, translation, community outreach, communications, youth organizing

Specific skills or requirements needed: Writing, computer, research

Time available for volunteering:
Weekdays: Any time
Weekends: Saturday and/or Sunday

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Geographic area where services are provided:
Statewide

Closest subway/bus line to the organization:
Subway: 4, 5, 6 or S to 42nd Street Grand Central Terminal

COMMON CENTS NEW YORK

570 Columbus Avenue
New York, NY 10024
Contact: Adam Seidel
Title: Community Development Fellow
Phone: (212) 579-0579
Fax: (212) 579-3488
Email: volunteers@commoncents.org
Website: www.commoncents.org

Type of organization: 501 (c) (3)

Field of work: Community development, grantmaking, and education services-learning

Mission: Common Cents NY is dedicated to advancing social justice and equal opportunity by emboldening a generation of young people to become community activists and good citizens during their youth.

History of the organization: Common Cents New York is a nonprofit educational organization. It was founded in 1991 to help young people become effective and valued contributors to their communities during their youth.

Additional locations: Our program is school-based. Our office is in Manhattan, but we work in over 700 schools all around the city

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Produce and package

Specific skills or requirements needed:
Interpersonal skills

Time available for volunteering:
Weekdays: Afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: Flexible

Additional information for volunteers: While we can certainly make use of individual volunteers, we encourage groups of 10-15 to sign-up to help us. For groups of that size, we are better able to accommodate dates and times. All volunteer opportunities are very hands-on and rewarding.

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: B and C to 86th Street

COMMUNITY ASSOCIATION OF PROGRESSIVE DOMINICANS, INC.

3940 Broadway, 2nd Floor
New York, NY 10032
Contact: Carmen Muñoz
Title: Director of Operations & Special Projects
Phone: (212) 781-5500 ext. 218
Fax: (212) 927-6089
Email: cmunoz@acdp.org
Website: www.acdp.org

Type of organization: 501 (c) (3)

Field of work: Youth services, community development

Mission: To promote and develop the physical, emotional, social and economic well-being of the residents of Upper Manhattan, the Bronx, and New York City by facilitating community empowerment through education, provision of human services, and development of individual skills and community leadership.

Partners with other organizations: Sometimes

Runs programs jointly with other nonprofits:
Sometimes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising, research and translation

Specific skills or requirements needed: Writing, computer, interpersonal skills, language (Spanish)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 11-15 and 12-20
Weeks per month: 4

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: A, C and 1 to 168th Street

DANCE THEATER WORKSHOP

219 West 19th Street
New York, NY 10011
Contact: Sarah Maxfield
Title: Assistant to the Executive Director
Phone: (212) 691-6500 ext. 255
Fax: (212) 633-1974
Email: smaxfield@dtw.org
Website: www.dtw.org

Type of organization: 501 (c) (3)

Field of work: Culture/arts

Mission: To identify, encourage and sponsor artists and companies whose work is both visionary and pioneering; to stimulate broader audiences for these artists and their work; and to build relationships between performing artists and their communities.

Partners with other organizations: Occasionally

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, ushering

Specific skills or requirements needed: Language
(English)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 1 week

Geographic area where services are provided:
International

Closest subway/bus line to the organization:
Subway: 1

DANCE THEATRE OF HARLEM, INC.

466 West 152nd Street
New York, NY 10031
Contact: Josephine Harris
Title: Manager Community Relations
Phone: (212) 690-2800
Fax: (212) 690-8736
Website: www.dancetheatreofharlem.org

Type of organization: 501 (c) (3)

Field of work: Youth services, education advocacy, recreation/sports and performing arts organization

Mission: The organization is unified in its mission to be artistic, educational, and socially aware.

History of the organization: Dance Theatre of Harlem (DTH) was co-founded in 1969 by Arthur Mitchell, and Karel Shook, as their personal commitment to the people of Harlem following the assassination of Dr. Martin Luther King, Jr. Now, 30 years later, DTH is a major dance institution of unparalleled acclaim, encompassing a world class neoclassic ballet company, a leading arts education center, and a national and international community outreach program.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, fundraising and translation

Specific skills or requirements needed: Writing, computer, fundraising, interpersonal, language
(Spanish)

Time available for volunteering:
Weekdays: Any time
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Geographic area where services are provided:
Local, national and international

Closest subway/bus line to the organization:
Subway: 1, A, C, B, and D to 145th Street

THE DOME PROJECT

486 Amsterdam Avenue
New York, NY 10024
Contact: Kesha Atterberry
Title: Director of Educational Programs
Phone: (212) 724-6982
Fax: (212) 580-8740
Email: domeproject@netzero.net

Type of organization: 501 (c) (3)

Field of work: Criminal justice, youth services and educational advocacy

Mission: To assist students in developing opportunities for themselves using education as a vehicle.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services fundraising, and help with publications

Specific skills or requirements needed: Writing, interpersonal, good English

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: Volunteers over the age of 21 are preferred for tutoring. Younger students can help with administrative work.

Geographic area where services are provided: Citywide

Closest subway/bus line to the organization:
Subway: 1; Bus: M104, M7, and M11 to 83rd Street on Amsterdam Avenue

THE EAST HARLEM SCHOOL AT EXODUS HOUSE

309 East 103rd Street
New York, NY 10029
Contact: Carolyn Michael
Title: Program Director
Phone: (212) 876-8775 ext. 312
Fax: (212) 876-8776
Email: cmichael@eastharlemschool.org
Website: www.eastharlemschool.org

Type of organization: 501 (c) (3)

Field of work: Youth services, education

Mission: To educate motivated students of color, grades 5-8, to rise to their academic potential. The East Harlem School recruits children from families with low incomes and helps these students development academic excellence, moral rectitude, courtesy, and a commitment to their future and the fate of their community.

Partners with other organizations: We have many partners, especially to supplement our after school program, but none directly involved with the programs and operations of the school

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, tutoring, fundraising, reading with students, assisting with Outdoors Club

Specific skills or requirements needed: Interpersonal, placement determined by individual skills volunteer can offer

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: In addition to submitting two references, an interview is required. Flexible times with a minimum of a 3 month commitment.

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization:
Subway: 6 to 103rd Street

EAST HARLEM TUTORIAL PROGRAM

2050 Second Avenue
New York, NY 10029
Contact: Marilyn Navarro
Title: Director of Planning and Compliance
Phone: (212) 831-0650
Fax: (212) 289-7967
Email: mnavarro@ehtp.org
Website: www.ehtp.org

Type of organization: 501 (c) (3)

Field of work: Youth services

Mission: To enhance the knowledge, skills and interests of children and youth, and to foster their love of learning. This mission is achieved by staff and volunteers who provide a range of educational services, including one to one tutoring, as well as youth development and family support programs. To extend its reach, EHTP offers technical assistance to other youth serving institutions.

History of the organization: The birth of the East Harlem Tutorial Program (EHTP) was community-based, demand-driven, and specifically parent-driven. EHTP began in 1958 in an East Harlem apartment building when Helen Webber, the wife of a local Protestant minister, began to invite children over to read books after school. When news of this informal reading group spread through the building, parents began knocking on Helen's door asking if their children could join. EHTP now boasts over 16 programs and services.

Age preferred for volunteers: 14 and older

Type of volunteer programs/activities available:
Fundraising, translation, and one to one tutoring

Specific skills or requirements needed: Writing, computer, office/administrative, language (Spanish), all academic subjects

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: Seeking volunteers to work with students for a one-on-one basis.

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: 6 to 103rd Street; Bus: M15, M101, and M103 to 106th Street

ELDER CRAFTSMEN, INC.

307 Seventh Avenue, Suite 1401
New York, NY 10001
Contact: Janet Langlois
Title: Executive Director
Phone: (212) 319-8128
Fax: (212) 319-8141
Email: eldercraftsmen@mindspring.com
Website: www.eldercraftsmen.org

Type of organization: 501 (c) (3)

Field of work: Culture/arts, senior services

Mission: To help men and women 55 and older be creative, productive and independent, and to seek broader recognition by the general public of the skills and capabilities of older people.

History of the organization: The organization was founded in 1955 as the Elder Craftsmen Shop, and until June 1994 operated a retail craft consignment outlet for older crafters. Since then, Elder Craftsmen has focused on its training programs (which began in 1972), community service programs (which began in 1991) and its Artist in Residence Projects (which began in 1996).

Partners with other organizations: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, preparing craft kits

Specific skills or requirements needed:
Interpersonal, some craft skills

Time available for volunteering:
Weekdays: All day (Mon-Wed only)
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
Greater metropolitan region

Closest subway/bus line to the organization:
Subway: 1 to 28th Street

FOCAL POINT PRESS/FOCAL POINT GALLERY

321 City Island Avenue
Bronx, NY 10464
Contact: Ron Turner
Title: Director
Phone: (718) 885-1403
Fax: (718) 885-1403
Email: ronturner@aol.com
Website: www.focalpointgallery.com

Type of organization: 501 (c) (3)

Field of work: Culture/arts

Mission: To support, exhibit, and foster an interest in the visual arts (strong on photography).

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, research

Specific skills or requirements needed: Writing, computer, research, interpersonal

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 11-15
Weeks per month: 4

Additional information for volunteers: Volunteers would learn photographic framing and additional skills needed in running an art gallery.

Geographic area where services are provided:
Neighborhood-based, boroughwide

Closest subway/bus line to the organization:
Subway: 6; Bus: Bx29

FRANKLIN H. WILLIAMS CARIBBEAN CULTURAL CENTER AFRICAN DIASPORA INSTITUTE

408 West 58th Street
New York, NY 10019
Contact: Melody Capote
Title: Director of External Affairs
Phone: (212) 307-7420 ext. 3008
Fax: (212) 315-1086
Email: mcapote@caribecenter.org
Website: www.caribecenter.org

Type of organization: 501 (c) (3)

Field of work: Culture/arts, research in social science, religion, publishing, media and communications

Mission: To promote a national awareness and appreciation of the African Diaspora as an important component of world history and global culture.

Partners with other organizations: Yes

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising

Specific skills or requirements needed: Writing, computer, research, interpersonal, language (Spanish)

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: Open
Weeks per month: Open

Closest subway/bus line to the organization:
Subway: A, B, C, D, 1 to 59th Street Columbus Circle

GIRLS QUEST (FORMERLY GIRLS' VACATION FUND)

370 Lexington Avenue, Suite 913
New York, NY 10017
Contact: Susan Hall
Title: Executive Director
Phone: (212) 532-7050 ext. 12
Fax: (212) 532-7061
Email: shall@girlsquest.org
Website: www.girlsquest.org

Type of organization: 501 (c) (3)

Field of work: Youth services, recreation/sports, environment

Mission: To nurture girls from low-income families in New York to help them achieve their full potential and become active members of their communities by building academic and social competence through outdoor experiential education, literacy development, year-round mentoring, leadership training, and peer-to-peer role modeling.

History of the organization: Formerly Girls' Vacation Fund, Girls Quest was started by Mrs. Ruth Kauth, a social worker at the Henry Street Settlement along with others, as a means to provide "recreation and health programs" for the sisters of boys attending the Boys' Athletic League summer programs.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising

Specific skills or requirements needed: Writing, computer, research, interpersonal

Time available for volunteering:
Weekdays: Morning and afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5, 6-10
Weeks per month: 2

Geographic area where services are provided: Greater metropolitan area

Closest subway/bus line to the organization:
Subway: B, D, V, F, 4, 5, 6, 7; Bus: M42, M104; Metro-North

GROOVE WITH ME, INC.

2271 Third Avenue, 2nd Floor
New York, NY 10035
Contact: Meredith Sherman
Title: Program Director
Phone: (212) 987-5910
Email: meredith@groovewithme.org
Website: www.groovewithme.org

Type of organization: 501 (c) (3)

Field of work: Youth services, recreation/sports, culture/arts

Mission: Groove With Me uses dance and performance as a tool for girls to develop self-confidence, creativity, discipline, joy and a cooperation spirit in order to grow into strong and healthy women.

Partners with other organizations: Yes. We collaborate with the Association to Benefit Children and also with Grand St. Settlement's Beacon Center at Marta Valle H.S.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Direct services

Specific skills or requirements needed: Interpersonal (experience with children), ability to dance

Time available for volunteering:
Weekdays: Afternoon
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5 (at least one hour per week)
Weeks per month: 4

Additional information for volunteers: Groove With Me is a "girls only" program. 99% of our participants are girls. We are looking for people who are interested in being role models for our next generation of female leaders.

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization:
Subway: 4, 5, 6; Bus: M60, M101, M103, Bx15

HARLEM ART COUNCIL

International Agency for Minority Artist Affairs, Inc.
Adam Clayton Powell, Jr., State Office Building
163 West 125th Street, Suite 909
New York, NY 10027-4419
Phone: (212) 749-5298
Fax: (212) 749-3745
Email: iamaa@pipeline.com
Website: www.aboutharlemarts.org

Type of organization: 501 (c) (3)

Field of work: Cultural, arts, administrative training, and services related to the arts

Mission: The Mission of the Harlem Art Council (HAC) is to encourage and provide the means for the general public's arts participation; to nurture the professional development of the performing, visual and literary artists and art organizations; to publicize and promote the arts; to generate greater support and participation from all funding sources, including business, government, foundations, and individuals for the Harlem /Upper Manhattan arts industry; and to act as a catalyst for new initiatives, policies, and developments.

History of the organization: The International Agency for Minority Artist Affairs, Inc. (IAMAA) was established in 1978 as a community-based arts service organization by Gregory Javan Mills, while a senior at the School of Visual Arts (SVA). This 22-year old nonprofit organization was designated as the Harlem Art Council in 1996.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Direct services, fundraising, and translation

Specific skills or requirements needed: Writing, computer, office/administrative, interpersonal skills

Time available for volunteering:
Weekdays: Afternoon
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 2

Geographic area where services are provided:
From neighborhood to international coverage.

Closest subway/bus line to the organization:
Subways: 2 and 3; Bus: M7

HARLEM CENTER FOR EDUCATION, INC.

One East 104th Street, Room 382
New York, NY 10029
Contact: Paula J. Martin
Title: Executive Director
Phone: (212) 345-9200
Fax: (212) 831-8202
Email: pmartin@harlemctred.com
Website: www.harlemctred.com

Type of organization: 501 (c) (3)

Field of work: Youth services and education

Mission: To aid and inspire economically disadvantaged youth in New York City in the pursuit of higher education and career achievement by providing them with knowledge, skills, guidance, and understanding.

History of the organization: The organization has been providing free services to East Harlem and New York City for over 30 years.

Additional locations: 157 East 104th Street, New York, NY 10029

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Direct services

Specific skills or requirements needed: Writing, interpersonal, proficient in an academic subject for high school

Time available for volunteering:
Weekdays: Evening
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
Neighborhood-base and citywide

Closest subway/bus line to the organization:
Subway: 6; Bus: 2, 3, 4, and 7

THE HARLEM EDUCATIONAL ACTIVITIES FUND, INC. (HEAF)

2090 Seventh Avenue, 10th Floor
New York, NY 10027
Contact: Anisah Miley
Title: Program Coordinator, College Quest
Phone: (212) 663-9732
Fax: (212) 663-9736
Email: amiley@heaf.org
Website: www.heaf.org

Type of organization: 501 (c) (3)

Field of work: Youth services, culture/arts

Mission: HEAF is a comprehensive nonprofit supplemental educational and youth development organization that helps dedicated public school students from the Harlem and Washington Heights communities to develop intellectual curiosity, academic ability, social values and personal resiliency they need to ensure success in school, career and life.

Partners with other organizations: Yes, with many: Arts for All, Global Action Project, Caribbean Culture Center, Puppetry Arts Theater, Learning by Design, Community Works, Summer Institute for the Gifted, etc.

Runs programs jointly with other nonprofits: Yes, please see aforementioned

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, research, translation

Specific skills or requirements needed: Writing, computer, interpersonal, language (Spanish)

Time available for volunteering:

Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:

Hours per week: 1-5

Additional information for volunteers: Volunteers should have experience working with young people (11-17). They should be willing to collaborate with HEAF staff and have a willingness to promote HEAF's educational and youth development philosophy. Prospective volunteers must submit a resume.

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization:

Subway: A, B, C, D, 2, 3; Bus: M60, Bx15, M101

HARLEM SCHOOL OF THE ARTS

645 St. Nicholas Avenue
New York, NY 10030
Contact: Chris McElroen
Title: Director of Marketing and Public Relations
Phone: (212) 926-4100 ext. 307
Fax: (212) 491-6913
Email: cmcelroen@harlemschoolofthearts.org
Website: www.harlemschoolofthearts.org

Type of organization: 501 (c) (3)

Field of work: Youth services and arts, education

Mission: To educate, empower, and enable children through the arts.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative and fundraising

Specific skills or requirements needed: Writing, computer, office/administrative

Time available for volunteering:

Weekdays: Any time
Weekends: Saturday

Amount of time needed from volunteer:

Hours per week: 1-5 hours
Weeks per month: 4

Geographic area where services are provided: Greater metropolitan region

Closest subway/bus line to the organization:

Subway: A, B, C or D to 145th Street

HELP HARLEM

1325 Fifth Avenue
New York, NY 10029
Contact: Ana Soriano or Alexandra Collier
Phone: (212) 860-7782
Fax: (212) 860-7783
Email: helpharlem@earthlink.net

Type of organization: 501 (c) (3), education and literacy project

Field of work: Youth services and education advocacy

Mission: To provide a solution to the crippling disease of illiteracy and its attendant life of despair and hopelessness. Literacy projects have been established in several cities in the USA as well as in Puerto Rico, Toronto, Canada, and the Blackfoot Nation in Montana. We solve the problem of illiteracy and, with our highly effective methods of how to study and learn, we produce self-confident, successful students and employees.

History of the organization: Since its inception in May 1998, HELP Harlem has reached over 300 children and adults and is one of the more than twenty such tutoring programs. H.E.L.P. Harlem is an Americorps*VISTA program.

Additional locations: Harlem Police Athletic League, 441 Manhattan Avenue, New York, NY 10026

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, and research

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal skills

Time available for volunteering:
Weekdays: Any time
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 3 or 4

Additional information for volunteers: Tutoring sessions are held on Tuesday, Wednesday, and Thursday evenings from 6-8. Tutor training is on Saturday from 10-4.

Geographic area where services are provided: Neighborhood-based.

Closest subway/bus line to the organization: Subway: 4, 5, and 6 to 125th Street

IFETAYO CULTURAL ARTS FACILITY

100 Parkside Avenue
Brooklyn, NY 11226
Contact: Bernice Y. Martinez
Title: Operations Manager
Phone: (718) 856-1123 ext. 12
Fax: (718) 856-1192
Email: bmartin@ifetayoculturalarts.org
Website: www.ifetayoculturalarts.org

Type of organization: 501 (c) (3)

Field of work: Culture/arts, youth services, crisis intervention, human rights

Mission: Ifetayo focuses the holistic approach of integrating art and culture with aspects of society, and uses this approach in supporting youth and community building.

History of the organization: Since its founding in 1989, Ifetayo has provided programs in the performing and visual arts, as well as academic instruction, health and wellness, and professional and personal skills development. The organization's name comes from the West African Yoruba word "Ifetayo" meaning "love brings happiness."

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, translation

Specific skills or requirements needed: Computer, interpersonal

Time available for volunteering:
Weekdays: Morning
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 1 week

Geographic area where services are provided: Neighborhood-based, boroughwide and citywide

Closest subway/bus line to the organization: Subway: Q; Bus: B41, B16

IN ARMS REACH, INC.

138 Street and Convent Avenue, Harris Hall
Building
New York, NY 10031
Contact: Terrance Stevens
Title: Executive Director
Phone: (212) 650-5894
Email: info@inarmsreach.org
Website: www.inarmsreach.org

Type of organization: 501 (c) (3)

Field of work: Youth services, recreation/sports,
crisis intervention

Mission: To provide mentoring, tutoring and
opportunities for group discussion to children with
incarcerated/previously incarcerated parents.

Partners with other organizations: Yes, Big
Brothers Big Sisters of NYC, Hip Hop Summit
Action Network

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising

Specific skills or requirements needed: Writing,
computer

Time available for volunteering:

Weekdays: Afternoon
Weekends: No

Amount of time needed from volunteer:

Hours per week: 6-10
Weeks per month: 4

Additional information for volunteers: All
volunteers are screened, fingerprinted and have
national background checks performed.

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: 1 to 137th Street; A, B, C, D to 135th
Street

INTERNATIONAL CENTER IN NEW YORK, INC.

50 West 23rd Street, 7th Floor
New York, NY 10010-5205
Contact: Rachel Brown
Title: Volunteer Services Assistant
Phone: (212) 255-9555 ext. 216
Fax: (212) 255-0177
Email: rbrown@intlcenter.org
Website: www.intlcenter.org

Type of organization: 501 (c) (3)

Field of work: International/foreign affairs
immigration services, educational advocacy

Mission: To help immigrants, refugees, students, and
other newcomers to the US with English language
training and programs in American culture.

History of the organization: ICNY was founded in
1961. Each year, we serve approximately 2,500
newcomers and manage a volunteer corps of
more than 1,000. ICNY offers a space for people
to learn and practice English to gain the
confidence they need to communicate effectively.

Partners with other organizations: We collaborate
with community based organizations serving
immigrant communities in Manhattan, Brooklyn,
the Bronx and Queens

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Office/administrative, direct services and
fundraising

Specific skills or requirements needed: Writing,
computer, interpersonal skills, language (native
English fluency), active listening skills,
demonstrated interest in and sensibility to other
cultures

Time available for volunteering:

Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:

Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: We offer a
range of volunteer opportunities: training and
ongoing professional support, a multicultural
learning environment, and opportunity to work with
newly arrived immigrants and visitors. We need a
six month commitment for two hours per week,
and participation in at least three two-hour training
sessions.

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: 1, A, C, E, F, V, N, R, 6

LEARNING LEADERS

352 Park Avenue South, 13th floor
New York, NY 10010-1709
Contact: Heather Whyte
Title: Recruitment Manager
Phone: (212) 213-3370
Fax: (212) 213-0787
Email: heatherw@learningleaders.org
Website: www.Learningleaders.org

Type of organization: 501 (c) (3)

Field of work: Education advocacy

Mission: To help New York City public school students gain the educational skills and self-esteem they need to become successful learners and productive community members.

History of the organization: Learning Leaders was established in 1956 as the first program of its kind. Today, LL recruits, trains, and places 11,000 volunteers who provide instructional support to 165,000 students in 780 New York City public Schools. The majority of our volunteers are people of color who reflect and represent the school communities we serve.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Office/administrative, tutoring, and fundraising

Specific skills or requirements needed: Writing, office/administrative, offering tutorial service to students

Time available for volunteering:

Weekdays: Any time
Weekends: Saturday

Amount of time needed from volunteer:

Hours per week: 1-2
Weeks per month: 4

Geographic area where services are provided:
Boroughwide

Closest subway/bus line to the organization:
Subway: 6, F, N, and R

LITERACY PARTNERS, INC.

30 East 33rd Street, 6th floor
New York, NY 10016
Contact: Sarah Walker
Title: Recruitment Associate
Phone: (212) 725-9200
Fax: (212) 725-0414
Email: volunteer@literacypartners.org
Website: www.literacypartners.org

Type of organization: 501 (c) (3)

Field of work: Family services, education

Mission: To provide free community-based adult and family literacy programs to ensure that all adults have access to quality education needed to fully realize their potential as individuals, parents, and citizens.

Partners with other organizations: Yes, with organizations that refer students and volunteers as well as with other organizations and companies who donate space

Runs programs jointly with other nonprofits:

Yes, our family literacy programs are run in conjunction with several Head Start centers in the city

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services

Specific skills or requirements needed: Writing, interpersonal

Time available for volunteering:

Weekdays: Morning, afternoon, and evening
Weekends: No

Amount of time needed from volunteer:

Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: All volunteer tutors are required to participate in Literacy Partners volunteer training. For more information contact the organization.

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: 6 to 33rd Street

MENTORING USA

5 Hanover Square, 17th floor
New York, NY 10004
Contact: Leslie Kelley
Title: Recruitment Manager
Phone: (212) 400-8286
Fax: (212) 400-8278
Email: musa@mentoringusa.org
Website: www.mentoringusa.org

Type of organization: 501 (c) (3)

Field of work: Youth services, community development, education

Mission: To provide structured, one-to-one mentoring in New York City to particularly "at risk" populations: young children who are at risk of educational failure, children in foster care, children who have experienced trauma, and children who have been homeless or have recently immigrated to this country.

Part of a larger organization: Yes, affiliated with Help USA

Additional locations: There are over 30 different locations throughout New York City. Please visit website

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Direct services, mentoring

Specific skills or requirements needed: Interpersonal skills, caring, patience, openness, excellent active listening skills, knowledge experience in cultural diversity, non-judgmental; nurturing, ability to tune-into an individual student

Time available for volunteering:
Weekdays: Midday and afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: Mentors need to commit for 4 hours a month for the academic year, from September to June.

Geographic area where services are provided: Neighborhood-based and citywide

Closest subway/bus line to the organization: Subway: 1 to Rector Street; 2, 3 to Wall Street; 4, 5 to Bowling Green; A, C to Broadway Nassau; or J, Z to Broad Street

MIND-BUILDERS

3415 Olinville Avenue
Bronx, NY 10467
Contact: Madaha Kinsey-Lamb
Title: Founder/Executive Director
Phone: (718) 652-6256
Fax: (718) 652-7324
Email: mindbuilders@hotmail.com
Website: www.mind-builders.org

Type of organization: 501 (c) (3)

Field of work: Culture/arts, youth services, family services

Mission: To develop skills in a variety of art forms for children, teens and adults while nurturing self-esteem, building character and cultivating an appreciation of the diverse cultures within the Mind-Builders community.

History of the organization: We welcome all members of the community, borough and city into a spacious 15,000 square foot facility of high ceilings, shiny wood floors, and sunlight slanting through its many huge oak windows.

Partners with other organizations: Yes, Mind-Builders networks and recruits with schools and organizations throughout the community

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, research, writing, computer, interpersonal

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Additional information for volunteers: Volunteering at Mind-Builders provides an exciting and challenging opportunity for sharp, energetic students interested in gaining valuable work experience, learning how to manage a business or sharpening office clerical skills, accounting, or arts/administration skills.

Geographic area where services are provided: Neighborhood-based, boroughwide

Closest subway/bus line to the organization: Subway: 2, 5; Bus: Bx41, Bx55, Bx28, Bx30, Bx39

MONTEFIORE MEDICAL GROUP

1621 Eastchester Road
Bronx, NY 10461

Contact: Miriam Schechter
Phone: (718) 405-8040 ext. 2613
Fax: (718) 405-8091
Email: mschecht@montefiore.org

Type of organization: Hospital sponsored, federally qualified health center

Field of work: Youth services and literacy

Mission: To promote literacy in under privileged preschool and school-aged children in a pediatric health care center through book distribution, reading to children in the waiting room, modeling reading to kids for parents, and encouraging reading to children beginning at young age.

History of the organization: Reach Out and Read (ROR) was developed at Boston City Hospital in 1989 by pediatricians and educators. A major grant from the Annie E. Casey Foundation enabled ROR to replicate programs in health care settings throughout the country. With the generous support of many other foundations, corporations, and individuals, ROR expanded to over 350 sites in 46 states by August 1998. The National Center continues to provide seed money, training, and technical assistance for new ROR sites.

Age preferred for volunteers: 15 and older

Type of volunteer programs/activities available: Office/administrative and reading to children

Specific skills or requirements needed: Interpersonal skills, reading

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 3-10
Weeks per month: Flexible

Additional information for volunteers: Volunteers are needed for our "Reach Out and Read" program to read to children in the waiting room of our health center and to help with some related administrative work.

Geographic area where services are provided: Neighborhood-based

NATIONAL ACTION COUNCIL FOR MINORITIES IN ENGINEERING

350 Fifth Avenue, Suite 2212
New York, NY 10118-2299
Contact: John Brooks Slaughter
Title: President/CEO
Phone: (212) 279-2626
Fax: (212) 629-5178
Email: jslaughter@nacme.org
Website: www.nacme.org

Type of organization: 501 (c) (3)

Field of work: Political/public policy, youth services and education advocacy

Mission: To provide leadership and support for the national effort to increase the representation of successful African American, American Indian and Latino women and men in engineering and technology, math and science based careers.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services and fundraising

Specific skills or requirements needed: Computer, office/administrative, interpersonal, strong math and science skills

Time available for volunteering:
Weekdays: Afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 1

Additional information for volunteers: Young people interested in learning more about engineering and technology careers may be most interested in volunteering at NACME.

Geographic area where services are provided: National

Closest subway/bus line to the organization:
Subway: N, R, B, D, and F; Bus: M1, M2, M3, M4, M5, and M7

NATIONAL BLACK THEATRE'S INSTITUTE OF ACTION ARTS

2031-33 Fifth Avenue
New York, NY 10035
Contact: Nabii Faison
Title: Director, Entrepreneurial Artist Program
Phone: (212) 722-3800
Fax: (212) 860-8004
Email: ohnabii@aol.com
Website: www.nationalblacktheatre.org

Type of organization: 501 (c) (3)

Field of work: Education and advocacy through culture and art

Mission: To gift the Harlem community with a viable and highly visible permanent cultural and educational institution that offers people an alternative learning environment. This creative factory is designed to capture the ethics of self-respect, self-worth, and self-love through the creativity of art that flows through the heart. This cultural institution encourages family, unity, oneness, and responsibility by developing the business and spiritual principles of ownership, entrepreneurship, and self-empowerment in individuals and the community at large.

History of the organization: The Institute operates from an African context of a spirit culture. It began in 1968 as a center for research and development known as the National Black Theatre Workshop Incorporated. NBT has since grown into an institution providing an alternative learning environment offering organizations and individuals, specifically those of African descent born in America, a space to discover, explore, nurture, articulate, address and heal the negative attitudes and emotions blocking freedom of expression. NBT, entering its 34th year of existence, serves its purpose through by offering workshops, symposiums, and special events under theatre arts, communication arts and entrepreneurial arts programs.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administration, fundraising, research, and events

Specific skills or requirements needed: Computer, office/administration, interpersonal

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization:
Subway: A, C, D, 2, 3, 4, 5, and 6; Bus: M15, M60, M100, and M101

NY ARTISTS UNLIMITED, INC.

Downeast Arts Center
203 Avenue A
New York, NY 10011
Contact: Melba LaRose
Title: Artistic and Administrative Director
Phone: (212) 242-6036 or (212) 228-2886
Fax: (212) 989-8864
Email: Nyartunltd@aol.com
Website: www.Nyartists.org

Type of organization: 501 (c) (3)

Field of work: Arts and culture, youth services, media and communications

Mission: To provide professional theatre and art to under-served audiences, with a focus on works that evoke dignity of the individual and sanctity of the human spirit.

History of the organization: In June 2004, the City gave us a partially subsidized space in the East Village, which has been turned into an arts center for the community, offering visual art, performances, open mics for spoken word and music, children's theatre, storytelling, songs for children and more.

Runs programs jointly with other nonprofits: No, but we book performances at other nonprofits

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, fundraising, research, translation, PR, marketing, financial strategy, art center management, technical assistance, art exhibit coordinators

Specific skills or requirements needed: Writing, computer, research, interpersonal skills, language (Spanish helpful for some jobs); prior experience training for some jobs

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Additional information for volunteers: We perform in unconventional spaces (dining rooms, gymnasiums, library rooms and entranceways, etc.). Occasionally, we do benefits for these organizations and performances end up on spectacular stages. Volunteers need to be amenable to working with the community. Beverages and snacks are generally offered, and occasionally lunch.

Geographic area where services are provided: Boroughwide and statewide (northeast region)

Closest subway/bus line to the organization:
Subway: L; Bus: All 14th Street cross-town buses

OPERATION CROSSROADS AFRICA

34 Mount Morris Park
New York, NY 10027
Contact: Willis Logan
Title: Chairman
Phone: (212) 289-1949
Fax: (212) 289-2526
Email: oca@igc.org
Website: www.operationcrossroadsafrica.org

Type of organization: 501 (c) (3)

Field of work: Youth services, culture/arts,
international/foreign affairs

Mission: To promote understanding of Africa through
living and working within the region.

History of the organization: Established in 1957 by
Dr. James. H. Robinson who foresaw a "clear,
honest, hard-hitting program" in which young North
Americans would work at the grassroots level with
young Africans. He envisioned young people
"building bridges of friendship to Africa", which
came to be embodied in Operation Crossroads
Africa.

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Direct services

Specific skills or requirements needed:
Interpersonal skills

Time available for volunteering:
Weekdays: Flexible
Weekends: No

Amount of time needed from volunteer:
Weeks per month: 4

Geographic area where services are provided:
International

THE POINT CDC

940 Garrison Avenue
Bronx, NY 10452
Contact: Teresa Kochis
Title: Development Director
Phone: (718) 542-4139
Fax: (718) 542-4988
Email: thepointcdc@hotmail.com
Website: www.thepoint.org

Type of organization: 501 (c) (3)

Field of work: Community development, culture/arts

Mission: The Point CDC is dedicated to youth
development and the cultural and economic
revitalization of Hunts Point.

Partners with other organizations: Only on a
project specific basis

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services

Specific skills or requirements needed: Writing,
computer, interpersonal

Time available for volunteering:
Weekdays: Midday and afternoon
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 2

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 6 to Hunts Point Avenue

QUEENS MUSEUM OF ART

NYC Bldg/Flushing Meadows Corona Park
Corona, NY 11368

Contact: Betty Abramowitz
Title: Museum Shop Manager
Phone: (718) 592-9700 ext. 238
Fax: (718) 592-5778
Email: babramowitz@queensmuseum.org
Website: www.queensmuseum.org

Type of organization: 501 (c) (3)

Field of work: Culture/arts

Mission: To provide a vital cultural center for the most racially diverse county in the US

Runs programs jointly with other nonprofits:
Sometimes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Museum store

Specific skills or requirements needed:
Interpersonal, language (any is helpful)

Time available for volunteering:
Weekdays: Morning and afternoon
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: Volunteers have to be neat and clean, as well as reliable and responsible. Volunteers work one morning, one afternoon or Saturday or Sunday. I count on them to be here on a regular basis. I usually work until about 2:00, Monday through Friday.

Geographic area where services are provided:
Greater metropolitan region

Closest subway/bus line to the organization:
Subway: 7

REACH INTO CULTURAL HEIGHTS, INC. (RICH)

90-04 161st Street, Suite 201
Jamaica, NY 11432
Contact: Jacqueline O. Dawson
Title: Co-Founder/CEO
Phone: (718) 523-4099
Fax: (718) 526-3472
Email: DrDawson@richinc.org
Website: www.richinc.org

Type of organization: Independent 501 (c) (3)

Field of work: Youth services, research on social sciences, media and communications

Mission: RICH is a collaboration of individuals, institutions, and families that focuses on developing character and leadership of young people by engaging them in self-directed activities using communications technology.

Partners with other organizations: Currently, in a second year initiative with the National Visionary Leadership Project based in Washington D.C.

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Research

Specific skills or requirements needed: Writing, computer, research, interpersonal skills

Time available for volunteering:
Weekdays: Afternoon
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: Flexible

Additional information for volunteers: We need our volunteers to commit to follow through on projects, a commitment to complete a full academic school year, and a commitment to positive role model behavior to youth is most important.

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: E, F and J

REACH OUT AND READ

4422 Third Avenue, Mills Building, 4th Floor
Bronx, NY 10457

Contact: Kareen Greer
Title: Medical Director
Phone: (718) 960-9131
Fax: (718) 960-3792
Email: kjgreer@hotmail.com

Type of organization: Hospital-based pediatric clinic

Field of work: Pediatric medicine and pediatric literacy

Mission: To promote early pediatric literacy in a medically and economically underserved neighborhood.

Additional locations: 2021 Grand Concourse, Bronx, NY 10453 (St. Barnabas Health Center); Union Community Health Center -- 260 East 188th Street, Bronx, NY 10458

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, research, and reading to children

Specific skills or requirements needed: Language (Spanish) interpersonal skills

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: It entails working with children of various ages and lots of fun.

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization:
Subway: D and 4 to Fordham Road; Bus: Bx55 to 183rd Street

REACH OUT AND READ (ROR) NEW YORK PRESBYTERIAN HOSPITAL

622 West 168th Street, VC-412
New York, NY 10032

Contact: Aleisha Rozario
Title: Program Coordinator
Phone: (212) 305-0901
Fax: (212) 305-0807
Email: ar2322@columbia.edu
Website: www.reachoutandreadnyc.org

Type of organization: 501 (c) (3), hospital

Field of work: Family services, education advocacy, pediatrics, early literacy intervention program

Mission: The mission of Reach Out and Read is to make literacy promotion a standard part of pediatric primary care, so that children grow up with books and a love of reading.

History of the organization: In 1997 the program was started at the pediatric medical practices of the New York Presbyterian Hospital Ambulatory Care Network.

Part of a larger organization: Yes, our ROR program was initiated at New York Presbyterian Hospital at Columbia University Medical Center

Partners with other organizations: Yes, we are constantly seeking partnerships with community-based organizations located in Washington Heights, Inwood and Harlem

Additional locations: Visit website for a complete list of ROR locations

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available: Office/administrative and direct services

Specific skills or requirements needed: Interpersonal

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: Volunteers receive instruction and training in early childhood development, the elements of literacy, and strategies for interactive reading aloud. Volunteers serve as a sounding board and liaison to family members, answering questions they may have and providing older children with opportunities for reading aloud.

Geographic area where services are provided: National

Closest subway/bus line to the organization:
Subway: A, C, 1 to 168th Street

REACH: READY EARLY AND AWARE FOR CAREERS AND HIGHER EDUCATION

593 Columbus Avenue
New York, NY 10128
Contact: Becky Noack
Title: Early Awareness Program Coordinator
Phone: (212) 873-6600 ext. 354
Fax: (212) 595-6498
Email: rnoack@goddard.org
Website: www.goddard.org/options/reach.htm

Type of organization: 501 (c) (3)

Field of work: Youth services

Mission: REACH connects 6-12th grade students with adult mentors/tutors to support and enrich their academic studies while exploring goal setting, study skills, and future planning. REACH helps students to view college as important and viable options in their future professional and personal lives.

Part of a larger organization: Yes, Goddard Riverside
Community Center

Runs programs jointly with other nonprofits: Yes, REACH is a joint program between the OPTIONS Center for Education and Career Choice, and the Beacon Afterschool Program, both programs of Goddard Riverside Community Center

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Direct services

Specific skills or requirements needed:
Interpersonal skills

Time available for volunteering:
Weekdays: Afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5

Additional information for volunteers: Volunteers are matched with a middle or high school student, and the pairs meet one evening per week from September to June to build academic skills, complete homework and projects, and explore opportunities for the students' futures - namely, college and careers.

Geographic area where services are provided:
Neighborhood-based, boroughwide, citywide

Closest subway/bus line to the organization:
Subway: 1, 2, 3, B, C to 96th Street (to Beacon Afterschool location at 154 W. 93rd Street)

RISE UP & WALK YOUTH OUTREACH CENTER, INC.

PO Box 20665
Brooklyn, NY 11202
Contact: Clyde Evans, Jr.
Title: Executive Director
Phone: (718) 276-3150
Fax: (718) 276-1550
Email: info@riseupnwalk.com
Website: www.riseupnwalk.com

Type of organization: 501 (c) (3)

Field of work: Youth services, recreation and sports, community development

Mission: To provide a comprehensive after-school program that will enhance the educational learning and recreational experience of youth in Bedford-Stuyvesant.

Partners with other organizations: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising, research and website construction

Specific skills or requirements needed: Writing, computer, research, interpersonal skills

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 2

Additional information for volunteers: The organization is 7 years old and yet in our infancy stage. We welcome the opportunity to have additional volunteers with ideas that will add enrichment to what we do and make continuous impact on the lives we reach.

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: G; Bus B38, B44

STATEN ISLAND BOTANICAL GARDEN, INC.

1000 Richmond Terrace
Staten Island, NY 10301
Contact: Rona Cusick and Linda Gandolfo
Title: Volunteer Coordinator/ Manager of Visitor
Services
Phone: (718) 362-1005/1011
Fax: (718) 442-3645
Website: www.sibg.org

Type of organization: 501 (c) (3)

Field of work: Education advocacy, culture/arts,
environment

Mission: SIBG is the collection, culture and scientific
study of all plants for the exhibition of ornamental
gardens for the educational entertainment,
recreation and culture of the people.

Type of volunteer programs/activities available:
Office/administrative, fundraising, research,
translation, docent for Chinese Scholar's garden

Specific skills or requirements needed: Writing,
computer, research, interpersonal, language
(Cantonese/Mandarin)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 1

Additional information for volunteers: Volunteers
will receive on-the-job training.

Geographic area where services are provided:
Boroughwide, citywide, greater metropolitan
region, statewide, international

Closest subway/bus line to the organization:
Subway: 1 to South Ferry, then Staten Island
Ferry, then bus S40 to Snug Harbor

THURGOOD MARSHALL SCHOLARSHIP FUND

30 Maiden Lane, Suite 2204
New York, NY 10038
Contact: Shannon Henderson
Title: Operations Officer
Phone: (212) 573-8888
Fax: (212) 573-8497
Email: shenderson@tmsf.org
Website: www.thurgoodmarshallfund.org

Type of organization: 501 (c) (3)

Field of work: Political/public policy, education
advocacy and publishing, media and
communications

Mission: TMSF is a critical link between deserving
students having greater access to higher
education and the opportunity to become part of a
new generation of leaders. More than 70 percent
of all students attending historically black colleges
and universities are enrolled in our member
colleges and universities.

History of the organization: In 1987 – exactly 20
years after Thurgood Marshall became the first
African American appointed to serve as an
Associate Justice of the Supreme Court of the
United States – the name Thurgood Marshall
would again become associated with a pivotal
event. In the absence of a national effort to
support exceptional merit scholars attending
America's historically black public colleges and
universities, the Thurgood Marshall Scholarship
Fund was established. Today, forty-five colleges
and universities are members of the fund and
more than seventy percent of all students
attending historically black colleges and
universities are enrolled in our member colleges
and universities.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, fundraising, marketing and
communications

Specific skills or requirements needed: Computer,
office/administrative, interpersonal

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5 or 6-10
Weeks per month: 2

TOOLS FOR SCHOOLS, INC.

1916 Park Avenue, Room 504
New York, NY 10037
Contact: Janice Hepburn
Title: Program Director
Phone: (646) 548-9675
Fax: (646) 548-9752
Email: tools4schools@earthlink.net
Website: www.toolsforschoolssolutions.org

Type of organization: 501 (c) (3)

Field of work: Education and environment

Mission: Redistribution of donated excess materials from Manhattan businesses to schools and nonprofits in need to avoid disposal into the waste stream.

History of the organization: Tools for Schools is an eight-year-old reuse program. We seek corporate donors in Manhattan, NY and find new lives for their fine quality furniture, computers and office supplies in inner-city schools, nonprofits and neighborhood organizations.

Partners with other organizations: Yes, through referrals

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative

Specific skills or requirements needed: Writing, computer, interpersonal skills

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 11-15
Weeks per month: 4

Additional information for volunteers: Our approach involves a person-to-person contact and fulfilling their wishes. We network constantly and meet with local politicians, visit donors' work sites and sometimes those in need to get a better idea of how we can help. We offer an opportunity to be creative, utilize whatever skills you may have and develop new ones to add to your resume.

Geographic area where services are provided: Citywide

Closest subway/bus line to the organization: Subway: 4, 5 or 6

TOP HONORS, INC.

174 East 90th Street, Suite 3H
New York, NY 10128
Contact: Sam Liu
Title: VP Marketing
Phone: (212) 662-0573
Email: info@tophonors.org
Website: www.tophonors.org

Type of organization: 501 (c) (3)

Field of work: Youth services, education advocacy

Mission: Top Honors, Inc.'s mission is to provide low achieving middle school students with basic skills that were not learned during a traditional timeframe so they can prepare for a changing world.

Partners with other organizations: Yes, the Beacon Program

Additional locations: Main site at 154 West 93rd Street, NY, NY 10025

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising

Specific skills or requirements needed: Interpersonal, math

Time available for volunteering:
Weekdays: Flexible
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: Math tutors have two hour sessions starting at 10:30 AM or 1:00 PM at JHS 118 (154 West 93rd Street). Tutors are given a curriculum combining fundamental math concepts with games and real-life examples.

Geographic area where services are provided: Citywide

Closest subway/bus line to the organization: Subway: 1, 2, 3 to 96th Street

THE WEEKSVILLE SOCIETY

PO Box 130-120 St. John's Station (mailing);
1698 Bergen Street (site address)
Brooklyn, NY 11213
Contact: Lauren Rhodes
Title: Education Coordinator
Phone: (718) 756-5250
Fax: (718) 756-5277
Email: lauren@weeksvillesociety.org
Website: www.weeksvillesociety.org

Type of organization: 501 (c) (3)

Field of work: African American history and education

Mission: To promote an appreciation of the African American legacy in Brooklyn and beyond, and to foster community empowerment and lifelong learning through research, interpretation and presentation of Weeksville History.

Partners with other organizations: Yes, with Brooklyn Children's Museum, Brooklyn Historical Society, Wyckoff House

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, tour guides and events

Specific skills or requirements needed: Writing, research, interpersonal skills, ability to work with school students and people of all ages

Time available for volunteering:
Weekdays: Morning and midday
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 1

Additional information for volunteers: Volunteers are needed in a variety of areas, from leading tours of our three historic houses, to helping out at special events and programs. Call or e-mail for more information.

Geographic area where services are provided: Boroughwide

Closest subway/bus line to the organization: Subway: A, C to Utica Avenue

YOUTH AT RISK

111 John Street, Suite 750
New York, NY 10038
Contact: Gail Thompson
Title: Director of Volunteers
Phone: (212) 791-4927
Fax: (212) 791-7655
Email: gail@nyyouthatrisk.org
Website: www.nyyouthatrisk.org

Type of organization: 501 (c) (3)

Field of work: Youth services

Mission: To reduce at-risk behavior of youth to enhance the effectiveness of the people who live and work with them.

Runs programs jointly with other nonprofits: Yes, with Stoked, and the Mentoring Partnership of New York

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, research, production for our trainings

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 12-20
Weeks per month: 4

Geographic area where services are provided: Citywide

Closest subway/bus line to the organization: Subway: A, C, 4, 5, 2, 3, J, M, Z

COMMUNITY DEVELOPMENT AND HOUSING

ACORN, ASSOCIATION OF COMMUNITY ORGANIZATIONS FOR REFORM NOW

2-4 Nevins Street
Brooklyn, NY 11217

Contact: Jon Kest
Title: Organizing Director
Phone: (718) 246-7900
Fax: (718) 246-7939
Email: nyacorn@acorn.org
Website: www.acorn.org

Type of organization: Affiliate of a federation or member organization

Field of work: Political/public policy, education advocacy and housing and shelter

Mission: To provide better housing for first time home-buyers and tenants, living wages for low-wage workers, more investment in our communities from banks and governments, and better public schools. We achieve these goals by building community organizations that have the power to win changes -- through direct action, negotiation, legislation, and voter participation.

History of the organization: The Association of Community Organizations for Reform Now (ACORN), is the nation's largest community organization of low and moderate-income families, with over 120,000 member families organized into 600 neighborhood chapters in 45 cities across the country. Since 1970, ACORN has taken action and won victories on issues of concern to our members.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, research, and translation

Specific skills or requirements needed: Writing, research, language (Spanish)

Time available for volunteering:
Weekdays: Any time
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 11-20
Weeks per month: 4

Geographic area where services are provided:
Greater metropolitan region

Closest subway/bus line to the organization:
Subway: N, R, and M to Pacific Street, and Q, 2, 3, 4, and 5 to Atlantic Avenue

ACTION FOR COMMUNITY EMPOWERMENT

One West 125th Street, Suite 209
New York, NY 10027

Contact: Jacqueline Mason
Phone: (212) 932-3324
Fax: (212) 932-1327
Email: aceorg@lycos.com

Type of organization: 501 (c) (3), affiliate of a federation or member organization

Field of work: Political/public policy, human rights, youth services, job training, community development, housing and shelter

Mission: ACE's mission is to build the leadership of marginal youth and adults to identify the root causes of their concerns and effect a plan for positive change and to improve the quality of life.

History of the organization: Through collective direct action, cultural arts, and leadership development ACE brings working poor and low-income people together to have a voice in the policies and decisions that affect their quality of life. ACE's current program primarily seeks to serve at-risk Harlem youth between the ages of 14 and 21.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, research, translation and others

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 2 or 4

Additional information for volunteers: It is a great opportunity to inspire people to work for a vision they may have believed to be impossible.

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 2, 3, 4, 5, and 6; Bus M1, M7, M101, and M102

AFRICA REDEMPTION ALLIANCE, INC.

2324 Davidson Avenue, Suite 10
Bronx, NY 10468

Contact: Emmanuel Adekunle

Title: Chairman and CEO

Phone: (718) 220-0737

Fax: (718) 220-0737

Email: eade1954@yahoo.com

Website: www.africaredeemption.org (currently under construction)

Type of organization: 501 (c) (3)

Field of work: Youth services, family services, senior services, community development, job training, immigration services

Mission: To provide redemption for the needy by providing community support services that assist residents in accessing basic needs (food, clothing, and shelter) while also providing educational services.

Part of a larger organization: We are an international organization

Partners with other organizations: Yes, Bronx AIDS Services

Additional locations: Harlem location, 1763 Amsterdam Avenue

Runs programs jointly with other nonprofits: Yes, Outreach (HIV)

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, translation, meals program and HIV outreach

Specific skills or requirements needed: Writing, computer, interpersonal, language (Spanish and African languages)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 2

Additional information for volunteers: We conduct HIV/AIDS Prevention outreach, have computer classes afterschool, give out food and clothing (winter coats included) and toys to children every year in December. We need volunteers in all of our programs.

Geographic area where services are provided: Citywide

Closest subway/bus line to the organization:
Subway: 4; Bus: Bx32 to 183rd Street

AFRICAN AMERICAN PLANNING COMMISSION, INC.

647A DeGraw Street
Brooklyn, NY 11217

Contact: Matthew Okebiyi

Title: Executive Director

Phone: (718) 218-7254

Fax: (718) 218-7115

Email: aapc@aapci.org

Website: www.aapci.org

Type of organization: 501 (c) (3), community development corporation

Field of work: Community development and housing and shelter

Mission: The African American Planning Commission (AAPC), Inc., is a minority-owned and controlled, New York City based, 501(c)(3) nonprofit organization committed to ending homelessness and developing innovative solutions to joblessness which in turn leads to the self-reliance and the economic independence of those whom we serve.

History of the organization: The AAPC was founded by Matthew Okebiyi to address the critical issues of homelessness, domestic violence, HIV/AIDS, and unemployment in New York City. In 1994, Matthew was working for a mid-size nonprofit organization. No longer happy with the organization's philosophy or its slow approach to responding to the needs of the community or the homeless at a time when it seemed like everywhere you turned there was a homeless family without a place to call home, food to eat, or a job to go to (he felt he could do more), he resigned from his position as Program Director. With an out-of-pocket investment of \$2,000 (USD), the AAPC was conceived in 1995 and incorporated in 1996.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, fundraising and research

Specific skills or requirements needed: Writing, computer, office/administrative, research

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided: Neighborhood-based

AFRICAN SERVICES COMMITTEE

429 West 127th Street
New York, NY 10027
Contact: Salem Fisseha
Title: Assistant Director of Health Programs
Phone: (212) 222-3882
Fax: (212) 222-7067
Email: salemf@africanservices.org
Website: www.africanservices.org

Type of organization: 501 (c) (3)

Field of work: Women's health, housing and shelter, human rights, women's advocacy, immigration services

Mission: To provide health and social supportive services for African immigrants in New York City.

Partners with other organizations: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, research, translation

Specific skills or requirements needed: Writing, computer, research, interpersonal, language

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10

Geographic area where services are provided:
Neighborhood-based, boroughwide, citywide, international

Closest subway/bus line to the organization:
Subway: A, B, C, D, 1

ALL GOLF'S KIDS

417 East 90th Street
New York, NY 10028
Contact: Robert D. Klineman
Phone: (212) 426-8000
Fax: (801) 740-6867
Email: info@golfskids.org
Website: www.allgolfskids.org

Type of organization: 501 (c) (3)

Field of work: Youth services, educational advocacy, recreation/sports, physical rehabilitation, crisis intervention, and community development

Mission: To create opportunities and build community bridges for inner-city students through golf in positive environments. We hope that our vision of our nation's business leaders and private club members blending a passion and avocation for golf with "doing good" for the community in general will expand to include mentoring programs and scholarships for higher education as well as special days for students.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising, and chaperone

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal skills

Time available for volunteering:
Weekdays: Any time
Weekends: Saturday and/or Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
From neighborhood-based to international reach

ARIVA, INC.

11 Bruckner Blvd.
Bronx, NY 10454
Contact: Kelly Dillon
Title: Chairperson
Phone: (646) 263-6122
Fax: (718) 585-4969
Email: kdillon@arivaonline.com
Website: www.arivaonline.com

Type of organization: 501 (c) (3)

Field of work: Community development, family services, immigration services

Mission: To promote individual wealth and economic development in underserved communities by providing financial education and improving access to financial services.

Additional locations: 69 East 167th Street, corner of Gerard Avenue, Bronx, NY

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, community outreach about programs and workshops

Specific skills or requirements needed: Writing, computer, interpersonal, language (Spanish)

Time available for volunteering:
Weekdays: Afternoon and evenings
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: Flexible

Additional information for volunteers: Looking for volunteers who would like to make an impact in the Bronx community. Ariva's focus is on financial literacy and tax preparation. We look for volunteers in November to prepare tax returns and outreach for our Tax Center that begins in January and runs through April. In the summer, we look for volunteers to commit to 4-5 hours a week from Jan-April and for the rest of the year.

Geographic area where services are provided:
Boroughwide

Closest subway/bus line to the organization:
Subway: 4, 5, 6 to 138th Street; Bus: Bx15

ASSOCIATED BLACK CHARITIES

105 East 22nd Street, Suite 915
New York, NY 10010
Contact: Rayton Gerald
Title: President
Phone: (212) 777-6060
Fax: (212) 777-7904
Email: info@assocblackcharities.org
Website: www.assocblackcharities.org

Type of organization: 501 (c) (3), affiliate of a federation or member organization

Field of work: Health and human service and grantmaking

Mission: To promote the delivery of quality health and human services to New York's African American Community.

History of the organization: Founded twenty years ago, Associated Black Charities (ABC) is a federation of twenty-six community-based health and human service agencies, which serve more than 175,000 clients annually. The primary purpose and task of ABC itself is fundraising.

Age preferred for volunteers: 18 to 25

Type of volunteer programs/activities available:
Direct services, fundraising, and research

Specific skills or requirements needed: Writing, computer, research, fundraising, proposal writing

Time available for volunteering:
Weekdays: Afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 1

Geographic area where services are provided:
Boroughwide

Closest subway/bus line to the organization:
Subway: 6

THE AUDRE LORDE PROJECT

85 South Oxford Street
Brooklyn, NY 11217
Contact: Desmond Rudder
Title: Program Coordinator: Volunteer and Outreach
Phone: (718) 596-0342 ext. 14
Fax: (718) 596-1328
Email: alpinfo@alp.org
Website: www.alp.org

Type of organization: 501 (c) (3)

Field of work: Lesbian, Gay, Two Spirit and Transgender People of Color center for community organizing

Mission: To serve as a home base that Lesbian, Gay, Bisexual, Two Spirit, and Transgender (LGBTST) people of African/Black/Caribbean, Arab, Asian and Pacific Islander, Latina/o, and Native/Indigenous descent can use to organize, support, and advocate for our diverse communities.

History of the organization: The Audre Lorde Project (ALP) is a Center for Lesbian, Gay, Bisexual, Two Spirit, and Transgender (LGBTST) People of Color Communities. Initiated as an organizing effort by a coalition of LGBTST People of Color, ALP was first brought together by advocates for Gay Men of Color (a multi-racial network of gay men of color HIV policy advocates) in 1994. The vision for ALP grew out of the expressed need for innovative and unified community strategies to address the multiple issues impacting LGBTST People of Color communities.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, fundraising, research, translation, website development, community organizing, and materials design

Specific skills or requirements needed: Varies (training will be provided)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Additional information for volunteers: Volunteers play a very important role in the work we do. Many of our volunteers are involved with our decision-making process, represent ALP at various conferences, in coalitions and meetings, and they help design and administer some of our programming.

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: 2, 3, 4, 5, N, R, Q, G, and C

BETTER BROOKLYN COMMUNITY CENTER

408 Jay Street
Brooklyn, NY 11201
Contact: Santiago Cabassa
Title: Director, Youth and Family Services
Phone: (718) 624-1992 ext. 147
Fax: (718) 624-1833
Email: santiago@bbccenter.org
Website: www.betterbrooklyncommunitycenter.org

Type of organization: 501 (c) (3)

Field of work: Youth services, recreation/sports, culture/arts, family services, community development, and job training

Mission: Helping those in need who live, work or go to school throughout the five boroughs.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Direct services

Specific skills or requirements needed: Writing, computer, interpersonal

Time available for volunteering:
Weekdays: Afternoon (3 - 6:30 PM)
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Geographic area where services are provided:
Boroughwide

Closest subway/bus line to the organization:
Subway: A, C to Jay Street

THE BROTHERHOOD/SISTER SOL

512 West 143rd Street
New York, NY 10031
Phone: (212) 283-7044
Fax: (212) 283-3700
Email: info@brotherhood_sistersol.org
Website: www.brotherhood_sistersol.org

Type of organization: 501 (c) (3)

Field of work: Youth services

Mission: To provide youth with an opportunity to explore their ideas, identity and future among peers, with the support and guidance of their immediate elders, is a natural method of promoting positive development into adulthood.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising, research, translation, and mentoring

Specific skills or requirements needed:
Office/administrative, interpersonal

Time available for volunteering:
Weekdays: Midday and afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
Boroughwide

Closest subway/bus line to the organization:
Subway: 1 to 145th Street; Bus: M4 and M5 to 145th and Broadway

CATHOLIC CHARITIES BROOKLYN WEST FAMILY CENTER

191 Joralemon Street
Brooklyn, NY 11201
Contact: Gregory Rideout
Title: Director of Family Center
Phone: (212) 722-6001
Fax: (718) 722-6069

Type of organization: 501 (c) (3)

Field of work: Family services, education advocacy, and crisis intervention

Mission: Catholic Charities of the Diocese of Brooklyn sees its mission as sharing in the promotion of unity among all persons by seeking to develop caring communities. As the "gateway" to the many programs within Catholic Charities, the Family Center provides a host of direct services, placing special emphasis on families in need. As community concerns arise we create new group services to respond. We offer services that foster dignity, respect and independence. The Family Center is non-sectarian, serving all persons regardless of race, ethnicity, creed, religion or sexual orientation.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative and direct services

Specific skills or requirements needed: Computer, office/administrative, interpersonal skills, language (Spanish)

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: 4

Additional information for volunteers: We need people who are willing to learn and also experience new challenges.

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 3 and 4; Bus: B38, B52, and B54

CHURCH AVENUE MERCHANTS BLOCK ASSOCIATION, INC.

1720 Church Avenue, 2nd Floor
Brooklyn, NY 11226

Contact: Joanne M. Oplustil

Title: Executive Director

Phone: (718) 287-2600

Fax: (718) 287-0857

Email: Loreliel@Camba.org

Website: www.camba.org

Type of organization: 501 (c) (3), community development corporation

Field of work: Immigration services, youth services, job training, and Health and HIV/AIDS prevention education

Mission: To provide the highest quality services to all program consumers by developing each individual's strengths and skills, supporting and empowering families, encouraging local business, neighborhood groups, and being sensitive to the cultural needs of the entire community.

History of the organization: The Church Avenue Merchants Block Association, Inc. (CAMBA) was formed as a merchants' association in 1977, and has steadily expanded its services to the community over the last twenty-five years. It now works with over 150 neighborhood-based business, organizations, and institutions, to provide a broad array of comprehensive employment, education, health, legal, social, business development and youth services to over 20,000 individuals annually.

Additional locations: 25 different locations throughout Brooklyn

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, research, and translation

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal, language (please specify)

Time available for volunteering:

Weekdays: All day

Weekends: No

Amount of time needed from volunteer:

Hours per week: 11-20

Weeks per month: 4

Geographic area where services are provided:

Boroughwide

Closest subway/bus line to the organization:

Subway: Q to Church Avenue; Bus: B35 to 18th Street

CITIZENS ADVICE BUREAU

2054 Morris Avenue

Bronx, NY 10453

Contact: Elisa Istueta

Title: Department Director for Children and Youth Services

Phone: (718) 293-0727 ext. 161

Fax: (718) 590-5866

Email: eistueta@cabny.org

Website: www.cabny.org

Type of organization: 501 (c) (3)

Field of work: Immigration and family services, housing, and shelter

Mission: To improve the economic and social well being of individuals, families, and communities who are most in need through direct service programs, information and referral assistance, collaborations with other organizations, and community outreach.

History of the organization: The Citizens Advice Bureau (CAB), a Bronx-based settlement house, began operations in 1939 in Great Britain to help British citizens cope with traumas associated with the Second World War. In 1972, when the South Bronx was undergoing social change, CAB opened its first Bronx office, a walk-in information and referral service. Now, CAB operates more than twenty offices with a strong presence in Bronx Community Districts 1, 2, 4, 5, and 7.

Part of a larger organization: Part of United Neighborhood Houses

Additional locations: Additional locations in the Bronx are listed on our website

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available: Office/administrative and direct services

Specific skills or requirements needed: Writing, ability to work/tutor school-age children youth in reading and math

Time available for volunteering:

Weekdays: Afternoon

Weekends: Saturday

Amount of time needed from volunteer:

Hours per week: 6-10

Weeks per month: 4

Additional information for volunteers: We are seeking people who have a passion for working with children and youth in several of our after-school programs.

Geographic area where services are provided:

Boroughwide

Closest subway/bus line to the organization:

Subway: B, D or 4

CITYMEALS-ON-WHEELS

355 Lexington Ave.
New York, NY 10017
Contact: Vivienne O'Neill
Title: Director, Volunteer Programs
Phone: (212) 687-1234
Fax: (212) 687-1296
Email: vivienne@citymeals.org
Website: www.citymeals.org

Type of organization: 501 (c) (3)

Field of work: Family services, senior services

Mission: Citymeals-on-Wheels seeks to provide a continuous lifeline of nutritious food and human company to homebound elderly New Yorkers in need, thereby helping them to live with dignity in their own familiar homes and community.

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Direct services

Specific skills or requirements needed:
Interpersonal

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5

Additional information for volunteers: In our hectic lives, time is a rare commodity, but as rare as it is, it takes so little to make a real difference. All New York's homebound seniors need is a small amount of your time. Become a Citymeals-on-Wheels volunteer and see how you can profoundly enrich the life of someone in need.

Closest subway/bus line to the organization:
Subway: 4, 5, 6 to 42nd Street Grand Central Station

COMMUNITY LEAGUE OF WEST 159 STREET, INC.

500 West 159th Street, 1st Floor
New York, NY 10032
Contact: Yvonne Stennett
Title: Executive Director
Phone: (212) 795-4779
Fax: (212) 740-5037
Email: maat123456@aol.com

Type of organization: 501 (c) (3)

Field of work: Youth service, community development, housing and shelter

Mission: To advocate, organize and provide services as they relate to decent, affordable housing, education, health, youth services, and neighborhood improvement.

History of the organization: Since 1952, The Community League of West 159th Street, Inc., has been and continues to be dedicated to the improvement of the quality of life for residents of the Southern Washington Heights area.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Direct services, fundraising and research

Specific skills or requirements needed: Writing, computer, research, interpersonal

Time available for volunteering:
Weekdays: Morning and afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: A, C, and 1; Bus: M4, M5, M100, and M101

CONCORD FAMILY SERVICES, INC.

1221 Bedford Avenue
Brooklyn, NY 11216
Contact: Marisa Hamblin
Title: Director of Medical Services
Phone: (718) 398-3499 ext. 3036
Fax: (718) 398-2007
Email: marisah@concordfs.org
Website: www.concordfs.org

Type of organization: Nonprofit 501 (c) (3)

Field of work: Family services, youth services, and crisis intervention

Mission: To create an environment for achieving and sustaining a viable community in Bedford Stuyvesant and other Brooklyn communities. CFS seeks to unite and empower families and children in order to unite and rebuild communities.

History of the organization: Concord Family Services (CFS), incorporated in 1990, is a culturally sensitive, community based agency providing family services and youth/community development programs to the Bedford Stuyvesant community in Central Brooklyn. The agency emanated out of Concord Baptist Church of Christ, Inc., one of the oldest and largest African-American churches in the country. CFS was established in response to a community need for comprehensive foster care/adoption services. To date, it has successfully delivered these services to over 1000 African-American, Caribbean and Hispanic children and families. CFS has gradually expanded its services through the years to address broader community concerns.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, and reading story-telling

Specific skills or requirements needed: Writing, office/administrative, interpersonal skills

Time available for volunteering:
Weekdays: Morning and afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: We participate in Reach Out and Read of Greater New York in our pediatric clinic on site.

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization:
Subways: A and C; Bus: B25 and B44

THE COUNCIL OF CHURCHES OF THE CITY OF NEW YORK

475 Riverside Drive, Suite 727
New York, NY 10115
Contact: John Hiemstra
Title: Executive Director
Phone: (212) 870-1020
Fax: (212) 870-1025
Email: cccny@cccny.net
Website: www.cccny.net

Type of organization: 501 (c) (3)

Field of work: Political/public policy, human rights, and religion

Mission: The Council serves both Christian and secular sectors by tirelessly bringing continuing revitalizing resources, establishing avenues to bring justice and peace for all, and glorifying our Lord Jesus Christ by edifying the Church, and being the salt and the light of the world.

History of the organization: The Council of Churches of the City of New York is the first and the oldest ecumenical organization in the U.S. established in 1815.

Additional locations: Queens Federation of Churches, 86-17 105th St. Richmond Hill, NY 11418; Brooklyn Council of Churches, 125 Fort Green Place, Brooklyn, NY 11217; Staten Island Council of Churches, 94 Russell St., Staten Island, NY 10308

Age preferred for volunteers: College/young adults, adults, and seniors

Type of volunteer programs/activities available: Office/administrative, fundraising, and research

Specific skills or requirements needed: Computer, interpersonal skills

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 11-20
Weeks per month: 4

Additional information for volunteers: Experience working with a diverse, ethnic, and religious population is important.

Geographic area where services are provided: Citywide

Closest subway/bus line to the organization:
Subway: 1 to 116th Street

CREDIT WHERE CREDIT IS DUE, INC.

4211 Broadway
New York, NY 10033
Contact: Justin Zinkin
Title: Executive Director
Phone: (212) 927-5771
Fax: (212) 543-9210
Email: jzinkin@cwcid.org
Website: www.cwcid.org

Type of organization: 501 (c) (3), community development credit union sponsor

Field of work: Youth services, community development, and financial empowerment

Mission: To promote economic empowerment in upper Manhattan by increasing access, understanding of and control over financial services.

History of the organization: Established in 1997, Credit Where Credit Is Due (CWCID) sponsors and manages a comprehensive financial literacy training program, operating out of our own centers, at local schools, and in partnership with other community groups. With average per capita incomes of \$10,000, Washington Heights, Inwood, and West Harlem are among New York City's most financially underserved neighborhoods. CWCID has provided training programs to more than 2,500 people plus 1,000 students trained in our youth programs.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services

Specific skills or requirements needed: Language (Spanish), financial, business

Time available for volunteering:
Weekdays: Afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization: Subway: A

THE DOE FUND, INC.

2960 Frederick Douglass Boulevard
New York, NY 10039
Contact: Bronwen Charters
Title: Education Coordinator
Phone: (212) 690-6480
Fax: (212) 690-9839
Email: bcharters@doe.org
Website: www.doe.org

Type of organization: 501 (c) (3)

Field of work: Criminal justice, job training, housing, and shelter

Mission: To help formerly homeless and disadvantaged men and women achieve lives of independence and self-sufficiency. The Doe Fund's primary goal is to provide these individuals with the job skills training, social support services and the paid employment experience necessary to secure and maintain private sector employment experience necessary to secure and maintain private sector employment and self-supported housing.

History of the organization: Doe Fund Founder and President George McDonald first began to evolve the idea for Ready, Willing, and Able more than fifteen years ago, when New York City's homeless crisis was starting to peak. George, then a private sector executive, found himself unable to ignore the dramatic proliferation of homeless people in the city. His utter unwillingness to turn a blind eye to the problem was fueled largely, he believes, by his upbringing in the Catholic Church and education in Catholic schools.

Additional locations: Administrative Offices: 232 East 84th Street, New York, NY 10028; Brooklyn: 520 Gates Avenue, Brooklyn, NY 11216; Jersey City: 654 Bergen Avenue, Jersey City, NJ 07304

Age preferred for volunteers: 25 and older

Type of volunteer programs/activities available: Direct services and fundraising

Specific skills or requirements needed: Interpersonal skills

Time available for volunteering:
Weekdays: Flexible
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 1 or 4 (depending on volunteer opportunity).

Geographic area where services are provided: New York tri-state area

Closest subway/bus line to the organization: Subway: D to 155th Street

EVICTION INTERVENTION SERVICES (EIS)

150 East 62nd Street
New York, NY 10021
Contact: Wendy Wilkins
Title: Development Director
Phone: (212) 308-2210 ext. 207
Fax: (212) 888-7140
Email: eiswendy@aol.com
Website: www.eisny.org

Type of organization: 501 (c) (3)

Field of work: Housing and shelter, senior services, legal services/civil rights

Mission: Homelessness prevention.

Partners with other organizations: We work with other organizations, but they are not our partners.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, fundraising, research

Specific skills or requirements needed: Writing, computer, research, language (Spanish, but not mandatory)

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: F, N, R, 4, 5, 6

FOOD BANK FOR NEW YORK CITY, FOOD FOR SURVIVAL

355 Food Center Drive
Bronx, NY 10474
Contact: Nanette Francia
Title: Director of Administration
Phone: (718) 991-4300
Fax: (718) 893-3442
Email: volunteers@foodbanknyc.org
Website: www.foodbanknyc.org

Type of organization: 501 (c) (3), affiliate of a federation or member organization, and community development corporation

Field of work: Political/public policy, family and youth services, senior citizens, and community development

Mission: To provide nutritious, balanced meals for hungry New Yorkers who otherwise could not get enough to eat, including families with children, the elderly, teenagers, the homeless, the homebound, low-income workers, and people with AIDS.

History of the organization: Food for Survival, Inc., the only food bank in New York City, was founded in 1983. We provide food for over 76 million meals served to needy New Yorkers each year. To date, we have collected, warehoused, and distributed more than 400 million pounds of food.

Additional locations: 90 John Street, Suite 702, New York, NY 10038

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Citywide soup kitchens, food pantries, and repacking

Specific skills or requirements needed: Depends on project

Time available for volunteering:
Weekdays: Morning and afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 1

Geographic area where services are provided:
Citywide

GRAND CENTRAL NEIGHBORHOOD SOCIAL SERVICES CORPORATION

120 East 32nd Street
New York, NY 10016
Contact: Arista Burtrum
Title: Volunteer Coordinator
Phone: (212) 883-0680 ext. 323
Fax: (212) 679-4573
Email: aristastar@aol.com

Type of organization: 501 (c) (3)

Field of work: Community development, job training, housing and shelter

Mission: To provide immediate relief to Midtown Manhattan's homeless population.

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising

Specific skills or requirements needed: Writing, computer, research, interpersonal skills

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 1

Additional information for volunteers: We love to take advantage of any special skills our volunteer may possess: fine arts, athletics, computer programming, culinary, etc.

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 6 to 33rd Street

GRAND STREET SETTLEMENT

80 Pitt Street
New York, NY 10002
Contact: Jennifer Walter
Title: Volunteer Coordinator
Phone: (212) 674-1740
Fax: (212) 979-8677
Email: volunteer@grandstreet.org
Website: www.grandstreet.org

Type of organization: Community based organization

Field of work: Children, youth and senior services

Mission: To encourage and nurture self-determination among families and individuals through learning, advocacy, support, and community building.

History of the organization: Since its founding in 1916, Grand Street Settlement (GSS) has provided residents of the Lower East Side with the tools and support they need to overcome challenging circumstances and build productive lives and futures. Our comprehensive array of programs and services assist more than 5,000 area residents of all ages annually from toddlers in Early Head Start and Day Care to school-age youth, young and senior citizens.

Age preferred for volunteers: 21 and older

Type of volunteer programs/activities available:
Mentoring and tutoring

Specific skills or requirements needed:
Interpersonal, work with children between 6-17

Time available for volunteering:
Weekdays: Afternoon and evenings
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: Varies

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: F, M, and Z; Bus: M15

HAITIAN AMERICANS UNITED FOR PROGRESS

221-05 Linden Boulevard
Cambria Heights NY 11411
Contact: Elsie St. Louis Accilien
Title: Executive Director
Phone: (718) 527-3776
Fax: (212) 276-5481
Email: haup@haupinc.org
Website: www.haupinc.org

Type of organization: 501 (c) (3)

Field of work: Immigration, family, youth and senior citizens services, mental health, literacy for Haitian Creole, ESL and civic classes

Mission: Haitian-Americans United for Progress, Inc. (HAUP) is a nonprofit community-based organization dedicated to empowering and serving the community. HAUP is dedicated to providing a supportive environment through education, training, culture, and networking.

History of the organization: In the 25 years since it was founded, HAUP has touched, in some way, many families in the New York City community. In the 1980s, when the wave of Haitian refugees came ashore in Florida and had to be resettled in the New York area, HAUP was very involved in helping hundreds of refugees find shelter, food, clothing, employment, and other types of support services. Today, HAUP continues its tradition of providing support services to newcomers by offering classes in English as a Second Language, Parenting and Survival Skills, Citizenship classes and Youth Guidance, and a comfortable place to come and meet others and find support among friends. Through the years, HAUP has evolved into a community center for all members for New York City. We are the major source of information and referrals regarding housing, schools, health services, immigration, and other legal issues.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative and tutoring

Specific skills or requirements needed: Computer, office/administrative, interpersonal foreign language (Creole, French)

Time available for volunteering:
Weekdays: Afternoon
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Geographic area where services are provided:
Neighborhood-based, boroughwide and citywide

Closest subway/bus line to the organization:
Subway: last stop E Subway at Archer Avenue;
Bus: Q4 at Jamaica Center

HIGHBRIDGE COMMUNITY LIFE CENTER

979 Ogden Avenue
Bronx, NY 10452
Contact: Edward Phelan
Title: Executive Director
Phone: (718) 681-2222
Fax: (718) 681-4137
Email: phelane@highbridgelife.org
Website: www.highbridgelife.org

Type of organization: 501 (c) (3)

Field of work: Family and youth services, job training, and crisis intervention

Mission: To enable residents to take complete charge of their lives and to empower them to use their new found strength to improve the lives of their families and neighbors.

History of the organization: Highbridge Community Life Center (HCLC) was incorporated as a small, independent, community service agency in 1979 by two Dominican Sisters. Since then, HCLC has grown into a 99 person, non-sectarian, multi-service agency utilizing six locations and \$3 million in Federal, State, City, private, corporate, and foundation funds. HCLC addresses a variety of neighborhood issues including education, social services, family issues, employment, health, and community development in a manner that includes the entire community from children to seniors.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Direct services

Specific skills or requirements needed:
Interpersonal skills

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 11-20
Weeks per month: 4

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 4 and D to 161st Street; Bus: Bx13 to 162nd Street and Ogden Avenue

HUDSON GUILD

441 West 26th Street
New York, NY 10001
Contact: Janice McGuire
Title: Executive Director
Phone: (212) 760-9800
Fax: (212) 268-9983
Email: jmcguire@hudsonguild.org

Type of organization: 501 (c) (3), multi-service community center

Field of work: Family and youth services, education advocacy, recreation/sports, job training, mental health, crisis intervention, community development, theater and visual arts, housing, and shelter

Mission: To build community -- within its walls and in the broader Chelsea neighborhood -- by helping individuals, families and organizations build on their strengths to improve their lives and their community.

History of the organization: Founded in 1895, the Hudson Guild serves over 10,000 people a year -- over 1,000,000 people to date.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, research, translation, visual arts, theater production and performance.

Specific skills or requirements needed: No specific skills required

Time available for volunteering:
Weekdays: Any time
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Additional information for volunteers: The Guild has a wide variety of programs in which volunteers can participate. Tasks performed are based on individuals' interests, skills, and time committed, whether short or long term opportunities. Level of commitment and time is up to the volunteer.

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization:
Subway: C and E to 23rd Street; Bus: M11

JACKIE ROBINSON FOUNDATION

Three West 35th Street, 11th Floor
New York, NY 10001
Contact: Della Britton Baeza
Title: President and CEO
Phone: (212) 290-8600
Fax: (212) 290-8081
Website: www.jackierobinson.org

Type of organization: Private Foundation

Field of work: Education advocacy

Mission: To assure that the legacy of Jackie Robinson's activism and commitment to social justice will be carried forth in the personal, community, and institutional lives of people as they assume leadership roles throughout society.

History of the organization: The Jackie Robinson Foundation is a public, not-for-profit, national organization founded by Rachel Robinson in 1973 as a vehicle to perpetuate the memory of Jackie Robinson and his achievements. It provides education and leadership development opportunities for students of color with strong capabilities, but limited financial resources. Serving as an advocate for young people with the greatest need, the foundation assists increasing numbers of minority youths through the granting of scholarships for higher education.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, research, and data entry

Specific skills or requirements needed: Writing, computer, office/administrative

Time available for volunteering:
Weekdays: Midday
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: A pleasant telephone personality and the ability to handle research assignments would be helpful.

Geographic area where services are provided: National

Closest subway/bus line to the organization: IND, BMT, and IRT

JACOB A. RIIS NEIGHBORHOOD SETTLEMENT

10-25 41st Avenue
Long Island City, NY 11101
Contact: William T. Newlin
Title: Executive Director
Phone: (718) 784-7447 ext. 112
Fax: (718) 784-1964
Email: bnewlin@riissettlement.org
Website: www.riissettlement.org

Field of work: Youth services, family services, senior services, immigration services

Mission: To be a catalyst for change.

Partners with other organizations: Yes, member of United Neighborhood Houses

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services.

Specific skills or requirements needed: Writing, computer, research, interpersonal, language (Spanish)

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Additional information for volunteers: Expected hours for a volunteer can vary, depending on the average. More important is consistency.

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization: Subway: F to Queensbridge & 21st Street

JAMES WELDON JOHNSON HEAD START

120 East 110 Street
New York, NY 10029
Contact: J. E. Alston-Johnson
Title: Administrative Director
Phone: (212) 860-4053
Fax: (212) 860-0053

Type of organization: 501 (c) (3), community development corporation, and community center nonprofit

Field of work: Family services, community development, and pre-school

Mission: To give the best qualitative services to families that enter our doors. This not only includes the Head Start child, but their entire family as well. We offer education, health, mental health, nutritional, ESL and pre-GED services to families in our program.

History of the organization: James Weldon Johnson Head Start has been an active part of the East Harlem community for over 37 years. We are not only an educational facility, but a social service facility as well.

Additional locations: Union Settlement Association, 2205 First Avenue, New York, NY 10029

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Direct services and fundraising

Specific skills or requirements needed: Writing, computer, interpersonal skills, language (Spanish English), love of children

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10 or 11-20
Weeks per month: 4

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization: Subway: 6 to 110th Street; Bus: M101 and M102

LINCOLN SQUARE NEIGHBORHOOD CENTER, INC.

250 West 65th Street
New York, NY 10023
Contact: Stephanie Pinder
Title: Executive Director
Phone: (212) 874-0860 ext. 119
Fax: (212) 799-6574
Email: stpinder_lsnc@yahoo.com
Website: www.youthinc_usa.org.lisnc.php

Type of organization: 501 (c) (3), affiliate of a federation or member organization and Settlement House

Field of work: Family, youth and senior services

Mission: Lincoln Square Neighborhood Center enriches our community by providing educational, recreational, and social programs to the residents of the Amsterdam Houses, the Amsterdam Addition and the West Side of NYC.

History of the organization: For the past 50 years, we have adapted our programs to meet the changing needs of our children and families. We have created a tradition of working with our community to tap into the resources at this important crossroads of business and culture, and of conducting programs which bring its diverse people together.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Direct services

Specific skills or requirements needed: Writing, computer, language (conversational English), math, science, social studies

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Additional information for volunteers:
Volunteers/tutors are provided support and training from the Associate Director of Education.

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 1 & 2 to 66th Street and 3 to 72nd St;
Bus: M11, M104, M7, and M5

NEIGHBORHOOD INITIATIVES DEVELOPMENT CORPORATION

2523 Olinville Avenue
Bronx, NY 10467
Contact: Kristine Haag
Title: Executive Director
Phone: (718) 231-9800
Fax: (718) 231-9898
Email: kris323@earthlink.net

Type of organization: 501 (c) (3)

Field of work: Youth services, job training, community development, housing, and shelter

Mission: To build a strong cohesive neighborhood

History of the organization: Since 1982, NIDC has had a significant impact on the community providing 500 community youth, ages 5-21 with after school, evening and summer programs that enhance academic skills, build leadership and self-esteem, provide work experience, promote community involvement, teach athletic skills, and develop creativity.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Office/administrative, direct services, and research

Specific skills or requirements needed: Computer, office/administrative

Time available for volunteering:
Weekdays: Afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
Boroughwide

Closest subway/bus line to the organization:
Subway: 2 to Allerton Avenue

NEIGHBORS TOGETHER

160 Thomas Boyland Street
Brooklyn, NY 11233
Contact: Ed Fowler
Title: Executive Director
Phone: (718) 498-7256
Fax: (718) 498-7159
Email: info@neighborstogether.org
Website: www.neighborstogether.org

Type of organization: 501 (c) (3)

Field of work: Emergency food program and community resource center

Mission: To address the immediate crisis of hunger and its root causes within the impoverished community it serves. Neighbors Together is also committed to empowering the individual to become self-sufficient and committed to developing comprehensive assistance for myriad problems our clients face, in a dignified and respectful way.

History of the organization: Founded in 1982, Neighbors Together (NT) began as a soup kitchen, addressing the immediate crisis of hunger in the Brownsville, Bedford-Stuyvesant, East New York and Bushwick sections of Brooklyn. The first week of operation, 76 people came to eat; today, as many as 1,000 people are served daily. NT's current program includes a social services center, health project, AIDS education workshops, clothing assistance and a children's library.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Direct service

Specific skills or requirements needed: No skills required

Time available for volunteering:
Weekdays: Morning and midday
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: Main tasks available are the preparation and service of lunch meals at the soup kitchen.

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: C to Rockaway Avenue

NEW YORK ASSOCIATION FOR NEW AMERICANS

17 Battery Place, 7th Floor South
New York, NY 10004-1102
Contact: Samuel Goldstein
Title: Director of Educational Services
Phone: (212) 425-5051 ext. 1026
Fax: (212) 514-6938
Website: www.nyana.org

Type of organization: Affiliate of a federation or member organization

Field of work: Legal services/civil rights, family services, and community development

Mission: To help newcomers enter the American mainstream through employment, acculturation, and citizenship while sustaining their cultural heritage and ethnic traditions.

History of the organization: The New York Association for New Americans, Inc. (NYANA) is the nation's largest refugee resettlement and immigrant services agency. Incorporated in 1949, NYANA has helped more than 500,000 individuals to rebuild their lives in the United States.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, and translation

Specific skills or requirements needed: Writing, computer, office/administrative, language

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 4 and 5 to Rector Street

NEW YORK CARES, INC.

214 West 29th Street, 5th floor
New York, NY 10001
Contact: Mary Beaty
Title: Manager, Volunteer Relations
Phone: (212) 228-5000
Fax: (212) 228-6414
Email: nycares@nycares.org
Website: www.nycares.org

Type of organization: 501 (c) (3)

Field of work: Diverse range of community services

Mission: To unite and enable caring New Yorkers to help people in need and improve our city through volunteer service and creative giving.

History of the organization: NY Cares was founded in 1987 by a group of friends who were interested in taking action against the social problems facing New York City. Today, New York Cares is one of the fastest-growing volunteer organizations in New York City with thousands of volunteers.

Part of a larger organization: Yes, affiliated with Help USA

Partners with other organizations: Yes

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, research, two large scale one-day of service volunteer events, curriculum development, community revitalization, environment projects, projects with animals

Specific skills or requirements needed: Writing, computer, research, interpersonal, language (varies and is not required)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 2

Additional information for volunteers: Most volunteer projects do not need any training, skills or have any requirements.

Geographic area where services are provided: Boroughwide

Closest subway/bus line to the organization:
Subway: 1 to 28th Street, also accessible (walking distance) from N, R at 28th Street, and 2, 3, J, M, Z, B, D, F, A, C, E at 34th Street

PART OF THE SOLUTION (POTS)

2763 Webster Avenue
Bronx, NY 10458
Contact: Ryan Brooks
Title: Volunteer Coordinator
Phone: (718) 562-3527
Fax: (718) 220-5603
Email: serveatpots@yahoo.com
Website: www.potsbronx.org

Type of organization: 501 (c) (3)

Field of work: Community development, family services, legal services/civil rights

Mission: To be a loving community in the Bronx that nourishes the basic needs and hungers of all who come to our door.

Partners with other organizations: Yes

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services

Specific skills or requirements needed: Interpersonal skills

Time available for volunteering:
Weekdays: Midday and afternoon
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: Volunteers are typically utilized in our Community Dining Room (a.k.a the soup kitchen) in which they serve food to our guests and create an environment that is hospitable and allows our guests to feel the dignity they possess as human beings. The Community Dining Room is open Monday-Friday noon-3:00 pm and 4:00 -5:30pm; weekends noon-4:00pm. POTS will also consider highly dedicated volunteers for its legal and social work services.

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization:
Subway: 4 to Bedford Park and Jerome, D to Bedford Park and Grand Concourse; Bus: Bx41

PHIPPS TECHNOLOGY AND CAREER CENTER

1071A East Tremont Avenue
Bronx, NY 10460
Contact: Nalia Oquendo
Title: Administrative Assistant
Phone: (718) 620-1900
Fax: (718) 620-8475
Email: noquendo@phippsny.org
Website: www.phippsny.org

Type of organization: 501 (c) (3)

Field of work: Youth services, family services, job training

Mission: To build enduring communities.

Part of a larger organization: Yes, Phipps Community Development Corp.

Partners with other organizations: Yes, occasionally

Runs programs jointly with other nonprofits: Yes, occasionally

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, translation, technology lab

Specific skills or requirements needed: Writing, computer, interpersonal, language (Spanish)

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Additional information for volunteers: Phipps CDC provides educational, vocational, and community development services to neighborhoods where Phipps housing is located. Phipps CDC operates head start, extensive after school, GED, ESL and summer camp programs. We are also sponsoring a new NYC public middle school, Accion Academy.

Geographic area where services are provided:
Boroughwide

Closest subway/bus line to the organization:
Subway: 2, 5 to West Farms Square; Bus: Bx21, Bx40, Bx42, Bx36, Bx9

PROJECT ENTERPRISE

144 West 125th Street, 4th floor
New York, NY 10027
Contact: Beth Dunphe
Title: Program Officer
Phone: (212) 678-6734 ext. 15
Fax: (212) 678-6737
Email: bethd@projectenterprise.org
Website: www.projectenterprise.org

Type of organization: 501 (c) (3)

Field of work: Community development

Mission: To support and develop entrepreneurs and small businesses in under-resourced communities in New York City. By providing access to business loans, business development services and networking opportunities, these entrepreneurs are able to increase their standard of living, create jobs for their communities, and build financial assets.

Partners with other organizations: Yes, we partner with other organizations to offer programs in different locations, also for different events and activities

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative and translation

Specific skills or requirements needed: Computer, language (Spanish)

Time available for volunteering:
Weekdays: Midday and afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 3

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: 2, 3 to 125th Street

RALPH-LINCOLN SERVICE CENTER, INC.

261 Buffalo Avenue, Suite 2
Brooklyn, NY 11213
Contact: Robert Matthews
Title: Executive Director
Phone: (718) 604-1358
Fax: (718) 604-8029
Email: rmatt35436@aol.com
Website: www.nphd.org/ralph

Type of organization: 501 (c) (3)

Field of work: Family, youth and senior citizens services, education advocacy, recreation/sports, crisis intervention and community development

Mission: Ralph-Lincoln Service Center, Inc. is dedicated to strengthening the institution of community through the provision of quality services and programs.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative and direct services

Specific skills or requirements needed: Writing, computer, office/administrative, interpersonal

Time available for volunteering:
Weekdays: Midday and afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Additional information for volunteers: Volunteers will primarily work in after-school and senior centers. However, some will be placed in administrative settings.

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 1 and 4; Bus: B45, B15, and B65

THE TWENTY-FIRST CENTURY FOUNDATION

271 West 125th Street, Suite 303
New York, NY 10027
Contact: Erica Hunt
Title: Executive Director
Phone: (212) 662-3700
Fax: (212) 662-6690
Email: ehunt@21cf.org
Website: www.21cf.org

Type of organization: 501 (c) (3), national public charity foundation

Field of work: Community development, youth development, and social change

Mission: 21CF is a national foundation and public charity committed to providing resources in the Black community for youth and community development initiatives.

History of the organization: Founded in 1971 by Robert Browne, the foundation is one of the few endowed African American grant making institutions, and has awarded more than \$1.5 million to 240 organizations nationwide. 21CF's grants have provided resources to national and local programs that serve black America -- by mentoring youth, providing leadership training to community residents, and seeding and launching community based enterprises. The Foundation's Grants Program provides strategic support for effective black institutions and leaders so that they can make a difference in their communities.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, research, and technology

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal skills, language (Spanish)

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: Twenty-First Century Foundation (21CF) is currently involved in a major campaign to promote community-based philanthropy. Volunteers should be interested in helping to expand and educate individuals about traditional African American giving.

Geographic area where services are provided:
National

Closest subway/bus line to the organization:
Subway: A, B, C, D, 1, and 2

UNION SETTLEMENT ASSOCIATION

1775 Third Avenue
New York, NY 10029
Contact: Aqila Pasha
Title: Volunteer Coordinator
Phone: (212) 828-6116
Fax: (212) 828-6124
Email: apasha@unionsettlement.org
Website: www.unionsettlement.org

Type of organization: 501 (c) (3)

Field of work: Youth services

Mission: Through education programs and human services, the Union Settlement Association promotes leadership, development, and fosters economic self-sufficiency to help individuals and families build a stronger community.

Part of a larger organization: Yes, settlement house

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Direct services

Time available for volunteering:
Weekdays: Afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: We are seeking volunteers who can come in and work without constant supervision.

Geographic area where services are provided:
Neighborhood-based, boroughwide, and citywide

Closest subway/bus line to the organization:
Subway: 6

UNITED COMMUNITY CENTERS

613 New Lots Avenue
Brooklyn, NY 11207
Contact: Jennifer Arsenault
Title: Program Coordinator
Phone: (718) 649-7979 ext. 12
Fax: (718) 649-7256
Email: ucc.inc@verizon.net
Website: www.unhny.org

Type of organization: 501 (c) (3)

Field of work: Community development, family services and environment

Mission: UCC envisions its mission as two-fold: to provide first-rate services that meet the needs of families; and to involve adult and youth residents in social efforts to learn about and resolve community problems. Most of the people we serve live in East New York, although membership is open without regard to geography, ethnicity, gender, religion, sexual orientation or age.

Part of a larger organization: Yes, part of United Neighborhood Houses

Partners with other organizations: Yes, on specific projects

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, translation

Specific skills or requirements needed: Writing, computer, interpersonal skills

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: Flexible

Additional information for volunteers: Among UCC's current activities are a day care center for 165 pre-schoolers and school-age children, a Teen Drama Group, adult ESL classes, family cooking and craft classes, the publication of a neighborhood newspaper, The Link, a substantial three-year grant from the NYC Department of Health to do HIV/AIDS health education and risk reduction, an Urban Agriculture program and farmers market, and a broad range of annualized educational, cultural, and social activities for adults and children.

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 3; Bus: B83

UNITED FEDERATION OF BLACK COMMUNITY ORGANIZATIONS

474 West 159th Street
New York, NY 10032
Phone: (212) 281-1950 ext. 20
Fax: (212) 281-0679

Type of organization: 501 (c) (3)

Field of work: Youth services

Mission: The United Federation of Black Community Organizations, Inc. (UFBCO) provides comprehensive daytime child care with services to meet the needs of families residing in the upper Harlem and lower Washington Heights communities. We strive to and have been successful at establishing an environment of creativity and excellence. Creativity and education are the cornerstone of the philosophy at UFBCO, assisting each child and their family in meeting the challenges of today's world. We endeavor to broaden the horizons and sharpen the skills through a well-rounded, well planned set of experiences. To this end, we venture to develop strong members of our local and global communities which place importance on the development of the intellect, social, physical, emotion and cognitive child.

History of the organization: We opened our doors on 159th Street in 1974. UFBCO maintains a nonprofit status and is licensed by the New York City Department of Health. The Center is budgeted to serve 220 children in the community. This includes 110 school-age children between the ages of 6-12 and 110 pre-school children between the ages of 2.6-6.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, and fundraising

Specific skills or requirements needed: Writing, language

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 1 to 157th Street and Broadway

THE WEST HARLEM COMMUNITY ORGANIZATION, INC.

240 West 116th Street
New York, NY 10026
Contact: Joednee Copeland
Title: Director of Management
Phone: (212) 678-5660
Fax: (212) 678-4899

Type of organization: 501 (c) (3), community development corporation

Field of work: Family services, senior citizens, community development, housing, and shelter

Mission: To work to improve a total community.

History of the organization: WHCO was founded in November 1965 as a non profit community-based organization. At its inception, WHCO was primarily a protest organization opposed to instructional development plans that included no provisions for citizen participation. Today, WHCO's purpose is to work together with area residents and businesses to improve the physical, economic and social conditions in West Harlem.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Direct services, and fundraising

Specific skills or requirements needed: Writing, computer, research

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 11-20
Weeks per month: 1

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: D, 2, and 3; Bus: M3, M7, and M10

YOUTH ACTION PROGRAMS AND HOMES, INC.

1325 Fifth Avenue
New York, NY 10029
Contact: Brenda Howard
Phone: (212) 860-8170
Fax: (212) 860-8894
Email: info@yaphonline.org
Website: www.yaphonline.org

Type of organization: 501 (c) (3)

Field of work: Youth services, job training, and housing and shelter

Mission: To build a community of young people and adults committed to taking responsibility for their lives and for improving the larger community.

History of the organization: Youth Action Programs and Homes, Inc. (YAPH) is an East Harlem-based organization that, for over two decades, has been committed to empowering youth and building community. Its roots trace back to 1978 when a group of local young people and their teacher, Dorothy Stoneman, acted on their belief that young people could be a powerful force for good in their East Harlem neighborhood. Over the last twenty-five years, YAPH has sponsored a myriad of youth-led community improvement projects and has run successful coalition on both local and national levels to replicate programs that have worked for low-income youth, namely the "I Have a Dream" Program and Youth Build. The young people of YAPH have transformed 150 units of run down housing into new homes for low-income and previously homeless East Harlem residents.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available: Office/administrative, direct services, and fundraising

Specific skills or requirements needed: Writing, computer, office/administrative, interpersonal

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Geographic area where services are provided: Neighborhood-based and citywide

Closest subway/bus line to the organization:
Subway: 2, 3, and 6 to 110th Street

HEALTH AND FAMILY

AARP

780 Third Avenue, 33rd Floor
New York, NY 10017
Contact: Yvette Martinez
Title: Associate State Director
Phone: (212) 407-3714
Fax: (212) 644-6390
Email: ymartinez@aarp.org
Website: www.aarp.org

Type of organization: 501 (c) (3)

Field of work: Political/public policy and senior citizens

Mission: To address the needs and interests of persons 50 and older. Through information and education, advocacy and service, we seek to enhance the quality of life for all by promoting independence, dignity and purpose.

History of the organization: Founded in 1958 by retired California educator, Dr. Ethel Percy Andrus, AARP (formerly known as the American Association of Retired Persons) today represents more than 35 million members. About half of our members are working, either full or part-time, while the others are retired. Nearly a third of our members are under the age of 60; those age 60-74 comprise 46 percent, and 21 percent are 75 and older.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available: Office/administrative, research, translation, and project management

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal, language (Spanish)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday occasionally

Amount of time needed from volunteer:
Hours per week: Varies
Weeks per month: Varies

Geographic area where services are provided: Statewide

Closest subway/bus line to the organization:
Subway: 6 to 51st and E and F to 53rd Street and Lexington Avenue

**ABYSSINIAN DEVELOPMENT
CORPORATION /ANNIE G. NEWSOME
HEAD START CENTER**

129 West 138th Street
New York, NY 10030
Contact: Esther Cesareo
Title: Assistant Director
Phone: (212) 690-2869 ext. 104
Fax: (212) 690-3113
Email: ecesareo@nyheadstart.org
Website: www.adcorp.org

Type of organization: Head Start

Field of work: Children Services (3-5 year old)

Mission: To provide quality child care and family services to families and children in the Harlem Community.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Direct services and substitute teachers

Specific skills or requirements needed: Writing interpersonal

Time available for volunteering:
Weekdays: Morning and midday
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
Boroughwide

Closest subway/bus line to the organization:
Subway: 2 and 3; Bus: M101, M102, and M33

**ARCHDIOCESAN CATHOLIC GUILD FOR
THE BLIND**

1011 First Avenue
New York, NY 10022
Contact: Therese Snyder
Title: Executive Director
Phone: (212) 371-1000
Fax: (212) 826-8377

Type of organization: 501 (c) (3)

Field of work: Services to persons who are visually impaired

Mission: To assist blind or legally blind residents in acquiring skills to enhance their independence in the home, community or workplace.

Part of a larger organization: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, translation, and home visiting

Specific skills or requirements needed:
Interpersonal skills

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 2
Weeks per month: 4

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: 4, 5, 6, and R to 59th Street; Bus: First and Second Avenue lines

ARTHUR ASHE INSTITUTE FOR URBAN HEALTH / BLACK PEARLS PROGRAM

450 Clarkson Avenue, Box 1232
Brooklyn, NY 11203-2098
Contact: Sonia Banks
Title: Director, Community Empowerment Program
Phone: (718) 270-1823
Fax: (718) 270-2602
Email: sbanks@downstate.edu
Website: www.arthurasheinstitute.org

Type of organization: 501 (c) (3)

Field of work: Education advocacy and community development

Mission: To reduce morbidity and mortality from disease among the most vulnerable populations in our urban areas.

History of the organization: On December 3, 1992, two months before his death, Arthur Ashe announced the creation of the Arthur Ashe Institute for Urban Health (AAIUH) in response to concerns about health care delivery in urban America. He knew that the disproportionate amount of illness and death from preventable diseases in our nation's multi-ethnic communities was not only caused by inadequate health care delivery, but also by late detection – the result of limited and, too often, culturally inappropriate health education information.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative and fundraising

Specific skills or requirements needed: Writing, computer, office/administrative, interpersonal

Time available for volunteering:
Weekdays: Any time
Weekends: Saturday and/or Sunday

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Additional information for volunteers: Some of our programs include field work and volunteers may be asked to participate in work outside the office.

Geographic area where services are provided: Neighborhood-based, boroughwide and citywide

Closest subway/bus line to the organization: Subway: 2 and 5 to Winthrop Street

ASSOCIATION TO BENEFIT CHILDREN- EARLY CHILDHOOD DEVELOPMENT CENTER

1841 Park Avenue
New York, NY 10035
Contact: Mary Ellen Rooney
Title: Director
Phone: (646) 459-6028
Fax: (646) 459-6088
Email: mrooney@a-b-c.org
Website: www.a-b-c.org

Type of organization: 501 (c) (3)

Field of work: Family services, youth services, mental health

Mission: Our school is committed to affording its children a safe, nurturing environment in which they will learn to take risks, to play, to grow, to become independent thinkers.

Part of a larger organization: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, research, translation

Specific skills or requirements needed: Interpersonal skills

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

ASSOCIATION TO BENEFIT CHILDREN-LOS COMPALLES MENTORING PROGRAM

1841 Park Avenue
New York, NY 10035
Contact: Chris Villatoro
Title: Youth Service Coordinator
Phone: (646) 459-61-74
Fax: (646) 459-6085
Email: cvillatoro@a-b-c.org
Website: www.a-b-c.org

Type of organization: 501 (c) (3)

Field of work: Youth services, job training, housing and shelter

Mission: To bring joy and warmth to disadvantaged children and their families through compassionate, sustainable, comprehensive and integrated services, designed to permanently break the cycles of abuse, neglect, sickness and homelessness.

History of the organization: ABC was founded in 1986 in response to the growing problems of poverty, homelessness, and family instability faced by the children of East Harlem. ABC now operates seven facilities housing over twenty programs including integrated day care, preventive services, a Tier II transitional residence, a job training program, a mobile mental health crisis team, foster care and adoption services, and a permanent housing facility for families with special needs.

Part of a larger organization: Yes

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Direct services

Specific skills or requirements needed:
Interpersonal, language (Spanish)

Time available for volunteering:
Weekdays: Afternoon
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 1

Additional information for volunteers: We pair school-age children with caring adults. While participating together in stimulating cultural, educational and recreational activities, volunteers become linch pins in the lives of ABC's children. Mentors and their buddies participate in twice-monthly Saturday group outings which are supervised by ABC staff. Mentors and their buddies also exchange phone numbers so they can call each other between outings to further cement their relationships.

Closest subway/bus line to the organization:
Subway: 4, 5, and 6

BIG BROTHERS, BIG SISTERS OF NEW YORK CITY

223 East 30th Street
New York, NY 10016
Contact: Emil Ramnarine
Title: Director of Community Outreach
Phone: (212) 686-2042
Fax: (212) 779-1221
Email: eramnarine@bigsnyc.org
Website: www.bigsnyc.org

Type of organization: 501 (c) (3) and affiliate of a federation

Field of work: Family services, youth services, mentoring, training and technical assistance

Mission: To provide mentors to all children who need a caring adult role model in their lives - a special friend who can help to expand their horizons and enrich their futures.

History of the organization: Big Brothers, Big Sisters of New York began in 1904 as the first formalized mentoring program in the United States. Today, we serve over 4000 children and their families in all five boroughs. Every year, in addition to providing our own one-to-one youth mentoring services, we help hundreds of other nonprofit organizations implement new youth mentoring programs in every neighborhood.

Part of a larger organization: Yes, affiliate of Big Sisters of America

Additional locations: Additional locations in East New York, Brooklyn, Jamaica, Queens, and the South Bronx, as well as an office on 28th Street and 5th Avenue

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administration, direct services, fundraising

Specific skills or requirements needed: Varies

Time available for volunteering:
Weekdays: Any time
Weekends: Saturday and/or Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: Flexible

Additional information for volunteers: We primarily need volunteers who are interested in becoming Big Brothers or Big Sisters. They must be at least 18 years of age for our school-based program and 21 for our Community Based programs. We are also looking for volunteers with marketing skills.

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: 6 to 28th Street or 33rd Street

BOYS AND GIRLS HARBOR, INC.

One East 104th Street
New York, NY 10029
Contact: Jesse Hergert
Title: Director Institutional Funding
Phone: (212) 427-2244 ext. 503
Fax: (212) 427-2311
Email: jhergert@boysharbor.org
Website: www.boysandgirlsharbor.org

Type of organization: 501 (c) (3)

Field of work: Family and youth services

Mission: The Harbor's mission is to empower children and their families to become full, productive participants in society through education, cultural awareness and social services.

History of the organization: What started off as a breakaway for a few inner city youth has in 64 years spanned to a truly multifaceted organization whose reach now stems as far as Cuba and the Bahamas. The Harbor has truly become a beacon of the possibilities that are available to minority youth when given the chance.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative and direct services

Specific skills or requirements needed:
Interpersonal

Time available for volunteering:
Weekdays: Any time
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: 2-4

Additional information for volunteers: We have a range of volunteer opportunities with different time commitments and tasks

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 6

BREAST EXAMINATION CENTER OF HARLEM

163 West 125th Street, 4th Floor
New York, NY 10027
Contact: Alexandra Mitnick
Phone: (212) 531-8000
Fax: (212) 864-7469
Email: mitnicka@mskcc.org

Type of organization: 501 (c) (3)

Field of work: Women's health

Mission: The progressive control and cure of cancer through programs of patient care, clinical research, and education.

History of the organization: Since we opened our doors in 1979, thousands of women have come to the Breast Examination Center of Harlem for free breast cancer screenings. We now also offer free screening for cancers of the cervix.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative and direct services

Specific skills or requirements needed: Writing, computer, office/administrative, interpersonal, language (Spanish/French)

Time available for volunteering:
Weekdays: Any time
Weekends: First Saturday of every month

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Geographic area where services are provided:
Neighborhood-based, boroughwide and citywide

Closest subway/bus line to the organization:
Subway: 2, 3, A, C, B, D; Bus: M100, M101, M102, and M7

BRONX YMCA OF GREATER NEW YORK

Two Castle Hill Avenue
Bronx, NY 10473
Contact: Brenda Moynihan
Title: Health and Wellness Director
Phone: (718) 792-9736
Fax: (718) 792-9740
Email: bmoynihan@ymcanyc.org
Website: www.ymcanyc.org

Type of organization: 501 (c) (3)

Field of work: Youth services, senior citizens, and recreation/sports

Mission: The YMCA of greater New York is a community service organization which promotes positive values through programs that build spirit, mind and body, welcoming all people, with a focus on youth.

Additional locations: Glebe Senior Center, 2125 Glebe Avenue, Bronx, NY 10462

Age preferred for volunteers: 17 and older

Type of volunteer programs/activities available: Office/administrative, fundraising, sports/recreation

Specific skills or requirements needed: Computer general, office/administrative, interpersonal skills, language (Spanish, English), sport/recreational skills

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: Varies
Weeks per month: 4

Additional information for volunteers: The Bronx Y is looking for volunteer members to help out in the front office and in the fitness rooms. Front office work includes answering phones, stuffing envelopes, making copies, assisting with special events, etc.

Geographic area where services are provided:
Boroughwide

Closest subway/bus line to the organization:
Subway: 6; Bus: Bx22

THE BROOKDALE UNIVERSITY HOSPITAL AND MEDICAL CENTER

One Brookdale Plaza
Brooklyn, NY 11212
Contact: Arlene Martin
Title: Director of Volunteer Services
Phone: (718) 240-5277
Fax: (718) 240-6750
Website: www.brookdale.org

Type of organization: 501 (c) (3), health care institution

Field of work: Senior citizens, education advocacy, recreation/sports and physical rehabilitation

Mission: The Brookdale University Hospital and Medical Center is committed to being the focus of a health community, stressing the organizations values of caring and respect for one another.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative and interpersonal

Time available for volunteering:
Weekdays: Any time
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: Varies
Weeks per month: 4

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 1 and 3; Bus: B8, B15 and B35

BROOKLYN COMMUNITY LIVING PROGRAM

2000 Flatbush Avenue
Brooklyn, NY 11231
Contact: Sherry Baird
Title: Program Manager
Phone: (718) 253-1366
Fax: (718) 253-4893

Field of work: Mental health and housing and shelter

Mission: We believe that service to those in need must take the form of direct action, aiding residents to become more functional with increased autonomy; at the same time guiding them with dignity and respect.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Direct services

Specific skills or requirements needed: Computer interpersonal

Time available for volunteering:
Weekdays: Any time
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 11-20
Weeks per month: 4

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 2 and 5; Bus: B41

BROOKLYN SOCIETY FOR THE PREVENTION OF CRUELTY TO CHILDREN

PO Box 170423, Times Plaza Station
Brooklyn, NY 11217-0009
Contact: Dianne D. Heggie
Title: Executive Director
Phone: (718) 638-4918
Fax: (718) 398-2940
Email: dheggie@bspcc.org
Website: www.bspcc.org

Type of organization: 501 (c) (3)

Field of work: Family services, youth services, and child abuse prevention

Mission: To insure the safety and well being of children who are victims of physical and/or sexual abuse; and to provide a range of services necessary to meet the needs of these children and their families.

History of the organization: The Brooklyn Society for the Prevention of Cruelty to Children (BSPCC) was incorporated in 1880 and has been providing services for over 120 years to the abused and neglected children of Brooklyn. The BSPCCs were the first child protection agencies up until 1966 when the City of New York assumed the responsibility of protecting children, and we continued providing services under their contract. As of 1991, the City became the sole provider of protective services.

Additional locations: 1360 Fulton Street, Room 402, Brooklyn, NY 11216

Age preferred for volunteers: 25 and older

Type of volunteer programs/activities available:
Office/administrative and research

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal, language (Spanish)

Time available for volunteering:
Weekdays: Afternoon
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 1, 2, 3, 4, 5, D, Q, R, and N; Bus: B25, B26, B52, B41, and B65

BROWNSVILLE MULTI-SERVICE FAMILY HEALTH CENTER

592 Rockaway Avenue
Brooklyn, NY 11212
Contact: Colette Pean
Title: Program Director
Phone: (718) 345-6366 ext. 605
Fax: (718) 345-3610
Email: niapean@yahoo.com

Type of organization: 501 (c) (3)

Field of work: Women's health, family health care, and HIV/STD prevention

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, and translation

Specific skills or requirements needed: Interpersonal skills

Time available for volunteering:
Weekdays: Any time
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 3

Additional information for volunteers: We have a pediatric waiting room and literacy program which needs volunteers.

Geographic area where services are provided: Neighborhood

Closest subway/bus line to the organization: Subway: 3 to Rockaway Avenue

LA CANDELARIA EHCC, INC.

306 East 105th Street
New York, NY 10029
Contact: Phillip Valdes
Title: Deputy Executive Director
Phone: (212) 579-4306
Fax: (212) 876-9504
Email: info@lacandelaria.org
Website: www.lacandelaria.org

Type of organization: 501 (c) (3)

Field of work: Family services, housing and shelter and referrals

Mission: La Candelaria is dedicated to provide emergency and permanent housing for low income and special needs populations such as battered, mentally ill, and homeless women and children.

History of the organization: Gloria Valdes and her family developed two properties for this not-for-profit corporation. La Candelaria E.H.C.C., Inc. provides transitional shelter, social services and referrals to 13 single mothers and about 30 children, placing more than 165 families in permanent housing under a 20-year contract for 10 million dollars approved by the City Council in 1993.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Fundraising and writing

Specific skills or requirements needed: Writing, computer, research, language (English)

Time available for volunteering:
Weekdays: Afternoon
Weekends: Saturday or Sunday

Amount of time needed from volunteer:
Hours per week: More than 20
Weeks per month: 4

Geographic area where services are provided: Citywide

CASA ATABEX ACHÉ

471 East 140th Street, Garden Level
Bronx, NY 10454

Contact: Luisette Cuebas

Phone: (718) 585-5540

Fax: (718) 585-5980

Email: casaatabexache@aol.com

Website: www.casaatabexache.org

Type of organization: 501 (c) (3)

Field of work: Women's health and advocacy, mental health

Mission: To foster re-connection to the innate power of healing, transformation, and social action in young and adult womyn* of color. (*) Womyn: We, as women, are re-defining ourselves to reclaim our power.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising, research, translation, and outreach

Specific skills or requirements needed: Writing, computer, office/administrative, research, language (Spanish)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 3

Additional information for volunteers: Interest in holistic healing and woman's empowerment.

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: 6 to Brook Avenue; Bus: Bx15 to Willis Avenue and 140th Street

THE CENTER FOR INDEPENDENCE OF THE DISABLED IN NEW YORK

841 Broadway, Suite 205
New York, NY 10003

Contact: Elana Gartner

Title: Volunteer Coordinator

Phone: (212) 674-2300

Fax: (212) 254-5953

Email: guest6@cidny.org

Website: www.cidny.org

Type of organization: 501 (c) (3)

Field of work: Disability services

Mission: The Center for Independence of the Disabled in New York (CIDNY) is a fast-growing, dynamic nonprofit whose purpose is to help people with disabilities gain the skills and obtain the services they need to live independently in the community. We offer a supportive atmosphere, with an emphasis on developing the abilities of consumers and employees.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Research, office/administrative, and translation

Specific skills or requirements needed: No skills required

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
Boroughwide

Closest subway/bus line to the organization:
Subway: all Subways to Union Square

CENTRAL HARLEM ALCOHOL CRISIS CENTER

419 West 126th Street
New York, NY 10027
Contact: Rita Green-Williams
Title: Executive Director
Phone: (212) 865-6133
Fax: (212) 865-6134
Email: nickle1000@aol.com

Type of organization: 501 (c) (3), substance abuse.

Field of work: Crisis intervention, chemical dependence --non medical detox

Mission: Central Harlem Alcohol Crisis Center is a non-medical, inpatient facility providing services to alcohol and substance abuse population.

History of the organization: Our organization has been serving the community for over 25 years.

Age preferred for volunteers: 25 and older

Type of volunteer programs/activities available: Office/administrative

Specific skills or requirements needed: Writing, computer, office/administrative, interpersonal skills

Time available for volunteering:
Weekdays: Midday and afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Geographic area where services are provided: Boroughwide

Closest subway/bus line to the organization: Subway: 2, 3, A, and D to 125th Street

CENTRO SOCIAL LA ESPERANZA

21 Audubon Avenue
New York, NY 10032
Contact: Jim Malley
Title: Executive Director
Phone: (212) 928-5810
Fax: (212) 740-2053

Type of organization: 501 (c) (3)

Field of work: Developmental disabilities

Additional locations: 502 West 165th Street, New York, NY 10032

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available: Office/administrative and direct services

Specific skills or requirements needed: Office/administrative

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

CHILDREN'S AID SOCIETY OF NEW YORK

105 East 22nd Street, Suite 514
New York, NY 10010

Contact: Sarena Wallack
Title: Manager, Volunteer Services
Phone: (917) 286-1530
Fax: (917) 286-1561
Email: sarenaw@childrensaidsociety.org
Website: www.childrensaidsociety.org

Type of organization: 501 (c) (3)

Field of work: Youth services, education advocacy, recreation/sports, and especially child-related programs

Mission: To ensure the physical and emotional well-being of children and families and to provide each child with the support and opportunities needed to become a happy, healthy and successful adult.

History of the organization: CAS was founded in 1853. It is one of the nation's oldest and largest non-sectarian agencies, serving over 120,000 of New York's neediest children and their families with a network of services that includes community schools, neighborhood centers, camps, adoption and foster care services, teen pregnancy prevention, education, health and recreation.

Additional locations: 35 locations throughout the NYC metropolitan area; please visit website

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Direct services, fundraising, and events planning

Specific skills or requirements needed:
Interpersonal

Time available for volunteering:
Weekdays: Afternoon and evening
Weekends: Saturday and/or Sunday

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Geographic area where services are provided:
Boroughwide

Closest subway/bus line to the organization:
Subway: 6 to 23rd Street.

CHILDREN'S AID SOCIETY/COMMUNITY SCHOOL I.S. 218

4600 Broadway
New York, NY 10040

Contact: Rosa Bautista
Title: Community School Director
Phone: (212) 569-2880
Fax: (212) 304-3427
Email: volunteeer@childrensaidsociety.org
Website: www.childrensaidsociety.org

Type of organization: 501 (c) (3)

Field of work: Family and youth services, education advocacy, and recreation/sports

Mission: To prepare our students to meet the highest standards and challenges of life through an academically challenging curriculum; to bring all students to their full potential through the cooperative efforts of family and faculty and; to engage our students in activities that prepare them to become productive individuals of their school and community.

History of the organization: In 1992, The Children's Aid Society (CAS) joined in an unprecedented partnership with the New York City Board of Education, the city's Community School District Six and other community based partners to open the Salome Urena Middle Academies (SUMA). The school is named after Salome Urena de Henriquez, a famous feminist poet, educator, and founder of the first school for girls in the Dominican Republic in 1881.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Office/administrative, direct services, and translation

Specific skills or requirements needed: Writing, computer, office/administrative, interpersonal, recreational, language (Spanish)

Time available for volunteering:
Weekdays: Midday and afternoon
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 2

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: A to 190th Street and 1 to Dyckman Street

CHILDREN'S HOPE FOUNDATION- SUPERFRIENDS PROGRAM

11 Park Place #1203
New York, NY 10007
Contact: Bruce Beckwith
Title: Director of Mentoring
Phone: (212) 233-5133
Fax: (212) 233-5132
Email: bruce@childrenshope.org
Website: www.childrenshope.org

Type of organization: 501 (c) (3)

Field of work: Youth and family services, recreation and sports

Mission: To provide services to children and families living with HIV/AIDS.

Part of a larger organization: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative and direct services

Specific skills or requirements needed:
Interpersonal skills

Time available for volunteering:
Weekdays: Morning and afternoon
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 2

Additional information for volunteers: Volunteers are screened and trained to develop a one-on-one relationship with a child who is infected/affected by HIV/AIDS. Outings occur approximately twice a month and can involve any appropriate activity

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: 2, 3 to Park Place; A, C to Chambers Street; R, N, W to City Hall; 4, 5, 6 to Brooklyn Bridge

COUNTEE CULLEN COMMUNITY CENTER / A DIVISION OF HARLEM CHILDREN'S ZONE

242 West 144th Street
New York, NY 10030
Contact: Robin Hannibal
Title: Program Director
Phone: (212) 234-4500
Fax: (212) 234-4694
Email: rhannibal@harlemchildrenszone.org
Website: www.harlemchildrenszone.org

Type of organization: 501 (c) (3)

Field of work: Family and youth services, and community development

Mission: To provide children and families with concrete and supportive services in a welcome environment and to enrich their lives socially, culturally, educationally, and spiritually.

History of the organization: Established in 1970, the Harlem Children's Zone (HCZ) was the first nonprofit organization in New York City to focus attention exclusively on the problem of truancy among the young. For the last thirty-one years, the HCZ has been demonstrating the correlation between young children out of school, abuse, neglect, and a later life of dependency. If maintained and expanded, HCZ can serve as a beacon to draw other service providers to a neighborhood and thus becomes the impetus for the renaissance of the community.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Office/administration, direct services, and translation

Specific skills or requirements needed:
Interpersonal skills, experiencing working with children/youth

Time available for volunteering:
Weekdays: Morning and evening
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: We offer an array of year-round comprehensive youth services. Our program runs from 9:00 AM to 9:00 PM, Monday through Saturday

Geographic area where services are provided:
Neighborhood-based and citywide

Closest subway/bus line to the organization:
Subway: 2 and 3; Bus: M2 and M19

CUMBERLAND DIAGNOSTIC AND TREATMENT CENTER

100 North Portland Avenue
Brooklyn, NY 11205
Contact: Georgia M. Flowers
Title: Coordinator, ROR
Phone: (718) 260-7838
Fax: (718) 260-7636
Email: flowersg@nychhe.org

Type of organization: 501 (c) (3)

Field of work: Family services, education advocacy, and pediatric services

Mission: To address community health in partnership with the community for all regardless of a ability to pay, with an emphasis on disease prevention and health promotion.

Additional locations: 16 locations throughout North Brooklyn

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, and read children stories aloud

Specific skills or requirements needed: Computer, language (Spanish, Creole, Polish)

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
Neighborhood-based and boroughwide

DIASPORA COMMUNITY SERVICES (FORMERLY HAITIAN WOMEN'S PROGRAM)

464-466 Bergen Street
Brooklyn, NY 11217
Contact: Heather Anderson
Title: Director of Operations
Phone: (718) 399-0200
Fax: (718) 399-0360
Email: haitianwomensprogram@erols.com

Type of organization: 501 (c) (3), community-based organization

Field of work: Immigration and youth services, women's health, women's advocacy, education advocacy, housing, and shelter

Mission: To improve the health and well-being of Haitian immigrants.

History of the organization: The Haitian Women's program (HWP) is an independent, not-for-profit organization founded in 1981 as a project of the American Friends service committee.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative

Specific skills or requirements needed: Writing, interpersonal skills, language (French and Creole)

Time available for volunteering:
Weekdays: Morning
Weekends: No

Amount of time needed from volunteer:
Hours per week: Optional
Weeks per month: Optional

Geographic area where services are provided:
Neighborhood-based and boroughwide.

Closest subway/bus line to the organization:
Subway: 1, 2, and Q to Seventh Avenue

ENCORE COMMUNITY SERVICES

239 West 49th Street
New York, NY 10019-7404
Contact: Patricia Horan
Title: Volunteer Coordinator
Phone: (212) 581-2910 ext 110
Fax: (212) 757-0244
Email: volunteer@encorecommunityservices.org
Website: www.encorecommunityservices.org

Type of organization: 501 (c) (3)

Field of work: Senior citizens, mental health and legal services/civil rights

Mission: To serve the senior population in the Times Square/Clinton neighborhood with dignity, respect, and with the quality of service that offers love and hope.

History of the organization: Located in Manhattan's theater district, Encore Community Services was founded in 1977 by a group of concerned New Yorkers who wanted to improve the quality of life of elderly people in need. What once was a small church-based outreach effort has grown into a nonsectarian organization that provides a variety of valuable supportive services to more than 14,000 seniors annually.

Partners with other organizations: Yes, with Hartley House and Project Find

Age preferred for volunteers: 19 and older

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, translation

Specific skills or requirements needed: Writing, interpersonal skills, language (fluency in Spanish or Chinese is helpful), faithful, resourceful, creative

Time available for volunteering:
Weekdays: Morning and midday
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: Encore has a strong, friendly visitor program. If accepted into the program, the volunteer is introduced to a senior and visits one evening a week for an hour. Our Senior Center is open M-F 9am-4 pm and has varied opportunities for services as a receptionist, dinner service, thrift shop, filing, and escorting seniors to the doctor. The Home Delivered Meal Program is open to volunteers on Saturdays from 8 am-1 pm.

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization: Subway: C, E, 1, N, and R to 50th Street; Bus: M10, M50, and M104

FAMILIES FIRST, INC.

250 Baltic Street
Brooklyn, NY 11201
Contact: Linda Blyer
Title: Executive Director
Phone: (718) 370-1862
Fax: (718) 260-9402
Email: lblyer@aol.com
Website: www.familiesfirstbrooklyn.org

Type of organization: 501 (c) (3)

Field of work: Family and youth services and recreation/sports

Mission: To support families by providing educational, social and emotional support through workshops and activities for parents and children.

Runs programs jointly with other nonprofits: Not currently, possibly in the future

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative

Specific skills or requirements needed: Computer, interpersonal skills, occasionally volunteers assist our instructors or help with our mailing. We try to let volunteers help in areas in which they feel comfortable

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 2

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization: Subway: F to Bergen Street

FAMILY SERVICES NETWORK OF NEW YORK

1420 Bushwick Avenue
Brooklyn, NY 11207
Contact: Benjamin O. Igwe
Title: President/CEO
Phone: (718) 455-6010
Email: bigwe@fsnny.org
Website: www.fsnny.org

Type of organization: 501 (c) (3)

Field of work: Family services, women's health, mental health, and crisis intervention

Mission: To provide health and humane services to families in need.

History of the organization: FSNNY was first organized as the Bushwick Community Service Society in 1981. Since then, it has been involved in organizing and managing the Bushwick Multi-service Center and the provision of health and humane services to residents of North and Central Brooklyn.

Additional locations: 406 Mother Gaston Boulevard, Brooklyn, NY 11212; 1639 Broadway and 1766 Broadway, Brooklyn, NY 11207

Age preferred for volunteers: College/young adults and adults

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, research, and translation

Specific skills or requirements needed: Writing, computer, office/administrative, interpersonal skills

Time available for volunteering:
Weekdays: Morning and/or afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Additional information for volunteers: FSNNY provide services to persons living with HIV/AIDS and women of childbearing age.

Geographic area where services are provided: Citywide

Closest subway/bus line to the organization: Subway: J and L; Bus: B20, B24, and B60

FLORENCE E. SMITH SENIOR SERVICE

102-19 34th Avenue
Corona, NY 11368-1148
Contact: Deborah Barnes
Title: Director
Phone: (718) 899-0554
Fax: (718) 899-1240
Email: fesscenter@aol.com
Website: www.fes-seniorservices.org

Type of organization: Religious organization

Field of work: Senior citizens

Mission: To provide services to senior citizens.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, and research

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization: Subway: 7; Bus: Q23 and Q66

GREATER HARLEM NURSING HOME

30 West 138th Street
New York, NY 10037
Contact: Reita Fuller
Title: Administrator
Phone: (212) 690-7400 ext. 220
Fax: (212) 690-8763
Email: rfuller@greaterharlemnh.com

Type of organization: 501 (c) (3)

Field of work: Nursing Home -Long Term Care

Mission: To provide access to quality health care.
Each employee is committed to treat all residents equally with understanding, compassion and respect.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising, translation

Specific skills or requirements needed: Writing, computer, office/administrative, interpersonal, Spanish, French

Time available for volunteering:
Weekdays: Any time
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 2, 3 or 4

HALE HOUSE CENTER, INC.

152 West 122nd Street
New York, NY 10027
Contact: Sandro Tejada
Title: Development Associate
Phone: (212) 663-0700
Fax: (212) 749-2888
Email: info@halehouse.org
Website: www.halehouse.org

Type of organization: 501 (c) (3)

Field of work: Family services

Mission: To nurse children victims of the drug addiction of their parents, and to assist "marginal" families enduring poverty, drug addiction, and AIDS.

History of the organization: Clara McBride Hale, orphaned at age sixteen, offered in the 1930s a day care service in what would become Hale House. In 1973, Hale House was officially incorporated as the Hale House Center for the Promotion of Human Potential. Today, Hale House is responding to the problems of poverty, drug addiction and the AIDS epidemic that sweep the inner cities.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, fundraising, and research

Specific skills or requirements needed: Writing, computer, office, research, interpersonal

Time available for volunteering:
Weekdays: Afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
Greater metropolitan region

Closest subway/bus line to the organization:
Subway: 2 and 3 to 125th Street

HARLEM HOSPITAL CENTER / DEPARTMENT OF PEDIATRICS

506 Lenox Avenue, 17th Floor
New York, NY 10037-1802
Contact: Kellye Jackson-Roney
Title: Director of Development
Phone: (212) 939-4025
Fax: (212) 939-4071
Email: kjr48@columbia.edu

Type of organization: 501 (c) (3)

Field of work: Youth services

Mission: The provision of quality care to our patients with dignity and compassion regardless of ethnicity, nationality, religion, or ability to pay in an environment sensitive to pain management.

History of the organization: Since 1997, the physicians in the pediatric ambulatory division have been able to "prescribe" reading by giving out over 25,000 age-appropriate books to their patients as part of every health maintenance visit.

Part of a larger organization: Yes, municipal hospital facility

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Reading to patient/children

Specific skills or requirements needed: Language (Spanish/French helpful) interpersonal skills

Time available for volunteering:
Weekdays: Any time
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: To High School Seniors: Consider using this program to fulfill your HS community service requirements and/or for your college application!

Geographic area where services are provided:
Neighborhood-based, boroughwide and citywide

Closest subway/bus line to the organization:
Subways: 2 and 3 to 135th Street

HARLEM RBI

1948 First Avenue, (corner of 101st Street)
New York, NY 10029
Contact: Vince Coleman
Title: Baseball and Softball Director
Phone: (212) 722-1608
Fax: (212) 722-1862
Email: vmcoleman@harlemrbi.org
Website: www.harlemrbi.org

Type of organization: 501 (c) (3)

Field of work: Youth services and recreation/sports

Mission: To provide inner city youth with the opportunities to play, to learn and to grow and inspiring them to recognize their potential and realize their dreams.

History of the organization: Harlem RBI was established in East Harlem in 1991. Harlem RBI now serves hundreds of boys and girls annually. For the past ten years RBI has made a tremendous overall impact on the East Harlem community. The "Field of Dreams" has become a safe haven for young and old, a gathering place for families and a shining diamond of hope. In fact, the New York City Police Department has credited Harlem RBI's presence as being a primary factor in the dramatic decrease in drug-related crime in the surrounding neighborhood.

Part of a larger organization: Based on the National RBI program

Partners with other organizations: Yes, with JHS 99

Runs programs jointly with other nonprofits: Yes, training other afterschool programs

Age preferred for volunteers: Between 14 and 18

Type of volunteer programs/activities available:
Direct services

Specific skills or requirements needed: Language (Spanish helpful), knowledge of baseball a must

Time available for volunteering:
Weekdays: Afternoon
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 6 to 96th Street or 103rd Street

HARLEM UNITED COMMUNITY AIDS CENTER

123-125 West 124th Street
New York, NY 10027
Contact: Chantal Innocent
Title: Human Rights Resources Coordinator
Phone: (212) 531-1300 ext. 417
Fax: (212) 531-0141
Email: info@harlemunited.org
Website: www.harlemunited.org

Type of organization: 501 (c) (3)

Field of work: Mental health, crisis intervention, housing, shelter, and case management for people living with HIV/AIDS (or at risk)

Mission: To provide quality HIV prevention and care services in a safe and nurturing environment. We do this through physical, emotional, social, and spiritual empowerment.

History of the organization: Since 1988, Harlem United has been on the cutting edge of service design and provision for hard-to-reach clients with multiple problems, living in two of the poorest and most ravaged inner-city communities in the United States: Harlem and the South Bronx.

Additional locations: 306 Lenox Avenue, New York, NY 10027; East Harlem Day Center, 325 East 118th Street, New York, NY 10035

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, research, and translation

Specific skills or requirements needed: Writing, computer, office/administrative, interpersonal skills, language (Spanish not required)

Time available for volunteering:
Weekdays: Any time
Weekends: Saturday and/or Sunday

Amount of time needed from volunteer:
Hours per week: 1-5 or 6-10
Weeks per month: 4

Additional information for volunteers: Many of our clients have multiple pressing needs, including homelessness, substance use, poverty, and others in addition to being at-risk or diagnosed with HIV/AIDS.

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization: Subway: 2 and 3; Bus: Bx15, M60, M100, and M101

HEALTH JAM, INC.

221 East 122nd Street, 5th floor
New York, NY 10035
Contact: Maribel Cruz
Title: Executive Director
Phone: (212) 722-7987
Fax: (212) 722-7252
Email: maribel.cruz@healthjam.org
Website: www.healthjam.org

Type of organization: 501 (c) (3)

Field of work: Youth services, recreation/sports, arts

Mission: Health Jam uses "edutainment" to encourage young people to take responsibility for their life, health and wellness.

Partners with other organizations: Yes

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, outreach and special events

Specific skills or requirements needed: Writing, computer

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Geographic area where services are provided: Boroughwide

Closest subway/bus line to the organization: Subway: 4, 5, 6; Bus: M15, M98, M101, M102, M103

HEALTH PLUS

335 Adams Street, 26th Floor
Brooklyn, NY 11201
Contact: Kathryn Soman
Title: Director of Communications
Phone: (718) 491-7493
Fax: (718) 504-9686
Email: ksoman@healthplus-ny.org
Website: www.healthplus-ny.org

Field of work: Healthcare, recreation/sports, community development

Mission: To offer free and affordable healthcare to all children and adults who qualify (in NYC and Nassau County)

Part of a larger organization: Yes

Partners with other organizations: Yes, hundreds throughout NYC

Additional locations: Many community-based offices throughout NYC

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, helping at events in communities

Specific skills or requirements needed: Computer, interpersonal, language (Spanish, French Creole, Arabic, Russian)

Time available for volunteering:
Weekdays: Morning and afternoon
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 12-20 hours
Weeks per month: 4

Additional information for volunteers: Whatever services volunteers can render to help us spread the word about affordable healthcare available to New Yorkers is always appreciated.

Geographic area where services are provided:
Greater metropolitan area and Nassau County

Closest subway/bus line to the organization:
Subway: 2, 3, 4, 5 to Borough Hall

HENRY STREET SETTLEMENT

265 Henry Street
New York, NY 10002
Contact: Verona Middleton-Jeter
Title: Executive Director
Phone: (212) 766-9200
Fax: (212) 566-3339
Email: info@henrystreet.org
Website: www.henrystreet.org

Type of organization: 501 (c) (3)

Field of work: Family, youth, and senior citizens services, recreation/sport, job training, mental health, housing, and shelter

Mission: To help New Yorkers build better lives for themselves and their children. Henry Street programs today include: transitional residences for homeless families; a mental health clinic; a senior services center; a community arts center; home care services for the elderly and disabled; and education, recreational and job training opportunities for youth. As the agency grows, it remains guided by a core mission to challenge the effects of urban poverty by providing individuals and families with crucial social and cultural services.

History of the organization: Founded by Lillian Wald in 1893, the Settlement originally operated from a single house on Henry Street. Today, Settlement programs are in all five boroughs, in public schools, housing development, and transitional shelters.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Office/administrative and direct services

Specific skills or requirements needed: Writing, interpersonal skills, ability to teach youngsters

Time available for volunteering:
Weekdays: Afternoon
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: F to East Broadway stop; Bus: M14

HUNT'S POINT MULTI-SERVICE CENTER, INC.

754 East 151st Street
Bronx, NY 10472
Contact: Gilbert Calcaño
Title: Chief of Staff/Health Administrator
Phone: (718) 401-5428
Fax: (718) 665-9782
Email: mvelez@hpmsc.org
Website: www.hpmsc.org

Type of organization: 501 (c) (3)

Field of work: Women's health, senior services, mental health

Mission: To enhance the quality of life for residents of the South Bronx community through the provision of comprehensive services in the areas of health, health education and human services.

Part of a larger organization: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services

Specific skills or requirements needed: Writing, computer, language (English/Spanish)

Time available for volunteering:
Weekdays: Morning and midday
Weekends: No

Amount of time needed from volunteer:
Hours per week: 12-20
Weeks per month: 4

Additional information for volunteers: Prior to coming into the program, please contact my assistant, Millie Velez at (718) 401-5429 for an appointment.

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization:
Subway: 2 to Jackson Avenue.; Bus: Bx4 to Jackson Avenue, Bx19 to Concord Avenue

INCARNATION CHILDREN'S CENTER

142 Audubon Avenue
New York, NY 10032
Contact: Meagan M. O'Connell
Title: Director of Therapeutic Recreation and Volunteer Services
Phone: (212) 928-2590 ext. 27
Fax: (212) 928-1500
Email: moconnell@incarnationchildrenscenter.org
Website: www.incarnationchildrenscenter.org

Type of organization: 501 (c) (3)

Field of work: Family and youth services, mental health

Mission: To provide a nurturing, home-like setting that provides first-rate care, filled with love and compassion, designed to give each HIV-infected child a longer and better life. To be ever-mindful of the effects, on child and family alike, that admission to ICC may cause and to do all we can to ensure a positive experience. To make every effort to improve each child's health to allow the earliest possible discharge back to a home setting.

Partners with other organizations: Yes, we collaborate with other nonprofits

Runs programs jointly with other nonprofits: Yes, we collaborate with other nonprofits on certain programs

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services

Specific skills or requirements needed: Interpersonal skills, experience working with children/adolescents

Time available for volunteering:
Weekdays: Afternoon
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: Please contact the organization for volunteer requirements and expectations.

Geographic area where services are provided: Citywide

Closest subway/bus line to the organization:
Subway: A, C, and 1

INTERFAITH MEDICAL CENTER

1545 Atlantic Avenue
Brooklyn, NY 11213
Contact: Marie M. Montrose
Title: Director, Community Affairs
Phone: (718) 613-4291
Fax: (718) 613-4101
Email: mmontrose@interfaithmedical.com
Website: www.interfaithmedical.com

Field of work: Women's health, mental health, grantmaking

Mission: To provide healthcare to central Brooklyn.

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising, translation

Specific skills or requirements needed: Writing, computer, interpersonal, language

Time available for volunteering:

Weekdays: All day
Weekends: No
Weeks per month: 1

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: A, C; Bus: B44, B25

INWOOD HOUSE

320 East 82nd Street
New York, NY 10028
Contact: Nicole Culver
Title: Special Projects Coordinator
Phone: (212) 861-4400 ext. 239
Fax: (212) 861-3791
Email: nculver@inwoodhouse.com
Website: www.inwoodhouse.com

Type of organization: 501 (c) (3)

Field of work: Family and youth services, maternal health and foster care

Mission: To help young people achieve healthy adulthood and self-reliance.

History of the organization: In 1830, Inwood House was founded as a shelter to help prostitutes rebuild their lives. In 1847, Inwood House opened a Maternity Residence for impoverished unwed mothers and was soon established as a leader in parent training and child care. In 1978, Inwood House established Teen Choice, our comprehensive school-based teen pregnancy and disease prevention program. We launched the 1990s with Young Fathers, to help teenage fathers take on their share of parental responsibilities and serve as positive role models for their children. Inwood House serves more than 8,500 young people from New York City and New Jersey each year. Ever mindful of the promise within each young person we will always strive to be a source of hope, guidance and opportunity.

Additional locations: Foster Care and Family Support Services: 89-31 161st Street, Suite 302, Jamaica NY 11432; Teen Family Services, 369 East 148th Street, Bronx, NY 10455

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising, and web design

Specific skills or requirements needed: Computer, interpersonal

Time available for volunteering:

Weekdays: Afternoon
Weekends: Saturday and Sunday

Amount of time needed from volunteer:

Hours per week: Varies
Weeks per month: 1

Additional information for volunteers: The majority of the young people we serve are pregnant and parenting teens and in foster care.

Geographic area where services are provided:
Greater metropolitan region

Closest subway/bus line to the organization:
Subway: 4, 5, and 6; Bus: M15, M79, and M86

LATINO ORGANIZATION FOR LIVER

AWARENESS

1560 Mayflower Avenue
Bronx, NY 10461

Contact: Debbie Vega
Title: Executive Director
Phone: (718) 892-8697
Fax: (718) 918-0527
Email: mdlola@aol.com
Website: www.lola-national.org

Type of organization: 501 (c) (3), affiliate of a federation or member organization

Field of work: Education advocacy

Mission: To raise awareness, prevention, education, treatment, and transplant referral services to the Latino and African American communities and other underserved populations who suffer from liver disease in the United States.

History of the organization: Latino Organization for Liver Awareness (LOLA) was founded by Debbie Delgado-Vega after she was diagnosed with Autoimmune Liver Disease in 1992. Since this is an incurable disease, Ms. Vega had no alternative but to have a liver transplant. After her diagnosis, she personally researched information on organ donors and liver diseases. She now serves as a resource to the Latino community providing information and lectures in English and Spanish.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, fundraising, and translation (Spanish)

Specific skills or requirements needed: Writing, computer, office/administrative, language (Spanish/English)

Time available for volunteering:
Weekdays: Morning and midday
Weekends: No

Amount of time needed from volunteer:
Hours per week: 11-20
Weeks per month: 4

Geographic area where services are provided:
Greater metropolitan region

Closest subway/bus line to the organization:
Subway: 6 to Middletown Road; Bus: Bx8 and Bx14

LENOX HILL NEIGHBORHOOD HOUSE

331 East 70th Street
New York, NY 10021
Contact: Hannah Katz
Title: Volunteer Coordinator
Phone: (212) 744-5022 ext. 1238
Fax: (212) 744-6889
Email: hkatz@lenoxhill.org
Website: www.lenoxhill.org

Type of organization: Nonprofit 501 (c) (3)

Field of work: Youth services, senior citizens, housing and shelter, recreation/sports, family service, mental health and advocacy

Mission: We believe that people have the capacity for self-direction and growth. Helping people to become or remain as independent as possible is central to each of our programs.

History of the organization: Founded in 1894, Lenox Hill Neighborhood House is dedicated to helping those in need on Manhattan's East Side and to improving the quality of life for all who live, work, or go to school there. The Neighborhood's objective is to help people gain the skills necessary to strengthen themselves and their community.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administration, direct services, translation, computer, technical services and professional graphic design

Specific skills or requirements needed: Writing, computer, office administrative, interpersonal, language (Spanish), teaching, tutoring

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: Interview and new volunteer orientation required. Benefits and supervision provided. Flexible scheduling options.

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 6 to 68th Street

LIFE FORCE: WOMEN FIGHTING AGAINST AIDS, Inc.

175 Remsen Street, Suite 1100
Brooklyn, NY 11201
Contact: Lowanda Barnes Ulysse
Title: Project Coordinator
Phone: (718) 797-0937
Fax: (718) 797-4011
Email: LWFAINC@aol.com
Website: www.lifeforceinc.org

Type of organization: 501 (c) (3)

Mission: The mission of Life Force is to reduce the incidence of HIV/AIDS and to address the other broad range of health care issues of women of color particularly in Brooklyn.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Direct services

Time available for volunteering:
Weekdays: Morning and afternoon
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 1 ; Bus B38, B52, B26, B25, B41

LIGHTHOUSE INTERNATIONAL

111 East 59th Street
New York, NY 10022
Contact: Carmella Chessen
Title: Director, Volunteer Resources Department
Phone: (212) 821-9506
Email: cchessen@lighthouse.org
Website: www.lighthouse.org

Type of organization: Leading resource worldwide on vision impairment and vision rehabilitation

Field of work: Youth and senior services, vision impairment and rehabilitation

Mission: To overcome vision impairment for people of all ages through worldwide leadership in prevention, rehabilitation services, education, research, and advocacy.

History of the organization: Lighthouse International is a leading resource worldwide on vision impairment and vision rehabilitation. Through its pioneering work in vision rehabilitation services, education, research, and advocacy, Lighthouse International enables people of all ages who are blind or partially sighted to lead independent and productive lives. Funded in 1905 and headquartered in New York, Lighthouse International is a nonprofit organization, and depends on the support and generosity of individuals, foundations and corporations.

Partners with other organizations: Occasionally, mostly vision rehabilitation organizations or advocates for the disabled

Runs programs jointly with other nonprofits: We have an internet portal with another agency: www.visionconnection.org

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising, translation, sales and special events

Specific skills or requirements needed: Computer, interpersonal skills, sales skills, reading aloud clearly

Time available for volunteering:
Weekdays: Any time
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: Flexible

Additional information for volunteers: All prospective volunteers must fill out an application. When there is availability, an interview is required, as is attending an orientation.

Geographic area where services are provided:
Greater metropolitan region

Closest subway/bus line to the organization:
Subway: N, R, W, 4, 5 and 6

**LITTLE SISTERS OF THE ASSUMPTION
FAMILY HEALTH SERVICE**

333 East 115th Street
New York, NY 10029
Contact: Trish Gough
Title: Volunteer Director
Phone: (212) 987-4422
Fax: (212) 348-8284
Email: contact@lsafhs.org
Website: www.lsafhs.org

Type of organization: 501 (c) (3)

Field of work: Family and youth services, education

Mission: We work with the families of East Harlem to address the physical, emotional, educational and spiritual dimensions of family health.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct service, fundraising

Specific skills or requirements needed: Computer, interpersonal skills, language (Spanish), education

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: Flexible

Additional information for volunteers: Volunteers are essential to our organization. They offer vital support to every program at our agency, and make a significant contribution to the families we serve. Some of our volunteer positions include tutoring/mentoring, ESL assistant teacher, thrift shop helper, toddler/nursery assistant, client advocate, and food pantry helper.

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 6 to 116th Street; Bus M115 to 116th Street

LOWER EAST SIDE FAMILY UNION

84 Stanton Street, 3rd Floor
New York, NY 10002
Contact: Jennifer Schurer
Title: Volunteer Coordinator
Phone: (212) 260-0040 ext. 210/203
Fax: (212) 529-3244
Email: jschurer@lesfu.org
Website: www.lesfu.org

Type of organization: 501 (c) (3)

Field of work: Youth services, family services, crisis intervention

Mission: We are a community-based organization that preserves, strengthens, and empowers families by delivering culturally-sensitive, multi-lingual services.

Additional locations: Forest Hills, Queens

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, translating

Specific skills or requirements needed:
Interpersonal, language (English, Cantonese, Mandarin, Spanish)

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 2

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: F, V to Second Avenue, J, M, Z, to Delancey/Essex; Bus: M15

MOMENTUM AIDS PROJECT

155 West 23rd Street, 11th Floor
New York, NY 10011
Contact: Robert Mauer
Title: Director of Community Resources
Phone: (212) 691-8100 ext. 315
Fax: (212) 691-2960
Email: rmauer@momentumaidsproject.org
Website: www.momentumaidsproject.org

Type of organization: 501 (c) (3)

Field of work: Food and social services organization

Mission: To sustain health and foster hope by providing communal meals and supportive services in a caring environment to any person with HIV infection, their family members, and loved ones in New York City.

History of the organization: For nearly 17 years, Momentum has provided its services to people living with HIV/AIDS. Operating out of nine neighborhood locations in Manhattan, the Bronx, Brooklyn, and Queens, Momentum continues to provide its vital services to individuals and communities highest at risk and in greatest need.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Meal preparation

Specific skills or requirements needed:
Interpersonal skills

Time available for volunteering:
Weekdays: Afternoon
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: Momentum provides hot meals and a full array of social services, in group settings, to people living with HIV/AIDS.

Geographic area where services are provided:
Neighborhood-base and citywide

MOUNT SINAI HOSPITAL OF QUEENS

25-10 30th Avenue
Long Island City, NY 11102
Contact: Linda Hackett
Title: Manager of Community Relations and Volunteers
Phone: (718) 267-4351
Fax: (718) 278-1786
Email: linda.hackett@mountsinai.org
Website: www.mshq.org

Type of organization: 501 (c) (3)

Field of work: Healthcare, community health programs

Mission: To provide EVERY PATIENT the best possible experience and health outcome in a safe, supportive environment; steadily improve the community's overall health; and serve all with compassion, competence and respect.

History of the organization: The Mount Sinai Hospital of Queens is a 235-bed community hospital that was purchased by The Mount Sinai Hospital in June of 1999. Since then, the hospital has been working diligently to bring top-quality medical care, programs and services to the residents of western Queens and beyond.

Age preferred for volunteers: 19 and older

Type of volunteer programs/activities available:
Office/administrative, companion program, feeding assistance program, helping out on nursing floors or at clinics

Time available for volunteering:
Weekdays: Any time
Weekends: Saturday and/or Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: N and W; Bus Q18 and Q102

NEIGHBORHOOD YOUTH AND FAMILY SERVICES

601 East Tremont Avenue, 2nd Floor
Bronx, NY 10457
Contact: Valery J. Jean
Title: Marketing and Fundraising Coordinator
Phone: (718) 299-2340
Fax: (718) 299-2343
Email: nyfsmarketing@aol.com

Type of organization: 501 (c) (3)

Field of work: Family and youth services

Mission: To prevent the disintegration of family and the inappropriate placement of children in any facility other than their natural homes, as well as to facilitate the growth and development of children and families.

History of the organization: Neighborhood Youth and Family Services (NYFS) was established in 1970 by sociologist Father Joseph Fitzpatrick, S.J., in collaboration with The Vera Institute of Justice, to provide alternatives to the juvenile justice system for court-involved children and their families in the East Tremont/Fordham areas of the Bronx. Its services are now Bronx-wide.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising, research, and translation

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal skills, language (Spanish)

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 11-20
Weeks per month: 4

Geographic area where services are provided:
Neighborhood-based and boroughwide

Closest subway/bus line to the organization:
Bus: Bx15 to East Tremont and 3rd Avenue; Bx40 and Bx42 to East Tremont and Arthur Avenue

THE NEW YORK FOUNDLING

590 Avenue of the Americas
New York, NY 10011
Contact: Alan Shatz
Title: Manager of Volunteers and Community Relations
Phone: (212) 886-4039
Fax: (212) 886-4086
Email: alans@nyfoundling.org
Website: www.nyfoundling.org

Type of organization: 501 (c) (3)

Field of work: Youth services, education advocacy, women's health, housing and shelter, family services, crisis intervention, human rights, women's advocacy, mental health, research in social science, community development, recreation/sports, culture/arts, grantmaking

Mission: To help children, youth and adults in need through advocacy and through preventive and in-care services that strengthens families and communities and help each individual reach his or her potential.

Part of a larger organization: Yes, The Sisters of Charity

Partners with other organizations: Yes, the Vincent J. Fontana Center for Child Protection

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, engaging children

Specific skills or requirements needed:
Compassion

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: All volunteers will be finger printed and checked through law enforcement. Volunteers working with minors will be cleared through Albany to ensure there are no allegations of child abuse in their past.

Geographic area where services are provided:
Greater metropolitan region

**NORTH BRONX NATIONAL COUNCIL OF
NEGRO WOMEN / CHILD DEVELOPMENT
CENTER**

4035 White Plains Road
Bronx, NY 10466
Contact: Doreen Davis-Lewis
Title: Executive Director
Phone: (718) 231-7100
Fax: (718) 655-1751

Type of organization: ACS/ACD Child Care Center

Field of work: Child Care

Mission: The mission of the NCNWDC is to maintain and operate a day care program for those children and families who require and are eligible for day care services.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative and direct services.

Specific skills or requirements needed: Writing, computer, office/administrative, interpersonal

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: Varies
Weeks per month: 4

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 2; Bus: Bx 41

**PAUL J. COOPER CENTER FOR HUMAN
SERVICES, INC.**

519 Rockaway Avenue
Brooklyn, NY 11212
Contact: Wayne C. Wiltshire
Title: Chief Executive Officer
Phone: (718) 498-5555
Fax: (718) 498-6868
Email: pcjadm@aol.com
Website: www.pauljcooper.com

Type of organization: 501 (c) (3), community mental health agency

Field of work: Mental health

Mission: To provide the same medical consulting and treatment to all regardless of their age, sex, color, creed, disability, or sexual preference.

History of the organization: The agency was incorporated in 1971 as the Brownsville-Oceanhill Community Mental Health Center. The agency's name was then changed to Paul J. Cooper, after the death of a local community activist who advocated for an improved Mental Health Provider System for the constituents of Central Brooklyn.

Additional locations: 250 Utica Avenue, Brooklyn, NY 11213

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative and translation

Time available for volunteering:
Weekdays: Flexible
Weekends: No

Geographic area where services are provided:
Neighborhood-based

PETE MCGUINNESS SENIOR CITIZEN CENTER

715 Leonard Street
Brooklyn, NY 11222-2350
Contact: Jadwiga Szyr
Title: Program Manager
Phone: (718) 383-1940
Fax: (718) 383-1960
Email: bffypmcb@aol.com

Type of organization: Business group or association, Part of a 501 (c) (3), affiliate of a federation or member organization, religious organization, community development corporation and not-for-profit

Field of work: Senior citizens

Mission: To promote unity among all persons by seeking to develop caring communities, to promote family life and to cope in our turbulent society.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Kitchen help

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 11-20
Weeks per month: 4

Geographic area where services are provided:
Neighborhood-based and citywide

Closest subway/bus line to the organization:
Subway: G to Greenpoint Avenue; Bus: B43 and B61

PHOENIX HOUSE, S.A.L.S.A (SAVE A LIFE FROM SUBSTANCE ABUSE)

MENTORING PROGRAM

400 Fordham Road, Suite 610
Bronx, NY 10458
Contact: Olga Pimentel
Title: Program Director
Phone: (718) 364-6401 ext. 6324
Fax: (718) 367-5835
Email: opimentel@phoenixhouse.org
Website: www.phoenixhouse.org

Type of organization: 501 (c) (3)

Field of work: Youth services, education advocacy, community development

Mission: To empower the community to prevent substance abuse by active participation in the amelioration of alcohol, tobacco and other drug use problems in their community and by helping young people reach their fullest potential.

Part of a larger organization: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Direct services, fundraising, one-to-one mentoring on prevention services

Specific skills or requirements needed: Writing, interpersonal skills

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Geographic area where services are provided:
Boroughwide

Closest subway/bus line to the organization:
Subway: D to Fordham Road; Bus: Bx 12 to One Fordham Plaza

POSITIVE HEALTH MANAGEMENT

374 Stockholm Street
Brooklyn, NY 11237
Contact: Karen Campbell
Title: Director
Phone: (718) 302-8483
Fax: (718) 628-1020
Email: campbek@nyp.org

Field of work: Women's health, mental health

Mission: To provide excellence in care through prevention, education and treatment in a safe environment.

Part of a larger organization: Yes, Wyckoff Hospital

Partners with other organizations: Yes, linkages with many other CBOs in the community

Additional locations: Satellite Clinic - Jackson Heights Medical Office; 34-06 73rd Street, Jackson Heights, NY 11372

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, HIV outreach and education in community

Specific skills or requirements needed: Writing, computer, interpersonal, language (Spanish is helpful), knowledge of HIV/AIDS

Time available for volunteering:
Weekdays: Flexible
Weekends: Saturday, depending on events though often more in the summer

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Additional information for volunteers: Positive Health Management is grant funded to provide Primary Care (DOH/AI), Mental Health (MHRA), Substance Abuse Treatment (SAMHSA), and Prevention (DOH/CDC) to people who are infected/affected with HIV/AIDS.

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization:
Subway: L to DeKalb Avenue; Bus: B38 to DeKalb Avenue

PROJECT HOSPITALITY

100 Park Avenue
Staten Island, NY 10302
Contact: Michelle Paradies
Title: Coordinator of Volunteer Services
Phone: (718) 448-1544 ext. 165
Fax: (718) 720-5476
Email: miparadies@projecthospitality.org
Website: www.projecthospitality.org

Type of organization: Multi-service agency

Field of work: Family services, mental health, education's advocacy

Mission: To reach out to the community members who are hungry, homeless, or otherwise in need in order to work with them to achieve their self-sufficiency thereby enhancing the quality of life for our Staten Island community.

Runs programs jointly with other nonprofits: Yes, with Wagner College, St. John's University, Neighborhood Housing Services, Trinity Lutheran Church, Staten Island Center for Independent Living, and Community Health Action

Age preferred for volunteers: 16 or older

Type of volunteer programs/activities available: Office/administrative, fundraising, serving meals in soup kitchen and homeless drop in center

Specific skills or requirements needed: Interpersonal skills, good physical shape, able to stand up, lift, walk up and down stairs

Time available for volunteering:
Weekdays: All day (until 5:00pm)
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-4
Weeks per month: 4

Additional information for volunteers: We are a multi-service agency with sites throughout Staten Island. All people interested in volunteering with us need to contact our main office for a volunteer application and interview appointment. You will be placed in one of our sites around Staten Island. We welcome volunteers from all backgrounds and also have opportunities available for groups to volunteer.

Geographic area where services are provided: Boroughwide

Closest subway/bus line to the organization:
Bus: S40

**QUEENS CHILD GUIDANCE CENTER-ASIAN
OUTREACH**

87-08 Justice Avenue, Room C7
Queens, NY 11373
Contact: Sandra Hagan
Title: Executive Director
Phone: (718) 951-7770
Fax: (718) 651-5029
Email: sandrahagan@qcgc.org
Website: www.qcgc.org

Type of organization: 501 (c) (3)

Field of work: Family and youth services and mental health

Mission: To promote the emotional well-being of children, adolescents and their families.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Direct services and fundraising

Specific skills or requirements needed: Experience with children

Time available for volunteering:
Weekdays: Morning and afternoon
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
Boroughwide

Closest subway/bus line to the organization:
Subway: 7, E, and F

REGIONAL AID FOR INTERIM NEEDS, INC.

708 Lydig Avenue
Bronx, NY 10462
Contact: Jaime A. Knowles
Title: Director of Program Operations
Phone: (718) 892-5520 ext. 224
Fax: (718) 892-5732
Email: rainadmin@aol.com
Website: www.raininc.org

Type of organization: 501 (c) (3)

Field of work: Senior citizens, mental health and housing and shelter

Mission: Our mission is to provide a deterrent to institutionalization of the elderly, while helping to maintain their quality of life at the highest level possible.

History of the organization: Regional Aid for Interim Needs, Inc. (RAIN) was founded in 1964 as a voluntary effort to provide in-home care for older persons leaving the hospital with no one at home to care for them. Throughout the years RAIN has grown and expanded its services in providing quality services and programs to meet the varied needs of the low-income older population of the Bronx. Under the guidance of our founder, Beatrice Castiglia-Catullo, RAIN developed comprehensive community services based on our founder's simple philosophy that we must rely upon the resources available in our community to provide a consistently high level of care for older community residents.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative and home repairs

Specific skills or requirements needed:
Office/administrative

Time available for volunteering:
Weekdays: Any time
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5 or 6-10
Weeks per month: 4

Geographic area where services are provided:
Boroughwide

Closest subway/bus line to the organization:
Subway: 2

RIVERDALE MENTAL HEALTH ASSOCIATION

5676 Riverdale Avenue, 2nd Floor
Bronx, NY 10471

Contact: Joyce M. Pilsner

Title: Executive Director

Phone: (718) 796-5300

Fax: (718) 548-1161

Email: jmp@rmha.org

Website: www.rmha.org

Type of organization: 501 (c) (3)

Field of work: Mental health

Mission: To serve the mental health needs of the community through operating and outpatient clinic and other needed programs.

Partners with other organizations: Yes, sometimes

Runs programs jointly with other nonprofits:
Sometimes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services (will depend on qualifications), fundraising

Specific skills or requirements needed: Writing, computer, interpersonal, language (Spanish)

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10 (depends on assignment)

Additional information for volunteers: Potential volunteers must fax or mail a resume with a brief cover letter explaining particular interests.

Geographic area where services are provided:
Boroughwide, citywide (for certain programs)

Closest subway/bus line to the organization:
Subway: 1 to 231st Street, then transfer to Bus: Bx10 Bx7 to 259th Street

RIVINGTON HOUSE HEALTH CARE FACILITY

45 Rivington Street
New York, NY 10002

Contact: Gerry Logan

Title: Director, Volunteer Services and Community Relations

Phone: (212) 539-6219

Fax: (212) 477-3121

Email: gerryl@vcny.org

Website: www.vcny.org

Type of organization: 501 (c) (3)

Field of work: Health care services for people with AIDS

Mission: To provide a caring environment where all are treated with kindness, dignity and respect.

Part of a larger organization: Yes

Partners with other organizations: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, on-site visiting

Specific skills or requirements needed: Writing, computer, interpersonal

Time available for volunteering:
Weekdays: Morning, afternoon, and evening
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 1 week

Additional information for volunteers: Rivington House is a residential and day treatment facility for people with AIDS. Volunteers are an integral part of the Resident/Client Care Team.

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: F, V

**ROY ROGERS AND DALE EVANS
CHILDREN'S CENTER AT OUR LADY OF
MERCY**

600 East 233rd Street
Bronx, NY 10466-2697
Contact: Michele Bailey
Title: Director, ROR
Phone: (718) 920-9014

Type of organization: 501 (c) (3), Catholic healthcare medical center

Field of work: Pediatric healthcare

Mission: We, the health care community of Our Lady of Mercy Medical Center, have a mission to the healing ministry of Christ, through our health care services to the people of the Bronx, Westchester, and the surrounding areas.

History of the organization: We were founded in 1888 by the Sisters of Misericorde as a shelter for unwed mothers. By 1893, services were expanded to provide general hospital care. Today, Our Lady of Mercy Medical System has grown into one of the largest and most respected medical networks within the Archdiocesan health care system. As a member of the Catholic Health Care Network, Our Lady of Mercy remains committed to compassion, dedication and excellence that is the core of its health care mission.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Direct services, reading, and reading instructions

Specific skills or requirements needed: Writing, interpersonal skills, language (good English)

Time available for volunteering:
Weekdays: Morning or afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: Ability to engage children and their parents is important.

Geographic area where services are provided: Neighborhood-based/New York metropolitan region

Closest subway/bus line to the organization:
Subway: 2 to 233rd Street

**SAINT VINCENT CATHOLIC MEDICAL
CENTER**

355 Bard Avenue / Pediatric Office, 3rd Floor
Staten Island, NY 10310
Contact: Nirmala Vadde
Title: Medical Director, ROR
Phone: (718) 876-4636

Type of organization: 501 (c) (3), full service hospital, and Medical Center

Field of work: Health Care

Mission: To deliver quality, responsible and holistic health and human services which is rooted in the healing ministry of Jesus Christ. These services are offered to all who seek our care, especially the poor.

Age preferred for volunteers: 14 and older

Type of volunteer programs/activities available: Office/administrative, fundraising, translation, and interacting with patients

Specific skills or requirements needed: Writing, office/administrative, interpersonal, language (Spanish, English)

Time available for volunteering:
Weekdays: Morning and afternoon
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: There are many opportunities in both clinical and clerical departments.

Geographic area where services are provided: Boroughwide and citywide

Closest subway/bus line to the organization:
Bus: S46

SCAN-NY, REACH FOR THE STARS

PROGRAM

307 East 116th Street
New York, NY 10029
Contact: Letta Belle
Title: Program Director
Phone: (212) 534-7800
Fax: (212) 534-6068
Email: letbel7@aol.com
Website: www.scannewyork.org

Type of organization: 501 (c) (3)

Field of work: Youth services, education advocacy, family services

Mission: To provide information and education to "at risk" young people between 13 and 18 who are interested in exploring college and career opportunities. The program specializes in meeting the needs of inner-city Latino and African American youth.

Part of a larger organization: Yes, SCAN-NY

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, research, translation

Specific skills or requirements needed: Writing, computer, research, interpersonal, language (Spanish)

Time available for volunteering:
Weekdays: Afternoon
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 1

Additional information for volunteers: Reach for the Stars provides various opportunities for young people to familiarize themselves with the high school and college application process, the financial aid web, and the paths to different careers and vocational training.

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization: Subway: 4, 6

SENIOR FUN

415 Bleecker Street
Brooklyn, NY 11237-5442
Contact: Jon Stubbs
Title: Assistant Coordinator
Phone: (718) 417-5316
Fax: (718) 417-5317

Type of organization: 501 (c) (3)

Field of work: Senior citizens and habilitation for intellectually disabled

Mission: Senior FUN is a social/recreational day program designed to meet the changing needs of developmentally disabled older adults. The program provides its members with meaningful leisure activities. Emphasis is placed on providing an environment in which individuals make their own choices and pursue personal interests.

History of the organization: Senior FUN has been in existence since February 1988.

Part of a larger organization: Yes

Age preferred for volunteers: 14 and older

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, translation, and arts facilitation/teaching

Specific skills or requirements needed: Willingness to contribute, interpersonal skills

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided: Boroughwide

Closest subway/bus line to the organization: Subway: L and M to Myrtle Avenue; Bus: B18, B26, B38, and B52

SHARE: SELF-HELP FOR WOMEN WITH BREAST OR OVARIAN CANCER

1501 Broadway, Suite 704 A
New York, NY 10036
Contact: Cheryl Rubin
Title: Director of Volunteers/ Human Resources
Phone: (212) 719-0364 ext. 249
Fax: (212) 869-3431
Email: crubin@sharecancersupport.org
Website: www.sharecancersupport.org

Type of organization: 501 (c) (3)

Field of work: Women's health, women's advocacy, political/public policy

Mission: SHARE is a unique survivor led support organization, which serves people affected by breast or ovarian cancer. Our programs are developed in response to community needs, and include information hotlines, survivor led support groups, public education, advocacy and wellness programs. We contribute to a greater awareness regarding research, prevention and early detection.

Partners with other organizations: Informally, we work with hospitals

Additional locations: New Brunswick, NJ

Runs programs jointly with other nonprofits: On rare occasion

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, research, translation, writing, editing

Specific skills or requirements needed: Writing, computer interpersonal skills

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: Flexible

Additional information for volunteers: We are very flexible and have varying time and commitment relationships with different volunteers depending on the projects they work on. This is true for required skills as well. Not everyone needs computer skills. We often need people with telephone skills and a variety of other talents.

Geographic area where services are provided: Citywide

Closest subway/bus line to the organization: Subway: all subways to Times Square

SONGS OF LOVE FOUNDATION

P.O. Box 750809
Forest Hills, NY 11375
Contact: Alexdra Stefans
Title: Outreach Coordinator
Phone: (800) 960-7664
Fax: (718) 441-7372
Email: info@songsoflove.org
Website: www.songsoflove.org

Type of organization: 501 (c) (3)

Field of work: Youth services, culture/arts, family services

Mission: To provide free, personalized, fully-produced songs to kids with serious illnesses.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Outreach

Specific skills or requirements needed: Interpersonal

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 2

Additional information for volunteers: Volunteers are needed to be Songs of Love Music Messengers™ to help with outreach efforts.

Geographic area where services are provided: National

Closest subway/bus line to the organization: Subway: E, F, G, R, V to 71st Continental/Forest Hills

SOUTH BRONX HEALTH CENTER FOR CHILDREN AND FAMILIES

871 Prospect Avenue
Bronx, NY 10459
Contact: Jazmine Hogan-Donaldson
Phone: (718) 991-0605
Fax: (718) 991-2931

Type of organization: 501 (c) (3)

Field of work: Women's health, comprehensive family health care, and mental health

Mission: Our mission at the South Bronx Health Center for Children and Families is to provide high quality comprehensive health care to the patients and the community we serve. We provide health care services for infants, children, adolescents, adults, and seniors.

History of the organization: The South Bronx Health Center for Children and Families opened in 1993 as a program of Montefiore Medical Center, the Division of Community Pediatrics and The Children's Health Fund. In 1998, the health center moved into a state-of-the-art facility in order to provide comprehensive health care in one of the most disadvantaged urban areas in the United States.

Age preferred for volunteers: 19 and older

Type of volunteer programs/activities available:
Reading aloud to children in health center waiting area

Specific skills or requirements needed:
Interpersonal skills, language (Spanish, not required), must enjoy working with children

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
Boroughwide

Closest subway/bus line to the organization:
Subway: 2 and 5 to Prospect Avenue; Bus: Bx4 and Bx17

STATEWIDE BLACK & PUERTO RICAN/LATINO SUBSTANCE ABUSE TASK FORCE

2730 Atlantic Avenue
Brooklyn, NY 11207
Contact: Ralph Gonzalez
Title: Executive Director
Phone: (718) 647-8275
Fax: (718) 647-7889
Email: nysdirector@aol.com

Type of organization: 501 (c) (3)

Field of work: Youth and family services, mental health, community development, public advocacy

Mission: To educate and advocate for HIV/AIDS, Hepatitis C and substance abuse resources in communities of color.

Partners with other organizations: Yes

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative and fundraising

Specific skills or requirements needed: Writing, computer, interpersonal skills

Time available for volunteering:
Weekdays: Morning and midday
Weekends: No

Amount of time needed from volunteer:
Hours per week: 12-20
Weeks per month: Flexible

Geographic area where services are provided:
Statewide

Closest subway/bus line to the organization:
Bus: B27

SUB-SAHARA AIDS RESCUE

21 Broad Street
Staten Island, NY 10304
Contact: Philip Ofori-Opoku
Title: Executive Director
Phone: (718) 720-8344
Fax: (718) 720-8858
Email: yvonnepr@aol.com

Type of organization: 501 (c) (3)

Field of work: Immigration services, family services, and prevention education in HIV/AIDS

Mission: To provide HIV/AIDS awareness, prevention counseling, and treatment; to educate Africans of all ages, backgrounds, and genders about HIV to help prevent the spread of HIV/AIDS through education so as to avoid extinction of Africans and people.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, and translation

Specific skills or requirements needed: Writing, computer, office/administrative, research, language

Time available for volunteering:
Weekdays: Any time
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 11-20
Weeks per month: 1

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Bus: S76 from the ferry to Bay Street and Poroad Street Junction

VISIONS SERVICES FOR THE BLIND AND VISUALLY IMPAIRED

135 West 23rd Street Box #93
New York, NY 10011
Contact: Melissa Phipps
Title: Social Caseworker/Volunteer Coordinator
Phone: (646) 486-4444 ext.12
Fax: (646) 486-4343
Email: mhipps@visionsvcb.org
Website: www.visionsvcb.org

Type of organization: 501 (c) (3)

Field of work: Family services, recreation/sports, community development

Mission: To develop and implement programs to assist blind and visually impaired people of all ages to lead independent and active lives in their homes and communities; and to educate the public to understand the capabilities and needs of people who are blind or visually impaired so that they may be integrated into all aspects of community life.

History of the organization: In the early 1920s six women formed an organization called Vacation Camp to serve New Yorkers who were blind. In 1964 Visions introduced the first group of seniors with vision impairments to a center in their own neighborhood. Today, we provide outreach, information, services, and counseling to help older individuals integrate into community life, and serve as a liaison with over 40 senior centers throughout the city.

Partners with other organizations: Yes, with many

Additional locations: 500 Greenwich Street, 3rd floor, NYC 10013; Vacation Camp for the Blind, 111 Summit Park Road, Spring Valley, NY 10977

Runs programs jointly with other nonprofits: Yes, with New York Cares and New York Reads

Age preferred for volunteers: 14 and older

Type of volunteer programs/activities available: Office/administrative, translation, reading for people who are blind and escorting clients

Specific skills or requirements needed: Writing, reading

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 1

Additional information for volunteers: Assistance in a variety of classes (e.g. photography, exercise, computers, dance, etc.)

Closest subway/bus line to the organization:
Subway: 1, 9, F and V to 23rd Street

VISITING NURSE SERVICE OF NEW YORK

107 East 70th Street
New York, NY 10021
Contact: Michael Ambrosini
Title: Director, Volunteer Services and Community Relations
Phone: (212) 609 1570
Fax: (212) 794 6480
Email: michaela@vnsny.org
Website: www.vnsny.org

Type of organization: 501 (c) (3)

Field of work: Family services, senior services, and physical rehabilitation

Mission: To promote the health and well-being of individuals and families by providing health care in the home and community; to be a leader in the development of innovative services that enable people to live as independently as possible in their community; to help shape health care policies that support beneficial home and community services and; to continue our tradition of charitable and compassionate care within the resources available.

Partners with other organizations: Yes, with many

Additional locations: Locations in all five boroughs; please visit website

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, research, and translation

Specific skills or requirements needed: Writing, computer, interpersonal, other (specific to each assignment across our organization)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Additional information for volunteers: Weekend time available for hospice volunteers. Flexible times with a minimum of 3 month commitment.

Geographic area where services are provided: Greater metropolitan area

VISITING NURSE SERVICE OF NEW YORK (BRONX BRANCH)

489-493 East 153rd Street
Bronx, NY 10455
Contact: Lori Rodriguez
Title: Program Director
Phone: (718) 402-3900 ext. 203
Fax: (718) 401-1321
Email: lori.rodriguez@vnsny.org
Website: www.vnsny.org

Type of organization: 501 (c) (3)

Field of work: Family services, crisis intervention, mental health

Mission: To promote the health and well-being of individuals and families by providing health care in the home and community; to be a leader in the development of innovative services that enable people to live as independently as possible in their community; to help shape health care policies that support beneficial home and community services and; to continue our tradition of charitable and compassionate care within the resources available.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative

Specific skills or requirements needed: Writing, computer, interpersonal, language (Spanish)

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Additional information for volunteers: Volunteers will need to be cleared medically and fingerprinted through our Human Resources and volunteer departments.

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization: Subway: 2, 5; Bus: Bx15, Bx55 and Bx21

WOMEN IN NEED, INC.

115 West 31st Street
New York, NY 10001

Contact: Kristen Wares

Title: Volunteer Services Coordinator

Phone: (212) 695-4758 ext. 709

Fax: (212) 502-5610

Email: kwares@women-in-need.org

Website: www.women-in-need.org

Type of organization: 501 (c) (3)

Field of work: Housing and shelter, family services, physical rehabilitation (substance abuse treatment)

Mission: To offer shelter and other social services to homeless families.

History of the organization: Women in Need (WIN) started from a modest outreach to ten mothers and children on Valentine's Day in 1982 at a Manhattan Church. WIN has served thousands of women and their children in the last 20 years. Today, WIN is a multi-service organization serving homeless and disadvantaged women and their children through a variety of programs.

Additional locations: Several locations in Brooklyn and the Bronx

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services

Specific skills or requirements needed: Writing, computer, research, interpersonal, language (Spanish), tutoring/mentoring/ESL

Time available for volunteering:

Weekdays: Flexible

Weekends: No

Amount of time needed from volunteer:

Hours per week: Flexible

Weeks per month: Flexible

Geographic area where services are provided:

Greater metropolitan area

Closest subway/bus line to the organization:

Subway: 34th Street stop on all subways in Manhattan

POLITCS AND ADVOCACY

AFRICAN DEVELOPMENT INSTITUTE, INC.

PO Box 1644

New York, NY 10185

Contact: Kwame Akonor

Title: Chairman and Executive Director

Phone: (888) 619-7535

Fax: (908) 850-3016

Email: ca498@bfm.org

Website: www.africaninstitute.com

Type of organization: 501 (c) (3)

Field of work: Political/public policy, international/foreign affairs, human rights, education advocacy, research in social science and Pan Africanism

Mission: To foster and promote the human and material development of Africans through education, research, and policy analysis.

History of the organization: Founded in 1995, the African Development Institute (ADI) is a nonpartisan public policy research organization incorporated in New York. ADI is an NGO in Special Consultative status with the Economic and Social Council of the United Nations.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, fundraising, and research

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal

Time available for volunteering:

Weekdays: Afternoon

Weekends: Saturday

Amount of time needed from volunteer:

Hours per week: 6-10 or 11-20

Weeks per month: 4

Additional information for volunteers: ADI is constantly looking for talented and committed Africans who share this vision of creating a brighter future for Africa. In the family of like-minded Africans, you will experience the joy that comes with making a worthwhile difference.

Geographic area where services are provided:

National and international

AFRICAN PEOPLE COUNCIL

Six Maiden Lane, 6th Floor
New York, NY 10038
Contact: Julie Edo
Title: Executive Director
Phone: (212) 346-9750
Fax: (212) 346-9863
Email: apcpres@aol.com

Type of organization: 501 (c) (3)

Field of work: Legal services, immigration, family and youth services, and crisis intervention

Mission: To assist immigrants of all nationalities to become self-sufficient in their new country.

Age preferred for volunteers: Between 19 and 25

Type of volunteer programs/activities available:
Direct services, fundraising and translation

Specific skills or requirements needed:
Office/administrative, language

Time available for volunteering:
Weekdays: Afternoon
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: Experience.

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: A, C, E, J, M, N, R, 1, 2, 4, 5, and 6

AMNESTY INTERNATIONAL, USA

322 Eight Avenue
New York, NY 10001
Contact: Betsy Ross
Title: Internship Coordinator
Phone: (212) 807-8400
Fax: (212) 627-1451
Website: www.amnestyusa.org

Type of organization: 501 (c) (3)

Field of work: International/foreign affairs, and human rights

Mission: To undertake research and action focused on preventing and ending grave abuses of the rights to physical and mental integrity, freedom of conscience and expression, and freedom from discrimination. In addition, and within the context of its work, Amnesty International aspires to promote all human rights.

History of the organization: Amnesty International (AI) began in 1961 when a British lawyer wrote a full-page newspaper article about how around the world people were arrested and ill-treated for doing nothing more than peacefully expressing their beliefs.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative

Specific skills or requirements needed: Writing, computer, other skills contingent on assignment

Time available for volunteering:
Weekdays: Varies
Weekends: No

Amount of time needed from volunteer:
Hours per week: 11-20
Weeks per month: 4

Additional information for volunteers: There are a small number of positions in the New York Office. There are many AI volunteer groups based in colleges and universities. Contact the closest AIUSA regional office for details.

Closest subway/bus line to the organization:
Subway: C to 23rd Street and 1 to 28th Street

ANDREW GLOVER YOUTH PROGRAM

100 Center Street, Room 1541
New York, NY 10013
Contact: Mary Wu
Title: Court Advocate
Phone: AM (212) 349-6381 PM (212) 987-9486
Fax: (212) 349-6388
Email: mwu@agyp.org
Website: www.agyp.org

Type of organization: Criminal diversion program

Field of work: Criminal justice, youth services, legal services/civil rights

Mission: To divert at risk youth from a life of crime and incarceration by instilling in them understanding and acceptance of their moral responsibility for the consequences of their actions.

Additional locations: Robert Siegal Center, 100 Avenue B, New York, NY 10009; East Harlem Project, 2276 Second Avenue, New York, NY 10029

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Fundraising, tutoring, art classes, job readiness

Specific skills or requirements needed: Interpersonal skills

Time available for volunteering:
Weekdays: Afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: Not specified

Additional information for volunteers: We are currently looking for volunteers who can commit to coming to our centers once a week to provide tutoring and art classes.

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization:
Subway: 4, 5, 6, J, M, Z, R, Q, N; Bus: M103, M15, M22, M9

BLACK HISPANICS EDUCATIONAL FOUNDATION

1100 Gerard Avenue, Suite 3
Bronx, NY 10459-3927
Contact: Pedro Crispin
Title: President
Phone: (718) 590-7537

Type of organization: 501 (c) (3)

Field of work: Legal services/civil rights, human rights, and education advocacy

Mission: To fight and destroy racism and bigotry with education.

History of the organization: The Black Hispanic Educational Foundation (BHEF) was founded in 1999. BHEF provides counseling and orientation to members of the Bronx community about racial relations.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, and research

Specific skills or requirements needed: Writing, computer, office/administrative, research, language (Spanish and English), music

Time available for volunteering:
Weekdays: Any time
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 3

Geographic area where services are provided: Citywide

Closest subway/bus line to the organization:
Subway: 4 and D to 167th Street; Bus: Bx1, Bx2, Bx6, Bx13, and Bx35

CHURCH ALIVE DEVELOPMENT CORPORATION

391 East 149th Street, Suite 509 A
Bronx, NY 10455
Phone: (718) 993-7925
Fax: (718) 993-2137

Type of organization: 501 (c) (3), religious organization, and community development corporation

Field of work: Immigration services, human rights, family, youth and senior services, women's health, crisis intervention, religion, community development, publishing, media, and communications

Mission: To holistically meet the needs of all people in need by providing them with information, resources and services that will improve their lifestyles.

History of the organization: In 1987 Dr. Timothy Birkett founded Church Alive Immigration (CAI) ministry to help immigrants become U.S. citizens. The immigration ministry has since expanded to include employment and housing referral and is now the largest immigration service in New York.

Additional locations: Church Alive Community Church 1201 Findlay Plaza, Bronx, NY 10456

Age preferred for volunteers: 19 and older

Type of volunteer programs/activities available: Office/administrative, direct services, and translation

Specific skills or requirements needed: Writing, computer, office/administrative, interpersonal, language (Spanish or Korean)

Time available for volunteering:
Weekdays: MIDDAY
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-20
Weeks per month: 2

Geographic area where services are provided:
Boroughwide

Closest subway/bus line to the organization:
Subway: 2 and 5 to 149th Street

COMMUNITY ACTION PROJECT, INC.

890 Flatbush Avenue
Brooklyn, NY 11226
Contact: Ulrick Gaillard
Title: Director
Phone: (718) 287-4334
Fax: (718) 287-4355
Email: capbrooklyn@aol.com
Website: www.capbrooklyn.org

Type of organization: 501 (c) (3), faith-based organization

Field of work: Community organizing

Mission: The Community Action Project (CAP) is a national network of community organizations (faith-based) dedicated to the development of leaders who are working for social justice in poor communities throughout America.

History of the organization: Community Action Project (CAP) was created in 1992, with the intention to establish an institution in Flatbush where residents would be guided as leaders to empower themselves and to bring about institutional change on issues of concern to them. Clergy members also envisioned CAP as a forum where leaders of all faiths are welcomed to discuss common issues and share with each other their experience and their hopes for the community. For the past nine years, CAP has worked diligently to implement this vision by empowering residents of the community who are predominantly immigrants from the Caribbean and Latin America, through leadership development, guiding, and direct action.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, fundraising, research, translation and organizing

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal language (Haitian, Creole Spanish)

Time available for volunteering:
Weekdays: Any time
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
Neighborhood-based, citywide and statewide

Closest subway/bus line to the organization:
Subway: B, D, and Q; Bus: B41

COMMUNITY FOOD RESOURCE CENTER, INC.

39 Broadway, 10th Floor
New York, NY 10006
Contact: Claudia Dymond
Title: Director of Development
Phone: (212) 894-8088
Fax: (212) 616-4988
Email: cdymond@cfrnyc.org
Website: www.cfrnyc.org

Type of organization: 501 (c) (3)

Field of work: Public policy advocacy, housing, shelter, eviction prevention, meals to general public and Food Stamps outreach

Mission: To fight hunger and poverty by assisting poor New Yorkers individually and via policy advocacy around public benefits, including welfare, Food Stamps, school meals, and other means-tested programs.

History of the organization: Founded in 1980 to fight hunger, CFRC has grown to become one of the city's leading advocates for equitable government policies and practices affecting poor New Yorkers. We also provide direct services including serving more than 180,000 meals, preventing the evictions of 2,000 families, and providing information on Food Stamps and other benefits to more than 35,000 households.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, research, and translation

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal, language (Spanish, Chinese, French, Creole, Russian)

Time available for volunteering:
Weekdays: Midday and afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 1

Additional information for volunteers: The programs that use volunteers (senior meals, intergenerational, Community Kitchen) operate between 3-6 PM weekdays.

Geographic area where services are provided: Neighborhood-based and citywide

Closest subway/bus line to the organization: Subway: 4, 5, N, and R

FRESH YOUTH INITIATIVES

70 Haven Avenue, Suite 4G
New York, NY 10032
Contact: Andrew Rubinson
Title: Executive Director
Phone: (212) 781-1113
Fax: (212) 781-1151
Email: info@freshyouth.org
Website: www.freshyouth.org

Type of organization: Criminal diversion program

Field of work: Youth and community services

Mission: To support and encourage the efforts of young people in Washington Heights to design and carry out community service projects, develop leadership skills, fulfill their potential, and realize their dreams.

History of the organization: Fresh Youth Initiatives was launched in 1993 as a community-based youth development organization committed to providing young people in Washington Heights with safe, structured, and engaging ways to spend time in the non-school hours of the day.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, research, and translation

Specific skills or requirements needed: Interpersonal skills, sense of humor

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization: Subway: A, C, and 1 to 168th Street

GLOBAL EDUCATION ASSOCIATES

475 Riverside Drive, Suite 1848
New York, NY 10115
Contact: Ann Smith
Phone: (212) 870-3290
Fax: (212) 870-2729
Email: gea475@aol.com
Website: www.globaleduc.org

Type of organization: 501 (c) (3)

Field of work: International/foreign affairs, human rights, women's advocacy, education advocacy, and global leadership

Mission: Global Education Associates (GEA) is an international network of individuals and organizations in more than 90 countries working to enable people to understand and respond constructively to the crises and opportunities of today's interdependent world. Emphasis is on the development of global ethics, values, and systems that will secure greater ecological integrity, peace, human rights, economic and social well-being, and democratic participation for all, with care to include the poor and marginalized. Toward this end the associates conduct research, leadership seminars, and educational programs; publish materials; offer consulting services; and facilitate networking at local, national, and international levels.

History of the organization: Founded in 1973 by Gerald and Patricia Mische, GEA is an accredited Nongovernmental Organization at the United Nations with Consultative Status.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available: Office/administrative, fundraising, research, and translation

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal skills

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
National and international

Closest subway/bus line to the organization:
Subways to 116th and Broadway

HAITIAN AMERICAN ALLIANCE OF NEW YORK, INC.

210 Linden Boulevard
Brooklyn, NY 11226
Contact: Yolette Williams
Title: Interim Executive Director
Phone: (718) 284-8458
Fax: (718) 284-8491
Email: haaorg@yahoo.com
Website: www.haitianamericanallianceny.org

Type of organization: 501 (c) (3)

Field of work: Youth services, education advocacy, culture/arts, family services, community development and immigration services

Mission: HAA pursues its mission by focusing on the Haitian youth in New York. The organization offers Haitian American youths access to education opportunities and personal development.

History of the organization: HAA was established in 1996 to empower Haitian Americans in the U.S. through increased participation in all areas of political, social and economic endeavors.

Partners with other organizations: Yes

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, and translation

Specific skills or requirements needed: Writing, computer, interpersonal, language (Creole preferred, but not necessary)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: 2, 5; Bus: B44, B49

HARLEM LEGAL SERVICES

55 West 125th Street, 10th Floor
New York, NY 10027
Contact: Shirley Traylor
Title: Executive Director
Phone: (212) 348-7449
Fax: (212) 348-4093
Email: straylor@hlsnyc.org
Website: www.lsnyc.org

Type of organization: 501 (c) (3), affiliate of a federation or member organization

Field of work: Legal services

Mission: To provide equal access to legal services in order to assist low income individuals uplift the quality of their lives and achieve and maintain an adequate standard of living.

History of the organization: Founded in 1968, Harlem Legal Services (HLS) provides free legal service in civil matters to low-income residents of Central Harlem, Inwood, and Washington Heights, who cannot afford to pay for a private lawyer. Supported by federal, state and local funds, HLS provides legal advice and representation to its clients. We offer legal assistance in eviction prevention, public assistance/food stamps, Social Security/SSI benefits, and family matters (such as abuse and neglect, domestic violence, child custody and paternity). The new HIV/AIDS project provides comprehensive civil legal services to people living with HIV/AIDS.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Law research, translation and pro-bono legal work

Specific skills or requirements needed: Writing, computer, research, interpersonal, language (Spanish/French) legal background

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization:
Subway: 4, 5, 6, 2, 3, A, B, C, and D; Bus: all north/south lines

IMANI HOUSE, INC. (IHI)

76A Fifth Avenue
Brooklyn, NY 11217
Contact: Bisi Iderabdullah
Title: Executive Director
Phone: (718) 638-2059
Fax: (718) 789-7094
Email: imani@imanihouse.org
Website: www.imanihouse.org

Type of organization: 501 (c) (3)

Field of work: Political/public policy, youth services, family services, crisis intervention, community development, job training, immigration services, international/foreign affairs

Mission: To assist low-income youth and immigrants to secure positive futures through skills, access to information, and support services.

Partners with other organizations: Yes, the Workforce / Career Center, and many others

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, research, translation, youth programs, arts, dance videography

Specific skills or requirements needed: Writing, computer, interpersonal, reliable computer technical assistance

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: Please stop by for an application and meet our friendly staff. We work out of two schools, our headquarters on Fifth Avenue in Park Slope and the Hanson Place Church.

Geographic area where services are provided: Boroughwide

Closest subway/bus line to the organization:
Subway: 2, 3 to Bergen or 4, 5, N/R, M, D to Atlantic Terminal

THE INTERRELIGIOUS FOUNDATION FOR COMMUNITY ORGANIZATION, INC.

402 West 145th Street
New York, NY 10031
Contact: Lucius Walker
Title: Executive Director
Phone: (212) 926-5757
Fax: (212) 926-5842
Email: ifcoadmin@igc.org
Website: www.ifconews.org

Type of organization: 501 (c) (3), religious organization

Field of work: Political/public policy, international/foreign affairs and community organizing

Mission: The Interreligious Foundation for Community Organization (IFCO) is a national ecumenical agency whose mission is to help forward the struggles of oppressed people for justice, dignity and self-determination.

History of the organization: Since 1967, IFCO has assisted hundreds of community organizations, local churches and public policy groups through technical assistance, grantmaking, organizer training, and use of its global network of grassroots organizers, clergy and progressive professionals to fight human and civil rights injustices.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, fundraising, research, translation, and collecting and delivering material aid donations

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal, language (Spanish), vehicle mechanic

Time available for volunteering:
Weekdays: Midday, afternoon, and evening
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10 or 11-20
Weeks per month: 4

Geographic area where services are provided:
Greater metropolitan region, national and international

Closest subway/bus line to the organization:
Subway: 1, A, B, C, and D to 145th Street and St. Nicholas Avenue; Bus: Bx19 and M3 to 145 Street and St. Nicholas Avenue

LEGAL INFORMATION FOR FAMILIES TODAY (LIFT)

350 Broadway, Suite 307
New York, NY 10013
Contact: Melissa Beck
Title: Executive Director
Phone: (646) 613-9633
Fax: (646) 613-9632
Email: mbeck@liftonline.org
Website: www.liftonline.org

Type of organization: 501 (c) (3)

Field of work: Legal services/civil rights, and family services

Mission: LIFT's mission is to empower children and families and to educate the community by expanding access to information regarding family law and child welfare issues. LIFT enables New York City's families to participate meaningfully in shaping the outcome of their family court cases.

History of the organization: LIFT was founded in 1996 to address the lack of information and resources available to individuals using the New York City Family Courts. LIFT operates informational tables in the Manhattan, Bronx, Brooklyn, and Queens Family Courts and expects to expand its work to all five boroughs soon.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, research and translation

Specific skills or requirements needed: Writing, computer, research, interpersonal skills, language (Spanish)

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: LIFT is committed to providing volunteers with an opportunity that will enable them to enhance their professional skills.

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: Our central office is located near 1, N, R, W, 4, 5, 6, A, C and E lines

NAACP ROY WILKINS CENTER, INC.

270 West 96th Street
New York, NY 10025

Contact: Joseph E. Copeland
Title: Treasurer
Phone: (212) 749-2323
Fax: (212) 932-3369

Type of organization: 501 (c) (3)

Field of work: Operating of buildings for nonprofit groups

Mission: To house nonprofit organizations. Currently we are providing space for Frederick Douglass Creative Arts Center, African Voices, NAACP Mid-Manhattan Branch, and NAACP Act-So.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative

Specific skills or requirements needed: Writing, computer office/administrative

Time available for volunteering:
Weekdays: MIDDAY
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 1, 2, 3 to Broadway and 96th Street

NATIONAL COUNCIL OF NEGRO WOMEN OF GREATER NEW YORK

114-02 Guy R. Brewer Boulevard
Jamaica, NY 11434

Contact: Fannie M. Munlin
Title: Program Consultant
Phone: (718) 657-8824
Fax: (718) 657-8585
Email: ncnwny@verizon.net
Website: www.ncnwny.org

Type of organization: 501 (c) (3), affiliate of a federation or member organization

Field of work: International/foreign affairs, human rights, women's health and advocacy, and education advocacy

Mission: To advance opportunities and the quality of life for African American women, their families and communities.

History of the organization: Founded in 1935 by noted educator and human rights activist Mary McLeod Bethune, the National Council of Negro Women (NCNW) is the nation's broadest based organization of African American women. A nonprofit organization voluntary service organization with 38 nationally affiliated, constituency based organizations and scores of community based sections. NCNW has an outreach to voice four million women.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising, and research

Specific skills or requirements needed: Writing, computer, office/administrative, research

Time available for volunteering:
Weekdays: Morning and midday
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 2

Geographic area where services are provided:
Citywide, statewide, national and international

Closest subway/bus line to the organization:
Subway: E train to Archer Avenue, F train to Parsons Boulevard; Bus: Q111 and Q113 to Linden Boulevard

NATIONAL URBAN LEAGUE, INC.

120 Wall Street
New York, NY 10005
Contact: Yolanda Richards
Title: Recruitment Associate
Phone: (212) 558-5902
Fax: (212) 588-5497
Email: info@nul.org
Website: www.nul.org

Type of organization: 501 (c) (3)

Field of work: Youth services, housing, and shelter

Mission: To enable African Americans to secure economic self-reliance, parity in power, and civil rights.

History of the organization: The Urban League movement, founded in 1910 by Ruth Standish Baldwin and George Edmund Haynes, grew out of the spontaneous grassroots movement for freedom and opportunity that was called the Black Migrations. The National Urban League, headquartered in New York City, spearheads our nonprofit, nonpartisan, community-based movement. The heart of the Urban League movement is our professionally staffed Urban League affiliates in over 100 cities in 34 states and the District of Columbia.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, fundraising, and research

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal

Time available for volunteering:
Weekdays: Morning and afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Geographic area where services are provided:
Greater metropolitan region

Closest subway/bus line to the organization:
Subway: 4 to Wall Street

NEW YORK CIVIL LIBERTIES UNION

125 Broad Street, 17th Floor
New York, NY 10004
Contact: Donna Lieberman
Title: Executive Director
Phone: (212) 344-3005
Fax: (212) 344-3318
Website: www.nyclu.org

Type of organization: 501 (c) (3), private foundation

Field of work: Civil rights, youth services and education advocacy

Mission: The NYCLU is a statewide organization dedicated to the protection and enhancement of New Yorkers' civil liberties as enumerated in the Bill of Rights of the U.S. Constitution and the Constitution of the State of New York.

History of the organization: Since its foundation in 1951, the New York Civil Liberties Union (NYCLU) has taken the lead in challenging racism and police brutality, and defending the right to privacy, including the right to reproductive autonomy. We have protected the rights of people of color, women, lesbians, gay men, and handicapped persons from discrimination. We have sought to expand the rights of the mentally ill and the homeless to establish the right to counsel in landlord/tenant cases, and we have fought to secure the right of students to an education free of censorship. We have sought to assure a meaningful vehicle for the investigation of police misconduct, results of which include the establishment of the Civilian Complaint Review Board in New York City in 1993.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative and research

Specific skills or requirements needed: Writing, computer, office/administrative, research

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: 4

Geographic area where services are provided:
Statewide

Closest subway/bus line to the organization:
Subway: 1 and 2 to Wall Street, N and R to Whitehall, and 4 and 5 to Bowling Green

NORTHWEST BRONX COMMUNITY & CLERGY COALITION

103 East 196th Street
Bronx, NY 10468

Contact: Clay Smith

Title: Staff Director

Phone: (718) 584-0515

Fax: (718) 733-6922

Email: clay.smith@nwbccc.net

Website: www.nwbccc.net

Type of organization: 501 (c) (3)

Field of work: Political/public advocacy, youth services, education's advocacy, housing and shelter, publishing, media and communications, religion, legal services/civil rights, community development, immigration services, environment

Mission: To build power for social justice.

Partners with other organizations: We have allies

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:

Office/administrative, research, translation, outreach

Specific skills or requirements needed: Writing, computer, research, interpersonal, language (Spanish)

Time available for volunteering:

Weekdays: All day

Weekends: Saturday

Amount of time needed from volunteer:

Hours per week: 1-5, 6-10, on average

Weeks per month: Preferably ongoing rather than short term

Geographic area where services are provided:

Neighborhood-based

Closest subway/bus line to the organization:

Subway: D, 4 to Kingsbridge Road

Volunteer!!!

New and Revised

*A guide to nonprofit organizations
serving New York City's
Latino community*

ARTS, CULTURE, AND EDUCATION

A GATHERING OF THE TRIBES

285 East 3rd Street, 2nd Floor
New York, NY 10009

Contact: T. Charnan Lewis
Title: Managing Director
Phone: (212) 674-3778
Fax: (212) 674-5576
Email: info@tribes.org
Website: www.tribes.org

Type of organization: 501 (c) (3)

Field of work: Culture/arts

Mission: The promotion of the freshest and most diverse artists of all disciplines.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, fundraising, research, translation, design, program coordinating, writing and art handling

Specific skills or requirements needed: Writing, computer, research, interpersonal, language

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Additional information for volunteers: Tribes is a 10-year old arts organization run by a blind man. We have an art gallery, a poetry/writing/arts magazine, as well as a poetry and performance space. We need people in all capacities: grant writing, art handling, cleaning, reading to our director. It is an excellent place to network with artists.

Geographic area where services are provided:
Neighborhood-based, greater metropolitan region, national, boroughwide, statewide, international and citywide

Closest subway/bus line to the organization:
Subway: F to 2nd Avenue

ACE INTEGRATION HEAD START

1419 Broadway
Brooklyn, NY 11221
Contact: Mickey Ronan
Title: Administrative Director
Phone: (718) 443-3917 ext. 222
Fax: (718) 452-6459

Type of organization: 501 (c) (3)

Field of work: Youth services, education, family services

Mission: ACE Integration Head Start in Bushwick, Brooklyn, provides high quality, bilingual early childhood education and social service programs for community children of all abilities and their families.

Age preferred for volunteers: 16 and older

Type of volunteer programs/activities available:
Office/administrative, direct services, teaching, mentoring

Specific skills or requirements needed:
Interpersonal

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5

Additional information for volunteers: While we have no time minimum for commitment, the children do grow close to the volunteers. In addition, a current physical is required from prospective volunteers.

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: J, Z to Gates Avenue; Bus: B54

ADVOCATES FOR CHILDREN OF NEW YORK

151 West 30th Street, 5th Floor
New York, NY 10001
Phone: (212) 947-9779
Fax: (212) 947-9790
Email: info@advocatesforchildren.org
Website: www.advocatesforchildren.org

Type of organization: 501 (c) (3)

Field of work: Educational advocacy

Mission: To ensure equal educational opportunities and promote quality education services for New York City public school students.

History of the organization: Organized in 1970 and incorporated in 1971, our work includes skilled intervention which has protected children from prolonged or inappropriate suspension, improved education for young people with disabilities, fostered communication between school and staff, child and parent and has helped coordinate education and related community support services. For a more in depth look at AFC's history please go to our website, click on "about us" and then history.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, fundraising, research, and translation

Specific skills or requirements needed: Computer, office/administrative

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Additional information for volunteers: We want volunteers who are ready, willing, and able to help out.

Geographic area where services are provided: Citywide

Closest subway/bus line to the organization:
Subway: 1, 2, 3, B, D, F, N, Q, R, and W

ALL STARS PROJECT, INC.

543 West 42nd Street
New York, NY 10036
Contact: Gail Elberg
Title: Director, Volunteer Intern Programs
Phone: (212) 356-8431
Fax: (212) 941-8340
Email: gelberg@allstars.org
Website: www.allstars.org

Type of organization: 501 (c) (3)

Field of work: Performing arts, youth services, community development

Mission: The All Stars Project, Inc. (ASP) is a non-partisan, nonprofit organization dedicated to promoting human development through the use of an innovative performance-based model.

History of the organization: Founded in 1981, All Stars creates privately funded, outside-of-school, educational and performing arts activities for tens of thousands of poor and minority young people. It sponsors community and experimental theatre, develops leadership training and pursues volunteer initiatives that build and strengthen communities.

Additional locations: Newark, NJ

Runs programs jointly with other nonprofits: On occasion

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, theatre technology, costumes, sets, audience development, events production

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Additional information for volunteers: Volunteers are a driving force in all the programs of the All Stars Project. Volunteers help to produce our community talent shows and recruit young people to perform; volunteers organize our special events - like our glitzy galas; and volunteers provide the nuts and bolts support to our business, public relations and graphic design departments. One of our biggest volunteer needs is helping to staff performances in our three on-site theatres - we call it house staff. House staff includes everything from ushering, house managing, working in our cafe, taking tickets, staffing security posts and more.

Geographic area where services are provided: Citywide

Closest subway/bus line to the organization:
Subway: A, C, E, 1, 2, 3, N, R, Q, W, 7 and Shuttle to Times Square Station; Bus: M42 to 10th Avenue

AMERICAS SOCIETY

680 Park Avenue
New York, NY 10021
Contact: Michael Rothkin
Title: Senior Director, Chief Financial Officer
Phone: (212) 249-8950
Fax: (212) 249-5868
Email: mrothkin@as-coa.org
Website: www.americas-society.org

Type of organization: 501 (c) (3), business group, arts and cultural institution, public policy

Field of work: International/foreign affairs, political/public policy, and arts and culture

Mission: To promote the understanding of the political, economic, and cultural issues that define and challenge the Americas today, from the Arctic Circle to the southernmost tip of Argentina.

History of the organization: In 1965, David Rockefeller and a group of like-minded business people founded the Council of the Americas based on the fundamental belief that free markets and private enterprise offer the most effective means to achieve regional economic growth and prosperity.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available: Fundraising, research, and translation

Specific skills or requirements needed: Writing, computer, research, language (Portuguese and Spanish)

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Geographic area where services are provided:
National and international

Closest subway/bus line to the organization:
Subway: 6 to 68th Street

THE ARTS CONNECTION

520 Eighth Avenue, Suite 321
New York, NY 10018
Contact: Carol Morgan
Title: Deputy Director for Programs
Phone: (212) 302-7433 ext. 1280
Fax: (212) 302-1132
Email: morganc@artsconnection.org
Website: artsconnection.org

Type of organization: 501 (c) (3)

Field of work: Arts education

Mission: To make the arts an essential part of education. ArtsConnection joins artists with children, families and schools in creative partnerships for teaching and learning. Through its programs it promotes problem solving skills, fosters cooperation and builds self-esteem.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, desktop publishing and computer assistance

Specific skills or requirements needed: Writing, computer, office/administrative

Time available for volunteering:
Weekdays: Midday and afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: Varies
Weeks per month: 4

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: 1, 2, 3, N, W, R, F, V, Q, B, and D

ASSOCIATION OF HISPANIC ARTS

161 East 106th Street
New York, NY 10029
Contact: Nicholas Arture
Title: Executive Director
Phone: (212) 876-1242
Fax: (212) 876-1242
Email: narture@latinoarts.org; julia@latinoarts.org
Website: www.latinoarts.org

Type of organization: 501 (c) (3)

Field of work: Culture/arts

Mission: Association of Hispanic Arts, Inc. is a nonprofit dedicated to the advancement of Latino arts, artists and arts organizations as an integral part of the cultural life of the nation. We facilitate projects and programs designed to poster the appreciation, growth and well being of the Latino cultural community.

History of the organization: Founded in 1975, the Association of Hispanic Arts (AHA) is a nonprofit organization dedicated to the advancement of Latino arts and artists in the United States. We are dedicated to the advancement of Latino arts and artists in the United States. We are based in New York City, and reach out to both a regional and global audience.

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, fundraising, research, and translation

Specific skills or requirements needed: Writing, computer, research, language (Spanish)

Time available for volunteering:
Weekdays: Morning
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: Flexible

Additional information for volunteers: We are currently looking for individuals who are computer savvy to aid us in our database management and other technology related tasks.

Geographic area where services are provided:
Greater metropolitan region

Closest subway/bus line to the organization:
Subway: 6 to 103rd Street

ASSOCIATION OF TEACHERS OF LATIN AMERICAN STUDIES

PO Box 620754
Queens, NY 11362-0754
Contact: Daniel Muga
Title: Executive Director
Phone: (718) 428-1237
Fax: (718) 428-1237
Email: atlas0754@aol.com

Type of organization: 501 (c) (3)

Field of work: International/foreign affairs, education advocacy, and research in social science

Mission: To increase the understanding of our hemispheric neighbors through a realistic and accurate portrayal of its peoples, languages, culture and heritage.

History of the organization: The Association of Teachers of Latin American Studies (ATLAS), established in 1970 and incorporated in 1972, has provided high quality instructional materials for educators through the publication and dissemination of our course syllabus on teaching Latin America, and our curriculum guides to Argentina, Brazil, Chile, Ecuador, and Mexico.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available: Office/administrative, research, and translation

Specific skills or requirements needed: Writing, computer, office/administrative, research, language (Portuguese and Spanish)

Time available for volunteering:
Weekdays: Afternoon
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 1

Geographic area where services are provided:
City, state and nationwide

BALLET HISPANICO OF NEW YORK, INC.

167 West 89th Street
New York, NY 10028
Contact: Madeline Kilroe
Title: Development Officer
Phone: (212) 362-6710 ext. 256
Fax: (212) 362-7809
Email: mkilroe@ballethispanico.org
Website: www.ballethispanico.org

Type of organization: 501 (c) (3)

Field of work: Arts/dance

Mission: To inspire a deeper understanding and appreciation of America's diverse Hispanic population and its rich cultural heritage; to advance the art form by commissioning and performing works, which infuse the rich American dance tradition with the energy and vitality of Hispanic Culture. To provide opportunities for young people to develop their full potential through a unique regimen of training in ballet, modern and Spanish dance.

History of the organization: Founded in 1970 under the leadership of Artistic Director Tina Ramirez, Ballet Hispanic (BH) has emerged from modest beginnings to forge a reputation as a world-class company, an award-winning school and a leader in the field of arts education through Primeros Pasos, its nationwide public school program.

Runs programs jointly with other nonprofits:
Sometimes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, fundraising, research, event support

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal skills, language (Spanish), event experience

Time available for volunteering:
Weekdays: All day
Weekends: Saturday sometimes

Amount of time needed from volunteer:
Hours per week: 11-15
Weeks per month: 4

Additional information for volunteers: All of our volunteers should have an interest in the arts, arts administration and development.

Geographic area where services are provided:
Greater metropolitan region

Closest subway/bus line to the organization:
Subway: 1, B or C

BLACK FILMMAKER FOUNDATION

670 Broadway, Suite 300
New York, NY 10012
Contact: Warrington Hudlin
Title: President
Phone: (212) 253-1690
Fax: (212) 253-1689
Email: info@dvrepublic.com
Website: www.dvrepublic.com

Type of organization: 501 (c) (3), film and media art

Field of work: Human rights and publishing, media and communications

Mission: To create entertainment-driven and socially concerned media.

History of the organization: Founded in 1978, black Filmmaker Foundation (BFF) has played a pivotal role in the emergence of the contemporary black film movement.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, fundraising, research, and website assistance

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal, familiarity with digital video

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 11-20
Weeks per month: 4

Additional information for volunteers: Contact organization

BLACK INFORMED PROFESSIONALS, INC.

PO Box 586
New York, NY 10159-0586
Contact: Chante Ramsey
Title: Founder and President
Phone: (718) 812-2465
Email: bipinc_info@yahoo.com

Type of organization: Business group or association

Field of work: Community development and career development resource

Mission: To serve as an association that supports professionals of the Pan African Diaspora and provides resources for these professionals, such as networking opportunities and mentoring. In addition, we serve as a collective community of dedicated minority professionals that develops local events and projects, and supports youth-based mentoring programs through our regional chapters.

History of the organization: The Black Informed Professionals (BIP, Inc.) was established in the spring of 1999. Our organization's purpose is to serve as an association that supports professionals of the Pan African Diaspora and provides resources for these professionals, such as networking opportunities and mentoring. In addition, we serve as a collective community of dedicated minority professionals that develops local events and projects, and supports youth-based mentoring programs through our regional chapters. Overall, our organization's goal is to unite current and soon-to-be professionals of color on the web and locally. The focal components of the organization is self-empowerment: We support our members' career choices and provide career informational resources. Healthy Dialogue: we promote positive discourse in networking.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available: Office/administrative, online programs, and events development.

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal

Time available for volunteering:

Weekdays: Afternoon
Weekends: Saturday

Amount of time needed from volunteer:

Hours per week: 1-5
Weeks per month: 4

BRONX EDUCATIONAL SERVICES

788 Southern Boulevard
Bronx, NY 10455
Contact: David Gonzalez
Title: Executive Director
Phone: (718) 991-7310
Fax: (718) 378-1071
Email: bronxedservices@verizon.net

Type of organization: 501 (c) (3)

Field of work: Immigration services, family services, education advocacy, job training, community development, grantmaking, adult and family literacy services

Mission: Bronx Educational Services is a community-based organization where adults are encouraged to share their knowledge and to teach one another to read, write and gain great independence. By advocacy and example, the school strives also to impact on literacy policy and practice locally and nationwide.

History of the organization: Opened over 30 years ago in the South Bronx as a small storefront school for 12 students, today Bronx Education Services enroll more than 450 local learners in the wide variety of programs.

Age preferred for volunteers: Between 19 and 25

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, research, grantwriting

Specific skills or requirements needed: Writing, computer, office/administrative, research

Time available for volunteering:

Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:

Hours per week: Varies
Weeks per month: Varies

Geographic area where services are provided: Neighborhood-based, citywide (tri-state region)

Closest subway/bus line to the organization:

Subway: 2, 5, 6; Bus: Bx19, Bx17, Bx4

CHARAS, INC.

605 East Ninth Street
New York, NY 10009
Contact: Carlos "Chino" García
Title: President
Phone: (212) 534-2666
Fax: (212) 534-8988
Email: charas65@yahoo.com
Website: www.charas.org

Type of organization: 501 (c) (3), affiliate of a federation or member organization

Field of work: Youth services, education advocacy, and cultural activities

Mission: To help improve the Lower East Side communities by promoting cultural activities and enriching education.

History of the organization: CHARAS was founded in 1965 by Latino youth leaders of notorious New York City gangs who resolved to organize to improve the Lower East Side. CHARAS was born from the awareness of the need for change, namely by addressing the broader issues impacting the community such as racism, police brutality as well as the lack of economic resources, services, quality education and housing. For 35 years, CHARAS has been an integral part of cultural and community development activities in the Lower East Side.

Additional locations: 170 East 116th Street, New York, NY 10029; 141 Market Street, Passaic, NJ 07055

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administration, direct services, fundraising, research, and translation

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal, language (Spanish)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: L to First Avenue; Bus: M8, M9, M15, and M20 to East 6th Street

CHELSEA-ELLIOT "I HAVE A DREAM"

322 8th Avenue, Suite 200
New York, NY 10001
Contact: Jessica Lutzke
Title: Assistant Director
Phone: (212) 627-3086
Fax: (212) 627-3059
Email: jlutzke@ihadchelsea.org

Type of organization: 501 (c) (3)

Field of work: Recreation/sports, mental health

Mission: To help underserved children complete high school with the promise of college tuition assistance.

Part of a larger organization: Yes, part of national organization with over 170 programs in the US and one in New Zealand

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Direct services

Specific skills or requirements needed:
Interpersonal skills

Time available for volunteering:
Weekdays: Afternoon and early evening
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: Chelsea-Elliott offers three volunteer opportunities: (1) Tutoring a child to help develop a strong academic foundation. This includes helping with homework, reading with the child and developing writing skills. Tutors will be trained in literacy assessment. (2) Arts and Recreation: share your creative skills of athletic abilities. Expose a child to the world of music, dance, fine arts, drama, and sports through on site activities. (3) Mentoring: develop a mentoring relationship with one of the children in the program. A year-long commitment is required. Mentoring occurs every other Tuesday for one and a half hours. Potential mentors must fill out an application and be interviewed.

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 1 to 28th Street, C or E to 23rd Street

CHILDREN OF BELLEVUE'S REACH OUT AND READ

462 First Avenue / Pediatric Resources Center,
Loc. H-1W 18
New York, NY 10016
Contact: Linda van Schaick
Title: Director
Phone: (212) 562-3165
Fax: (212) 562-3272
Email: schail01@med.nyu.edu
Website: www.reachoutandread.org

Type of organization: Part of a large 501 (c) (3), city hospital; pediatric clinic

Field of work: Pediatric, early literacy program

Mission: Children of Bellevue's Reach Out and Read (ROR) is a pediatric early literacy program that introduces children as young as six months of age to the world of books through the combined efforts of pediatricians, educators and volunteer readers.

History of the organization: Established in 1995, Children of Bellevue's ROR Program is the oldest of its kind in Greater New York. Located in Bellevue Hospital's Pediatric Resource Center, ROR provides books for approximately 15,000 well child visits per year to over 4,500 children between the ages of 6 months and 5 years of age. Each year, 55 pediatric residents are trained to give parents developmental guidance about early literacy as part of regular pediatric care. Volunteers annually read to 13,000 children of all ages while they wait to see their medical providers. Families can apply for library cards in the clinic and are encouraged to visit their local library.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Reading to group of children

Specific skills or requirements needed:
Interpersonal language (English, Spanish, Bengali, Chinese)

Time available for volunteering:
Weekdays: Morning and midday (till 2:00)
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: We need volunteers who have some experience with young children.

Geographic area where services are provided:
Citywide

CHILDREN'S DEFENSE FUND-NEW YORK

420 Lexington Avenue, Suite 655
New York, NY 10170
Contact: Anne Mindy Fernandez-Sheinbaum
Title: Intern/Volunteer Coordinator
Phone: (212) 697-2323
Fax: (212) 697-0566
Email: asheinbaum@cdfny.org
Website: www.cdfny.org

Type of organization: 501 (c) (3)

Field of work: Education advocacy and children's advocacy

Mission: The mission of the Children's Defense Fund is to "Leave No Child Behind ®" and to ensure every child a healthy start, head start, a fair start, a safe start, and a moral start in life and successful passage to adulthood with the help of caring families and communities.

History of the organization: The Children's Defense Fund, founded in 1973 by Marian Wright Edelman, is a private, nonprofit organization supported by foundation and corporate grants and individual donations. We have never taken government funds.

Part of a larger organization: Yes, Children's Defense Fund, headquartered in Washington D.C.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, fundraising, research, translation, community outreach, communications, youth organizing

Specific skills or requirements needed: Writing, computer, research

Time available for volunteering:
Weekdays: Any time
Weekends: Saturday and/or Sunday

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Geographic area where services are provided:
Statewide

Closest subway/bus line to the organization:
Subway: 4, 5, 6 or S to 42nd Street Grand Central Terminal

COMISIONADO DOMINICANO DE CULTURA EN ESTADOS UNIDOS

1828 Amsterdam Avenue, Suite 304
New York, NY 10031
Contact: Franklin Gutierrez
Title: Commissioner
Phone: (212) 234-8249
Fax: (212) 281-2459
Email: comisionadodecultura@yahoo.com
Website: www.comisionadodecultura.com

Type of organization: 501 (c) (3)

Field of work: Culture/arts

Mission: To promote the culture/arts of Dominicans residing in the United States.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative

Specific skills or requirements needed:
Interpersonal

Time available for volunteering:
Weekdays: Afternoon
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5

Geographic area where services are provided:
National

Closest subway/bus line to the organization:
Subway: A, B, D, 1; Bus: M100

COMMON CENTS NEW YORK

570 Columbus Avenue
New York, NY 10024
Contact: Adam Seidel
Title: Community Development Fellow
Phone: (212) 579-0579
Fax: (212) 579-3488
Email: volunteers@commoncents.org
Website: www.commoncents.org

Type of organization: 501 (c) (3)

Field of work: Community development, grantmaking, and education services-learning

Mission: Common Cents NY is dedicated to advancing social justice and equal opportunity by emboldening a generation of young people to become community activists and good citizens during their youth.

History of the organization: Common Cents New York is a nonprofit educational organization. It was founded in 1991 to help young people become effective and valued contributors to their communities during their youth.

Additional locations: Our program is school-based. Our office is in Manhattan, but we work in over 700 schools all around the city

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Produce and package

Specific skills or requirements needed:
Interpersonal skills

Time available for volunteering:
Weekdays: Afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: Flexible

Additional information for volunteers: While we can certainly make use of individual volunteers, we encourage groups of 10-15 to sign-up to help us. For groups of that size, we are better able to accommodate dates and times. All volunteer opportunities are very hands-on and rewarding.

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: B and C to 86th Street

**COMMUNITY ASSOCIATION OF
PROGRESSIVE DOMINICANS, INC.**

3940 Broadway, 2nd Floor
New York, NY 10032
Contact: Carmen Muñoz
Title: Director of Operations & Special Projects
Phone: (212) 781-5500 ext. 218
Fax: (212) 927-6089
Email: cmunoz@acdpc.org
Website: www.acdpc.org

Type of organization: 501 (c) (3)

Field of work: Youth services, community development

Mission: To promote and develop the physical, emotional, social and economic well-being of the residents of Upper Manhattan, the Bronx, and New York City by facilitating community empowerment through education, provision of human services, and development of individual skills and community leadership.

Partners with other organizations: Sometimes

Runs programs jointly with other nonprofits: Sometimes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, research and translation

Specific skills or requirements needed: Writing, computer, interpersonal skills, language (Spanish)

Time available for volunteering: Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer: Hours per week: 11-15 and 12-20
Weeks per month: 4

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization: Subway: A, C and 1 to 168th Street

DANCE THEATER WORKSHOP

219 West 19th Street
New York, NY 10011
Contact: Sarah Maxfield
Title: Assistant to the Executive Director
Phone: (212) 691-6500 ext. 255
Fax: (212) 633-1974
Email: smaxfield@dtw.org
Website: www.dtw.org

Type of organization: 501 (c) (3)

Field of work: Culture/arts

Mission: To identify, encourage and sponsor artists and companies whose work is both visionary and pioneering; to stimulate broader audiences for these artists and their work; and to build relationships between performing artists and their communities.

Partners with other organizations: Occasionally

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, ushering

Specific skills or requirements needed: Language (English)

Time available for volunteering: Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer: Hours per week: 1-5
Weeks per month: 1 week

Geographic area where services are provided: International

Closest subway/bus line to the organization: Subway: 1

DANCE THEATRE OF HARLEM, INC.

466 West 152nd Street
New York, NY 10031
Contact: Josephine Harris
Title: Manager Community Relations
Phone: (212) 690-2800
Fax: (212) 690-8736
Website: www.dancetheatreofharlem.org

Type of organization: 501 (c) (3)

Field of work: Youth services, education advocacy, recreation/sports and performing arts organization

Mission: The organization is unified in its mission to be artistic, educational, and socially aware.

History of the organization: Dance Theatre of Harlem (DTH) was co-founded in 1969 by Arthur Mitchell, and Karel Shook, as their personal commitment to the people of Harlem following the assassination of Dr. Martin Luther King, Jr. Now, 30 years later, DTH is a major dance institution of unparalleled acclaim, encompassing a world class neoclassic ballet company, a leading arts education center, and a national and international community outreach program.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, fundraising and translation

Specific skills or requirements needed: Writing, computer, fundraising, interpersonal, language (Spanish)

Time available for volunteering:
Weekdays: Any time
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Geographic area where services are provided: Local, national and international

Closest subway/bus line to the organization:
Subway: 1, A, C, B, and D to 145th Street

THE DOME PROJECT

486 Amsterdam Avenue
New York, NY 10024
Contact: Kesha Atterberry
Title: Director of Educational Programs
Phone: (212) 724-6982
Fax: (212) 580-8740
Email: domeproject@netzero.net

Type of organization: 501 (c) (3)

Field of work: Criminal justice, youth services and educational advocacy

Mission: To assist students in developing opportunities for themselves using education as a vehicle.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services fundraising, and help with publications

Specific skills or requirements needed: Writing, interpersonal, good English

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: Volunteers over the age of 21 are preferred for tutoring. Younger students can help with administrative work.

Geographic area where services are provided: Citywide

Closest subway/bus line to the organization:
Subway: 1; Bus: M104, M7, and M11 to 83rd Street on Amsterdam Avenue

THE EAST HARLEM SCHOOL AT EXODUS HOUSE

309 East 103rd Street
New York, NY 10029
Contact: Carolyn Michael
Title: Program Director
Phone: (212) 876-8775 ext. 312
Fax: (212) 876-8776
Email: cmichael@eastharlemschool.org
Website: www.eastharlemschool.org

Type of organization: 501 (c) (3)

Field of work: Youth services, education

Mission: To educate motivated students of color, grades 5-8, to rise to their academic potential. The East Harlem School recruits children from families with low incomes and helps these students development academic excellence, moral rectitude, courtesy, and a commitment to their future and the fate of their community.

Partners with other organizations: We have many partners, especially to supplement our after school program, but none directly involved with the programs and operations of the school

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, tutoring, fundraising, reading with students, assisting with Outdoors Club

Specific skills or requirements needed:
Interpersonal, placement determined by individual skills volunteer can offer

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: In addition to submitting two references, an interview is required. Flexible times with a minimum of a 3 month commitment.

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 6 to 103rd Street

EAST HARLEM TUTORIAL PROGRAM

2050 Second Avenue
New York, NY 10029
Contact: Marilyn Navarro
Title: Director of Planning and Compliance
Phone: (212) 831-0650
Fax: (212) 289-7967
Email: mnavarro@ehntp.org
Website: www.ehntp.org

Type of organization: 501 (c) (3)

Field of work: Youth services

Mission: To enhance the knowledge, skills and interests of children and youth, and to foster their love of learning. This mission is achieved by staff and volunteers who provide a range of educational services, including one to one tutoring, as well as youth development and family support programs. To extend its reach, EHTP offers technical assistance to other youth serving institutions.

History of the organization: The birth of the East Harlem Tutorial Program (EHTP) was community-based, demand-driven, and specifically parent-driven. EHTP began in 1958 in an East Harlem apartment building when Helen Webber, the wife of a local Protestant minister, began to invite children over to read books after school. When news of this informal reading group spread through the building, parents began knocking on Helen's door asking if their children could join. EHTP now boasts over 16 programs and services.

Age preferred for volunteers: 14 and older

Type of volunteer programs/activities available:
Fundraising, translation, and one to one tutoring

Specific skills or requirements needed: Writing, computer, office/administrative, language (Spanish), all academic subjects

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: Seeking volunteers to work with students for a one-on-one basis.

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: 6 to 103rd Street; Bus: M15, M101, and M103 to 106th Street

**EDUCATORS FOR SOCIAL RESPONSIBILITY
METRO**

475 Riverside Drive, Room 554
New York, NY 10115
Contact: Lilian Castro
Title: Director of Administration
Phone: (212) 870-3318 ext. 33
Fax: (212) 870-2464
Email: troderick@esrmetro.org
Website: www.esrmetro.org

Type of organization: 501 (c) (3)

Field of work: Youth services, education, conflict resolution, diversity (in NY public schools)

Mission: To help people develop the skills and convictions they need to build a more just, peaceful, and democratic society.

History of the organization: For nearly twenty years, Educators for Social Responsibility Metro (ESR) has helped young people in schools and youth organizations think critically about issues of the day and play an active role in shaping a more just and peaceful world.

Age preferred for volunteers: 18 to 25

Type of volunteer programs/activities available:
Office/administrative

Specific skills or requirements needed: Computer, office/administrative

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: 1 to 116th Street

ELDER CRAFTSMEN, INC.

307 Seventh Avenue, Suite 1401
New York, NY 10001
Contact: Janet Langlois
Title: Executive Director
Phone: (212) 319-8128
Fax: (212) 319-8141
Email: eldercraftsmen@mindspring.com
Website: www.eldercraftsmen.org

Type of organization: 501 (c) (3)

Field of work: Culture/arts, senior services

Mission: To help men and women 55 and older be creative, productive and independent, and to seek broader recognition by the general public of the skills and capabilities of older people.

History of the organization: The organization was founded in 1955 as the Elder Craftsmen Shop, and until June 1994 operated a retail craft consignment outlet for older crafters. Since then, Elder Craftsmen has focused on its training programs (which began in 1972), community service programs (which began in 1991) and its Artist in Residence Projects (which began in 1996).

Partners with other organizations: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, preparing craft kits

Specific skills or requirements needed:
Interpersonal, some craft skills

Time available for volunteering:
Weekdays: All day (Mon-Wed only)
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
Greater metropolitan region

Closest subway/bus line to the organization:
Subway: 1 to 28th Street

ESPERANZA CENTER

502 West 165th Street
New York, NY 10032
Contact: Quisqueya Vasquez
Phone: (212) 781-9494

Type of organization: 501 (c) (3)

Field of work: Immigration services, and adult education and GED

Mission: To provide adult basic education, GED class, citizenship/civics and government class and computer training.

History of the organization: La Esperanza center (EC) was established in 1952 to provide services to newly arrived immigrants in Washington Heights in Northern Manhattan. The idea was to have an "open plaza" for immigrants to explore different ways to adjust/accommodate to the new society.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, translation

Specific skills or requirements needed: Writing, computer, office/administrative, interpersonal, language (Spanish)

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization:
Subway: A and 1; Bus: M2, M3, M4, M5, and M10

FOCAL POINT PRESS/FOCAL POINT GALLERY

321 City Island Avenue
Bronx, NY 10464
Contact: Ron Turner
Title: Director
Phone: (718) 885-1403
Fax: (718) 885-1403
Email: ronturner@aol.com
Website: www.focalpointgallery.com

Type of organization: 501 (c) (3)

Field of work: Culture/arts

Mission: To support, exhibit, and foster an interest in the visual arts (strong on photography).

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, research

Specific skills or requirements needed: Writing, computer, research, interpersonal

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 11-15
Weeks per month: 4

Additional information for volunteers: Volunteers would learn photographic framing and additional skills needed in running an art gallery.

Geographic area where services are provided: Neighborhood-based, boroughwide

Closest subway/bus line to the organization:
Subway: 6; Bus: Bx29

**FRANKLIN H. WILLIAMS CARIBBEAN
CULTURAL CENTER AFRICAN DIASPORA
INSTITUTE**

408 West 58th Street
New York, NY 10019
Contact: Melody Capote
Title: Director of External Affairs
Phone: (212) 307-7420 ext. 3008
Fax: (212) 315-1086
Email: mcapote@caribecenter.org
Website: www.caribecenter.org

Type of organization: 501 (c) (3)

Field of work: Culture/arts, research in social science, religion, publishing, media and communications

Mission: To promote a national awareness and appreciation of the African Diaspora as an important component of world history and global culture.

Partners with other organizations: Yes

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising

Specific skills or requirements needed: Writing, computer, research, interpersonal, language (Spanish)

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: Open
Weeks per month: Open

Closest subway/bus line to the organization:
Subway: A, B, C, D, 1 to 59th Street Columbus Circle

GROOVE WITH ME, INC.

2271 Third Avenue, 2nd Floor
New York, NY 10035
Contact: Meredith Sherman
Title: Program Director
Phone: (212) 987-5910
Email: meredith@groovewithme.org
Website: www.groovewithme.org

Type of organization: 501 (c) (3)

Field of work: Youth services, recreation/sports, culture/arts

Mission: Groove With Me uses dance and performance as a tool for girls to develop self-confidence, creativity, discipline, joy and a cooperation spirit in order to grow into strong and healthy women.

Partners with other organizations: Yes. We collaborate with the Association to Benefit Children and also with Grand St. Settlement's Beacon Center at Marta Valle H.S.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Direct services

Specific skills or requirements needed:
Interpersonal (experience with children), ability to dance

Time available for volunteering:
Weekdays: Afternoon
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5 (at least one hour per week)
Weeks per month: 4

Additional information for volunteers: Groove With Me is a "girls only" program. 99% of our participants are girls. We are looking for people who are interested in being role models for our next generation of female leaders.

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 4, 5, 6; Bus: M60, M101, M103, Bx15

HARLEM ART COUNCIL

International Agency for Minority Artist Affairs, Inc.
Adam Clayton Powell, Jr., State Office Building
163 West 125th Street, Suite 909
New York, NY 10027-4419
Phone: (212) 749-5298
Fax: (212) 749-3745
Email: iamaa@pipeline.com
Website: www.aboutharlemarts.org

Type of organization: 501 (c) (3)

Field of work: Cultural, arts, administrative training, and services related to the arts

Mission: The Mission of the Harlem Art Council (HAC) is to encourage and provide the means for the general public's arts participation; to nurture the professional development of the performing, visual and literary artists and art organizations; to publicize and promote the arts; to generate greater support and participation from all funding sources, including business, government, foundations, and individuals for the Harlem /Upper Manhattan arts industry; and to act as a catalyst for new initiatives, policies, and developments.

History of the organization: The International Agency for Minority Artist Affairs, Inc. (IAMAA) was established in 1978 as a community-based arts service organization by Gregory Javan Mills, while a senior at the School of Visual Arts (SVA). This 22-year old nonprofit organization was designated as the Harlem Art Council in 1996.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Direct services, fundraising, and translation

Specific skills or requirements needed: Writing, computer, office/administrative, interpersonal skills

Time available for volunteering:
Weekdays: Afternoon
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 2

Geographic area where services are provided:
From neighborhood to international coverage.

Closest subway/bus line to the organization:
Subways: 2 and 3; Bus: M7

HARLEM CENTER FOR EDUCATION, INC.

One East 104th Street, Room 382
New York, NY 10029
Contact: Paula J. Martin
Title: Executive Director
Phone: (212) 345-9200
Fax: (212) 831-8202
Email: pmartin@harlemctred.com
Website: www.harlemctred.com

Type of organization: 501 (c) (3)

Field of work: Youth services and education

Mission: To aid and inspire economically disadvantaged youth in New York City in the pursuit of higher education and career achievement by providing them with knowledge, skills, guidance, and understanding.

History of the organization: The organization has been providing free services to East Harlem and New York City for over 30 years.

Additional locations: 157 East 104th Street, New York, NY 10029

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Direct services

Specific skills or requirements needed: Writing, interpersonal, proficient in an academic subject for high school

Time available for volunteering:
Weekdays: Evening
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
Neighborhood-base and citywide

Closest subway/bus line to the organization:
Subway: 6; Bus: 2, 3, 4, and 7

HARLEM SCHOOL OF THE ARTS

645 St. Nicholas Avenue
New York, NY 10030
Contact: Chris McElroen
Title: Director of Marketing and Public Relations
Phone: (212) 926-4100 ext. 307
Fax: (212) 491-6913
Email: cmcelroen@harlemschoolofthearts.org
Website: www.harlemschoolofthearts.org

Type of organization: 501 (c) (3)

Field of work: Youth services and arts, education

Mission: To educate, empower, and enable children through the arts.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative and fundraising

Specific skills or requirements needed: Writing, computer, office/administrative

Time available for volunteering:

Weekdays: Any time
Weekends: Saturday

Amount of time needed from volunteer:

Hours per week: 1-5 hours
Weeks per month: 4

Geographic area where services are provided:

Greater metropolitan region

Closest subway/bus line to the organization:

Subway: A, B, C or D to 145th Street

HELP HARLEM

1325 Fifth Avenue
New York, NY 10029
Contact: Ana Soriano or Alexandra Collier
Phone: (212) 860-7782
Fax: (212) 860-7783
Email: helpharlem@earthlink.net

Type of organization: 501 (c) (3), education and literacy project

Field of work: Youth services and education advocacy

Mission: To provide a solution to the crippling disease of illiteracy and its attendant life of despair and hopelessness. Literacy projects have been established in several cities in the USA as well as in Puerto Rico, Toronto, Canada, and the Blackfoot Nation in Montana. We solve the problem of illiteracy and, with our highly effective methods of how to study and learn, we produce self-confident, successful students and employees.

History of the organization: Since its inception in May 1998, HELP Harlem has reached over 300 children and adults and is one of the more than twenty such tutoring programs. H.E.L.P. Harlem is an Americorps*VISTA program.

Additional locations: Harlem Police Athletic League, 441 Manhattan Avenue, New York, NY 10026

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising, and research

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal skills

Time available for volunteering:

Weekdays: Any time
Weekends: Saturday

Amount of time needed from volunteer:

Hours per week: 1-5
Weeks per month: 3 or 4

Additional information for volunteers: Tutoring sessions are held on Tuesday, Wednesday, and Thursday evenings from 6-8. Tutor training is on Saturday from 10-4.

Geographic area where services are provided:

Neighborhood-based.

Closest subway/bus line to the organization:

Subway: 4, 5, and 6 to 125th Street

THE HISPANIC SOCIETY OF AMERICA

613 West 155 Street
New York, NY 10032
Contact: Marcus Burke
Title: Curator of Paintings
Phone: (212) 926-2234
Fax: (212) 690-0743
Email: info@hispanicsociety.org
Website: www.hispanicsociety.org

Type of organization: 501 (c) (3)

Field of work: Museum and library

Mission: To create and support a free museum and library dedicated to the study of the arts and culture of the Iberian Peninsula and Latin America.

History of the organization: The Hispanic Society of America was founded on May 18, 1904, by Archer Milton Huntington (1870-1955). The Society first opened its doors in 1908 at the Beaux-Arts building on Audubon Terrace that still serves as its home. Today, the Society continues the legacy of Huntington through expanded exhibitions, new programs, and the recent acquisition of the building adjacent to the Hispanic Society.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Office/administrative and graphic design

Specific skills or requirements needed: Writing, computer, office/administrative, language (English/Spanish)

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-10
Weeks per month: 4

Geographic area where services are provided:
Greater metropolitan region

Closest subway/bus line to the organization:
Subway: 1 to 155th Street; Bus: M4 and M5 to 157th Street and Broadway

IFETAYO CULTURAL ARTS FACILITY

100 Parkside Avenue
Brooklyn, NY 11226
Contact: Bernice Y. Martinez
Title: Operations Manager
Phone: (718) 856-1123 ext. 12
Fax: (718) 856-1192
Email: bmartin@ifetayoculturalarts.org
Website: www.ifetayoculturalarts.org

Type of organization: 501 (c) (3)

Field of work: Culture/arts, youth services, crisis intervention, human rights

Mission: Ifetayo focuses the holistic approach of integrating art and culture with aspects of society, and uses this approach in supporting youth and community building.

History of the organization: Since its founding in 1989, Ifetayo has provided programs in the performing and visual arts, as well as academic instruction, health and wellness, and professional and personal skills development. The organization's name comes from the West African Yoruba word "Ifetayo" meaning "love brings happiness."

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, translation

Specific skills or requirements needed: Computer, interpersonal

Time available for volunteering:
Weekdays: Morning
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 1 week

Geographic area where services are provided:
Neighborhood-based, boroughwide and citywide

Closest subway/bus line to the organization:
Subway: Q; Bus: B41, B16

IN ARMS REACH, INC.

138 Street and Convent Avenue, Harris Hall
Building
New York, NY 10031
Contact: Terrance Stevens
Title: Executive Director
Phone: (212) 650-5894
Email: info@inarmsreach.org
Website: www.inarmsreach.org

Type of organization: 501 (c) (3)

Field of work: Youth services, recreation/sports,
crisis intervention

Mission: To provide mentoring, tutoring and
opportunities for group discussion to children with
incarcerated/previously incarcerated parents.

Partners with other organizations: Yes, Big
Brothers Big Sisters of NYC, Hip Hop Summit
Action Network

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising

Specific skills or requirements needed: Writing,
computer

Time available for volunteering:
Weekdays: Afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Additional information for volunteers: All
volunteers are screened, fingerprinted and have
national background checks performed.

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: 1 to 137th Street; A, B, C, D to 135th
Street

INSTITUTO DE ARTE TEATRAL INTERNACIONAL

59-61 East 4th Street, Suite 6E
New York, NY 10003
Contact: Vivian Deangelo
Title: Artistic Director
Phone: (212) 505-6757
Fax: (212) 505-6757
Email: jsad6048@aol.com
Website: www.teatroiati.org

Type of organization: 501 (c) (3)

Field of work: Arts and culture, youth services,
senior services

Mission: Teatro IATI is dedicated to the production
and performance of theatrical art works written in
Spanish and for all audiences in New York. It is
our responsibility to create theater that is
accessible and available to all and that enriches
the social dynamic in community groups,
promoting a spirit of collaboration and openness.

Partners with other organizations: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, fundraising, research,
translation

Specific skills or requirements needed: Writing,
computer, research, language (bilingual
Spanish/English)

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5 and/or 6-10
Weeks per month: 2 to 4

Additional information for volunteers: Volunteer
positions are not for actors, but they will gain
experience in producing and conducting a theater
production.

Geographic area where services are provided:
Greater metropolitan region

Closest subway/bus line to the organization:
Subway: F to 2nd Avenue, 6 to Astor Place, and N
or R to 8th Street

INTERNATIONAL CENTER IN NEW YORK, INC.

50 West 23rd Street, 7th Floor
New York, NY 10010-5205
Contact: Rachel Brown
Title: Volunteer Services Assistant
Phone: (212) 255-9555 ext. 216
Fax: (212) 255-0177
Email: rbrown@intlcenter.org
Website: www.intlcenter.org

Type of organization: 501 (c) (3)

Field of work: International/foreign affairs
immigration services, educational advocacy

Mission: To help immigrants, refugees, students, and other newcomers to the US with English language training and programs in American culture.

History of the organization: ICNY was founded in 1961. Each year, we serve approximately 2,500 newcomers and manage a volunteer corps of more than 1,000. ICNY offers a space for people to learn and practice English to gain the confidence they need to communicate effectively.

Partners with other organizations: We collaborate with community based organizations serving immigrant communities in Manhattan, Brooklyn, the Bronx and Queens

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available: Office/administrative, direct services and fundraising

Specific skills or requirements needed: Writing, computer, interpersonal skills, language (native English fluency), active listening skills, demonstrated interest in and sensibility to other cultures

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: We offer a range of volunteer opportunities: training and ongoing professional support, a multicultural learning environment, and opportunity to work with newly arrived immigrants and visitors. We need a six month commitment for two hours per week, and participation in at least three two-hour training sessions.

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: 1, A, C, E, F, V, N, R, 6

LATIN AMERICAN CULTURAL CENTER OF QUEENS

120-55 Queens Blvd., Room 333
Kew Gardens, NY 11424
Contact: Nayibe N. Berger
Phone: (718) 261-7664
Fax: (718) 261-4308
Email: laccq@aol.com

Type of organization: 501 (c) (3)

Field of work: Youth services, culture/arts, community development

Mission: To provide free cultural and education programs to the Latino community.

Partners with other organizations: Yes

Additional locations: Arrow Park Community Center, 35-30 35th Street, Astoria, NY 11103

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, fundraising, program supervision, program assistant

Specific skills or requirements needed: Writing, computer, interpersonal, language (Spanish a plus)

Time available for volunteering:
Weekdays: Flexible
Weekends: Flexible

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Geographic area where services are provided:
Boroughwide

Closest subway/bus line to the organization:
Subway: E, F

LEARNING LEADERS

352 Park Avenue South, 13th floor
New York, NY 10010-1709
Contact: Heather Whyte
Title: Recruitment Manager
Phone: (212) 213-3370
Fax: (212) 213-0787
Email: heatherw@learningleaders.org
Website: www.Learningleaders.org

Type of organization: 501 (c) (3)

Field of work: Education advocacy

Mission: To help New York City public school students gain the educational skills and self-esteem they need to become successful learners and productive community members.

History of the organization: Learning Leaders was established in 1956 as the first program of its kind. Today, LL recruits, trains, and places 11,000 volunteers who provide instructional support to 165,000 students in 780 New York City public Schools. The majority of our volunteers are people of color who reflect and represent the school communities we serve.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Office/administrative, tutoring, and fundraising

Specific skills or requirements needed: Writing, office/administrative, offering tutorial service to students

Time available for volunteering:
Weekdays: Any time
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-2
Weeks per month: 4

Geographic area where services are provided:
Boroughwide

Closest subway/bus line to the organization:
Subway: 6, F, N, and R

LITERACY PARTNERS, INC.

30 East 33rd Street, 6th floor
New York, NY 10016
Contact: Sarah Walker
Title: Recruitment Associate
Phone: (212) 725-9200
Fax: (212) 725-0414
Email: volunteer@literacypartners.org
Website: www.literacypartners.org

Type of organization: 501 (c) (3)

Field of work: Family services, education

Mission: To provide free community-based adult and family literacy programs to ensure that all adults have access to quality education needed to fully realize their potential as individuals, parents, and citizens.

Partners with other organizations: Yes, with organizations that refer students and volunteers as well as with other organizations and companies who donate space

Runs programs jointly with other nonprofits:
Yes, our family literacy programs are run in conjunction with several Head Start centers in the city

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services

Specific skills or requirements needed: Writing, interpersonal

Time available for volunteering:
Weekdays: Morning, afternoon, and evening
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: All volunteer tutors are required to participate in Literacy Partners volunteer training. For more information contact the organization.

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: 6 to 33rd Street

MANO A MANO: MEXICAN CULTURE WITHOUT BORDERS

32 Broadway, Suite 1314
New York, NY 10004
Contact: Emily Socolov
Title: Project Director
Phone: (212) 571-1555 ext. 35
Fax: (212) 571-9052
Email: info@manoamano.us
Website: www.manoamano.us

Type of organization: soon to be 501 (c) (3)

Field of work: Education/advocacy, community development, culture/arts

Mission: To present and preserve Mexican culture and promote the active participation of Mexican immigrant families in culture, educational and civic life.

Part of a larger organization: Yes, the Center for Traditional Music & Dance

Partners with other organizations: Yes, many, e.g., The Museum of the City of New York, The Central Park Conservancy, The Mexican Culture Institute, St. Mark's Church in-the-Bowery

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, research, translation, fundraising, website and event support, videography, publicity/marketing

Specific skills or requirements needed: Computer, research, language (Spanish), marketing, publicity, web design, videography

Time available for volunteering:
Weekdays: Midday, and afternoon (no Fridays)
Weekends: Sunday

Amount of time needed from volunteer:
Hours per week: 11-15 hours
Weeks per month: 4

Additional information for volunteers: Mano a Mano is a community-based cultural initiative which is in the process of becoming a nonprofit organization. We present cultural events throughout the year - making those times very busy. In addition to our culture/education work, we also have a collaborative project called Conecta where volunteers go into the Mexican Consulate and help people with information on basic services. Please visit our website to read more about us, and feel free to contact us with questions.

Geographic area where services are provided: Citywide

Closest subway/bus line to the organization:
Subway: 1, 2, 3, 4, 5, R, W, J, M, Z

MENTORING USA

5 Hanover Square, 17th floor
New York, NY 10004
Contact: Leslie Kelley
Title: Recruitment Manager
Phone: (212) 400-8286
Fax: (212) 400-8278
Email: musa@mentoringusa.org
Website: www.mentoringusa.org

Type of organization: 501 (c) (3)

Field of work: Youth services, community development, education

Mission: To provide structured, one-to-one mentoring in New York City to particularly "at risk" populations: young children who are at risk of educational failure, children in foster care, children who have experienced trauma, and children who have been homeless or have recently immigrated to this country.

Part of a larger organization: Yes, affiliated with Help USA

Additional locations: There are over 30 different locations throughout New York City. Please visit website

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Direct services, mentoring

Specific skills or requirements needed: Interpersonal skills, caring, patience, openness, excellent active listening skills, knowledge experience in cultural diversity, non-judgmental; nurturing, ability to tune-into an individual student

Time available for volunteering:
Weekdays: Midday and afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: Mentors need to commit for 4 hours a month for the academic year, from September to June.

Geographic area where services are provided: Neighborhood-based and citywide

Closest subway/bus line to the organization:
Subway: 1 to Rector Street; 2, 3 to Wall Street; 4, 5 to Bowling Green; A, C to Broadway Nassau; or J, Z to Broad Street

MIND-BUILDERS

3415 Olinville Avenue
Bronx, NY 10467

Contact: Madaha Kinsey-Lamb
Title: Founder/Executive Director
Phone: (718) 652-6256
Fax: (718) 652-7324
Email: mindbuilders@hotmail.com
Website: www.mind-builders.org

Type of organization: 501 (c) (3)

Field of work: Culture/arts, youth services, family services

Mission: To develop skills in a variety of art forms for children, teens and adults while nurturing self-esteem, building character and cultivating an appreciation of the diverse cultures within the Mind-Builders community.

History of the organization: We welcome all members of the community, borough and city into a spacious 15,000 square foot facility of high ceilings, shiny wood floors, and sunlight slanting through its many huge oak windows.

Partners with other organizations: Yes, Mind-Builders networks and recruits with schools and organizations throughout the community

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, research, writing, computer, interpersonal

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Additional information for volunteers: Volunteering at Mind-Builders provides an exciting and challenging opportunity for sharp, energetic students interested in gaining valuable work experience, learning how to manage a business or sharpening office clerical skills, accounting, or arts/administration skills.

Geographic area where services are provided: Neighborhood-based, boroughwide

Closest subway/bus line to the organization:
Subway: 2, 5; Bus: Bx41, Bx55, Bx28, Bx30, Bx39

MONTEFIORE MEDICAL GROUP

1621 Eastchester Road
Bronx, NY 10461

Contact: Miriam Schechter
Phone: (718) 405-8040 ext. 2613
Fax: (718) 405-8091
Email: mschecht@montefiore.org

Type of organization: Hospital sponsored, federally qualified health center

Field of work: Youth services and literacy

Mission: To promote literacy in under privileged preschool and school-aged children in a pediatric health care center through book distribution, reading to children in the waiting room, modeling reading to kids for parents, and encouraging reading to children beginning at young age.

History of the organization: Reach Out and Read (ROR) was developed at Boston City Hospital in 1989 by pediatricians and educators. A major grant from the Annie E. Casey Foundation enabled ROR to replicate programs in health care settings throughout the country. With the generous support of many other foundations, corporations, and individuals, ROR expanded to over 350 sites in 46 states by August 1998. The National Center continues to provide seed money, training, and technical assistance for new ROR sites.

Age preferred for volunteers: 15 and older

Type of volunteer programs/activities available: Office/administrative and reading to children

Specific skills or requirements needed: Interpersonal skills, reading

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 3-10
Weeks per month: Flexible

Additional information for volunteers: Volunteers are needed for our "Reach Out and Read" program to read to children in the waiting room of our health center and to help with some related administrative work.

Geographic area where services are provided: Neighborhood-based

EL MUSEO DEL BARRIO

1230 Fifth Avenue
New York, NY 10029
Contact: Kathy Wisniewski
Title: Director of Development and Marketing
Phone: (212) 831-7272 ext. 137
Fax: (212) 831-7927
Email: kwisniewski@elmuseo.org
Website: www.elmuseo.org

Type of organization: 501 (c) (3)

Field of work: Art Museum

Mission: To present and preserve the art and culture of Puerto Ricans and all Latin Americans in the United States.

History of the organization: El Museo del Barrio was founded in 1969 by a group of Puerto Rican parents, educators, artists, and community activists in East Harlem's Spanish-speaking El Barrio. The contexts of El Museo's founding were the national civil rights movement and, in the New York City art world, the campaign that called for major art institutions to decentralize their collections and to represent a variety of non-European cultures in their collections and programs. In recent years public programs have been developed to address the educational needs of diverse populations --seniors, adults, adolescents, public school students, and very young visitors.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative

Specific skills or requirements needed: Writing, office/administrative, interpersonal, language (Spanish)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: Varies
Weeks per month: Varies

Geographic area where services are provided:
Neighborhood-based and Tri-state area

Closest subway/bus line to the organization:
Subway: 6 to 103rd Street; Bus: M1, M2, M3, and M4

NATIONAL ACTION COUNCIL FOR MINORITIES IN ENGINEERING

350 Fifth Avenue, Suite 2212
New York, NY 10118-2299
Contact: John Brooks Slaughter
Title: President/CEO
Phone: (212) 279-2626
Fax: (212) 629-5178
Email: jslaughter@nacme.org
Website: www.nacme.org

Type of organization: 501 (c) (3)

Field of work: Political/public policy, youth services and education advocacy

Mission: To provide leadership and support for the national effort to increase the representation of successful African American, American Indian and Latino women and men in engineering and technology, math and science based careers.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services and fundraising

Specific skills or requirements needed: Computer, office/administrative, interpersonal, strong math and science skills

Time available for volunteering:
Weekdays: Afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 1

Additional information for volunteers: Young people interested in learning more about engineering and technology careers may be most interested in volunteering at NACME.

Geographic area where services are provided:
National

Closest subway/bus line to the organization:
Subway: N, R, B, D, and F; Bus: M1, M2, M3, M4, M5, and M7

NEW DANCE GROUP ARTS CENTER

254 West 47th Street
New York, NY 10036
Contact: Tim Steffen
Title: Development Director
Phone: (212) 719-2733
Fax: (212) 719-0457
Website: www.ndg.org

Type of organization: 501 (c) (3)

Field of work: Education, arts and culture

Mission: To foster the art of dance and all performing arts by providing a school for training and also financial assistance to dancers and choreographers. We also work to underwrite and aid in the development and preservation of literature, history and technique.

History of the organization: New Dance Group (NDG) was founded in 1932 as New York City's first integrated, multi-cultural dance school and company. For over 70 years, our commitment to encourage, teach, and present the works of emerging artists resulted in the creation of more than 350 new dance places.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Office/administrative and work study

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: Please have an interest in dance and musical theatre. Volunteers take classes for free.

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: A, C, E, N, and R

NY ARTISTS UNLIMITED, INC.

Downeast Arts Center
203 Avenue A
New York, NY 10011
Contact: Melba LaRose
Title: Artistic and Administrative Director
Phone: (212) 242-6036 or (212) 228-2886
Fax: (212) 989-8864
Email: Nyartunltd@aol.com
Website: www.Nyartists.org

Type of organization: 501 (c) (3)

Field of work: Arts and culture, youth services, media and communications

Mission: To provide professional theatre and art to under-served audiences, with a focus on works that evoke dignity of the individual and sanctity of the human spirit.

History of the organization: In June 2004, the City gave us a partially subsidized space in the East Village, which has been turned into an arts center for the community, offering visual art, performances, open mics for spoken word and music, children's theatre, storytelling, songs for children and more.

Runs programs jointly with other nonprofits: No, but we book performances at other nonprofits

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, fundraising, research, translation, PR, marketing, financial strategy, art center management, technical assistance, art exhibit coordinators

Specific skills or requirements needed: Writing, computer, research, interpersonal skills, language (Spanish helpful for some jobs); prior experience training for some jobs

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Additional information for volunteers: We perform in unconventional spaces (dining rooms, gymnasiums, library rooms and entranceways, etc.). Occasionally, we do benefits for these organizations and performances end up on spectacular stages. Volunteers need to be amenable to working with the community. Beverages and snacks are generally offered, and occasionally lunch.

Geographic area where services are provided:
Boroughwide and statewide (northeast region)

Closest subway/bus line to the organization:
Subway: L; Bus: All 14th Street cross-town buses

THE POINT CDC

940 Garrison Avenue
Bronx, NY 10452
Contact: Teresa Kochis
Title: Development Director
Phone: (718) 542-4139
Fax: (718) 542-4988
Email: overheadsrts@yahoo.com
Website: www.thepoint.org

Type of organization: 501 (c) (3)

Field of work: Community development, culture/arts

Mission: The Point CDC is dedicated to youth development and the cultural and economic revitalization of Hunts Point.

Partners with other organizations: Only on a project specific basis

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services

Specific skills or requirements needed: Writing, computer, interpersonal

Time available for volunteering:
Weekdays: Midday and afternoon
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 2

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 6 to Hunts Point Avenue

PREGONES THEATER

571 Walton Avenue
Bronx, NY 10451
Contact: Judith Contreras
Title: Administrative Assistant
Phone: (718) 585-1202
Fax: (718) 585-1608
Email: jcontreras@pregones.org
Website: www.pregones.org

Type of organization: 501 (c) (3)

Field of work: Culture/arts,
lesbian/gay/bisexual/transgender

Mission: Since 1979, our mission is to create and perform contemporary theater rooted in Puerto Rican and Latino artistic expressions, and to present arts from diverse cultures, offering Latinos and other communities an artistic means to participate in society.

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, mass mailing

Specific skills or requirements needed: Computer, language (Spanish would be helpful)

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 1 week

Geographic area where services are provided:
National, international

Closest subway/bus line to the organization:
Subway: 2, 4, 5 to 149th Street Grand Concourse

QUEENS MUSEUM OF ART

NYC Bldg/Flushing Meadows Corona Park
Corona, NY 11368

Contact: Betty Abramowitz
Title: Museum Shop Manager
Phone: (718) 592-9700 ext. 238
Fax: (718) 592-5778
Email: babramowitz@queensmuseum.org
Website: www.queensmuseum.org

Type of organization: 501 (c) (3)

Field of work: Culture/arts

Mission: To provide a vital cultural center for the most racially diverse county in the US

Runs programs jointly with other nonprofits:
Sometimes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Museum store

Specific skills or requirements needed:
Interpersonal, language (any is helpful)

Time available for volunteering:
Weekdays: Morning and afternoon
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: Volunteers have to be neat and clean, as well as reliable and responsible. Volunteers work one morning, one afternoon or Saturday or Sunday. I count on them to be here on a regular basis. I usually work until about 2:00, Monday through Friday.

Geographic area where services are provided:
Greater metropolitan region

Closest subway/bus line to the organization:
Subway: 7

REACH OUT AND READ

4422 Third Avenue, Mills Building, 4th Floor
Bronx, NY 10457

Contact: Kareen Greer
Title: Medical Director
Phone: (718) 960-9131
Fax: (718) 960-3792
Email: kjgreer@hotmail.com

Type of organization: Hospital-based pediatric clinic

Field of work: Pediatric medicine and pediatric literacy

Mission: To promote early pediatric literacy in a medically and economically underserved neighborhood.

Additional locations: 2021 Grand Concourse, Bronx, NY 10453 (St. Barnabas Health Center); Union Community Health Center -- 260 East 188th Street, Bronx, NY 10458

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, research, and reading to children

Specific skills or requirements needed: Language (Spanish) interpersonal skills

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: It entails working with children of various ages and lots of fun.

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: D and 4 to Fordham Road; Bus: Bx55 to 183rd Street

REACH OUT AND READ (ROR) NEW YORK PRESBYTERIAN HOSPITAL

622 West 168th Street, VC-412
New York, NY 10032
Contact: Aleisha Rozario
Title: Program Coordinator
Phone: (212) 305-0901
Fax: (212) 305-0807
Email: ar2322@columbia.edu
Website: www.reachoutandreadnyc.org

Type of organization: 501 (c) (3), hospital

Field of work: Family services, education advocacy, pediatrics, early literacy intervention program

Mission: The mission of Reach Out and Read is to make literacy promotion a standard part of pediatric primary care, so that children grow up with books and a love of reading.

History of the organization: In 1997 the program was started at the pediatric medical practices of the New York Presbyterian Hospital Ambulatory Care Network.

Part of a larger organization: Yes, our ROR program was initiated at New York Presbyterian Hospital at Columbia University Medical Center

Partners with other organizations: Yes, we are constantly seeking partnerships with community-based organizations located in Washington Heights, Inwood and Harlem

Additional locations: Visit website for a complete list of ROR locations

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available: Office/administrative and direct services

Specific skills or requirements needed: Interpersonal

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: Volunteers receive instruction and training in early childhood development, the elements of literacy, and strategies for interactive reading aloud. Volunteers serve as a sounding board and liaison to family members, answering questions they may have and providing older children with opportunities for reading aloud.

Geographic area where services are provided: National

Closest subway/bus line to the organization: Subway: A, C, 1 to 168th Street

REACH: READY EARLY AND AWARE FOR CAREERS AND HIGHER EDUCATION

593 Columbus Avenue
New York, NY 10128
Contact: Becky Noack
Title: Early Awareness Program Coordinator
Phone: (212) 873-6600 ext. 354
Fax: (212) 595-6498
Email: rnoack@goddard.org
Website: www.goddard.org/options/reach.htm

Type of organization: 501 (c) (3)

Field of work: Youth services

Mission: REACH connects 6-12th grade students with adult mentors/tutors to support and enrich their academic studies while exploring goal setting, study skills, and future planning. REACH helps students to view college as important and viable options in their future professional and personal lives.

Part of a larger organization: Yes, Goddard Riverside Community Center

Runs programs jointly with other nonprofits: Yes, REACH is a joint program between the OPTIONS Center for Education and Career Choice, and the Beacon Afterschool Program, both programs of Goddard Riverside Community Center

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Direct services

Specific skills or requirements needed: Interpersonal skills

Time available for volunteering:
Weekdays: Afternoon
Weekends: No

Amount of time needed from volunteer: Hours per week: 1-5

Additional information for volunteers: Volunteers are matched with a middle or high school student, and the pairs meet one evening per week from September to June to build academic skills, complete homework and projects, and explore opportunities for the students' futures - namely, college and careers.

Geographic area where services are provided: Neighborhood-based, boroughwide, citywide

Closest subway/bus line to the organization: Subway: 1, 2, 3, B, C to 96th Street (to Beacon Afterschool location at 154 W. 93rd Street)

SOCIETY OF EDUCATIONAL ARTS, INC.

107 Suffolk Street, 2nd Floor
New York, NY 10002
Contact: Annette Cortés
Title: Press Liaison
Phone: (212) 529-1545
Fax: (212) 529-1567
Email: acortes@sea-ny.org
Website: www.sea-ny.org

Type of organization: 501 (c) (3)

Field of work: Culture/arts, youth services, education advocacy

Mission: NYC's premier bilingual Arts-in-Education Organization and Latino Theatre Company for young audiences dedicated to the empowerment and educational advancement of children and youth adults.

Age preferred for volunteers: 14 through 25

Type of volunteer programs/activities available:
Office/administrative, fundraising

Specific skills or requirements needed: Computer, interpersonal, language (Spanish/English)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 12-20
Weeks per month: 4

Geographic area where services are provided:
Neighborhood-based, greater metropolitan region, boroughwide, statewide, citywide

Closest subway/bus line to the organization:
Subway: F, J, M, Z

SPANISH THEATER REPERTORY CO., LTD. (REPERTORIO ESPAÑOL)

138 East 27th Street
New York, NY 10016
Contact: Jose Antonio Cruz
Title: Audience Development and Public Relations
Phone: (212) 225-9955
Fax: (212) 225-9989
Email: jcruz@repertorio.org
Website: www.repertorio.org

Type of organization: 501 (c) (3)

Field of work: Spanish language theatre

Mission: To introduce the best of Latin American, Spanish and Hispanic-American theatre in distinctive, quality productions, and to bring theatre to a broad audience in New York City and across the country, including seniors, students, and Hispanics of all national backgrounds.

Partners with other organizations: Occasionally, mostly schools and other theaters around the country

Runs programs jointly with other nonprofits: Yes, some public and private schools

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Office/administrative, fundraising, research, public relations and marketing

Specific skills or requirements needed: Writing, computer, research, language (Spanish is a plus)

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Geographic area where services are provided:
Greater metropolitan region

Closest subway/bus line to the organization:
Subway: 6, N and R to 28th Street

**STATEN ISLAND BOTANICAL GARDEN,
INC.**

1000 Richmond Terrace
Staten Island, NY 10301
Contact: Rona Cusick and Linda Gandolfo
Title: Volunteer Coordinator/ Manager of Visitor
Services
Phone: (718) 362-1005/1011
Fax: (718) 442-3645
Website: www.sibg.org

Type of organization: 501 (c) (3)

Field of work: Education advocacy, culture/arts,
environment

Mission: SIBG is the collection, culture and scientific
study of all plants for the exhibition of ornamental
gardens for the educational entertainment,
recreation and culture of the people.

Type of volunteer programs/activities available:
Office/administrative, fundraising, research,
translation, docent for Chinese Scholar's garden

Specific skills or requirements needed: Writing,
computer, research, interpersonal, language
(Cantonese/Mandarin)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 1

Additional information for volunteers: Volunteers
will receive on-the-job training.

Geographic area where services are provided:
Boroughwide, citywide, greater metropolitan
region, statewide, international

Closest subway/bus line to the organization:
Subway: 1 to South Ferry, then Staten Island
Ferry, then bus S40 to Snug Harbor

**EL TALLER LATINO AMERICANO (THE
LATIN AMERICAN WORKSHOP, INC.)**

PO Box 1261, Cathedral Station
New York, NY 10025
Contact: Raphael Apter
Title: Officer Manager and Director
Phone: (212) 665-9460
Fax: (212) 280-0680
Email: volunteer@tallerlatino.org
Website: www.tallerlatino.org

Type of organization: 501 (c) (3)

Field of work: Culture/arts

Mission: To be a gathering place of culturally and
linguistically diverse people who come together to
share their ideas and find creative inspiration.
Through its education and arts programs, El Taller
creates a bridge between North America and Latin
America. We believe that fear and mistrust can be
neutralized by cultural interaction and exchange.

Partners with other organizations: Yes, we do
partner with other institutions for programming but
not one specific nonprofit organization

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, fundraising, research

Specific skills or requirements needed: Writing,
computer, research, interpersonal, language
(Spanish)

Time available for volunteering:
Weekdays: All day and evenings (if applicable)
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 2

Geographic area where services are provided:
Greater metropolitan area

Closest subway/bus line to the organization:
Subway: 1 to 103rd Street

THALIA SPANISH THEATRE

41-17 Greenpoint Avenue
Long Island City, NY 11104
Contact: Kathryn Giaimo
Title: Administrative Director
Phone: (718) 729-3880
Fax: (718) 729-3880
Email: info@thaliatheatre.org
Website: www.thaliatheatre.org

Type of organization: 501 (c) (3)

Field of work: Culture/arts

Mission: To celebrate the vibrancy and diversity of Spanish and Latin American culture and heritage with unique productions of theatre, music and dance.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, fundraising, stagehands

Specific skills or requirements needed: Writing, computer, language (English/Spanish), stagecraft skills

Time available for volunteering:

Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:

Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: We also could use assistance on weekday evenings after 5:30 pm. Ushers are also welcome.

Geographic area where services are provided:
Boroughwide

Closest subway/bus line to the organization:
Subway: 7 to 40th Street/Lowery

TOOLS FOR SCHOOLS, INC.

1916 Park Avenue, Room 504
New York, NY 10037
Contact: Janice Hepburn
Title: Program Director
Phone: (646) 548-9675
Fax: (646) 548-9752
Email: tools4schools@earthlink.net
Website: www.toolsforschoolssolutions.org

Type of organization: 501 (c) (3)

Field of work: Education and environment

Mission: Redistribution of donated excess materials from Manhattan businesses to schools and nonprofits in need to avoid disposal into the waste stream.

History of the organization: Tools for Schools is an eight-year-old reuse program. We seek corporate donors in Manhattan, NY and find new lives for their fine quality furniture, computers and office supplies in inner-city schools, nonprofits and neighborhood organizations.

Partners with other organizations: Yes, through referrals

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative

Specific skills or requirements needed: Writing, computer, interpersonal skills

Time available for volunteering:

Weekdays: All day
Weekends: No

Amount of time needed from volunteer:

Hours per week: 11-15
Weeks per month: 4

Additional information for volunteers: Our approach involves a person-to-person contact and fulfilling their wishes. We network constantly and meet with local politicians, visit donors' work sites and sometimes those in need to get a better idea of how we can help. We offer and opportunity to be creative, utilize whatever skills you may have and develop new ones to add to your resume.

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: 4, 5 or 6

TOP HONORS, INC.

174 East 90th Street, Suite 3H
New York, NY 10128
Contact: Sam Liu
Title: VP Marketing
Phone: (212) 662-0573
Email: info@tophonors.org
Website: www.tophonors.org

Type of organization: 501 (c) (3)

Field of work: Youth services, education advocacy

Mission: Top Honors, Inc.'s mission is to provide low achieving middle school students with basic skills that were not learned during a traditional timeframe so they can prepare for a changing world.

Partners with other organizations: Yes, the Beacon Program

Additional locations: Main site at 154 West 93rd Street, NY, NY 10025

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising

Specific skills or requirements needed:
Interpersonal, math

Time available for volunteering:
Weekdays: Flexible
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: Math tutors have two hour sessions starting at 10:30 AM or 1:00 PM at JHS 118 (154 West 93rd Street). Tutors are given a curriculum combining fundamental math concepts with games and real-life examples.

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: 1, 2, 3 to 96th Street

TZU CHI FOUNDATION, USA NORTHEAST REGION

41-60 Main Street #201
Flushing, NY 11355
Contact: George Chang
Title: Executive Director
Phone: (718) 460-4590
Fax: (718) 460-2068
Email: george_chang@us.tzuchi.org
Website: www.us.tzuchi.org

Type of organization: 501 (c) (3)

Field of work: Youth services, culture/arts, family services

Mission: We work in missions of Charity, Medicine, Education and Culture with the spirit of sincerity, integrity, trust and honesty. We believe in the equality of all beings and the Buddha-nature potential in every person. Through charitable hearts, the privileged and the impoverished receive security and peace.

Runs programs jointly with other nonprofits:
Sometimes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising, translation, entertaining senior citizens at our monthly visits to the Senior Centers; Medicaid outreach programs

Specific skills or requirements needed: Writing, computer, interpersonal, language (Mandarin, Spanish)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 1

Additional information for volunteers: Our volunteers experience the sincerity, integrity, trust, and honesty among all our activities and all living beings we come in contact with in our daily lives.

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 7; Bus: Q44, Q20A and Q20B

THE WEEKSVILLE SOCIETY

PO Box 130-120 St. John's Station (mailing);
1698 Bergen Street (site address)
Brooklyn, NY 11213
Contact: Lauren Rhodes
Title: Education Coordinator
Phone: (718) 756-5250
Fax: (718) 756-5277
Email: lauren@weeksvillesociety.org
Website: www.weeksvillesociety.org

Type of organization: 501 (c) (3)

Field of work: African American history and education

Mission: To promote an appreciation of the African American legacy in Brooklyn and beyond, and to foster community empowerment and lifelong learning through research, interpretation and presentation of Weeksville History.

Partners with other organizations: Yes, with Brooklyn Children's Museum, Brooklyn Historical Society, Wyckoff House

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, tour guides and events

Specific skills or requirements needed: Writing, research, interpersonal skills, ability to work with school students and people of all ages

Time available for volunteering:
Weekdays: Morning and midday
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 1

Additional information for volunteers: Volunteers are needed in a variety of areas, from leading tours of our three historic houses, to helping out at special events and programs. Call or e-mail for more information.

Geographic area where services are provided: Boroughwide

Closest subway/bus line to the organization: Subway: A, C to Utica Avenue

YOUTH AT RISK

111 John Street, Suite 750
New York, NY 10038
Contact: Gail Thompson
Title: Director of Volunteers
Phone: (212) 791-4927
Fax: (212) 791-7655
Email: gail@nyyouthatrisk.org
Website: www.nyyouthatrisk.org

Type of organization: 501 (c) (3)

Field of work: Youth services

Mission: To reduce at-risk behavior of youth to enhance the effectiveness of the people who live and work with them.

Runs programs jointly with other nonprofits: Yes, with Stoked, and the Mentoring Partnership of New York

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, research, production for our trainings

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 12-20
Weeks per month: 4

Geographic area where services are provided: Citywide

Closest subway/bus line to the organization: Subway: A, C, 4, 5, 2, 3, J, M, Z

COMMUNITY DEVELOPMENT AND HOUSING

ACORN, ASSOCIATION OF COMMUNITY ORGANIZATIONS FOR REFORM NOW

2-4 Nevins Street
Brooklyn, NY 11217

Contact: Jon Kest
Title: Organizing Director
Phone: (718) 246-7900
Fax: (718) 246-7939
Email: nyacorn@acorn.org
Website: www.acorn.org

Type of organization: Affiliate of a federation or member organization

Field of work: Political/public policy, education advocacy and housing and shelter

Mission: To provide better housing for first time home-buyers and tenants, living wages for low-wage workers, more investment in our communities from banks and governments, and better public schools. We achieve these goals by building community organizations that have the power to win changes -- through direct action, negotiation, legislation, and voter participation.

History of the organization: The Association of Community Organizations for Reform Now (ACORN), is the nation's largest community organization of low and moderate-income families, with over 120,000 member families organized into 600 neighborhood chapters in 45 cities across the country. Since 1970, ACORN has taken action and won victories on issues of concern to our members.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, research, and translation

Specific skills or requirements needed: Writing, research, language (Spanish)

Time available for volunteering:
Weekdays: Any time
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 11-20
Weeks per month: 4

Geographic area where services are provided:
Greater metropolitan region

Closest subway/bus line to the organization:
Subway: N, R, and M to Pacific Street, and Q, 2, 3, 4, and 5 to Atlantic Avenue

AFRICA REDEMPTION ALLIANCE, INC.

2324 Davidson Avenue, Suite 10
Bronx, NY 10468

Contact: Emmanuel Adekunle
Title: Chairman and CEO
Phone: (718) 220-0737
Fax: (718) 220-0737
Email: eade1954@yahoo.com
Website: www.africaredemption.org (currently under construction)

Type of organization: 501 (c) (3)

Field of work: Youth services, family services, senior services, community development, job training, immigration services

Mission: To provide redemption for the needy by providing community support services that assist residents in accessing basic needs (food, clothing, and shelter) while also providing educational services.

Part of a larger organization: We are an international organization

Partners with other organizations: Yes, Bronx AIDS Services

Additional locations: Harlem location, 1763 Amsterdam Avenue

Runs programs jointly with other nonprofits: Yes, Outreach (HIV)

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, translation, meals program and HIV outreach

Specific skills or requirements needed: Writing, computer, interpersonal, language (Spanish and African languages)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 2

Additional information for volunteers: We conduct HIV/AIDS Prevention outreach, have computer classes afterschool, give out food and clothing (winter coats included) and toys to children every year in December. We need volunteers in all of our programs.

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: 4; Bus: Bx32 to 183rd Street

AFRICAN AMERICAN PLANNING COMMISSION, INC.

647A DeGraw Street
Brooklyn, NY 11217
Contact: Matthew Okebiyi
Title: Executive Director
Phone: (718) 218-7254
Fax: (718) 218-7115
Email: aapc@aapci.org
Website: www.aapci.org

Type of organization: 501 (c) (3), community development corporation

Field of work: Community development and housing and shelter

Mission: The African American Planning Commission (AAPC), Inc., is a minority-owned and controlled, New York City based, 501(c)(3) nonprofit organization committed to ending homelessness and developing innovative solutions to joblessness which in turn leads to the self-reliance and the economic independence of those whom we serve.

History of the organization: The AAPC was founded by Matthew Okebiyi to address the critical issues of homelessness, domestic violence, HIV/AIDS, and unemployment in New York City. In 1994, Matthew was working for a mid-size nonprofit organization. No longer happy with the organization's philosophy or its slow approach to responding to the needs of the community or the homeless at a time when it seemed like everywhere you turned there was a homeless family without a place to call home, food to eat, or a job to go to (he felt he could do more), he resigned from his position as Program Director. With an out-of-pocket investment of \$2,000 (USD), the AAPC was conceived in 1995 and incorporated in 1996.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, fundraising and research

Specific skills or requirements needed: Writing, computer, office/administrative, research

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided: Neighborhood-based

ALL GOLF'S KIDS

417 East 90th Street
New York, NY 10028
Contact: Robert D. Klineman
Phone: (212) 426-8000
Fax: (801) 740-6867
Email: info@golfskids.org
Website: www.allgolfskids.org

Type of organization: 501 (c) (3)

Field of work: Youth services, educational advocacy, recreation/sports, physical rehabilitation, crisis intervention, and community development

Mission: To create opportunities and build community bridges for inner-city students through golf in positive environments. We hope that our vision of our nation's business leaders and private club members blending a passion and avocation for golf with "doing good" for the community in general will expand to include mentoring programs and scholarships for higher education as well as special days for students.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, and chaperone

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal skills

Time available for volunteering:
Weekdays: Any time
Weekends: Saturday and/or Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided: From neighborhood-based to international reach

ARIVA, INC.

11 Bruckner Blvd.
Bronx, NY 10454
Contact: Kelly Dillon
Title: Chairperson
Phone: (646) 263-6122
Fax: (718) 585-4969
Email: kdillon@arivaonline.com
Website: www.arivaonline.com

Type of organization: 501 (c) (3)

Field of work: Community development, family services, immigration services

Mission: To promote individual wealth and economic development in underserved communities by providing financial education and improving access to financial services.

Additional locations: 69 East 167th Street, corner of Gerard Avenue, Bronx, NY

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, community outreach about programs and workshops

Specific skills or requirements needed: Writing, computer, interpersonal, language (Spanish)

Time available for volunteering:
Weekdays: Afternoon and evenings
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: Flexible

Additional information for volunteers: Looking for volunteers who would like to make an impact in the Bronx community. Ariva's focus is on financial literacy and tax preparation. We look for volunteers in November to prepare tax returns and outreach for our Tax Center that begins in January and runs through April. In the summer, we look for volunteers to commit to 4-5 hours a week from Jan-April and for the rest of the year.

Geographic area where services are provided:
Boroughwide

Closest subway/bus line to the organization:
Subway: 4, 5, 6 to 138th Street; Bus: Bx15

ASPIRA OF NEW YORK, INC.

520 Eighth Avenue, 22nd Floor
New York, NY 10018
Contact: Sonia Ramos
Title: Volunteer Coordinator
Phone: (212) 564-6880 ext. 118
Fax: (212) 564-7152
Email: sramos@nyaspira.org
Website: www.nyaspira.org

Type of organization: 501 (c) (3)

Field of work: Youth services

Mission: To foster the social advancement of the Puerto Rican/Latino community by supporting its youth in the pursuit of educational excellence through leadership development and programs that emphasize commitment to the community and pride in the Latino culture.

History of the organization: Founded in 1961 by Dr. Antonia Pantoja, ASPIRA was incorporated in New York State on May 24, 1965. In 1968, ASPIRA of America (today known as The ASPIRA Association based in Washington, D.C.) was created, and has established ASPIRA affiliates in New York, Connecticut, Florida, Illinois, New Jersey, Pennsylvania, and Puerto Rico.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Office/administrative, direct services, and fundraising

Specific skills or requirements needed: Writing, computer, office/administrative, interpersonal, language (Spanish)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: A, C, and E

THE AUDRE LORDE PROJECT

85 South Oxford Street
Brooklyn, NY 11217
Contact: Desmond Rudder
Title: Program Coordinator: Volunteer and Outreach
Phone: (718) 596-0342 ext. 14
Fax: (718) 596-1328
Email: alpinfo@alp.org
Website: www.alp.org

Type of organization: 501 (c) (3)

Field of work: Lesbian, Gay, Two Spirit and Transgender People of Color center for community organizing

Mission: To serve as a home base that Lesbian, Gay, Bisexual, Two Spirit, and Transgender (LGBTST) people of African/Black/Caribbean, Arab, Asian and Pacific Islander, Latina/o, and Native/Indigenous descent can use to organize, support, and advocate for our diverse communities.

History of the organization: The Audre Lorde Project (ALP) is a Center for Lesbian, Gay, Bisexual, Two Spirit, and Transgender (LGBTST) People of Color Communities. Initiated as an organizing effort by a coalition of LGBTST People of Color, ALP was first brought together by advocates for Gay Men of Color (a multi-racial network of gay men of color HIV policy advocates) in 1994. The vision for ALP grew out of the expressed need for innovative and unified community strategies to address the multiple issues impacting LGBTST People of Color communities.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, fundraising, research, translation, website development, community organizing, and materials design

Specific skills or requirements needed: Varies (training will be provided)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Additional information for volunteers: Volunteers play a very important role in the work we do. Many of our volunteers are involved with our decision-making process, represent ALP at various conferences, in coalitions and meetings, and they help design and administer some of our programming.

Geographic area where services are provided: Citywide

Closest subway/bus line to the organization: Subway: 2, 3, 4, 5, N, R, Q, G, and C

BETTER BROOKLYN COMMUNITY CENTER

408 Jay Street
Brooklyn, NY 11201
Contact: Santiago Cabassa
Title: Director, Youth and Family Services
Phone: (718) 624-1992 ext. 147
Fax: (718) 624-1833
Email: santiago@bbccenter.org
Website: www.betterbrooklyncommunitycenter.org

Type of organization: 501 (c) (3)

Field of work: Youth services, recreation/sports, culture/arts, family services, community development, and job training

Mission: Helping those in need who live, work or go to school throughout the five boroughs.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Direct services

Specific skills or requirements needed: Writing, computer, interpersonal

Time available for volunteering:
Weekdays: Afternoon (3 - 6:30 PM)
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Geographic area where services are provided: Boroughwide

Closest subway/bus line to the organization: Subway: A, C to Jay Street

THE BROTHERHOOD/SISTER SOL

512 West 143rd Street
New York, NY 10031
Phone: (212) 283-7044
Fax: (212) 283-3700
Email: info@brotherhood_sistersol.org
Website: www.brotherhood_sistersol.org

Type of organization: 501 (c) (3)

Field of work: Youth services

Mission: To provide youth with an opportunity to explore their ideas, identity and future among peers, with the support and guidance of their immediate elders, is a natural method of promoting positive development into adulthood.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising, research, translation, and mentoring

Specific skills or requirements needed:
Office/administrative, interpersonal

Time available for volunteering:
Weekdays: Midday and afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
Boroughwide

Closest subway/bus line to the organization:
Subway: 1 to 145th Street; Bus: M4 and M5 to 145th and Broadway

CASITA MARIA

928 Simpson Street
Bronx, NY 10459
Contact: Gladys Padro-Soler
Title: Executive Director
Phone: (718) 589-2230
Fax: (718) 842-4622
Email: casitam@aol.com
Website: www.casitamaria.org

Type of organization: 501 (c) (3), settlement house

Field of work: Immigration services, youth services and senior citizens

Mission: To encourage each individual to reach his/her inherent potential and improve the quality of their lives.

History of the organization: Founded in 1934 by Elizabeth and Claire Sullivan, teachers in an East Harlem neighborhood school, Casita Maria was the first organization to focus on serving the needs of the Latino community in New York City. Today, we serve over 7,000 youth, adults, and elders, of which 92% are Latino. Casita Maria provides a safe, supervised environment with a broad array of culturally and linguistically sensitive services ranging from education and recreation to crisis intervention for children, teens, adults and the elderly. Our services are based in New York City's South Bronx and East Harlem communities.

Additional locations: Carver Senior Center, 55 East 102nd Street, New York, NY 10022; Corsi Senior Center, 307 East 116th Street, New York, NY 10022

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising, translation, arts and crafts, and escorts

Specific skills or requirements needed:
Office/administrative, interpersonal, Spanish (not required but helpful)

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 2 or 3

Additional information for volunteers: Great environment to work, lots of friendly staff and participants, volunteers are an integral part of the agency.

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 6 to Hurst Point and 2 and 5 to Simpson Street

CATHOLIC CHARITIES BROOKLYN WEST FAMILY CENTER

191 Joralemon Street
Brooklyn, NY 11201
Contact: Gregory Rideout
Title: Director of Family Center
Phone: (212) 722-6001
Fax: (718) 722-6069

Type of organization: 501 (c) (3)

Field of work: Family services, education advocacy, and crisis intervention

Mission: Catholic Charities of the Diocese of Brooklyn sees its mission as sharing in the promotion of unity among all persons by seeking to develop caring communities. As the "gateway" to the many programs within Catholic Charities, the Family Center provides a host of direct services, placing special emphasis on families in need. As community concerns arise we create new group services to respond. We offer services that foster dignity, respect and independence. The Family Center is non-sectarian, serving all persons regardless of race, ethnicity, creed, religion or sexual orientation.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative and direct services

Specific skills or requirements needed: Computer, office/administrative, interpersonal skills, language (Spanish)

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: 4

Additional information for volunteers: We need people who are willing to learn and also experience new challenges.

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 3 and 4; Bus: B38, B52, and B54

CHURCH AVENUE MERCHANTS BLOCK ASSOCIATION, INC.

1720 Church Avenue, 2nd Floor
Brooklyn, NY 11226
Contact: Joanne M. Oplustil
Title: Executive Director
Phone: (718) 287-2600
Fax: (718) 287-0857
Email: Loreliel@Camba.org
Website: www.camba.org

Type of organization: 501 (c) (3), community development corporation

Field of work: Immigration services, youth services, job training, and Health and HIV/AIDS prevention education

Mission: To provide the highest quality services to all program consumers by developing each individual's strengths and skills, supporting and empowering families, encouraging local business, neighborhood groups, and being sensitive to the cultural needs of the entire community.

History of the organization: The Church Avenue Merchants Block Association, Inc. (CAMBA) was formed as a merchants' association in 1977, and has steadily expanded its services to the community over the last twenty-five years. It now works with over 150 neighborhood-based business, organizations, and institutions, to provide a broad array of comprehensive employment, education, health, legal, social, business development and youth services to over 20,000 individuals annually.

Additional locations: 25 different locations throughout Brooklyn

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, research, and translation

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal, language (please specify)

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 11-20
Weeks per month: 4

Geographic area where services are provided:
Boroughwide

Closest subway/bus line to the organization:
Subway: Q to Church Avenue; Bus: B35 to 18th Street

CÍRCULO DE LA HISPANIDAD

62 West Park Avenue
Long Beach, NY 11561
Contact: Barbara DuBow
Title: Program Manager
Phone: (516) 889-3869
Fax: (516) 889-4572
Email: optionsbb@aol.com
Website: www.circulodelahispanidad.org

Type of organization: 501 (c) (3)

Field of work: Immigration services, human rights, family services, youth services, educational advocacy, job training, crisis intervention, housing and shelter

Mission: Círculo de la Hispanidad, Inc. has served Nassau County communities since 1980 providing comprehensive social, educational, recreational, psychological and vocational assistance to individuals and families. Circulo is the largest Hispanic organization on Long Island and one of the most recognized and respected in New York State.

Additional locations: 91 N. Franklin Street, Suite 200, Hempstead, NY 11558

Age preferred for volunteers: 25 and older

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, research, and translation

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal, Spanish (not required), dependable and committed

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: Varies

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization:
Subway: LIRR

CITIZENS ADVICE BUREAU

2054 Morris Avenue
Bronx, NY 10453
Contact: Elisa Istueta
Title: Department Director for Children and Youth Services
Phone: (718) 293-0727 ext. 161
Fax: (718) 590-5866
Email: eistueta@cabny.org
Website: www.cabny.org

Type of organization: 501 (c) (3)

Field of work: Immigration and family services, housing, and shelter

Mission: To improve the economic and social well being of individuals, families, and communities who are most in need through direct service programs, information and referral assistance, collaborations with other organizations, and community outreach.

History of the organization: The Citizens Advice Bureau (CAB), a Bronx-based settlement house, began operations in 1939 in Great Britain to help British citizens cope with traumas associated with the Second World War. In 1972, when the South Bronx was undergoing social change, CAB opened its first Bronx office, a walk-in information and referral service. Now, CAB operates more than twenty offices with a strong presence in Bronx Community Districts 1, 2, 4, 5, and 7.

Part of a larger organization: Part of United Neighborhood Houses

Additional locations: Additional locations in the Bronx are listed on our website

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available: Office/administrative and direct services

Specific skills or requirements needed: Writing, ability to work/tutor school-age children youth in reading and math

Time available for volunteering:
Weekdays: Afternoon
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Additional information for volunteers: We are seeking people who have a passion for working with children and youth in several of our after-school programs.

Geographic area where services are provided: Boroughwide

Closest subway/bus line to the organization:
Subway: B, D or 4

CITYMEALS-ON-WHEELS

355 Lexington Ave.
New York, NY 10017
Contact: Vivienne O'Neill
Title: Director, Volunteer Programs
Phone: (212) 687-1234
Fax: (212) 687-1296
Email: vivienne@citymeals.org
Website: www.citymeals.org

Type of organization: 501 (c) (3)

Field of work: Family services, senior services

Mission: Citymeals-on-Wheels seeks to provide a continuous lifeline of nutritious food and human company to homebound elderly New Yorkers in need, thereby helping them to live with dignity in their own familiar homes and community.

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Direct services

Specific skills or requirements needed:
Interpersonal

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5

Additional information for volunteers: In our hectic lives, time is a rare commodity, but as rare as it is, it takes so little to make a real difference. All New York's homebound seniors need is a small amount of your time. Become a Citymeals-on-Wheels volunteer and see how you can profoundly enrich the life of someone in need.

Closest subway/bus line to the organization:
Subway: 4, 5, 6 to 42nd Street Grand Central Station

COMMUNITY LEAGUE CENTER

1996 Amsterdam Avenue
New York, NY 10032
Contact: Martha Febuz
Title: Center Director
Phone: (212) 781-7979
Website: www.chnyc.org

Type of organization: Community-based organization

Field of work: Family services and women's health

Mission: To provide access to comprehensive community-based primary care, mental health and social services for low income people in underserved communities.

History of the organization: Many of our centers were established in the 1950's and 1960's and came together in 1981 to provide care and a unified commitment to low income neighborhoods throughout New York City. Over the years, the agency has expanded its services in response to the changing and complex needs of the underserved communities.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Office/administrative, translation, and outreach

Specific skills or requirements needed: Writing, computer, office/administrative, interpersonal, Spanish

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: More than 20
Weeks per month: 4

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 1 to 157th Street and A to 163rd Street;
Bus: M100 and M101 to 158th Street and Amsterdam Avenue

COMMUNITY LEAGUE OF WEST 159 STREET, INC.

500 West 159th Street, 1st Floor
New York, NY 10032
Contact: Yvonne Stennett
Title: Executive Director
Phone: (212) 795-4779
Fax: (212) 740-5037
Email: maat123456@aol.com

Type of organization: 501 (c) (3)

Field of work: Youth service, community development, housing and shelter

Mission: To advocate, organize and provide services as they relate to decent, affordable housing, education, health, youth services, and neighborhood improvement.

History of the organization: Since 1952, The Community League of West 159th Street, Inc., has been and continues to be dedicated to the improvement of the quality of life for residents of the Southern Washington Heights area.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available: Direct services, fundraising and research

Specific skills or requirements needed: Writing, computer, research, interpersonal

Time available for volunteering:
Weekdays: Morning and afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization:
Subway: A, C, and 1; Bus: M4, M5, M100, and M101

CONCOURSE HOUSE

2751 Grand Concourse
Bronx, NY 10468
Contact: Manuela Schaudt
Title: Executive Director
Phone: (718) 584-4400
Fax: (718) 584-4724
Email: manuelacs@aol.com

Type of organization: 501 (c) (3)

Field of work: Family services, crisis intervention, housing and shelter

Mission: To eliminate homelessness by providing families with safe, stable transitional housing and to break the cycle of poverty by providing a variety of social services and interactive programs that promote growth and independence.

History of the organization: Concourse House (CH), a Tier II shelter, was founded in 1991 by the Fordham Bedford Housing Corporation (FBHC) to provide transitional housing to women with children ages nine and under.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Direct services and child care assistant

Specific skills or requirements needed: Interpersonal ability to work with children

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization:
Subway: 4 and D; Bus: Bx1, Bx22 to Kingsbridge Road

THE COUNCIL OF CHURCHES OF THE CITY OF NEW YORK

475 Riverside Drive, Suite 727
New York, NY 10115

Contact: John Hiemstra
Title: Executive Director
Phone: (212) 870-1020
Fax: (212) 870-1025
Email: cccny@ccny.net
Website: www.cccny.net

Type of organization: 501 (c) (3)

Field of work: Political/public policy, human rights, and religion

Mission: The Council serves both Christian and secular sectors by tirelessly bringing continuing revitalizing resources, establishing avenues to bring justice and peace for all, and glorifying our Lord Jesus Christ by edifying the Church, and being the salt and the light of the world.

History of the organization: The Council of Churches of the City of New York is the first and the oldest ecumenical organization in the U.S. established in 1815.

Additional locations: Queens Federation of Churches, 86-17 105th St. Richmond Hill, NY 11418; Brooklyn Council of Churches, 125 Fort Green Place, Brooklyn, NY 11217; Staten Island Council of Churches, 94 Russell St., Staten Island, NY 10308

Age preferred for volunteers: College/young adults, adults, and seniors

Type of volunteer programs/activities available: Office/administrative, fundraising, and research

Specific skills or requirements needed: Computer, interpersonal skills

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 11-20
Weeks per month: 4

Additional information for volunteers: Experience working with a diverse, ethnic, and religious population is important.

Geographic area where services are provided: Citywide

Closest subway/bus line to the organization: Subway: 1 to 116th Street

CREDIT WHERE CREDIT IS DUE, INC.

4211 Broadway
New York, NY 10033
Contact: Justin Zinkin
Title: Executive Director
Phone: (212) 927-5771
Fax: (212) 543-9210
Email: jzinkin@cwcid.org
Website: www.cwcid.org

Type of organization: 501 (c) (3), community development credit union sponsor

Field of work: Youth services, community development, and financial empowerment

Mission: To promote economic empowerment in upper Manhattan by increasing access, understanding of and control over financial services.

History of the organization: Established in 1997, Credit Where Credit Is Due (CWCID) sponsors and manages a comprehensive financial literacy training program, operating out of our own centers, at local schools, and in partnership with other community groups. With average per capita incomes of \$10,000, Washington Heights, Inwood, and West Harlem are among New York City's most financially underserved neighborhoods. CWCID has provided training programs to more than 2,500 people plus 1,000 students trained in our youth programs.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services

Specific skills or requirements needed: Language (Spanish), financial, business

Time available for volunteering:
Weekdays: Afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization: Subway: A

ECUADORIAN CIVIC COMMITTEE OF NEW YORK, INC.

41-12 102nd Street
Corona, NY 11368
Contact: Oswaldo Guzman
Title: President
Phone: (718) 740-3133
Fax: (917) 225-4509
Email: eccofnyluc@aol.com

Type of organization: 501 (c) (3)

Field of work: Education advocacy, community development, immigration services

Mission: To unify Ecuadorians living in New York City.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, research, translation

Specific skills or requirements needed: Writing, computer, research, interpersonal, language (Spanish)

Time available for volunteering:
Weekdays: Morning, afternoon, and evening
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Geographic area where services are provided: Citywide

Closest subway/bus line to the organization: Subway: 7

EVICTON INTERVENTION SERVICES (EIS)

150 East 62nd Street
New York, NY 10021
Contact: Wendy Wilkins
Title: Development Director
Phone: (212) 308-2210 ext. 207
Fax: (212) 888-7140
Email: eiswendy@aol.com
Website: www.eisny.org

Type of organization: 501 (c) (3)

Field of work: Housing and shelter, senior services, legal services/civil rights

Mission: Homelessness prevention.

Partners with other organizations: We work with other organizations, but they are not our partners.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, fundraising, research

Specific skills or requirements needed: Writing, computer, research, language (Spanish, but not mandatory)

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization: Subway: F, N, R, 4, 5, 6

FIFTH AVENUE COMMITTEE

141 Fifth Avenue
Brooklyn, NY 11217
Contact: Brad Lander
Title: Executive Director
Phone: (718) 857-2990
Fax: (718) 857-4322
Email: fac@fifthave.org
Website: www.fifthave.org

Type of organization: 501 (c) (3)

Field of work: Criminal justice, job training, community development, and housing and shelter

Mission: To advance social and economic justice in South Brooklyn by developing and managing affordable housing, creating employment opportunities, organizing residents and workers, and combating displacement caused by gentrification.

History of the organization: In 1978, Fifth Avenue Committee (FAC) was incorporated as a nonprofit community organization "to act as conveners and advocates, organizers and sources of technical assistance, packagers and developers." Today, we are neighbors working together for a vibrant, diverse community where residents have the opportunity and the power to shape the community's future.

Age preferred for volunteers: 25 and older

Type of volunteer programs/activities available: Office/administrative, fundraising, and research

Specific skills or requirements needed: Writing, computer, interpersonal skills

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 1

Additional information for volunteers: We have many opportunities for volunteers -- join a committee, volunteer in the office, write for our newsletter, host a house party, etc.

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization:
Subway: N, R to Union Street, 1, 2 to Bergen Street, Q to Seventh Avenue/Flatbush; Bus: B63 to St. John's Place

FOOD BANK FOR NEW YORK CITY, FOOD FOR SURVIVAL

355 Food Center Drive
Bronx, NY 10474
Contact: Nanette Francia
Title: Director of Administration
Phone: (718) 991-4300
Fax: (718) 893-3442
Email: volunteers@foodbanknyc.org
Website: www.foodbanknyc.org

Type of organization: 501 (c) (3), affiliate of a federation or member organization, and community development corporation

Field of work: Political/public policy, family and youth services, senior citizens, and community development

Mission: To provide nutritious, balanced meals for hungry New Yorkers who otherwise could not get enough to eat, including families with children, the elderly, teenagers, the homeless, the homebound, low-income workers, and people with AIDS.

History of the organization: Food for Survival, Inc., the only food bank in New York City, was founded in 1983. We provide food for over 76 million meals served to needy New Yorkers each year. To date, we have collected, warehoused, and distributed more than 400 million pounds of food.

Additional locations: 90 John Street, Suite 702, New York, NY 10038

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available: Citywide soup kitchens, food pantries, and repacking

Specific skills or requirements needed: Depends on project

Time available for volunteering:
Weekdays: Morning and afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 1

Geographic area where services are provided: Citywide

GOOD SHEPHERD SERVICES

305 Seventh Avenue, 9th Floor
New York, NY 10001-6008
Contact: Paulette LoMonaco
Title: Executive Director
Phone: (212) 243-7070 ext. 304
Fax: (212) 929-3412
Email: gss@goodshepherds.org

Type of organization: 501 (c) (3)

Field of work: Family and youth services

Mission: To provide quality service to individuals consistent with their dignity and to communities consistent with their needs; to advocate zealously for principles necessary to empower those with whom we work; to lead in the development of innovative programs that ensure access to the future.

History of the organization: Rooted in work that began in New York City in 1856 and incorporated in 1947, Good Shepherd Services (GSS) is a social service and youth development agency which positively affects the lives of more than 10,000 children and families annually.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, and mentoring

Specific skills or requirements needed:
Interpersonal

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: Volunteers who work with youth are subject to a background check and fingerprinting, clearance through NYS Child Abuse Registry and TB testing. Eighty-eight volunteer opportunities exist for ongoing, occasional, and one-time commitments.

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: 1, 2, F, N, and R

GRAND STREET SETTLEMENT

80 Pitt Street
New York, NY 10002
Contact: Jennifer Walter
Title: Volunteer Coordinator
Phone: (212) 674-1740
Fax: (212) 979-8677
Email: volunteer@grandstreet.org
Website: www.grandstreet.org

Type of organization: Community based organization

Field of work: Children, youth and senior services

Mission: To encourage and nurture self-determination among families and individuals through learning, advocacy, support, and community building.

History of the organization: Since its founding in 1916, Grand Street Settlement (GSS) has provided residents of the Lower East Side with the tools and support they need to overcome challenging circumstances and build productive lives and futures. Our comprehensive array of programs and services assist more than 5,000 area residents of all ages annually from toddlers in Early Head Start and Day Care to school-age youth, young and senior citizens.

Age preferred for volunteers: 21 and older

Type of volunteer programs/activities available:
Mentoring and tutoring

Specific skills or requirements needed:
Interpersonal, work with children between 6-17

Time available for volunteering:
Weekdays: Afternoon and evenings
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: Varies

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: F, M, and Z; Bus: M15

EL GUAPO

274 West 140th Street, Room 3
New York, NY 10030
Contact: Beth Reed
Title: Executive Director
Phone: (212) 694-0411
Fax: (212) 694-2420
Email: elguapoinc@earthlink.net
Website: www.elguapo.org

Type of organization: 501 (c) (3)

Field of work: Family and youth services, and substance abuse recovery

Mission: To alleviate the devastating effects of poverty, substance abuse, and crime in the Harlem community.

History of the organization: El Guapo means "the handsome one", a name taken from an abandoned building on a Harlem vacant lot where, in 1991, Beth Reed tracked down her former neighbor Butch, living among a ragged group of drug addicts. When Butch asked her to help him change his life, he became "the handsome one," and others, amazed by his remarkable change, suddenly saw hope for themselves. El Guapo, which was named for that decrepit market and Butch's transformation, became an organization that offered hope and opportunity to homeless and other very poor addicts. What we provided was practical assistance and, more important, our belief in their possibilities and lots of one-on-one encouragement. Working with the families of people in recovery soon made clear the need for prevention of substance abuse, especially among Harlem's children.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, and fundraising

Specific skills or requirements needed: Writing, computer, office/administrative, interpersonal

Time available for volunteering:
Weekdays: Afternoon
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: A and D to 145th Street, B, C, 2, and 3 to 135th Street

HAMILTON-MADISON HOUSE, INC.

50 Madison Street
New York, NY 10038
Contact: Jessica Tynan
Title: Volunteer Coordinator
Phone: (212) 349-3724
Fax: (212) 791-7540
Email: jessica@hmh100.com
Website: www.hmh100.com

Type of organization: 501 (c) (3), settlement house, non-governmental organization

Field of work: Youth services, senior citizens, and mental health

Mission: To improve the quality of life of its community, primarily those in the Two Bridges/Chinatown area of Manhattan's lower East Side. The neighborhood is a federally designated poverty area, with a constantly changing mixture of ethnic groups and lack of adequate services and resources.

History of the organization: Since its establishment in 1898, Hamilton-Madison house has been a part of the settlement house movement in New York City that has pioneered the development and protection of humane policies and programs. These efforts have fostered social well-being among our most vulnerable populations: children, the elderly, the ill, handicapped, new immigrants, refugees and the unemployed. Our unique professional experience in working with Asian Americans has led to the expansion of services citywide.

Additional locations: Elmhurst and Corona, NY.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services (tutoring), research, translation and ESL instructors, and computer tutors

Specific skills or requirements needed: Language (Cantonese, Mandarin Spanish), arts, computer, teaching

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Additional information for volunteers: We have volunteer opportunities in all of our programs: early childhood, youth, adult, immigrant, mental health and senior programs.

Geographic area where services are provided:
Neighborhood-based and citywide

Closest subway/bus line to the organization:
Subway: F to East Broadway and 4, 5, and 6 to Brooklyn Bridge

HIGHBRIDGE COMMUNITY LIFE CENTER

979 Ogden Avenue
Bronx, NY 10452

Contact: Edward Phelan

Title: Executive Director

Phone: (718) 681-2222

Fax: (718) 681-4137

Email: phelane@highbridgelife.org

Website: www.highbridgelife.org

Type of organization: 501 (c) (3)

Field of work: Family and youth services, job training, and crisis intervention

Mission: To enable residents to take complete charge of their lives and to empower them to use their new found strength to improve the lives of their families and neighbors.

History of the organization: Highbridge Community Life Center (HCLC) was incorporated as a small, independent, community service agency in 1979 by two Dominican Sisters. Since then, HCLC has grown into a 99 person, non-sectarian, multi-service agency utilizing six locations and \$3 million in Federal, State, City, private, corporate, and foundation funds. HCLC addresses a variety of neighborhood issues including education, social services, family issues, employment, health, and community development in a manner that includes the entire community from children to seniors.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Direct services

Specific skills or requirements needed:
Interpersonal skills

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 11-20
Weeks per month: 4

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 4 and D to 161st Street; Bus: Bx13 to 162nd Street and Ogden Avenue

HUDSON GUILD

441 West 26th Street
New York, NY 10001

Contact: Janice McGuire

Title: Executive Director

Phone: (212) 760-9800

Fax: (212) 268-9983

Email: jmcguire@hudsonguild.org

Type of organization: 501 (c) (3), multi-service community center

Field of work: Family and youth services, education advocacy, recreation/sports, job training, mental health, crisis intervention, community development, theater and visual arts, housing, and shelter

Mission: To build community -- within its walls and in the broader Chelsea neighborhood -- by helping individuals, families and organizations build on their strengths to improve their lives and their community.

History of the organization: Founded in 1895, the Hudson Guild serves over 10,000 people a year -- over 1,000,000 people to date.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising, research, translation, visual arts, theater production and performance.

Specific skills or requirements needed: No specific skills required

Time available for volunteering:
Weekdays: Any time
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Additional information for volunteers: The Guild has a wide variety of programs in which volunteers can participate. Tasks performed are based on individuals' interests, skills, and time committed, whether short or long term opportunities. Level of commitment and time is up to the volunteer.

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: C and E to 23rd Street; Bus: M11

INWOOD COMMUNITY SERVICES, INC.

651 Academy Street, 3rd Floor
New York, NY 10034
Contact: Christine Fellini
Phone: (212) 942-0043
Fax: (212) 567-9476

Type of organization: 501 (c) (3)

Field of work: Youth services and recreation/sports

Mission: To improve the quality of life in Inwood-Washington Heights communities.

History of the organization: Inwood Community Services, Inc. (ICS) was established in 1979 by a group of concerned community residents led by the then pastor of the Church of Good Shepherd, John J. Foley, CSP to serve the residents of the Inwood-Washington Heights community. Celebrating its 22nd anniversary, ICS's budget has grown from \$20,000 in 1979 to over \$2,000,000 today. Directed by Dr. Charles Corliss (since its inception), ICS currently has a staff of over 60 employees and provides extensive programming for children, adolescents, adults and families.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Office/administrative and direct services

Specific skills or requirements needed: Writing, computer, office/administrative, language (Spanish) experienced with youth, aged 5-20

Time available for volunteering:
Weekdays: Afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: A, 1 to Dyckman Street

JACKIE ROBINSON FOUNDATION

Three West 35th Street, 11th Floor
New York, NY 10001
Contact: Della Britton Baeza
Title: President and CEO
Phone: (212) 290-8600
Fax: (212) 290-8081
Website: www.jackierobinson.org

Type of organization: Private Foundation

Field of work: Education advocacy

Mission: To assure that the legacy of Jackie Robinson's activism and commitment to social justice will be carried forth in the personal, community, and institutional lives of people as they assume leadership roles throughout society.

History of the organization: The Jackie Robinson Foundation is a public, not-for-profit, national organization founded by Rachel Robinson in 1973 as a vehicle to perpetuate the memory of Jackie Robinson and his achievements. It provides education and leadership development opportunities for students of color with strong capabilities, but limited financial resources. Serving as an advocate for young people with the greatest need, the foundation assists increasing numbers of minority youths through the granting of scholarships for higher education.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, research, and data entry

Specific skills or requirements needed: Writing, computer, office/administrative

Time available for volunteering:
Weekdays: Midday
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: A pleasant telephone personality and the ability to handle research assignments would be helpful.

Geographic area where services are provided:
National

Closest subway/bus line to the organization:
IND, BMT, and IRT

JACOB A. RIIS NEIGHBORHOOD SETTLEMENT

10-25 41st Avenue
Long Island City, NY 11101
Contact: William T. Newlin
Title: Executive Director
Phone: (718) 784-7447 ext. 112
Fax: (718) 784-1964
Email: bnewlin@riissettlement.org
Website: www.riissettlement.org

Field of work: Youth services, family services, senior services, immigration services

Mission: To be a catalyst for change.

Partners with other organizations: Yes, member of United Neighborhood Houses

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services.

Specific skills or requirements needed: Writing, computer, research, interpersonal, language (Spanish)

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Additional information for volunteers: Expected hours for a volunteer can vary, depending on the average. More important is consistency.

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization: Subway: F to Queensbridge & 21st Street

JAMES WELDON JOHNSON HEAD START

120 East 110 Street
New York, NY 10029
Contact: J. E. Alston-Johnson
Title: Administrative Director
Phone: (212) 860-4053
Fax: (212) 860-0053

Type of organization: 501 (c) (3), community development corporation, and community center nonprofit

Field of work: Family services, community development, and pre-school

Mission: To give the best qualitative services to families that enter our doors. This not only includes the Head Start child, but their entire family as well. We offer education, health, mental health, nutritional, ESL and pre-GED services to families in our program.

History of the organization: James Weldon Johnson Head Start has been an active part of the East Harlem community for over 37 years. We are not only an educational facility, but a social service facility as well.

Additional locations: Union Settlement Association, 2205 First Avenue, New York, NY 10029

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Direct services and fundraising

Specific skills or requirements needed: Writing, computer, interpersonal skills, language (Spanish English), love of children

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10 or 11-20
Weeks per month: 4

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization: Subway: 6 to 110th Street; Bus: M101 and M102

LINCOLN SQUARE NEIGHBORHOOD CENTER, INC.

250 West 65th Street
New York, NY 10023
Contact: Stephanie Pinder
Title: Executive Director
Phone: (212) 874-0860 ext. 119
Fax: (212) 799-6574
Email: stpinder_lsnc@yahoo.com
Website: www.youthinc_usa.org.lsnc.php

Type of organization: 501 (c) (3), affiliate of a federation or member organization and Settlement House

Field of work: Family, youth and senior services

Mission: Lincoln Square Neighborhood Center enriches our community by providing educational, recreational, and social programs to the residents of the Amsterdam Houses, the Amsterdam Addition and the West Side of NYC.

History of the organization: For the past 50 years, we have adapted our programs to meet the changing needs of our children and families. We have created a tradition of working with our community to tap into the resources at this important crossroads of business and culture, and of conducting programs which bring its diverse people together.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Direct services

Specific skills or requirements needed: Writing, computer, language (conversational English), math, science, social studies

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Additional information for volunteers:
Volunteers/tutors are provided support and training from the Associate Director of Education.

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 1 & 2 to 66th Street and 3 to 72nd St;
Bus: M11, M104, M7, and M5

MAYOR'S VOLUNTARY ACTION CENTER

49-51 Chambers Street, Suite 1231
New York, NY 10007
Contact: Gerald (Jerry) Pannozzo
Title: Assistant Director
Phone: (212) 788-7560
Fax: (212) 788-7570
Email: gpannozzo@cityh.nyc.gov
Website: www.nyc.gov/volunteer

Type of organization: 501 (c) (3), volunteer center-city agency

Field of work: Volunteer referrals, community service as alternative sentencing referrals, training and consultations (volunteer administrators), and clothing bank

Mission: To provide leadership in mobilizing individuals and organizations -- public, private and nonprofit -- to participate in volunteer activities that strengthen communities throughout New York City.

History of the organization: The Mayor's Volunteer Action Center (MVAC) was established in 1967. Today it draws upon the largest computerized database of volunteer jobs in the United States, and a team of highly skilled interviewers to find the right volunteer job.

Additional locations: Clothing Bank, Brooklyn Navy Yard

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, fundraising, and interviewers for referral unit

Specific skills or requirements needed: Writing, computer, office/administrative, interpersonal, languages (not required)

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: Varies
Weeks per month: Varies

Additional information for volunteers: Time commitment is needed for an effective job.

Closest subway/bus line to the organization:
Subway: A, C, E, J, M, Z, 1, 2, and 3 to Chambers Street, 4, 5, and 6 to Brooklyn Bridge, N and R to City Hall

NATIONAL PUERTO RICAN FORUM

31 East 32nd Street, 4th floor
New York, NY 10016-5509
Contact: Shera Salgado
Title: Coordinator
Phone: (212) 685-2311 ext. 29
Fax: (212) 685-2349
Email: sheras@nprf.org
Website: www.nprf.org

Type of organization: 501 (c) (3)

Field of work: Economic development, employment, education/training

Mission: To enhance the socio-economic conditions of the Latino population and other underserved communities through information, advocacy, and direct services.

History of the organization: Founded in 1957, The National Puerto Rican Forum (NPRF) is the oldest Puerto Rican community-based organization on the United States mainland. Since the 1960s, NPRF has been developing innovative, culturally responsive, job readiness, employment placement, and basic education and ESOL courses for its rapidly growing Spanish speaking clientele.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising, research and translation

Specific skills or requirements needed: Computer, office/administrative, research, language (Spanish)

Time available for volunteering:
Weekdays: Afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 2

Geographic area where services are provided:
City, state and national

Closest subway/bus line to the organization:
Subway: 6, B and D; Bus: M1, M2, M3, M32

NEIGHBORHOOD ENHANCEMENT FOR TRAINING SERVICES, INC.

7 Hugh Grant Circle
Bronx, NY 10462
Contact: Lizandra Martinez
Title: Project Director
Phone: (718) 430-1400
Fax: (718) 430-1135
Email: lmartinez@netscenter.org
Website: www.netscenter.org

Type of organization: 501 (c) (3)

Field of work: Youth services, education advocacy, women's health, recreation/sports, culture/arts, family services, senior services, human rights, community development, job training

Mission: To provide services to enhance and improve our community.

Additional locations: 1375 Virginia Ave, Bronx, NY 10462

Runs programs jointly with other nonprofits: Once or twice a year

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising

Specific skills or requirements needed: Writing, computer, interpersonal, language (Spanish a plus, but not mandatory)

Time available for volunteering:
Weekdays: Morning and afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 6 to 177th Street; Bus: Bx4, Bx36, Bx14, Bx22

NEIGHBORHOOD INITIATIVES DEVELOPMENT CORPORATION

2523 Olinville Avenue
Bronx, NY 10467
Contact: Kristine Haag
Title: Executive Director
Phone: (718) 231-9800
Fax: (718) 231-9898
Email: kris323@earthlink.net

Type of organization: 501 (c) (3)

Field of work: Youth services, job training, community development, housing, and shelter

Mission: To build a strong cohesive neighborhood

History of the organization: Since 1982, NIDC has had a significant impact on the community providing 500 community youth, ages 5-21 with after school, evening and summer programs that enhance academic skills, build leadership and self-esteem, provide work experience, promote community involvement, teach athletic skills, and develop creativity.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Office/administrative, direct services, and research

Specific skills or requirements needed: Computer, office/administrative

Time available for volunteering:
Weekdays: Afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
Boroughwide

Closest subway/bus line to the organization:
Subway: 2 to Allerton Avenue

NEIGHBORS TOGETHER

160 Thomas Boyland Street
Brooklyn, NY 11233
Contact: Ed Fowler
Title: Executive Director
Phone: (718) 498-7256
Fax: (718) 498-7159
Email: info@neighborstogether.org
Website: www.neighborstogether.org

Type of organization: 501 (c) (3)

Field of work: Emergency food program and community resource center

Mission: To address the immediate crisis of hunger and its root causes within the impoverished community it serves. Neighbors Together is also committed to empowering the individual to become self-sufficient and committed to developing comprehensive assistance for myriad problems our clients face, in a dignified and respectful way.

History of the organization: Founded in 1982, Neighbors Together (NT) began as a soup kitchen, addressing the immediate crisis of hunger in the Brownsville, Bedford-Stuyvesant, East New York and Bushwick sections of Brooklyn. The first week of operation, 76 people came to eat; today, as many as 1,000 people are served daily. NT's current program includes a social services center, health project, AIDS education workshops, clothing assistance and a children's library.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Direct service

Specific skills or requirements needed: No skills required

Time available for volunteering:
Weekdays: Morning and midday
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: Main tasks available are the preparation and service of lunch meals at the soup kitchen.

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: C to Rockaway Avenue

NEW HEIGHTS NEIGHBORHOOD CENTER, INC.

216 Fort Washington Avenue, 2nd floor
New York, NY 10032
Contact: Evelyn Fernandez-Ketcham
Title: Executive Director
Phone: (212) 781-6388 and 6467
Fax: (212) 781-6892
Email: Dapheights@hotmail.com
Website: www.newheightsneighborhoodcenter.org

Type of organization: 501 (c) (3)

Field of work: Job training and youth services

Mission: To provide specialized workforce services and to support disconnected youth and business in the Washington Heights/ Inwood community. Our vision is to be the connection between emerging workers and local business, strengthening the local economy by giving employers access to an untapped labor force and giving young people a pathway to self-sufficiency.

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising and research

Specific skills or requirements needed: Writing, computer, research, interpersonal skills, language (Spanish)

Time available for volunteering:
Weekdays: Flexible
Weekends: No

Amount of time needed from volunteer:
Hours per week: Flexible depending on project
Weeks per month: Flexible

Additional information for volunteers:

Geographic area where services are provided:
Neighborhood-based and citywide

Closest subway/bus line to the organization:
Subway: 1, A, C; Bus: M3, M4, M100

NEW YORK ASSOCIATION FOR NEW AMERICANS

17 Battery Place, 7th Floor South
New York, NY 10004-1102
Contact: Samuel Goldstein
Title: Director of Educational Services
Phone: (212) 425-5051 ext. 1026
Fax: (212) 514-6938
Website: www.nyana.org

Type of organization: Affiliate of a federation or member organization

Field of work: Legal services/civil rights, family services, and community development

Mission: To help newcomers enter the American mainstream through employment, acculturation, and citizenship while sustaining their cultural heritage and ethnic traditions.

History of the organization: The New York Association for New Americans, Inc. (NYANA) is the nation's largest refugee resettlement and immigrant services agency. Incorporated in 1949, NYANA has helped more than 500,000 individuals to rebuild their lives in the United States.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, and translation

Specific skills or requirements needed: Writing, computer, office/administrative, language

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 4 and 5 to Rector Street

NEW YORK CARES, INC.

214 West 29th Street, 5th floor
New York, NY 10001
Contact: Mary Beaty
Title: Manager, Volunteer Relations
Phone: (212) 228-5000
Fax: (212) 228-6414
Email: nycares@nycares.org
Website: www.nycares.org

Type of organization: 501 (c) (3)

Field of work: Diverse range of community services

Mission: To unite and enable caring New Yorkers to help people in need and improve our city through volunteer service and creative giving.

History of the organization: NY Cares was founded in 1987 by a group of friends who were interested in taking action against the social problems facing New York City. Today, New York Cares is one of the fastest-growing volunteer organizations in New York City with thousands of volunteers.

Part of a larger organization: Yes, affiliated with Help USA

Partners with other organizations: Yes

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, research, two large scale one-day of service volunteer events, curriculum development, community revitalization, environment projects, projects with animals

Specific skills or requirements needed: Writing, computer, research, interpersonal, language (varies and is not required)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 2

Additional information for volunteers: Most volunteer projects do not need any training, skills or have any requirements.

Geographic area where services are provided: Boroughwide

Closest subway/bus line to the organization:
Subway: 1 to 28th Street, also accessible (walking distance) from N, R at 28th Street, and 2, 3, J, M, Z, B, D, F, A, C, E at 34th Street

NUEVO EL BARRIO PARA LA REHABILITACION DE LA VIVIENDA Y LA ECONOMIA

18 East 116th Street
New York, NY 10029
Contact: Juana Marte
Phone: (212) 427-0555
Email: ranerve1@aol.com

Type of organization: 501 (c) (3)

Field of work: Community development, housing and shelter

Mission: To preserve and provide affordable housing to the East Harlem residents and to help Hispanics within the community to understand their rights as tenants.

History of the organization: Nuevo El Barrio Para La Rehabilitacion De La Vivienda Y La Economia, Inc. (NERVE) is a nonprofit corporation established in 1975 for the express purpose of improving the housing and economy of East Harlem (El Barrio) for all our citizens.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, fundraising, and research

Specific skills or requirements needed: Computer, office/administrative, language (Spanish)

Time available for volunteering:
Weekdays: Afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 2

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization:
Subway: 2 and 6 to 116th Street; Bus: M1, M102 and M116 to 116th Street and Madison Avenue

PART OF THE SOLUTION (POTS)

2763 Webster Avenue
Bronx, NY 10458

Contact: Ryan Brooks
Title: Volunteer Coordinator
Phone: (718) 562-3527
Fax: (718) 220-5603
Email: serveatpots@yahoo.com
Website: www.potsbronx.org

Type of organization: 501 (c) (3)

Field of work: Community development, family services, legal services/civil rights

Mission: To be a loving community in the Bronx that nourishes the basic needs and hungers of all who come to our door.

Partners with other organizations: Yes

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services

Specific skills or requirements needed:
Interpersonal skills

Time available for volunteering:
Weekdays: Midday and afternoon
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: Volunteers are typically utilized in our Community Dining Room (a.k.a the soup kitchen) in which they serve food to our guests and create an environment that is hospitable and allows our guests to feel the dignity they possess as human beings. The Community Dining Room is open Monday-Friday noon-3:00 pm and 4:00 -5:30pm; weekends noon-4:00pm. POTS will also consider highly dedicated volunteers for its legal and social work services.

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 4 to Bedford Park and Jerome, D to Bedford Park and Grand Concourse; Bus: Bx41

PHIPPS TECHNOLOGY AND CAREER CENTER

1071A East Tremont Avenue
Bronx, NY 10460
Contact: Nalia Oquendo
Title: Administrative Assistant
Phone: (718) 620-1900
Fax: (718) 620-8475
Email: noquendo@phippssny.org
Website: www.phippssny.org

Type of organization: 501 (c) (3)

Field of work: Youth services, family services, job training

Mission: To build enduring communities.

Part of a larger organization: Yes, Phipps Community Development Corp.

Partners with other organizations: Yes, occasionally

Runs programs jointly with other nonprofits: Yes, occasionally

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, translation, technology lab

Specific skills or requirements needed: Writing, computer, interpersonal, language (Spanish)

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Additional information for volunteers: Phipps CDC provides educational, vocational, and community development services to neighborhoods where Phipps housing is located. Phipps CDC operates head start, extensive after school, GED, ESL and summer camp programs. We are also sponsoring a new NYC public middle school, Accion Academy.

Geographic area where services are provided:
Boroughwide

Closest subway/bus line to the organization:
Subway: 2, 5 to West Farms Square; Bus: Bx21, Bx40, Bx42, Bx36, Bx9

PROJECT ENTERPRISE

144 West 125th Street, 4th floor
New York, NY 10027
Contact: Beth Dunphe
Title: Program Officer
Phone: (212) 678-6734 ext. 15
Fax: (212) 678-6737
Email: bethd@projectenterprise.org
Website: www.projectenterprise.org

Type of organization: 501 (c) (3)

Field of work: Community development

Mission: To support and develop entrepreneurs and small businesses in under-resourced communities in New York City. By providing access to business loans, business development services and networking opportunities, these entrepreneurs are able to increase their standard of living, create jobs for their communities, and build financial assets.

Partners with other organizations: Yes, we partner with other organizations to offer programs in different locations, also for different events and activities

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative and translation

Specific skills or requirements needed: Computer, language (Spanish)

Time available for volunteering:
Weekdays: Midday and afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 3

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: 2, 3 to 125th Street

PROMESA, INC.

1776 Clay Avenue
Bronx, NY 10457
Contact: Larry Gonzalez
Title: Chief Operating Officer
Phone: (718) 960-7601
Fax: (718) 901-1118
Email: lgonzalez@promesa.org
Website: www.promesa.org

Type of organization: 501 (c) (3)

Field of work: Family and youth services and job training

Mission: To enable New York City residents to become self-sufficient citizens who contribute to the quality of life of their communities.

History of the organization: Promesa, Inc. was founded in 1977 as a substance abuse treatment center and is the oldest of all of Promesa's operating subsidiaries. Over the years additional services have been added such as housing development, health care for people living with HIV and AIDS, promotion of for-profit business in the low income community. Finally in 2000, PASO was incorporated to provide day-to-day support service to each of Promesa's operating subsidiaries as well as to outside organizations. Services include administration, finance, human resources, purchasing, facility management, quality management and management information systems.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising, research, and translation

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: Please be committed to provide assistance to our clinical and social service initiatives.

Geographic area where services are provided:
Boroughwide

Closest subway/bus line to the organization:
Subway: B and D to 175th Street; Bus: Bx1 and Bx2 to 174th Street and Bx41 to Webster Avenue

EL PUENTE LEADERSHIP CENTER

211 South Fourth Street
Brooklyn, NY 11211
Contact: Luis Garden Acosta
Title: President and Founder
Phone: (718) 387-0404
Fax: (718) 387-6816

Type of organization: 501(c) (3)

Field of work: Youth services, and education advocacy

Mission: To achieve mastery in learning while nurturing leadership for peace and justice. Our integrated curriculum is project based, academically rigorous and community focused.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, research

Specific skills or requirements needed: Writing, computer, office, administrative, research, interpersonal, language (Spanish)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 11-20
Weeks per month: 4

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization:
Subway: L, J, and M; Bus: B24, B39, B40, B59, and B60

EL REGRESO, INC.

189-191 South Second Street
Brooklyn, NY 11211
Contact: Miguel Cordova
Title: Program Director
Phone: (718) 384-6400
Fax: (718) 384-0540
Email: elregreso@aol.com

Type of organization: 501 (c) (3)

Field of work: Criminal justice, mental health, job training

Mission: To provide services for homeless substance abusers/chemical dependence.

History of the organization: Founded in 1986, El Regreso, Inc., is a bilingual, bicultural, alcohol and drug free residential/ambulatory treatment program.

Part of a larger organization: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services

Specific skills or requirements needed: Writing, computer, interpersonal, language (Spanish; English)

Time available for volunteering:
Weekdays: Flexible
Weekends: No

Geographic area where services are provided: Boroughwide

Closest subway/bus line to the organization:
Subway: L, J, M; Bus: B61

UNION SETTLEMENT ASSOCIATION

1775 Third Avenue
New York, NY 10029
Contact: Aqila Pasha
Title: Volunteer Coordinator
Phone: (212) 828-6116
Fax: (212) 828-6124
Email: apasha@unionsettlement.org
Website: www.unionsettlement.org

Type of organization: 501 (c) (3)

Field of work: Youth services

Mission: Through education programs and human services, the Union Settlement Association promotes leadership, development, and fosters economic self-sufficiency to help individuals and families build a stronger community.

Part of a larger organization: Yes, settlement house

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Direct services

Time available for volunteering:
Weekdays: Afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: We are seeking volunteers who can come in and work without constant supervision.

Geographic area where services are provided:
Neighborhood-based, boroughwide, and citywide

Closest subway/bus line to the organization:
Subway: 6

UNITED COMMUNITY CENTERS

613 New Lots Avenue
Brooklyn, NY 11207
Contact: Jennifer Arsenault
Title: Program Coordinator
Phone: (718) 649-7979 ext. 12
Fax: (718) 649-7256
Email: ucc.inc@verizon.net
Website: www.unhny.org

Type of organization: 501 (c) (3)

Field of work: Community development, family services and environment

Mission: UCC envisions its mission as two-fold: to provide first-rate services that meet the needs of families; and to involve adult and youth residents in social efforts to learn about and resolve community problems. Most of the people we serve live in East New York, although membership is open without regard to geography, ethnicity, gender, religion, sexual orientation or age.

Part of a larger organization: Yes, part of United Neighborhood Houses

Partners with other organizations: Yes, on specific projects

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, translation

Specific skills or requirements needed: Writing, computer, interpersonal skills

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: Flexible

Additional information for volunteers: Among UCC's current activities are a day care center for 165 pre-schoolers and school-age children, a Teen Drama Group, adult ESL classes, family cooking and craft classes, the publication of a neighborhood newspaper, The Link, a substantial three-year grant from the NYC Department of Health to do HIV/AIDS health education and risk reduction, an Urban Agriculture program and farmers market, and a broad range of annualized educational, cultural, and social activities for adults and children.

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 3; Bus: B83

UNITED FEDERATION OF BLACK COMMUNITY ORGANIZATIONS

474 West 159th Street
New York, NY 10032
Phone: (212) 281-1950 ext. 20
Fax: (212) 281-0679

Type of organization: 501 (c) (3)

Field of work: Youth services

Mission: The United Federation of Black Community Organizations, Inc. (UFBCO) provides comprehensive daytime child care with services to meet the needs of families residing in the upper Harlem and lower Washington Heights communities. We strive to and have been successful at establishing an environment of creativity and excellence. Creativity and education are the cornerstone of the philosophy at UFBCO, assisting each child and their family in meeting the challenges of today's world. We endeavor to broaden the horizons and sharpen the skills through a well-rounded, well planned set of experiences. To this end, we venture to develop strong members of our local and global communities which place importance on the development of the intellect, social, physical, emotion and cognitive child.

History of the organization: We opened our doors on 159th Street in 1974. UFBCO maintains a nonprofit status and is licensed by the New York City Department of Health. The Center is budgeted to serve 220 children in the community. This includes 110 school-age children between the ages of 6-12 and 110 pre-school children between the ages of 2.6-6.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, and fundraising

Specific skills or requirements needed: Writing, language

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization:
Subway: 1 to 157th Street and Broadway

WASHINGTON HEIGHTS-INWOOD COALITION

652 West 187 Street
New York, NY 10033
Contact: John Swauger
Title: Executive Director
Phone: (212) 781-6722
Fax: (212) 740-8509
Email: which.mail@verizon.net

Type of organization: 501 (c) (3)

Field of work: Youth services, criminal justice (dispute mediation), housing and shelter, recreation/sports, culture/arts, family services and food stamp outreach

Mission: To serve Manhattan north of 155th Street.

Partners with other organizations: Not formally

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services

Specific skills or requirements needed: Language (Spanish would be very helpful)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: Negotiable
Weeks per month: Negotiable

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization:
Subway: 1, A; Bus: M100, M101

THE WEST HARLEM COMMUNITY ORGANIZATION, INC.

240 West 116th Street
New York, NY 10026
Contact: Joednee Copeland
Title: Director of Management
Phone: (212) 678-5660
Fax: (212) 678-4899

Type of organization: 501 (c) (3), community development corporation

Field of work: Family services, senior citizens, community development, housing, and shelter

Mission: To work to improve a total community.

History of the organization: WHCO was founded in November 1965 as a non profit community-based organization. At its inception, WHCO was primarily a protest organization opposed to instructional development plans that included no provisions for citizen participation. Today, WHCO's purpose is to work together with area residents and businesses to improve the physical, economic and social conditions in West Harlem.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Direct services, and fundraising

Specific skills or requirements needed: Writing, computer, research

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 11-20
Weeks per month: 1

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: D, 2, and 3; Bus: M3, M7, and M10

YOUTH ACTION PROGRAMS AND HOMES, INC.

1325 Fifth Avenue
New York, NY 10029
Contact: Brenda Howard
Phone: (212) 860-8170
Fax: (212) 860-8894
Email: info@yaphonline.org
Website: www.yaphonline.org

Type of organization: 501 (c) (3)

Field of work: Youth services, job training, and housing and shelter

Mission: To build a community of young people and adults committed to taking responsibility for their lives and for improving the larger community.

History of the organization: Youth Action Programs and Homes, Inc. (YAPH) is an East Harlem-based organization that, for over two decades, has been committed to empowering youth and building community. Its roots trace back to 1978 when a group of local young people and their teacher, Dorothy Stoneman, acted on their belief that young people could be a powerful force for good in their East Harlem neighborhood. Over the last twenty-five years, YAPH has sponsored a myriad of youth-led community improvement projects and has run successful coalition on both local and national levels to replicate programs that have worked for low-income youth, namely the "I Have a Dream" Program and Youth Build. The young people of YAPH have transformed 150 units of run down housing into new homes for low-income and previously homeless East Harlem residents.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Office/administrative, direct services, and fundraising

Specific skills or requirements needed: Writing, computer, office/administrative, interpersonal

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Geographic area where services are provided:
Neighborhood-based and citywide

Closest subway/bus line to the organization:
Subway: 2, 3, and 6 to 110th Street

HEALTH AND FAMILY

AARP

780 Third Avenue, 33rd Floor
New York, NY 10017
Contact: Yvette Martinez
Title: Associate State Director
Phone: (212) 407-3714
Fax: (212) 644-6390
Email: ymartinez@aarp.org
Website: www.aarp.org

Type of organization: 501 (c) (3)

Field of work: Political/public policy and senior citizens

Mission: To address the needs and interests of persons 50 and older. Through information and education, advocacy and service, we seek to enhance the quality of life for all by promoting independence, dignity and purpose.

History of the organization: Founded in 1958 by retired California educator, Dr. Ethel Percy Andrus, AARP (formerly known as the American Association of Retired Persons) today represents more than 35 million members. About half of our members are working, either full or part-time, while the others are retired. Nearly a third of our members are under the age of 60; those age 60-74 comprise 46 percent, and 21 percent are 75 and older.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available: Office/administrative, research, translation, and project management

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal, language (Spanish)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday occasionally

Amount of time needed from volunteer:
Hours per week: Varies
Weeks per month: Varies

Geographic area where services are provided:
Statewide

Closest subway/bus line to the organization:
Subway: 6 to 51st and E and F to 53rd Street and Lexington Avenue

ARCHDIOCESAN CATHOLIC GUILD FOR THE BLIND

1011 First Avenue
New York, NY 10022
Contact: Therese Snyder
Title: Executive Director
Phone: (212) 371-1000
Fax: (212) 826-8377

Type of organization: 501 (c) (3)

Field of work: Services to persons who are visually impaired

Mission: To assist blind or legally blind residents in acquiring skills to enhance their independence in the home, community or workplace.

Part of a larger organization: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, translation, and home visiting

Specific skills or requirements needed:
Interpersonal skills

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 2
Weeks per month: 4

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: 4, 5, 6, and R to 59th Street; Bus: First and Second Avenue lines

**ASSOCIATION TO BENEFIT CHILDREN-
EARLY CHILDHOOD DEVELOPMENT
CENTER**

1841 Park Avenue
New York, NY 10035
Contact: Mary Ellen Rooney
Title: Director
Phone: (646) 459-6028
Fax: (646) 459-6088
Email: mrooney@a-b-c.org
Website: www.a-b-c.org

Type of organization: 501 (c) (3)

Field of work: Family services, youth services,
mental health

Mission: Our school is committed to affording its
children a safe, nurturing environment in which
they will learn to take risks, to play, to grow, to
become independent thinkers.

Part of a larger organization: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising,
research, translation

Specific skills or requirements needed:
Interpersonal skills

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

**ASSOCIATION TO BENEFIT CHILDREN-LOS
COMPALLES MENTORING PROGRAM**

1841 Park Avenue
New York, NY 10035
Contact: Chris Villatoro
Title: Youth Service Coordinator
Phone: (646) 459-61-74
Fax: (646) 459-6085
Email: cvillatoro@a-b-c.org
Website: www.a-b-c.org

Type of organization: 501 (c) (3)

Field of work: Youth services, job training, housing
and shelter

Mission: To bring joy and warmth to disadvantaged
children and their families through compassionate,
sustainable, comprehensive and integrated
services, designed to permanently break the
cycles of abuse, neglect, sickness and
homelessness.

History of the organization: ABC was founded in
1986 in response to the growing problems of
poverty, homelessness, and family instability faced
by the children of East Harlem. ABC now operates
seven facilities housing over twenty programs
including integrated day care, preventive services,
a Tier II transitional residence, a job training
program, a mobile mental health crisis team, foster
care and adoption services, and a permanent
housing facility for families with special needs.

Part of a larger organization: Yes

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Direct services

Specific skills or requirements needed:
Interpersonal, language (Spanish)

Time available for volunteering:
Weekdays: Afternoon
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 1

Additional information for volunteers: We pair
school-age children with caring adults. Volunteers
participate in stimulating cultural, educational and
recreational activities with ABC's children. Mentors
and their buddies participate in twice-monthly
Saturday group outings which are supervised by
ABC staff. Mentors and their buddies also
exchange phone numbers so they can call each
other between outings to further cement their
relationships.

Closest subway/bus line to the organization:
Subway: 4, 5, and 6

BIG BROTHERS, BIG SISTERS OF NEW YORK CITY

223 East 30th Street
New York, NY 10016
Contact: Emil Ramnarine
Title: Director of Community Outreach
Phone: (212) 686-2042
Fax: (212) 779-1221
Email: eramnarine@bigsnyc.org
Website: www.bigsnyc.org

Type of organization: 501 (c) (3) and affiliate of a federation

Field of work: Family services, youth services, mentoring, training and technical assistance

Mission: To provide mentors to all children who need a caring adult role model in their lives - a special friend who can help to expand their horizons and enrich their futures.

History of the organization: Big Brothers, Big Sisters of New York began in 1904 as the first formalized mentoring program in the United States. Today, we serve over 4000 children and their families in all five boroughs. Every year, in addition to providing our own one-to-one youth mentoring services, we help hundreds of other nonprofit organizations implement new youth mentoring programs in every neighborhood.

Part of a larger organization: Yes, affiliate of Big Sisters of America

Additional locations: Additional locations in East New York, Brooklyn, Jamaica, Queens, and the South Bronx, as well as an office on 28th Street and 5th Avenue

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administration, direct services, fundraising

Specific skills or requirements needed: Varies

Time available for volunteering:
Weekdays: Any time
Weekends: Saturday and/or Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: Flexible

Additional information for volunteers: We primarily need volunteers who are interested in becoming Big Brothers or Big Sisters. They must be at least 18 years of age for our school-based program and 21 for our Community Based programs. We are also looking for volunteers with marketing skills.

Geographic area where services are provided: Citywide

Closest subway/bus line to the organization: Subway: 6 to 28th Street or 33rd Street

BOYS AND GIRLS HARBOR, INC.

One East 104th Street
New York, NY 10029
Contact: Jesse Hergert
Title: Director Institutional Funding
Phone: (212) 427-2244 ext. 503
Fax: (212) 427-2311
Email: jhergert@boysharbor.org
Website: www.boysandgirlsharbor.org

Type of organization: 501 (c) (3)

Field of work: Family and youth services

Mission: The Harbor's mission is to empower children and their families to become full, productive participants in society through education, cultural awareness and social services.

History of the organization: What started off as a breakaway for a few inner city youth has in 64 years spanned to a truly multifaceted organization whose reach now stems as far as Cuba and the Bahamas. The Harbor has truly become a beacon of the possibilities that are available to minority youth when given the chance.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative and direct services

Specific skills or requirements needed: Interpersonal

Time available for volunteering:
Weekdays: Any time
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: 2-4

Additional information for volunteers: We have a range of volunteer opportunities with different time commitments and tasks

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization: Subway: 6

BREAST EXAMINATION CENTER OF HARLEM

163 West 125th Street, 4th Floor
New York, NY 10027
Contact: Alexandra Mitnick
Phone: (212) 531-8000
Fax: (212) 864-7469
Email: mitnicka@mskcc.org

Type of organization: 501 (c) (3)

Field of work: Women's health

Mission: The progressive control and cure of cancer through programs of patient care, clinical research, and education.

History of the organization: Since we opened our doors in 1979, thousands of women have come to the Breast Examination Center of Harlem for free breast cancer screenings. We now also offer free screening for cancers of the cervix.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative and direct services

Specific skills or requirements needed: Writing, computer, office/administrative, interpersonal, language (Spanish/French)

Time available for volunteering:
Weekdays: Any time
Weekends: First Saturday of every month

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Geographic area where services are provided: Neighborhood-based, boroughwide and citywide

Closest subway/bus line to the organization:
Subway: 2, 3, A, C, B, D; Bus: M100, M101, M102, and M7

BRONX LEBANON HOSPITAL CENTER

1650 Selwyn Avenue, Suite 6D
Bronx, NY 10457
Contact: Ram Kairam
Title: Chairman, Department of Pediatrics
Phone: (718) 960-1412
Fax: (718) 518-5124
Email: kairam@bronxleb.org
Website: www.bronxcare.org

Type of organization: 501 (c) (3)

Field of work: Youth services, education advocacy, women's health, family services, crisis intervention, mental health

Mission: To provide healthcare.

Partners with other organizations: Yes, Martin Luther King, Jr., Health Station

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, research, translation

Specific skills or requirements needed: Research, language (Spanish, French)

Time available for volunteering:
Weekdays: Afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 11-15

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization:
Subway: 4, 5, D

BRONX YMCA OF GREATER NEW YORK

Two Castle Hill Avenue
Bronx, NY 10473
Contact: Brenda Moynihan
Title: Health and Wellness Director
Phone: (718) 792-9736
Fax: (718) 792-9740
Email: bmoynihan@ymcanyc.org
Website: www.ymcanyc.org

Type of organization: 501 (c) (3)

Field of work: Youth services, senior citizens, and recreation/sports

Mission: The YMCA of greater New York is a community service organization which promotes positive values through programs that build spirit, mind and body, welcoming all people, with a focus on youth.

Additional locations: Glebe Senior Center, 2125 Glebe Avenue, Bronx, NY 10462

Age preferred for volunteers: 17 and older

Type of volunteer programs/activities available: Office/administrative, fundraising, sports/recreation

Specific skills or requirements needed: Computer general, office/administrative, interpersonal skills, language (Spanish, English), sport/recreational skills

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: Varies
Weeks per month: 4

Additional information for volunteers: The Bronx Y is looking for volunteer members to help out in the front office and in the fitness rooms. Front office work includes answering phones, stuffing envelopes, making copies, assisting with special events, etc.

Geographic area where services are provided: Boroughwide

Closest subway/bus line to the organization: Subway: 6; Bus: Bx22

BROOKLYN COMMUNITY LIVING PROGRAM

2000 Flatbush Avenue
Brooklyn, NY 11231
Contact: Sherry Baird
Title: Program Manager
Phone: (718) 253-1366
Fax: (718) 253-4893

Field of work: Mental health and housing and shelter

Mission: We believe that service to those in need must take the form of direct action, aiding residents to become more functional with increased autonomy; at the same time guiding them with dignity and respect.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Direct services

Specific skills or requirements needed: Computer interpersonal

Time available for volunteering:
Weekdays: Any time
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 11-20
Weeks per month: 4

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization: Subway: 2 and 5; Bus: B41

BROOKLYN SOCIETY FOR THE PREVENTION OF CRUELTY TO CHILDREN

PO Box 170423, Times Plaza Station
Brooklyn, NY 11217-0009

Contact: Dianne D. Heggie

Title: Executive Director

Phone: (718) 638-4918

Fax: (718) 398-2940

Email: dheggie@bspcc.org

Website: www.bspcc.org

Type of organization: 501 (c) (3)

Field of work: Family services, youth services, and child abuse prevention

Mission: To insure the safety and well being of children who are victims of physical and/or sexual abuse; and to provide a range of services necessary to meet the needs of these children and their families.

History of the organization: The Brooklyn Society for the Prevention of Cruelty to Children (BSPCC) was incorporated in 1880 and has been providing services for over 120 years to the abused and neglected children of Brooklyn. The BSPCCs were the first child protection agencies up until 1966 when the City of New York assumed the responsibility of protecting children, and we continued providing services under their contract. As of 1991, the City became the sole provider of protective services.

Additional locations: 1360 Fulton Street, Room 402, Brooklyn, NY 11216

Age preferred for volunteers: 25 and older

Type of volunteer programs/activities available: Office/administrative and research

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal, language (Spanish)

Time available for volunteering:

Weekdays: Afternoon

Weekends: Saturday

Amount of time needed from volunteer:

Hours per week: 6-10

Weeks per month: 4

Geographic area where services are provided:

Neighborhood-based

Closest subway/bus line to the organization:

Subway: 1, 2, 3, 4, 5, D, Q, R, and N; Bus: B25, B26, B52, B41, and B65

BROWNSVILLE MULTI-SERVICE FAMILY HEALTH CENTER

592 Rockaway Avenue
Brooklyn, NY 11212

Contact: Colette Pean

Title: Program Director

Phone: (718) 345-6366 ext. 605

Fax: (718) 345-3610

Email: niapean@yahoo.com

Type of organization: 501 (c) (3)

Field of work: Women's health, family health care, and HIV/STD prevention

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, and translation

Specific skills or requirements needed: Interpersonal skills

Time available for volunteering:

Weekdays: Any time

Weekends: Saturday

Amount of time needed from volunteer:

Hours per week: 1-5

Weeks per month: 3

Additional information for volunteers: We have a pediatric waiting room and literacy program which needs volunteers.

Geographic area where services are provided: Neighborhood

Closest subway/bus line to the organization:

Subway: 3 to Rockaway Avenue

LA CANDELARIA EHCC, INC.

306 East 105th Street
New York, NY 10029
Contact: Phillip Valdes
Title: Deputy Executive Director
Phone: (212) 579-4306
Fax: (212) 876-9504
Email: info@lacandelaria.org
Website: www.lacandelaria.org

Type of organization: 501 (c) (3)

Field of work: Family services, housing and shelter and referrals

Mission: La Candelaria is dedicated to provide emergency and permanent housing for low income and special needs populations such as battered, mentally ill, and homeless women and children.

History of the organization: Gloria Valdes and her family developed two properties for this nonprofit corporation. La Candelaria E.H.C.C., Inc. provides transitional shelter, social services and referrals to 13 single mothers and about 30 children, placing more than 165 families in permanent housing under a 20-year contract for 10 million dollars approved by the City Council in 1993.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Fundraising and writing

Specific skills or requirements needed: Writing, computer, research, language (English)

Time available for volunteering:
Weekdays: Afternoon
Weekends: Saturday or Sunday

Amount of time needed from volunteer:
Hours per week: More than 20
Weeks per month: 4

Geographic area where services are provided:
Citywide

CASA ATABEX ACHÉ

471 East 140th Street, Garden Level
Bronx, NY 10454
Contact: Luisette Cuebas
Phone: (718) 585-5540
Fax: (718) 585-5980
Email: casaatabexache@aol.com
Website: www.casaatabexache.org

Type of organization: 501 (c) (3)

Field of work: Women's health and advocacy, mental health

Mission: To foster re-connection to the innate power of healing, transformation, and social action in young and adult womyn* of color. (*) Womyn: We, as women, are re-defining ourselves to reclaim our power.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising, research, translation, and outreach

Specific skills or requirements needed: Writing, computer, office/administrative, research, language (Spanish)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 3

Additional information for volunteers: Interest in holistic healing and woman's empowerment.

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: 6 to Brook Avenue; Bus: Bx15 to Willis Avenue and 140th Street

CASA BORICUA SENIOR CITIZENS CENTER

910 East 172nd Street
Bronx, NY 10460
Contact: Doris Mercado-Torres
Title: Assistant Director and Activity Coordinator
Phone: (718) 542-0222 ext. 358
Fax: (718) 378-7630

Type of organization: 501 (c) (3)

Field of work: Senior citizens

Mission: To provide a home away from home to primarily Spanish speaking senior citizens.

History of the organization: Casa Boricua was founded in 1979 by Rvdo. Ruben Diaz. The center promotes a variety of activities for its senior citizens including group trips in and out of New York State, legal and social services, arts and crafts, dance, exercises, social gatherings with live music, nutrition classes and ESL.

Additional locations: Betances Senior Citizen Center, 401 St. Ann's Avenue, Bronx, NY 10454

Age preferred for volunteers: 25 and older

Type of volunteer programs/activities available: Office/administrative, fundraising, translation, and kitchen aide

Specific skills or requirements needed: Computer, office/administrative, language (Spanish)

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: More than 20
Weeks per month: 4

Additional information for volunteers: To be a kitchen volunteer you must present a clean bill of health.

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization:
Subway: 5 and 2 to 174th Street or Freeman Avenue; Bus: Bx11 to 172nd Street or Southern Boulevard

CENTRO SOCIAL LA ESPERANZA

21 Audubon Avenue
New York, NY 10032
Contact: Jim Malley
Title: Executive Director
Phone: (212) 928-5810
Fax: (212) 740-2053

Type of organization: 501 (c) (3)

Field of work: Developmental disabilities

Additional locations: 502 West 165th Street, New York, NY 10032

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available: Office/administrative and direct services

Specific skills or requirements needed: Office/administrative

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

CHILDREN'S ADVOCACY CENTER OF MANHATTAN

333 East 70th Street
New York, NY 10021
Contact: Christine Crowther
Title: Administrative Director
Phone: (212) 517-3012 ext. 32
Fax: (212) 517-6738
Email: cacny@worldnet.att.net
Website: www.childhelpusa.org/manhattan

Type of organization: 501 (c) (3)

Field of work: Family services and mental health

Mission: To reduce the trauma and eliminate the re-victimization experience by children who have disclosed physical or sexual abuse.

History of the organization: The Children's Advocacy Center of Manhattan (CACM) was founded in 1995 to provide comprehensive support to child abuse victims and their families. (CACM) offers, free of charge, professional training programs on diagnosis and treatment of child abuse, and abuse awareness and prevention programs for the general public.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Direct services and community outreach

Specific skills or requirements needed: Writing, computer, interpersonal skills

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 3

Additional information for volunteers: Volunteers must have maturity and sensitivity as they will be dealing with very disturbing issues and people in a traumatized state.

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: 6

CHILDREN'S AID SOCIETY OF NEW YORK

105 East 22nd Street, Suite 514
New York, NY 10010
Contact: Sarena Wallack
Title: Manager, Volunteer Services
Phone: (917) 286-1530
Fax: (917) 286-1561
Email: sarenaw@childrensaidsociety.org
Website: www.childrensaidsociety.org

Type of organization: 501 (c) (3)

Field of work: Youth services, education advocacy, recreation/sports, and especially child-related programs

Mission: To ensure the physical and emotional well-being of children and families and to provide each child with the support and opportunities needed to become a happy, healthy and successful adult.

History of the organization: CAS was founded in 1853. It is one of the nation's oldest and largest non-sectarian agencies, serving over 120,000 of New York's neediest children and their families with a network of services that includes community schools, neighborhood centers, camps, adoption and foster care services, teen pregnancy prevention, education, health and recreation.

Additional locations: 35 locations throughout the NYC metropolitan area; please visit website

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Direct services, fundraising, and events planning

Specific skills or requirements needed:
Interpersonal

Time available for volunteering:
Weekdays: Afternoon and evening
Weekends: Saturday and/or Sunday

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Geographic area where services are provided:
Boroughwide

Closest subway/bus line to the organization:
Subway: 6 to 23rd Street.

CHILDREN'S AID SOCIETY/COMMUNITY SCHOOL I.S. 218

4600 Broadway
New York, NY 10040
Contact: Rosa Bautista
Title: Community School Director
Phone: (212) 569-2880
Fax: (212) 304-3427
Email: volunteer@childrensaidsociety.org
Website: www.childrensaidsociety.org

Type of organization: 501 (c) (3)

Field of work: Family and youth services, education advocacy, and recreation/sports

Mission: To prepare our students to meet the highest standards and challenges of life through an academically challenging curriculum; to bring all students to their full potential through the cooperative efforts of family and faculty and; to engage our students in activities that prepare them to become productive individuals of their school and community.

History of the organization: In 1992, The Children's Aid Society (CAS) joined in an unprecedented partnership with the New York City Board of Education, the city's Community School District Six and other community based partners to open the Salome Urena Middle Academies (SUMA). The school is named after Salome Urena de Henriquez, a famous feminist poet, educator, and founder of the first school for girls in the Dominican Republic in 1881.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available: Office/administrative, direct services, and translation

Specific skills or requirements needed: Writing, computer, office/administrative, interpersonal, recreational, language (Spanish)

Time available for volunteering:
Weekdays: Midday and afternoon
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 2

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: A to 190th Street and 1 to Dyckman Street

CHILDREN'S HOPE FOUNDATION-SUPERFRIENDS PROGRAM

11 Park Place #1203
New York, NY 10007
Contact: Bruce Beckwith
Title: Director of Mentoring
Phone: (212) 233-5133
Fax: (212) 233-5132
Email: bruce@childrenshope.org
Website: www.childrenshope.org

Type of organization: 501 (c) (3)

Field of work: Youth and family services, recreation and sports

Mission: To provide services to children and families living with HIV/AIDS.

Part of a larger organization: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative and direct services

Specific skills or requirements needed:
Interpersonal skills

Time available for volunteering:
Weekdays: Morning and afternoon
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 2

Additional information for volunteers: Volunteers are screened and trained to develop a one-on-one relationship with a child who is infected/affected by HIV/AIDS. Outings occur approximately twice a month and can involve any appropriate activity

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: 2, 3 to Park Place; A, C to Chambers Street; R, N, W to City Hall; 4, 5, 6 to Brooklyn Bridge

COMMITTEE FOR HISPANIC CHILDREN AND FAMILIES, INC.

140 West 22nd Street
New York, NY 10011
Contact: Mara Thieroff
Title: Development Associate
Phone: (212) 206-1090
Fax: (212) 206-8093
Email: mthieroff@chcfinc.org
Website: www.chcfinc.org

Type of organization: 501 (c) (3)

Field of work: Legal services/civil rights, family services, and community development

Mission: To improve the quality of life for Latino children and families.

History of the organization: The Committee for Hispanic Children and Families, Inc. (CHCF) was founded in 1982. Latino health and human services professionals established CHCF as an advocacy organization promoting culturally sensitive foster care and adoption service for Latino families. Twenty years later CHCF has grown as the Latino community and its concerns have changed. New programs include "Dolores" (1987) dealing with domestic violence and child welfare; "Moving Beyond Barriers" (1993) advocating youth advocacy and guidance; and "Family Literacy Program" (2001), an after school program that promotes writing and reading skills.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Office/administrative, direct services, and fundraising

Specific skills or requirements needed: Computer, office/administrative, interpersonal language (Spanish a plus)

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: Flexible

Geographic area where services are provided:
Boroughwide

Closest subway/bus line to the organization:
Subway: 1, E and F to 23rd Street

CORAZÓN A CORAZÓN

81-06 37th Avenue, Suite 3C
Queens, NY 11372
Contact: Cecilia Acevedo
Title: President
Phone: (718) 930-5158
Fax: (718) 446-3075
Email: cecy1228@aol.com
Website: www.cacny.org

Type of organization: 501 (c) (3)

Field of work: Youth services

Mission: To facilitate with medical and surgical treatment to hundreds of needy children suffering from congenital heart disorders.

History of the organization: Comité Corazón a Corazón NY, Inc. (CaC) was established in 1981. Its founders were members of the Colombian colony residing in Long Island and Queens, NY. Since then, CaC has provided aid to the program Corazón a Corazón in San Gil, Colombia, an organization founded by Dr. Franklyn R. Quiros, dedicated to children with congenital heart disorders. During the last twenty years, 1,050 children have received surgical treatment in collaborating hospitals from Colombia and the United States. Hundreds of children have benefited from early diagnostics and medical treatment in Colombia. This services have been possible because of the donated medical and surgical equipment by CaC to Colombian institutions.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising, research, and translation

Specific skills or requirements needed: Writing, computer, language (Spanish and English)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 2

Geographic area where services are provided:
International

Closest subway/bus line to the organization:
Subway: 7, E, and F; Bus: Q32 and Q33

COUNTEE CULLEN COMMUNITY CENTER / A DIVISION OF HARLEM CHILDREN'S ZONE

242 West 144th Street
New York, NY 10030
Contact: Robin Hannibal
Title: Program Director
Phone: (212) 234-4500
Fax: (212) 234-4694
Email: rhannibal@harlemchildrenszone.org
Website: www.harlemchildrenszone.org

Type of organization: 501 (c) (3)

Field of work: Family and youth services, and community development

Mission: To provide children and families with concrete and supportive services in a welcome environment and to enrich their lives socially, culturally, educationally, and spiritually.

History of the organization: Established in 1970, the Harlem Children's Zone (HCZ) was the first nonprofit organization in New York City to focus attention exclusively on the problem of truancy among the young. For the last thirty-one years, the HCZ has been demonstrating the correlation between young children out of school, abuse, neglect, and a later life of dependency. If maintained and expanded, HCZ can serve as a beacon to draw other service providers to a neighborhood and thus becomes the impetus for the renaissance of the community.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available: Office/administration, direct services, and translation

Specific skills or requirements needed: Interpersonal skills, experiencing working with children/youth

Time available for volunteering:
Weekdays: Morning and evening
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: We offer an array of year-round comprehensive youth services. Our program runs from 9:00 AM to 9:00 PM, Monday through Saturday

Geographic area where services are provided: Neighborhood-based and citywide

Closest subway/bus line to the organization:
Subway: 2 and 3; Bus: M2 and M19

CUMBERLAND DIAGNOSTIC AND TREATMENT CENTER

100 North Portland Avenue
Brooklyn, NY 11205
Contact: Georgia M. Flowers
Title: Coordinator, ROR
Phone: (718) 260-7838
Fax: (718) 260-7636
Email: flowersg@nychhe.org

Type of organization: 501 (c) (3)

Field of work: Family services, education advocacy, and pediatric services

Mission: To address community health in partnership with the community for all regardless of a ability to pay, with an emphasis on disease prevention and health promotion.

Additional locations: 16 locations throughout North Brooklyn

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, and read children stories aloud

Specific skills or requirements needed: Computer, language (Spanish, Creole, Polish)

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided: Neighborhood-based and boroughwide

DOMINICAN WOMEN DEVELOPMENT CENTER

519 West 189th Street, Ground Floor
New York, NY 10040

Contact: Rosita Romero
Title: Executive Director
Phone: (212) 994-6060
Fax: (212) 994-6065
Email: El.Centro@Verizon.net
Website: www.dwdc.org

Type of organization: 501 (c) (3)

Field of work: Family services, women's health, and community development

Mission: To contribute to the empowerment of Dominican/Latina, other women and our families who reside in Washington Heights/Inwood and other New York City communities; to aid in the growth and development of our self-esteem by affirming our identity and solidarity through multicultural and holistic social services, and educational, economic, and cultural development programs; and to actively participate in the elimination of gender inequality and the promotion of social justice.

History of the organization: The Dominican Women's Development Center (DWDC) was founded in 1988 by a group of dedicated Dominican women who came together to organize Dominican and other Latina women to seek solutions to the problems affecting them in their daily lives. DWDC also promotes the active participation of women in the empowerment of their communities and in questioning issues of gender subordination.

Additional locations: 251 Fort Washington Avenue, Suite 1, New York, NY 10032

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, research, translation and tutoring

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal, language (Spanish)

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization:
Subway: 1 to 181st Street; Bus: M3 to St. Nicholas and 190th Street and M101 to Amsterdam and 187th Street

EAST HARLEM FAMILY AND CHILDREN'S SERVICES (EHCCI)

413 East 120th Street, Room 401
New York, NY 10035

Contact: Bernadette Marson
Title: Director
Phone: (212) 860-9700
Fax: (212) 860-8337

Type of organization: 501 (c) (3)

Field of work: Family services

Mission: To provide services to families in the community in order to help them stay together during times of crisis and difficulty.

History of the organization: EHCCI is a nonprofit organization which was created in 1979 by concerned residents and community leaders of East Harlem to coordinate and deliver quality human services to residents of community planning board #11.

Part of a larger organization: Yes

Age preferred for volunteers: No age preference

Specific skills or requirements needed: Writing, computer, interpersonal skills

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization:
Subway: 4 and 5 to 125th Street

ENCORE COMMUNITY SERVICES

239 West 49th Street
New York, NY 10019-7404
Contact: Patricia Horan
Title: Volunteer Coordinator
Phone: (212) 581-2910 ext 110
Fax: (212) 757-0244
Email: volunteer@encorecommunityservices.org
Website: www.encorecommunityservices.org

Type of organization: 501 (c) (3)

Field of work: Senior citizens, mental health and legal services/civil rights

Mission: To serve the senior population in the Times Square/Clinton neighborhood with dignity, respect, and with the quality of service that offers love and hope.

History of the organization: Located in Manhattan's theater district, Encore Community Services was founded in 1977 by a group of concerned New Yorkers who wanted to improve the quality of life of elderly people in need. What once was a small church-based outreach effort has grown into a nonsectarian organization that provides a variety of valuable supportive services to more than 14,000 seniors annually.

Partners with other organizations: Yes, with Hartley House and Project Find

Age preferred for volunteers: 19 and older

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, translation

Specific skills or requirements needed: Writing, interpersonal skills, language (fluency in Spanish or Chinese is helpful), faithful, resourceful, creative

Time available for volunteering:
Weekdays: Morning and midday
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: Encore has a strong, friendly visitor program. If accepted into the program, the volunteer is introduced to a senior and visits one evening a week for an hour. Our Senior Center is open M-F 9am-4 pm and has varied opportunities for services as a receptionist, dinner service, thrift shop, filing, and escorting seniors to the doctor. The Home Delivered Meal Program is open to volunteers on Saturdays from 8 am-1 pm.

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization: Subway: C, E, 1, N, and R to 50th Street; Bus: M10, M50, and M104

FAMILIES FIRST, INC.

250 Baltic Street
Brooklyn, NY 11201
Contact: Linda Blyer
Title: Executive Director
Phone: (718) 370-1862
Fax: (718) 260-9402
Email: lblyer@aol.com
Website: www.familiesfirstbrooklyn.org

Type of organization: 501 (c) (3)

Field of work: Family and youth services and recreation/sports

Mission: To support families by providing educational, social and emotional support through workshops and activities for parents and children.

Runs programs jointly with other nonprofits: Not currently, possibly in the future

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative

Specific skills or requirements needed: Computer, interpersonal skills, occasionally volunteers assist our instructors or help with our mailing. We try to let volunteers help in areas in which they feel comfortable

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 2

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization: Subway: F to Bergen Street

FAMILY SERVICES NETWORK OF NEW YORK

1420 Bushwick Avenue
Brooklyn, NY 11207
Contact: Benjamin O. Igwe
Title: President/CEO
Phone: (718) 455-6010
Email: bigwe@fsnny.org
Website: www.fsnny.org

Type of organization: 501 (c) (3)

Field of work: Family services, women's health, mental health, and crisis intervention

Mission: To provide health and humane services to families in need.

History of the organization: FSNNY was first organized as the Bushwick Community Service Society in 1981. Since then, it has been involved in organizing and managing the Bushwick Multi-service Center and the provision of health and humane services to residents of North and Central Brooklyn.

Additional locations: 406 Mother Gaston Boulevard, Brooklyn, NY 11212; 1639 Broadway and 1766 Broadway, Brooklyn, NY 11207

Age preferred for volunteers: College/young adults and adults

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, research, and translation

Specific skills or requirements needed: Writing, computer, office/administrative, interpersonal skills

Time available for volunteering:
Weekdays: Morning and/or afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Additional information for volunteers: FSNNY provide services to persons living with HIV/AIDS and women of childbearing age.

Geographic area where services are provided: Citywide

Closest subway/bus line to the organization: Subway: J and L; Bus: B20, B24, and B60

FLORENCE E. SMITH SENIOR SERVICE

102-19 34th Avenue
Corona, NY 11368-1148
Contact: Deborah Barnes
Title: Director
Phone: (718) 899-0554
Fax: (718) 899-1240
Email: fesscenter@aol.com
Website: www.fes-seniorservices.org

Type of organization: Religious organization

Field of work: Senior citizens

Mission: To provide services to senior citizens.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, and research

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization: Subway: 7; Bus: Q23 and Q66

FORT WASHINGTON HOUSES SERVICES FOR THE ELDERLY

99 Fort Washington Avenue
New York, NY 10032
Contact: Diane Grajales
Title: Program Director
Phone: (212) 927-5600
Fax: (212) 927-5612
Email: dgrajales@nyc.rr.com

Type of organization: 501 (c) (3)

Field of work: Senior citizens, recreation/sports and day program for people with Alzheimer's disease

Mission: To provide support and services that help older people (60 years or more) remain healthy, active and living at home. Special attention is paid to finding ways to help those with minimal support -- people who are frail, isolated, and/or low-income. Reflecting the needs of our community, all programs are offered in both Spanish and English.

History of the organization: Fort Washington Houses Services for the Elderly (FWHSE) was formed in 1984 to develop activities in the community space of a new NYC Housing Authority facility for the elderly at 99 Fort Washington Avenue in Washington Heights.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, translation, lead activity group

Specific skills or requirements needed: Spanish (not required but helpful)

Time available for volunteering:
Weekdays: Midday and afternoon
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: A, 1; Bus: 4

HALE HOUSE CENTER, INC.

152 West 122nd Street
New York, NY 10027
Contact: Sandro Tejada
Title: Development Associate
Phone: (212) 663-0700
Fax: (212) 749-2888
Email: info@halehouse.org
Website: www.halehouse.org

Type of organization: 501 (c) (3)

Field of work: Family services

Mission: To nurse children victims of the drug addiction of their parents, and to assist "marginal" families enduring poverty, drug addiction, and AIDS.

History of the organization: Clara McBride Hale, orphaned at age sixteen, offered in the 1930s a day care service in what would become Hale House. In 1973, Hale House was officially incorporated as the Hale House Center for the Promotion of Human Potential. Today, Hale House is responding to the problems of poverty, drug addiction and the AIDS epidemic that sweep the inner cities.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, fundraising, and research

Specific skills or requirements needed: Writing, computer, office, research, interpersonal

Time available for volunteering:
Weekdays: Afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
Greater metropolitan region

Closest subway/bus line to the organization:
Subway: 2 and 3 to 125th Street

HARLEM HOSPITAL CENTER / DEPARTMENT OF PEDIATRICS

506 Lenox Avenue, 17th Floor
New York, NY 10037-1802
Contact: Kellye Jackson-Roney
Title: Director of Development
Phone: (212) 939-4025
Fax: (212) 939-4071
Email: kjr48@columbia.edu

Type of organization: 501 (c) (3)

Field of work: Youth services

Mission: The provision of quality care to our patients with dignity and compassion regardless of ethnicity, nationality, religion, or ability to pay in an environment sensitive to pain management.

History of the organization: Since 1997, the physicians in the pediatric ambulatory division have been able to "prescribe" reading by giving out over 25,000 age-appropriate books to their patients as part of every health maintenance visit.

Part of a larger organization: Yes, municipal hospital facility

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Reading to patient/children

Specific skills or requirements needed: Language (Spanish/French helpful) interpersonal skills

Time available for volunteering:
Weekdays: Any time
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: To High School Seniors: Consider using this program to fulfill your HS community service requirements and/or for your college application!

Geographic area where services are provided:
Neighborhood-based, boroughwide and citywide

Closest subway/bus line to the organization:
Subways: 2 and 3 to 135th Street

HARLEM RBI

1948 First Avenue, (corner of 101st Street)
New York, NY 10029
Contact: Vince Coleman
Title: Baseball and Softball Director
Phone: (212) 722-1608
Fax: (212) 722-1862
Email: vmcoleman@harlemrbi.org
Website: www.harlemrbi.org

Type of organization: 501 (c) (3)

Field of work: Youth services and recreation/sports

Mission: To provide inner city youth with the opportunities to play, to learn and to grow and inspiring them to recognize their potential and realize their dreams.

History of the organization: Harlem RBI was established in East Harlem in 1991. Harlem RBI now serves hundreds of boys and girls annually. For the past ten years RBI has made a tremendous overall impact on the East Harlem community. The "Field of Dreams" has become a safe haven for young and old, a gathering place for families and a shining diamond of hope. In fact, the New York City Police Department has credited Harlem RBI's presence as being a primary factor in the dramatic decrease in drug-related crime in the surrounding neighborhood.

Part of a larger organization: Based on the National RBI program

Partners with other organizations: Yes, with JHS 99

Runs programs jointly with other nonprofits: Yes, training other afterschool programs

Age preferred for volunteers: Between 14 and 18

Type of volunteer programs/activities available:
Direct services

Specific skills or requirements needed: Language (Spanish helpful), knowledge of baseball a must

Time available for volunteering:
Weekdays: Afternoon
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 6 to 96th Street or 103rd Street

HARLEM UNITED COMMUNITY AIDS CENTER

123-125 West 124th Street
New York, NY 10027
Contact: Chantal Innocent
Title: Human Rights Resources Coordinator
Phone: (212) 531-1300 ext. 417
Fax: (212) 531-0141
Email: info@harlemunited.org
Website: www.harlemunited.org

Type of organization: 501 (c) (3)

Field of work: Mental health, crisis intervention, housing, shelter, and case management for people living with HIV/AIDS (or at risk)

Mission: To provide quality HIV prevention and care services in a safe and nurturing environment. We do this through physical, emotional, social, and spiritual empowerment.

History of the organization: Since 1988, Harlem United has been on the cutting edge of service design and provision for hard-to-reach clients with multiple problems, living in two of the poorest and most ravaged inner-city communities in the United States: Harlem and the South Bronx.

Additional locations: 306 Lenox Avenue, New York, NY 10027; East Harlem Day Center, 325 East 118th Street, New York, NY 10035

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, research, and translation

Specific skills or requirements needed: Writing, computer, office/administrative, interpersonal skills, language (Spanish not required)

Time available for volunteering:
Weekdays: Any time
Weekends: Saturday and/or Sunday

Amount of time needed from volunteer:
Hours per week: 1-5 or 6-10
Weeks per month: 4

Additional information for volunteers: Many of our clients have multiple pressing needs, including homelessness, substance use, poverty, and others in addition to being at-risk or diagnosed with HIV/AIDS.

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization: Subway: 2 and 3; Bus: Bx15, M60, M100, and M101

HEALTH JAM, INC.

221 East 122nd Street, 5th floor
New York, NY 10035
Contact: Maribel Cruz
Title: Executive Director
Phone: (212) 722-7987
Fax: (212) 722-7252
Email: maribel.cruz@healthjam.org
Website: www.healthjam.org

Type of organization: 501 (c) (3)

Field of work: Youth services, recreation/sports, arts

Mission: Health Jam uses "edutainment" to encourage young people to take responsibility for their life, health and wellness.

Partners with other organizations: Yes

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, outreach and special events

Specific skills or requirements needed: Writing, computer

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Geographic area where services are provided: Boroughwide

Closest subway/bus line to the organization: Subway: 4, 5, 6; Bus: M15, M98, M101, M102, M103

HEALTH PLUS

335 Adams Street, 26th Floor
Brooklyn, NY 11201
Contact: Kathryn Soman
Title: Director of Communications
Phone: (718) 491-7493
Fax: (718) 504-9686
Email: ksoman@healthplus-ny.org
Website: www.healthplus-ny.org

Field of work: Healthcare, recreation/sports, community development

Mission: To offer free and affordable healthcare to all children and adults who qualify (in NYC and Nassau County)

Part of a larger organization: Yes

Partners with other organizations: Yes, hundreds throughout NYC

Additional locations: Many community-based offices throughout NYC

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, helping at events in communities

Specific skills or requirements needed: Computer, interpersonal, language (Spanish, French Creole, Arabic, Russian)

Time available for volunteering:
Weekdays: Morning and afternoon
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 12-20 hours
Weeks per month: 4

Additional information for volunteers: Whatever services volunteers can render to help us spread the word about affordable healthcare available to New Yorkers is always appreciated.

Geographic area where services are provided: Greater metropolitan area and Nassau County

Closest subway/bus line to the organization: Subway: 2, 3, 4, 5 to Borough Hall

HENRY STREET SETTLEMENT

265 Henry Street
New York, NY 10002
Contact: Verona Middleton-Jeter
Title: Executive Director
Phone: (212) 766-9200
Fax: (212) 566-3339
Email: info@henrystreet.org
Website: www.henrystreet.org

Type of organization: 501 (c) (3)

Field of work: Family, youth, and senior citizens services, recreation/sport, job training, mental health, housing, and shelter

Mission: To help New Yorkers build better lives for themselves and their children. Henry Street programs today include: transitional residences for homeless families; a mental health clinic; a senior services center; a community arts center; home care services for the elderly and disabled; and education, recreational and job training opportunities for youth. As the agency grows, it remains guided by a core mission to challenge the effects of urban poverty by providing individuals and families with crucial social and cultural services.

History of the organization: Founded by Lillian Wald in 1893, the Settlement originally operated from a single house on Henry Street. Today, Settlement programs are in all five boroughs, in public schools, housing development, and transitional shelters.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available: Office/administrative and direct services

Specific skills or requirements needed: Writing, interpersonal skills, ability to teach youngsters

Time available for volunteering:
Weekdays: Afternoon
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization: Subway: F to East Broadway stop; Bus: M14

HUNT'S POINT MULTI-SERVICE CENTER, INC.

754 East 151st Street
Bronx, NY 10472
Contact: Gilbert Calcaño
Title: Chief of Staff/Health Administrator
Phone: (718) 401-5428
Fax: (718) 665-9782
Email: mvelez@hpmsc.org
Website: www.hpmsc.org

Type of organization: 501 (c) (3)

Field of work: Women's health, senior services, mental health

Mission: To enhance the quality of life for residents of the South Bronx community through the provision of comprehensive services in the areas of health, health education and human services.

Part of a larger organization: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services

Specific skills or requirements needed: Writing, computer, language (English/Spanish)

Time available for volunteering:
Weekdays: Morning and midday
Weekends: No

Amount of time needed from volunteer:
Hours per week: 12-20
Weeks per month: 4

Additional information for volunteers: Prior to coming into the program, please contact my assistant, Millie Velez at (718) 401-5429 for an appointment.

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization:
Subway: 2 to Jackson Avenue.; Bus: Bx4 to Jackson Avenue, Bx19 to Concord Avenue

INCARNATION CHILDREN'S CENTER

142 Audubon Avenue
New York, NY 10032
Contact: Meagan M. O'Connell
Title: Director of Therapeutic Recreation and Volunteer Services
Phone: (212) 928-2590 ext. 27
Fax: (212) 928-1500
Email: moconnell@incarnationchildrenscenter.org
Website: www.incarnationchildrenscenter.org

Type of organization: 501 (c) (3)

Field of work: Family and youth services, mental health

Mission: To provide a nurturing, home-like setting that provides first-rate care, filled with love and compassion, designed to give each HIV-infected child a longer and better life. To be ever-mindful of the effects, on child and family alike, that admission to ICC may cause and to do all we can to ensure a positive experience. To make every effort to improve each child's health to allow the earliest possible discharge back to a home setting.

Partners with other organizations: Yes, we collaborate with other nonprofits

Runs programs jointly with other nonprofits: Yes, we collaborate with other nonprofits on certain programs

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services

Specific skills or requirements needed: Interpersonal skills, experience working with children/adolescents

Time available for volunteering:
Weekdays: Afternoon
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: Please contact the organization for volunteer requirements and expectations.

Geographic area where services are provided: Citywide

Closest subway/bus line to the organization:
Subway: A, C, and 1

INWOOD HOUSE

320 East 82nd Street
New York, NY 10028
Contact: Nicole Culver
Title: Special Projects Coordinator
Phone: (212) 861-4400 ext. 239
Fax: (212) 861-3791
Email: nculver@inwoodhouse.com
Website: www.inwoodhouse.com

Type of organization: 501 (c) (3)

Field of work: Family and youth services, maternal health and foster care

Mission: To help young people achieve healthy adulthood and self-reliance.

History of the organization: In 1830, Inwood House was founded as a shelter to help prostitutes rebuild their lives. In 1847, Inwood House opened a Maternity Residence for impoverished unwed mothers and was soon established as a leader in parent training and child care. In 1978, Inwood House established Teen Choice, our comprehensive school-based teen pregnancy and disease prevention program. We launched the 1990s with Young Fathers, to help teenage fathers take on their share of parental responsibilities and serve as positive role models for their children. Inwood House serves more than 8,500 young people from New York City and New Jersey each year. Ever mindful of the promise within each young person we will always strive to be a source of hope, guidance and opportunity.

Additional locations: Foster Care and Family Support Services: 89-31 161st Street, Suite 302, Jamaica NY 11432; Teen Family Services, 369 East 148th Street, Bronx, NY 10455

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, and web design

Specific skills or requirements needed: Computer, interpersonal

Time available for volunteering:
Weekdays: Afternoon
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: Varies
Weeks per month: 1

Additional information for volunteers: The majority of the young people we serve are pregnant and parenting teens and in foster care.

Geographic area where services are provided: Greater metropolitan region

Closest subway/bus line to the organization:
Subway: 4, 5, and 6; Bus: M15, M79, and M86

LATINO ORGANIZATION FOR LIVER AWARENESS

1560 Mayflower Avenue
Bronx, NY 10461
Contact: Debbie Vega
Title: Executive Director
Phone: (718) 892-8697
Fax: (718) 918-0527
Email: mdlola@aol.com
Website: www.lola-national.org

Type of organization: 501 (c) (3), affiliate of a federation or member organization

Field of work: Education advocacy

Mission: To raise awareness, prevention, education, treatment, and transplant referral services to the Latino and African American communities and other underserved populations who suffer from liver disease in the United States.

History of the organization: Latino Organization for Liver Awareness (LOLA) was founded by Debbie Delgado-Vega after she was diagnosed with Autoimmune Liver Disease in 1992. Since this is an incurable disease, Ms. Vega had no alternative but to have a liver transplant. After her diagnosis, she personally researched information on organ donors and liver diseases. She now serves as a resource to the Latino community providing information and lectures in English and Spanish.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, fundraising, and translation (Spanish)

Specific skills or requirements needed: Writing, computer, office/administrative, language (Spanish/English)

Time available for volunteering:
Weekdays: Morning and midday
Weekends: No

Amount of time needed from volunteer:
Hours per week: 11-20
Weeks per month: 4

Geographic area where services are provided: Greater metropolitan region

Closest subway/bus line to the organization:
Subway: 6 to Middletown Road; Bus: Bx8 and Bx14

LEAKE AND WATTS SERVICES, INC.

463 Hawthorne Avenue
Yonkers, NY 10705
Contact: J. Loren Russell
Title: Director of Public Relations
Phone: (914) 375-8789
Fax: (914) 375-8800
Email: jlrussell@leakeandwatts.org
Website: www.leakeandwatts.org

Type of organization: 501 (c) (3)

Field of work: Family services, youth services, and community development

Mission: To strengthen resources for vulnerable children and families in the Greater New York region and Westchester County by providing a continuum of high quality community-based programs and specialized residential, educational and therapeutic services.

History of the organization: Since 1831, Leake and Watts Services, Inc. (LWS), one of the oldest, largest and most respected human service agencies in the country, has served to meet the complex and ever-changing needs of disadvantaged youth in the Bronx, Westchester County and Greater New York area. On any given day, our community-based programs provide multi-faceted support services for more than 2,500 children and their families. These services include Residential Treatment, Group Homes including Mother/Child Residences, Foster Care and Adoption, Early Childhood Education, Special Education, Independent Living, Juvenile Justice, Clinical Services, Preventive Services and Substance Abuse Treatment.

Additional locations: 1529-35 Williamsbridge Road, Bronx, 10461

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, research, translation and mentors

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal, language (Spanish, not required)

Time available for volunteering:
Weekdays: Morning and afternoon
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 2-4

Geographic area where services are provided:
Citywide and Westchester County

Closest subway/bus line to the organization:
Subway: 1; Metro-North Hudson Line, also NYC
Bus service to Riverdale

LIGHTHOUSE INTERNATIONAL

111 East 59th Street
New York, NY 10022
Contact: Carmella Chessen
Title: Director, Volunteer Resources Department
Phone: (212) 821-9506
Email: cchessen@lighthouse.org
Website: www.lighthouse.org

Type of organization: Leading resource worldwide on vision impairment and vision rehabilitation

Field of work: Youth and senior services, vision impairment and rehabilitation

Mission: To overcome vision impairment for people of all ages through worldwide leadership in prevention, rehabilitation services, education, research, and advocacy.

History of the organization: Lighthouse International is a leading resource worldwide on vision impairment and vision rehabilitation. Through its pioneering work in vision rehabilitation services, education, research, and advocacy, Lighthouse International enables people of all ages who are blind or partially sighted to lead independent and productive lives. Funded in 1905 and headquartered in New York, Lighthouse International is a nonprofit organization, and depends on the support and generosity of individuals, foundations and corporations.

Partners with other organizations: Occasionally, mostly vision rehabilitation organizations or advocates for the disabled

Runs programs jointly with other nonprofits: We have an internet portal with another agency: www.visionconnection.org

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, translation, sales and special events

Specific skills or requirements needed: Computer, interpersonal skills, sales skills, reading aloud clearly

Time available for volunteering:
Weekdays: Any time
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: Flexible

Additional information for volunteers: All prospective volunteers must fill out an application. When there is availability, an interview is required, as is attending an orientation.

Geographic area where services are provided:
Greater metropolitan region

Closest subway/bus line to the organization:
Subway: N, R, W, 4, 5 and 6

**LITTLE SISTERS OF THE ASSUMPTION
FAMILY HEALTH SERVICE**

333 East 115th Street
New York, NY 10029
Contact: Trish Gough
Title: Volunteer Director
Phone: (212) 987-4422
Fax: (212) 348-8284
Email: contact@lsafhs.org
Website: www.lsafhs.org

Type of organization: 501 (c) (3)

Field of work: Family and youth services, education

Mission: We work with the families of East Harlem to address the physical, emotional, educational and spiritual dimensions of family health.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct service, fundraising

Specific skills or requirements needed: Computer, interpersonal skills, language (Spanish), education

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: Flexible

Additional information for volunteers: Volunteers are essential to our organization. They offer vital support to every program at our agency, and make a significant contribution to the families we serve. Some of our volunteer positions include tutoring/mentoring, ESL assistant teacher, thrift shop helper, toddler/nursery assistant, client advocate, and food pantry helper.

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 6 to 116th Street; Bus M115 to 116th Street

LOWER EAST SIDE FAMILY UNION

84 Stanton Street, 3rd Floor
New York, NY 10002
Contact: Jennifer Schurer
Title: Volunteer Coordinator
Phone: (212) 260-0040 ext. 210/203
Fax: (212) 529-3244
Email: jschurer@lesfu.org
Website: www.lesfu.org

Type of organization: 501 (c) (3)

Field of work: Youth services, family services, crisis intervention

Mission: We are a community-based organization that preserves, strengthens, and empowers families by delivering culturally-sensitive, multi-lingual services.

Additional locations: Forest Hills, Queens

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, translating

Specific skills or requirements needed:
Interpersonal, language (English, Cantonese, Mandarin, Spanish)

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 2

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: F, V to Second Avenue, J, M, Z, to Delancey/Essex; Bus: M15

MADRE

121 West 27th Street, Room 301
New York, NY 10001
Contact: Vivian Stromberg
Phone: (212) 627-0444
Fax: (212) 675-3704
Email: volunteer@madre.org
Website: www.MADRE.org

Type of organization: 501 (c) (3)

Field of work: International/foreign affairs, human rights, and women's advocacy

Mission: To address issues of health, economic development and other human rights. MADRE provides resources, training and support to our sister organizations to meet concrete needs in their communities while working to shift the balance of power to promote long-term development and social justice. Since 1983, MADRE has delivered \$16 million dollars worth of support to women's groups in Central America, the Caribbean, the Middle East, the former Yugoslavia, central Africa and the US. As a human rights organization, MADRE does much more than document and condemn abuses. We work with women who are affected by violations to help them win justice and, ultimately, change the conditions that give rise to human rights abuses.

History of the organization: In 1983 a group of women activists, poets, teachers, artists and health professionals traveled to Nicaragua to witness the impact of the US sponsored contra war. MADRE resolved to build real alternatives to war and violence by supporting the priorities of our sister organizations and linking them to the needs of women and families in the US through a people-to-people exchange of direct relief and understanding.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Office administrative, fundraising, research, translation, and outreach

Specific skills or requirements needed: Computer, office/administrative, interpersonal skills, language (Spanish not required)

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5 and/or 6-10
Weeks per month: 2 month commitment

Additional information for volunteers: We have volunteer positions, which are part-time or full-time and require a two-month commitment. We also have other, more flexible volunteer options.

Geographic area where services are provided:
International

Closest subway/bus line to the organization:
Subway: F, N, R, and 1

MERCY CENTER

377 East 145th Street
Bronx, NY 10454
Contact: Breige Lavery
Title: Volunteer Coordinator
Phone: (718) 993-2789
Fax: (718) 402-1594
Email: brl@mercycenterbronx.org
Website: www.mercycenterbronx.org

Type of organization: 501 (c) (3)

Field of work: Education advocacy, women's health, family services, women's advocacy, community development, job training, immigration services

Mission: To empower women to become agents of change in their families and communities.

Runs programs jointly with other nonprofits: Yes, with Grace Outreach

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, translation

Specific skills or requirements needed: Writing, computer, language (Spanish)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: Flexible

Additional information for volunteers: Mercy Center's constituency is largely Latino, which is reflected in a large ESL program.

Geographic area where services are provided:
Boroughwide

Closest subway/bus line to the organization:
Subway: 2, 5, 6; Bus: Bx19, Bx17, Bx4

MOMENTUM AIDS PROJECT

155 West 23rd Street, 11th Floor
New York, NY 10011
Contact: Robert Mauer
Title: Director of Community Resources
Phone: (212) 691-8100 ext. 315
Fax: (212) 691-2960
Email: rmauer@momentumaidsproject.org
Website: www.momentumaidsproject.org

Type of organization: 501 (c) (3)

Field of work: Food and social services organization

Mission: To sustain health and foster hope by providing communal meals and supportive services in a caring environment to any person with HIV infection, their family members, and loved ones in New York City.

History of the organization: For nearly 17 years, Momentum has provided its services to people living with HIV/AIDS. Operating out of nine neighborhood locations in Manhattan, the Bronx, Brooklyn, and Queens, Momentum continues to provide its vital services to individuals and communities highest at risk and in greatest need.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Meal preparation

Specific skills or requirements needed:
Interpersonal skills

Time available for volunteering:
Weekdays: Afternoon
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: Momentum provides hot meals and a full array of social services, in group settings, to people living with HIV/AIDS.

Geographic area where services are provided:
Neighborhood-base and citywide

MOUNT SINAI HOSPITAL OF QUEENS

25-10 30th Avenue
Long Island City, NY 11102
Contact: Linda Hackett
Title: Manager of Community Relations and Volunteers
Phone: (718) 267-4351
Fax: (718) 278-1786
Email: linda.hackett@mountsinai.org
Website: www.mshq.org

Type of organization: 501 (c) (3)

Field of work: Healthcare, community health programs

Mission: To provide EVERY PATIENT the best possible experience and health outcome in a safe, supportive environment; steadily improve the community's overall health; and serve al with compassion, competence and respect.

History of the organization: The Mount Sinai Hospital of Queens is a 235-bed community hospital that was purchased by The Mount Sinai Hospital in June of 1999. Since then, the hospital has been working diligently to bring top-quality medical care, programs and services to the residents of western Queens and beyond.

Age preferred for volunteers: 19 and older

Type of volunteer programs/activities available:
Office/administrative, companion program, feeding assistance program, helping out on nursing floors or at clinics

Time available for volunteering:
Weekdays: Any time
Weekends: Saturday and/or Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: N and W; Bus Q18 and Q102

NEIGHBORHOOD SHOPP (SELF HELP BY OLDER PERSONS PROJECT)

953 Southern Boulevard
Bronx, NY 10459
Contact: Evelyn Laureano
Title: Executive Director
Phone: (718) 542-0006
Fax: (718) 542-0944

Type of organization: 501 (c) (3)

Field of work: Senior Citizens, women's health, and crisis intervention

Mission: To help older adults to help themselves and thus improve their capacity to deal with the physical, emotional, social, and financial challenges they face as they age.

History of the organization: Neighborhood SHOPP (Self Help by Older Persons Project) reflects the diversity and multiculturalism of the older population of Bronx County. Our unique structure of professionals and teachers in partnership with trained Senior Network Volunteers provides community service and educational opportunities, leadership training, benefit and entitlement assistance, elder abuse and crime victims services, transportations services, recreational and health promotion activities for older persons.

Age preferred for volunteers: 25 and older

Type of volunteer programs/activities available: Office/administrative, direct services, and research

Specific skills or requirements needed: Writing, computer, office/administrative, interpersonal, language (Spanish, but not required)

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided: boroughwide

Closest subway/bus line to the organization:
Subway: 2, 5, and 6; Bus: Bx4, Bx6, and Bx19

NEIGHBORHOOD YOUTH AND FAMILY SERVICES

601 East Tremont Avenue, 2nd Floor
Bronx, NY 10457
Contact: Valery J. Jean
Title: Marketing and Fundraising Coordinator
Phone: (718) 299-2340
Fax: (718) 299-2343
Email: nyfsmarketing@aol.com

Type of organization: 501 (c) (3)

Field of work: Family and youth services

Mission: To prevent the disintegration of family and the inappropriate placement of children in any facility other than their natural homes, as well as to facilitate the growth and development of children and families.

History of the organization: Neighborhood Youth and Family Services (NYFS) was established in 1970 by sociologist Father Joseph Fitzpatrick, S.J., in collaboration with The Vera Institute of Justice, to provide alternatives to the juvenile justice system for court-involved children and their families in the East Tremont/Fordham areas of the Bronx. Its services are now Bronx-wide.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, research, and translation

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal skills, language (Spanish)

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 11-20
Weeks per month: 4

Geographic area where services are provided: Neighborhood-based and boroughwide

Closest subway/bus line to the organization:
Bus: Bx15 to East Tremont and 3rd Avenue; Bx40 and Bx42 to East Tremont and Arthur Avenue

THE NEW YORK FOUNDLING

590 Avenue of the Americas
New York, NY 10011
Contact: Alan Shatz
Title: Manager of Volunteers and Community Relations
Phone: (212) 886-4039
Fax: (212) 886-4086
Email: alans@nyfoundling.org
Website: www.nyfoundling.org

Type of organization: 501 (c) (3)

Field of work: Youth services, education advocacy, women's health, housing and shelter, family services, crisis intervention, human rights, women's advocacy, mental health, research in social science, community development, recreation/sports, culture/arts, grantmaking

Mission: To help children, youth and adults in need through advocacy and through preventive and in-care services that strengthens families and communities and help each individual reach his or her potential.

Part of a larger organization: Yes, The Sisters of Charity

Partners with other organizations: Yes, the Vincent J. Fontana Center for Child Protection

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, engaging children

Specific skills or requirements needed: Compassion

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: All volunteers will be finger printed and checked through law enforcement. Volunteers working with minors will be cleared through Albany to ensure there are no allegations of child abuse in their past.

Geographic area where services are provided: Greater metropolitan region

NORTH BRONX NATIONAL COUNCIL OF NEGRO WOMEN / CHILD DEVELOPMENT CENTER

4035 White Plains Road
Bronx, NY 10466
Contact: Doreen Davis-Lewis
Title: Executive Director
Phone: (718) 231-7100
Fax: (718) 655-1751

Type of organization: ACS/ACD Child Care Center

Field of work: Child Care

Mission: The mission of the NCNWDC is to maintain and operate a day care program for those children and families who require and are eligible for day care services.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative and direct services.

Specific skills or requirements needed: Writing, computer, office/administrative, interpersonal

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: Varies
Weeks per month: 4

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization: Subway: 2; Bus: Bx 41

PAUL J. COOPER CENTER FOR HUMAN SERVICES, INC.

519 Rockaway Avenue
Brooklyn, NY 11212
Contact: Wayne C. Wiltshire
Title: Chief Executive Officer
Phone: (718) 498-5555
Fax: (718) 498-6868
Email: pcjadm@aol.com
Website: www.pauljcooper.com

Type of organization: 501 (c) (3), community mental health agency

Field of work: Mental health

Mission: To provide the same medical consulting and treatment to all regardless of their age, sex, color, creed, disability, or sexual preference.

History of the organization: The agency was incorporated in 1971 as the Brownsville-Oceanhill Community Mental Health Center. The agency's name was then changed to Paul J. Cooper, after the death of a local community activist who advocated for an improved Mental Health Provider System for the constituents of Central Brooklyn.

Additional locations: 250 Utica Avenue, Brooklyn, NY 11213

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative and translation

Time available for volunteering:
Weekdays: Flexible
Weekends: No

Geographic area where services are provided: Neighborhood-based

PHOENIX HOUSE, S.A.L.S.A (SAVE A LIFE FROM SUBSTANCE ABUSE)

MENTORING PROGRAM

400 Fordham Road, Suite 610
Bronx, NY 10458
Contact: Olga Pimentel
Title: Program Director
Phone: (718) 364-6401 ext. 6324
Fax: (718) 367-5835
Email: opimentel@phoenixhouse.org
Website: www.phoenixhouse.org

Type of organization: 501 (c) (3)

Field of work: Youth services, education advocacy, community development

Mission: To empower the community to prevent substance abuse by active participation in the amelioration of alcohol, tobacco and other drug use problems in their community and by helping young people reach their fullest potential.

Part of a larger organization: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Direct services, fundraising, one-to-one mentoring on prevention services

Specific skills or requirements needed: Writing, interpersonal skills

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Geographic area where services are provided: Boroughwide

Closest subway/bus line to the organization:
Subway: D to Fordham Road; Bus: Bx 12 to One Fordham Plaza

POSITIVE HEALTH MANAGEMENT

374 Stockholm Street
Brooklyn, NY 11237
Contact: Karen Campbell
Title: Director
Phone: (718) 302-8483
Fax: (718) 628-1020
Email: campbek@nyp.org

Field of work: Women's health, mental health

Mission: To provide excellence in care through prevention, education and treatment in a safe environment.

Part of a larger organization: Yes, Wyckoff Hospital

Partners with other organizations: Yes, linkages with many other CBOs in the community

Additional locations: Satellite Clinic - Jackson Heights Medical Office; 34-06 73rd Street, Jackson Heights, NY 11372

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, HIV outreach and education in community

Specific skills or requirements needed: Writing, computer, interpersonal, language (Spanish is helpful), knowledge of HIV/AIDS

Time available for volunteering:
Weekdays: Flexible
Weekends: Saturday, depending on events though often more in the summer

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Additional information for volunteers: Positive Health Management is grant funded to provide Primary Care (DOH/AI), Mental Health (MHRA), Substance Abuse Treatment (SAMHSA), and Prevention (DOH/CDC) to people who are infected/affected with HIV/AIDS.

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization:
Subway: L to DeKalb Avenue; Bus: B38 to DeKalb Avenue

PROJECT HOSPITALITY

100 Park Avenue
Staten Island, NY 10302
Contact: Michelle Paradies
Title: Coordinator of Volunteer Services
Phone: (718) 448-1544 ext. 165
Fax: (718) 720-5476
Email: miparadies@projecthospitality.org
Website: www.projecthospitality.org

Type of organization: Multi-service agency

Field of work: Family services, mental health, education's advocacy

Mission: To reach out to the community members who are hungry, homeless, or otherwise in need in order to work with them to achieve their self-sufficiency thereby enhancing the quality of life for our Staten Island community.

Runs programs jointly with other nonprofits: Yes, with Wagner College, St. John's University, Neighborhood Housing Services, Trinity Lutheran Church, Staten Island Center for Independent Living, and Community Health Action

Age preferred for volunteers: 16 or older

Type of volunteer programs/activities available: Office/administrative, fundraising, serving meals in soup kitchen and homeless drop in center

Specific skills or requirements needed: Interpersonal skills, good physical shape, able to stand up, lift, walk up and down stairs

Time available for volunteering:
Weekdays: All day (until 5:00pm)
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-4
Weeks per month: 4

Additional information for volunteers: We are a multi-service agency with sites throughout Staten Island. All people interested in volunteering with us need to contact our main office for a volunteer application and interview appointment. You will be placed in one of our sites around Staten Island. We welcome volunteers from all backgrounds and also have opportunities available for groups to volunteer.

Geographic area where services are provided: Boroughwide

Closest subway/bus line to the organization:
Bus: S40

PUERTO RICAN FAMILY INSTITUTE

145 West Fifteenth Street, 2nd Floor
New York, NY 10011

Contact: Maria Elena Girone

Title: Executive Director

Phone: (212) 414-7800

Fax: (212) 691-5635

Email: mgirone@prfi.org

Website: www.prfi.org

Type of organization: 501 (c) (3)

Field of work: Family and youth services and mental health

Mission: To prevent family disintegration and enhance the self-sufficiency of the Latino community.

History of the organization: Since 1960, the Puerto Rican Family Institute has been responding to the needs of the growing Latino population in the mainland and Puerto Rico. We approach the work of the Institute with care, dedication and commitment. Fifteen thousand individuals come through our doors on a yearly basis. The Institute looks forward to providing the continuum of services it has pioneered over the years to help secure and maintain healthy environments for Latino children and families to grow and prosper in the new millennium.

Age preferred for volunteers: 25 and older

Type of volunteer programs/activities available:
Office/administrative and fundraising

Specific skills or requirements needed:
Office/administrative, interpersonal, language (Spanish)

Time available for volunteering:
Weekdays: Morning and afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 1

Additional information for volunteers: Bilingual professionals, volunteers, and board members team up to pave the way toward increasing access to opportunities and a high quality of life.

Geographic area where services are provided:
Neighborhood-based and citywide

Closest subway/bus line to the organization:
Subway: 1, 2, and F to Fourteenth Street

QUEENS CHILD GUIDANCE CENTER- ASIAN OUTREACH

87-08 Justice Avenue, Room C7
Queens, NY 11373

Contact: Sandra Hagan

Title: Executive Director

Phone: (718) 951-7770

Fax: (718) 651-5029

Email: sandrahagan@qcg.org

Website: www.qcg.org

Type of organization: 501 (c) (3)

Field of work: Family and youth services and mental health

Mission: To promote the emotional well-being of children, adolescents and their families.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Direct services and fundraising

Specific skills or requirements needed: Experience with children

Time available for volunteering:
Weekdays: Morning and afternoon
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
Boroughwide

Closest subway/bus line to the organization:
Subway: 7, E, and F

REGIONAL AID FOR INTERIM NEEDS, INC.

708 Lydig Avenue
Bronx, NY 10462

Contact: Jaime A. Knowles
Title: Director of Program Operations
Phone: (718) 892-5520 ext. 224
Fax: (718) 892-5732
Email: rainadmin@aol.com
Website: www.raininc.org

Type of organization: 501 (c) (3)

Field of work: Senior citizens, mental health and housing and shelter

Mission: Our mission is to provide a deterrent to institutionalization of the elderly, while helping to maintain their quality of life at the highest level possible.

History of the organization: Regional Aid for Interim Needs, Inc. (RAIN) was founded in 1964 as a voluntary effort to provide in-home care for older persons leaving the hospital with no one at home to care for them. Throughout the years RAIN has grown and expanded its services in providing quality services and programs to meet the varied needs of the low-income older population of the Bronx. Under the guidance of our founder, Beatrice Castiglia-Catullo, RAIN developed comprehensive community services based on our founder's simple philosophy that we must rely upon the resources available in our community to provide a consistently high level of care for older community residents.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative and home repairs

Specific skills or requirements needed:
Office/administrative

Time available for volunteering:
Weekdays: Any time
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5 or 6-10
Weeks per month: 4

Geographic area where services are provided:
Boroughwide

Closest subway/bus line to the organization:
Subway: 2

RIVERDALE MENTAL HEALTH ASSOCIATION

5676 Riverdale Avenue, 2nd Floor
Bronx, NY 10471

Contact: Joyce M. Pilsner
Title: Executive Director
Phone: (718) 796-5300
Fax: (718) 548-1161
Email: jmp@rmha.org
Website: www.rmha.org

Type of organization: 501 (c) (3)

Field of work: Mental health

Mission: To serve the mental health needs of the community through operating and outpatient clinic and other needed programs.

Partners with other organizations: Yes, sometimes

Runs programs jointly with other nonprofits:
Sometimes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services (will depend on qualifications), fundraising

Specific skills or requirements needed: Writing, computer, interpersonal, language (Spanish)

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10 (depends on assignment)

Additional information for volunteers: Potential volunteers must fax or mail a resume with a brief cover letter explaining particular interests.

Geographic area where services are provided:
Boroughwide, citywide (for certain programs)

Closest subway/bus line to the organization:
Subway: 1 to 231st Street, then transfer to Bus: Bx10 Bx7 to 259th Street

RIVINGTON HOUSE HEALTH CARE

FACILITY

45 Rivington Street
New York, NY 10002
Contact: Gerry Logan
Title: Director, Volunteer Services and Community Relations
Phone: (212) 539-6219
Fax: (212) 477-3121
Email: gerryl@vcny.org
Website: www.vcny.org

Type of organization: 501 (c) (3)

Field of work: Health care services for people with AIDS

Mission: To provide a caring environment where all are treated with kindness, dignity and respect.

Part of a larger organization: Yes

Partners with other organizations: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, on-site visiting

Specific skills or requirements needed: Writing, computer, interpersonal

Time available for volunteering:
Weekdays: Morning, afternoon, and evening
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 1 week

Additional information for volunteers: Rivington House is a residential and day treatment facility for people with AIDS. Volunteers are an integral part of the Resident/Client Care Team.

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: F, V

THE RONALD McDONALD HOUSE

405 East 73rd Street
New York, NY 10021
Contact: Ralph W. Vogel
Title: Director of Volunteer Services
Phone: (212) 639-0100
Fax: (212) 472-0376
Email: rvogel@rmdh.org
Website: www.rmdh.org

Type of organization: 501 (c) (3)

Field of work: Housing and shelter

Mission: To provide love, courage, and support to children undergoing cancer therapy.

History of the organization: With its completion in December 1992, The Ronald McDonald House of New York achieved its goal of providing the largest home of its kind in the world.

Age preferred for volunteers: 25 and older

Type of volunteer programs/activities available:
Direct services and fundraising

Specific skills or requirements needed:
Interpersonal languages (Spanish, Greek, Russian)

Time available for volunteering:
Weekdays: Afternoon and evenings
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
International

Closest subway/bus line to the organization:
Subway: 6 to 68th or 77th Streets

**ROY ROGERS AND DALE EVANS
CHILDREN'S CENTER AT OUR LADY OF
MERCY**

600 East 233rd Street
Bronx, NY 10466-2697
Contact: Michele Bailey
Title: Director, ROR
Phone: (718) 920-9014

Type of organization: 501 (c) (3), Catholic healthcare medical center

Field of work: Pediatric healthcare

Mission: We, the health care community of Our Lady of Mercy Medical Center, have a mission to the healing ministry of Christ, through our health care services to the people of the Bronx, Westchester, and the surrounding areas.

History of the organization: We were founded in 1888 by the Sisters of Misericorde as a shelter for unwed mothers. By 1893, services were expanded to provide general hospital care. Today, Our Lady of Mercy Medical System has grown into one of the largest and most respected medical networks within the Archdiocesan health care system. As a member of the Catholic Health Care Network, Our Lady of Mercy remains committed to compassion, dedication and excellence that is the core of its health care mission.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Direct services, reading, and reading instructions

Specific skills or requirements needed: Writing, interpersonal skills, language (good English)

Time available for volunteering:
Weekdays: Morning or afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: Ability to engage children and their parents is important.

Geographic area where services are provided: Neighborhood-based/New York metropolitan region

Closest subway/bus line to the organization:
Subway: 2 to 233rd Street

**SAINT VINCENT CATHOLIC MEDICAL
CENTER**

355 Bard Avenue / Pediatric Office, 3rd Floor
Staten Island, NY 10310
Contact: Nirmala Vadde
Title: Medical Director, ROR
Phone: (718) 876-4636

Type of organization: 501 (c) (3), full service hospital, and Medical Center

Field of work: Health Care

Mission: To deliver quality, responsible and holistic health and human services which is rooted in the healing ministry of Jesus Christ. These services are offered to all who seek our care, especially the poor.

Age preferred for volunteers: 14 and older

Type of volunteer programs/activities available: Office/administrative, fundraising, translation, and interacting with patients

Specific skills or requirements needed: Writing, office/administrative, interpersonal, language (Spanish, English)

Time available for volunteering:
Weekdays: Morning and afternoon
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: There are many opportunities in both clinical and clerical departments.

Geographic area where services are provided: Boroughwide and citywide

Closest subway/bus line to the organization:
Bus: S46

SANCTUARY FOR FAMILIES

PO Box 1406, Wall Street Station
New York, NY 10268

Contact: Cynthia Bydlinski

Phone: (212) 349-6009

Fax: (212) 349-6810

Email: CynthiaBy@sffny.org

Website: www.sanctuaryforfamilies.org

Type of organization: 501 (c) (3)

Field of work: Women's advocacy and crisis intervention

Mission: Sanctuary for Families is a social service and advocacy organization dedicated to helping survivors of domestic violence. We offer a comprehensive interconnected range of services including crisis and transitional housing, individual and group counseling, legal services, a job readiness program, housing and benefits assistance, a mentoring program and a specialized program for children who have witnessed or experienced abuse.

History of the organization: Since 1984, Sanctuary for Families has provided an integrated network of services that empowers women and children in rebuilding their lives free of violence.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, research and translation

Specific skills or requirements needed: Writing computer, office/administrative, research, interpersonal, language

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: Sanctuary for Families provides equal services, counseling, job readiness, shelter, and crisis intervention to battered women and their children.

Geographic area where services are provided:
Citywide

SCAN-NY, REACH FOR THE STARS PROGRAM

307 East 116th Street
New York, NY 10029

Contact: Letta Belle

Title: Program Director

Phone: (212) 534-7800

Fax: (212) 534-6068

Email: letbel7@aol.com

Website: www.scannewyork.org

Type of organization: 501 (c) (3)

Field of work: Youth services, education advocacy, family services

Mission: To provide information and education to "at risk" young people between 13 and 18 who are interested in exploring college and career opportunities. The program specializes in meeting the needs of inner-city Latino and African American youth.

Part of a larger organization: Yes, SCAN-NY

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, research, translation

Specific skills or requirements needed: Writing, computer, research, interpersonal, language (Spanish)

Time available for volunteering:
Weekdays: Afternoon
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 1

Additional information for volunteers: Reach for the Stars provides various opportunities for young people to familiarize themselves with the high school and college application process, the financial aid web, and the paths to different careers and vocational training.

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 4, 6

SHARE: SELF-HELP FOR WOMEN WITH BREAST OR OVARIAN CANCER

1501 Broadway, Suite 704 A
New York, NY 10036
Contact: Cheryl Rubin
Title: Director of Volunteers/ Human Resources
Phone: (212) 719-0364 ext. 249
Fax: (212) 869-3431
Email: crubin@sharecancersupport.org
Website: www.sharecancersupport.org

Type of organization: 501 (c) (3)

Field of work: Women's health, women's advocacy, political/public policy

Mission: SHARE is a unique survivor led support organization, which serves people affected by breast or ovarian cancer. Our programs are developed in response to community needs, and include information hotlines, survivor led support groups, public education, advocacy and wellness programs. We contribute to a greater awareness regarding research, prevention and early detection.

Partners with other organizations: Informally, we work with hospitals

Additional locations: New Brunswick, NJ

Runs programs jointly with other nonprofits: On rare occasion

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, research, translation, writing, editing

Specific skills or requirements needed: Writing, computer interpersonal skills

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: Flexible

Additional information for volunteers: We are very flexible and have varying time and commitment relationships with different volunteers depending on the projects they work on. This is true for required skills as well. Not everyone needs computer skills. We often need people with telephone skills and a variety of other talents.

Geographic area where services are provided: Citywide

Closest subway/bus line to the organization: Subway: all subways to Times Square

SONGS OF LOVE FOUNDATION

P.O. Box 750809
Forest Hills, NY 11375
Contact: Alexdra Stefans
Title: Outreach Coordinator
Phone: (800) 960-7664
Fax: (718) 441-7372
Email: info@songsoflove.org
Website: www.songsoflove.org

Type of organization: 501 (c) (3)

Field of work: Youth services, culture/arts, family services

Mission: To provide free, personalized, fully-produced songs to kids with serious illnesses.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Outreach

Specific skills or requirements needed: Interpersonal

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 2

Additional information for volunteers: Volunteers are needed to be Songs of Love Music Messengers™ to help with outreach efforts.

Geographic area where services are provided: National

Closest subway/bus line to the organization: Subway: E, F, G, R, V to 71st Continental/Forest Hills

SOUTH BRONX HEALTH CENTER FOR CHILDREN AND FAMILIES

871 Prospect Avenue
Bronx, NY 10459

Contact: Jazmine Hogan-Donaldson
Phone: (718) 991-0605
Fax: (718) 991-2931

Type of organization: 501 (c) (3)

Field of work: Women's health, comprehensive family health care, and mental health

Mission: Our mission at the South Bronx Health Center for Children and Families is to provide high quality comprehensive health care to the patients and the community we serve. We provide health care services for infants, children, adolescents, adults, and seniors.

History of the organization: The South Bronx Health Center for Children and Families opened in 1993 as a program of Montefiore Medical Center, the Division of Community Pediatrics and The Children's Health Fund. In 1998, the health center moved into a state-of-the-art facility in order to provide comprehensive health care in one of the most disadvantaged urban areas in the United States.

Age preferred for volunteers: 19 and older

Type of volunteer programs/activities available:
Reading aloud to children in health center waiting area

Specific skills or requirements needed:
Interpersonal skills, language (Spanish, not required), must enjoy working with children

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
Boroughwide

Closest subway/bus line to the organization:
Subway: 2 and 5 to Prospect Avenue; Bus: Bx4 and Bx17

STATEWIDE BLACK & PUERTO RICAN/LATINO SUBSTANCE ABUSE TASK FORCE

2730 Atlantic Avenue
Brooklyn, NY 11207

Contact: Ralph Gonzalez
Title: Executive Director
Phone: (718) 647-8275
Fax: (718) 647-7889
Email: nysdirector@aol.com

Type of organization: 501 (c) (3)

Field of work: Youth and family services, mental health, community development, public advocacy

Mission: To educate and advocate for HIV/AIDS, Hepatitis C and substance abuse resources in communities of color.

Partners with other organizations: Yes

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative and fundraising

Specific skills or requirements needed: Writing, computer, interpersonal skills

Time available for volunteering:
Weekdays: Morning and midday
Weekends: No

Amount of time needed from volunteer:
Hours per week: 12-20
Weeks per month: Flexible

Geographic area where services are provided:
Statewide

Closest subway/bus line to the organization:
Bus: B27

UNITAS THERAPEUTIC COMMUNITY, INC.

940 Garrison Avenue
Bronx, NY 10474
Contact: Ian S. Amritt
Title: Executive Director
Phone: (718) 589-0551
Fax: (718) 328-4265
Email: unitastc@aol.com

Type of organization: 501 (c) (3)

Field of work: Family services, women's advocacy, crisis intervention, and community development

Mission: To promote and sustain the mental, emotional and social growth of youth through directly strengthening their family life and/or creating alternative family-like structures for them from community members.

History of the organization: The Unitas that flourishes today is the result of the vision of Dr. Edward Eismann ("Doc") in his formal clinical work at the Lincoln Community Mental Health Center in the South Bronx, New York City in 1967. "Doc" organized the street system into a "therapeutic community" whereby these older youth bonded with and helped younger youth as symbolic kin and formed "symbolic families" where they were taught how to have a collective influence on each other. Sustaining these bonds and using himself usefully in their lives, he instilled in them the belief that they, together with him, could be vehicles of change for neighborhood children at risk.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Direct services, and caretakers

Specific skills or requirements needed:
Interpersonal, language (Spanish), counseling

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 6 to Hunts Point Avenue

UNITED BRONX PARENTS, INC.

773 Prospect Avenue
Bronx, NY 10455
Contact: Emma Conzo
Title: Personnel Director
Phone: (718) 991-7100
Fax: (718) 991-7643
Email: Econzo@ubpinc.org
Website: www.ubpinc.org

Type of organization: 501 (c) (3)

Field of work: Family services and senior citizens

Mission: To provide the basic human services necessary for families and individuals to obtain self-proficiency, through dignity in their struggle to participate as the functioning and valuable citizens they are.

History of the organization: United Bronx Parents, Inc. (UBP) was founded by community activist Dr. Evelina Lopez Antonetty as an organization of parents and local businesses advocating for improved education for children in the South Bronx public schools. The agency was incorporated in 1966 as a nonprofit organization. Today, the agency has grown into a multi-program organization providing a comprehensive range of empowerment and concrete social services and treatment programs to low-income people in its community and from across the city.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Varies

Specific skills or requirements needed: Varies

Time available for volunteering:
Weekdays: Varies
Weekends: Varies

Amount of time needed from volunteer:
Hours per week: Varies
Weeks per month: Varies

Geographic area where services are provided:
Citywide

VISIONS SERVICES FOR THE BLIND AND VISUALLY IMPAIRED

135 West 23rd Street Box #93
New York, NY 10011
Contact: Melissa Phipps
Title: Social Caseworker/Volunteer Coordinator
Phone: (646) 486-4444 ext.12
Fax: (646) 486-4343
Email: mphipps@visionsvcb.org
Website: www.visionsvcb.org

Type of organization: 501 (c) (3)

Field of work: Family services, recreation/sports, community development

Mission: To develop and implement programs to assist blind and visually impaired people of all ages to lead independent and active lives in their homes and communities; and to educate the public to understand the capabilities and needs of people who are blind or visually impaired so that they may be integrated into all aspects of community life.

History of the organization: In the early 1920s six women formed an organization called Vacation Camp to serve New Yorkers who were blind. In 1964 Visions introduced the first group of seniors with vision impairments to a center in their own neighborhood. Today, we provide outreach, information, services, and counseling to help older individuals integrate into community life, and serve as a liaison with over 40 senior centers throughout the city.

Partners with other organizations: Yes, with many

Additional locations: 500 Greenwich Street, 3rd floor, NYC 10013; Vacation Camp for the Blind, 111 Summit Park Road, Spring Valley, NY 10977

Runs programs jointly with other nonprofits: Yes, with New York Cares and New York Reads

Age preferred for volunteers: 14 and older

Type of volunteer programs/activities available: Office/administrative, translation, reading for people who are blind and escorting clients

Specific skills or requirements needed: Writing, reading

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 1

Additional information for volunteers: Assistance in a variety of classes (e.g. photography, exercise, computers, dance, etc.)

Closest subway/bus line to the organization:
Subway: 1, 9, F and V to 23rd Street

VISITING NURSE SERVICE OF NEW YORK

107 East 70th Street
New York, NY 10021
Contact: Michael Ambrosini
Title: Director, Volunteer Services and Community Relations
Phone: (212) 609 1570
Fax: (212) 794 6480
Email: michaela@vnsny.org
Website: www.vnsny.org

Type of organization: 501 (c) (3)

Field of work: Family services, senior services, and physical rehabilitation

Mission: To promote the health and well-being of individuals and families by providing health care in the home and community; to be a leader in the development of innovative services that enable people to live as independently as possible in their community; to help shape health care policies that support beneficial home and community services and; to continue our tradition of charitable and compassionate care within the resources available.

Partners with other organizations: Yes, with many

Additional locations: Locations in all five boroughs; please visit website

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, research, and translation

Specific skills or requirements needed: Writing, computer, interpersonal, other (specific to each assignment across our organization)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Additional information for volunteers: Weekend time available for hospice volunteers. Flexible times with a minimum of 3 month commitment.

Geographic area where services are provided:
Greater metropolitan area

**VISITING NURSE SERVICE OF NEW YORK
(BRONX BRANCH)**

489-493 East 153rd Street
Bronx, NY 10455
Contact: Lori Rodriguez
Title: Program Director
Phone: (718) 402-3900 ext. 203
Fax: (718) 401-1321
Email: lori.rodriguez@vnsny.org
Website: www.vnsny.org

Type of organization: 501 (c) (3)

Field of work: Family services, crisis intervention, mental health

Mission: To promote the health and well-being of individuals and families by providing health care in the home and community; to be a leader in the development of innovative services that enable people to live as independently as possible in their community; to help shape health care policies that support beneficial home and community services and; to continue our tradition of charitable and compassionate care within the resources available.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative

Specific skills or requirements needed: Writing, computer, interpersonal, language (Spanish)

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Additional information for volunteers: Volunteers will need to be cleared medically and fingerprinted through our Human Resources and volunteer departments.

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 2, 5; Bus: Bx15, Bx55 and Bx21

WOMEN IN NEED, INC.

115 West 31st Street
New York, NY 10001
Contact: Kristen Wares
Title: Volunteer Services Coordinator
Phone: (212) 695-4758 ext. 709
Fax: (212) 502-5610
Email: kwares@women-in-need.org
Website: www.women-in-need.org

Type of organization: 501 (c) (3)

Field of work: Housing and shelter, family services, physical rehabilitation (substance abuse treatment)

Mission: To offer shelter and other social services to homeless families.

History of the organization: Women in Need (WIN) started from a modest outreach to ten mothers and children on Valentine's Day in 1982 at a Manhattan Church. WIN has served thousands of women and their children in the last 20 years. Today, WIN is a multi-service organization serving homeless and disadvantaged women and their children through a variety of programs.

Additional locations: Several locations in Brooklyn and the Bronx

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services

Specific skills or requirements needed: Writing, computer, research, interpersonal, language (Spanish), tutoring/mentoring/ESL

Time available for volunteering:
Weekdays: Flexible
Weekends: No

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Geographic area where services are provided:
Greater metropolitan area

Closest subway/bus line to the organization:
Subway: 34th Street stop on all subways in Manhattan

YMCA-SERVICES FOR ADULT IMMIGRANTS AND REFUGEES

122 West 17th Street
New York, NY 10011
Contact: Be Jensen
Title: Program Director
Phone: (212) 741-4240
Fax: (212) 741-4251
Email: bjensen@ymcany.org
Website: www.ymcany.org

Type of organization: 501 (c) (3)

Field of work: Education, citizenship, ESL, and job skills

Mission: To promote positive values through programs that build spirit, mind, and body, welcoming all people, with a focus on youth.

History of the organization: Founded in 1979, the YMCA ELES AIR Project has grown from a small English language program for Indo-Chinese refugees to one serving a broad spectrum of New York City's diverse immigrant population. Over its 23 year-history, it has provided services to over 33,000 newcomers from 72 countries.

Part of larger organization: Yes

Age preferred for volunteers: 25 and older

Type of volunteer programs/activities available:
Office/administrative, research, special events and cultural

Specific skills or requirements needed:
Office/administrative, interpersonal

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: 1, 2, 3, and L

POLITCS AND ADVOCACY

100 HISPANIC WOMEN, INC.

358 Fifth Avenue Suite 504
New York, NY 10001
Contact: Shirley Rodriguez-Remenski
Title: President
Phone: (212) 239-1430
Fax: (212) 239-1431
Email: onehundredhw@aol.com
Website: www.100hispanicwomen.org

Type of organization: 501 (c) (3)

Field of work: Women's advocacy

Mission: To lead Latinas toward excellence in leadership.

Partners with other organizations: Yes, for events

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Event planning and coordinating

Specific skills or requirements needed:
Interpersonal, language (Spanish speakers encouraged)

Time available for volunteering:
Weekdays: Flexible
Weekends: No

Amount of time needed from volunteer:
Hours per week: Contingent on events
Weeks per month: Contingent on events

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: B, D, V, F, N, R, Q, W to 34th Street/Herald Square

ACCION LATINA, INC.

39-19 103rd Street, 2nd Floor
Corona, NY 11368-2353
Contact: Ruben Quiroz
Phone: (718) 429-0500
Fax: (718) 429-0026
Email: accion@aol.com

Type of organization: 501 (c) (3), community development corporation

Field of work: Immigration and family services and community development

Mission: To assist newly arrived immigrants to obtain legal status and the American citizenship while providing them with assistance to develop commercial enterprises and to get them involved in civic and community issues.

History of the organization: Accion Latina (AL) was founded in 1994 as an effort to assist the immigrant community of Corona, Elmhurst, and Jackson Heights.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office administrative, direct services, and translation

Specific skills or requirements needed: Writing, computer, language

Time available for volunteering:
Weekdays: Morning and afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 2

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization: Subway: 7

ALIANZA DOMINICANA

2410 Amsterdam Avenue, 4th Floor
New York, NY 10032
Contact: Moises Perez
Title: Executive Director
Phone: (212) 740-1960
Fax: (212) 740-1967
Email: mguerrero@alianzadom.org
Website: www.alianzadom.org

Type of organization: 501 (c) (3)

Field of work: Political/public policy, family services and community development

Mission: To assist children, youth, and family's multiple needs through programs such as after school, youth employment and training, drop out prevention, summer day camps, youth-led community service, HIV/AIDS service, entitlement assistance and advocacy, domestic violence prevention, among others.

History of the organization: A group of young Dominican professionals established Alianza Dominicana, Inc. (AD) in 1982 to combat a growing rift between the needs of the community and the community's ability to meet these needs.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, research, translation (Spanish), and economic development

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal, language (Spanish)

Time available for volunteering:
Weekdays: Any time
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Geographic area where services are provided: Neighborhood-based, citywide and International

Closest subway/bus line to the organization: Subway: A, 1 to 181st Street; Bus: M100

AMNESTY INTERNATIONAL, USA

322 Eight Avenue
New York, NY 10001
Contact: Betsy Ross
Title: Internship Coordinator
Phone: (212) 807-8400
Fax: (212) 627-1451
Website: www.amnestyusa.org

Type of organization: 501 (c) (3)

Field of work: International/foreign affairs, and human rights

Mission: To undertake research and action focused on preventing and ending grave abuses of the rights to physical and mental integrity, freedom of conscience and expression, and freedom from discrimination. In addition, and within the context of its work, Amnesty International aspires to promote all human rights.

History of the organization: Amnesty International (AI) began in 1961 when a British lawyer wrote a full-page newspaper article about how around the world people were arrested and ill-treated for doing nothing more than peacefully expressing their beliefs.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative

Specific skills or requirements needed: Writing, computer, other skills contingent on assignment

Time available for volunteering:
Weekdays: Varies
Weekends: No

Amount of time needed from volunteer:
Hours per week: 11-20
Weeks per month: 4

Additional information for volunteers: There are a small number of positions in the New York Office. There are many AI volunteer groups based in colleges and universities. Contact the closest AIUSA regional office for details.

Closest subway/bus line to the organization:
Subway: C to 23rd Street and 1 to 28th Street

ANDREW GLOVER YOUTH PROGRAM

100 Center Street, Room 1541
New York, NY 10013
Contact: Mary Wu
Title: Court Advocate
Phone: AM (212) 349-6381 PM (212) 987-9486
Fax: (212) 349-6388
Email: mwu@agyp.org
Website: www.agyp.org

Type of organization: Criminal diversion program

Field of work: Criminal justice, youth services, legal services/civil rights

Mission: To divert at risk youth from a life of crime and incarceration by instilling in them understanding and acceptance of their moral responsibility for the consequences of their actions.

Additional locations: Robert Siegal Center, 100 Avenue B, New York, NY 10009; East Harlem Project, 2276 Second Avenue, New York, NY 10029

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Fundraising, tutoring, art classes, job readiness

Specific skills or requirements needed: Interpersonal skills

Time available for volunteering:
Weekdays: Afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: Not specified

Additional information for volunteers: We are currently looking for volunteers who can commit to coming to our centers once a week to provide tutoring and art classes.

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization:
Subway: 4, 5, 6, J, M, Z, R, Q, N; Bus: M103, M15, M22, M9

BLACK HISPANICS EDUCATIONAL FOUNDATION

1100 Gerard Avenue, Suite 3
Bronx, NY 10459-3927
Contact: Pedro Crispin
Title: President
Phone: (718) 590-7537

Type of organization: 501 (c) (3)

Field of work: Legal services/civil rights, human rights, and education advocacy

Mission: To fight and destroy racism and bigotry with education.

History of the organization: The Black Hispanic Educational Foundation (BHEF) was founded in 1999. BHEF provides counseling and orientation to members of the Bronx community about racial relations.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, and research

Specific skills or requirements needed: Writing, computer, office/administrative, research, language (Spanish and English), music

Time available for volunteering:
Weekdays: Any time
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 3

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: 4 and D to 167th Street; Bus: Bx1, Bx2, Bx6, Bx13, and Bx35

CHURCH ALIVE DEVELOPMENT CORPORATION

391 East 149th Street, Suite 509 A
Bronx, NY 10455
Phone: (718) 993-7925
Fax: (718) 993-2137

Type of organization: 501 (c) (3), religious organization, and community development corporation

Field of work: Immigration services, human rights, family, youth and senior services, women's health, crisis intervention, religion, community development, publishing, media, and communications

Mission: To holistically meet the needs of all people in need by providing them with information, resources and services that will improve their lifestyles.

History of the organization: In 1987 Dr. Timothy Birkett founded Church Alive Immigration (CAI) ministry to help immigrants become U.S. citizens. The immigration ministry has since expanded to include employment and housing referral and is now the largest immigration service in New York.

Additional locations: Church Alive Community Church 1201 Findlay Plaza, Bronx, NY 10456

Age preferred for volunteers: 19 and older

Type of volunteer programs/activities available: Office/administrative, direct services, and translation

Specific skills or requirements needed: Writing, computer, office/administrative, interpersonal, language (Spanish or Korean)

Time available for volunteering:
Weekdays: Midday
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-20
Weeks per month: 2

Geographic area where services are provided:
Boroughwide

Closest subway/bus line to the organization:
Subway: 2 and 5 to 149th Street

COMMUNITY ACTION PROJECT, INC.

890 Flatbush Avenue
Brooklyn, NY 11226
Contact: Ulrick Gaillard
Title: Director
Phone: (718) 287-4334
Fax: (718) 287-4355
Email: capbrooklyn@aol.com
Website: www.capbrooklyn.org

Type of organization: 501 (c) (3), faith-based organization

Field of work: Community organizing

Mission: The Community Action Project (CAP) is a national network of community organizations (faith-based) dedicated to the development of leaders who are working for social justice in poor communities throughout America.

History of the organization: Community Action Project (CAP) was created in 1992, with the intention to establish an institution in Flatbush where residents would be guided as leaders to empower themselves and to bring about institutional change on issues of concern to them. Clergy members also envisioned CAP as a forum where leaders of all faiths are welcomed to discuss common issues and share with each other their experience and their hopes for the community. For the past nine years, CAP has worked diligently to implement this vision by empowering residents of the community who are predominantly immigrants from the Caribbean and Latin America, through leadership development, guiding, and direct action.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, fundraising, research, translation and organizing

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal language (Haitian, Creole Spanish)

Time available for volunteering:
Weekdays: Any time
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
Neighborhood-based, citywide and statewide

Closest subway/bus line to the organization:
Subway: B, D, and Q; Bus: B41

COMMUNITY FOOD RESOURCE CENTER, INC.

39 Broadway, 10th Floor
New York, NY 10006
Contact: Claudia Dymond
Title: Director of Development
Phone: (212) 894-8088
Fax: (212) 616-4988
Email: cdymond@cfrnyc.org
Website: www.cfrnyc.org

Type of organization: 501 (c) (3)

Field of work: Public policy advocacy, housing, shelter, eviction prevention, meals to general public and Food Stamps outreach

Mission: To fight hunger and poverty by assisting poor New Yorkers individually and via policy advocacy around public benefits, including welfare, Food Stamps, school meals, and other means-tested programs.

History of the organization: Founded in 1980 to fight hunger, CFRC has grown to become one of the city's leading advocates for equitable government policies and practices affecting poor New Yorkers. We also provide direct services including serving more than 180,000 meals, preventing the evictions of 2,000 families, and providing information on Food Stamps and other benefits to more than 35,000 households.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, research, and translation

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal, language (Spanish, Chinese, French, Creole, Russian)

Time available for volunteering:
Weekdays: Midday and afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 1

Additional information for volunteers: The programs that use volunteers (senior meals, intergenerational, Community Kitchen) operate between 3-6 PM weekdays.

Geographic area where services are provided:
Neighborhood-based and citywide

Closest subway/bus line to the organization:
Subway: 4, 5, N, and R

GLOBAL EDUCATION ASSOCIATES

475 Riverside Drive, Suite 1848
New York, NY 10115
Contact: Ann Smith
Phone: (212) 870-3290
Fax: (212) 870-2729
Email: gea475@aol.com
Website: www.globaleduc.org

Type of organization: 501 (c) (3)

Field of work: International/foreign affairs, human rights, women's advocacy, education advocacy, and global leadership

Mission: Global Education Associates (GEA) is an international network of individuals and organizations in more than 90 countries working to enable people to understand and respond constructively to the crises and opportunities of today's interdependent world. Emphasis is on the development of global ethics, values, and systems that will secure greater ecological integrity, peace, human rights, economic and social well-being, and democratic participation for all, with care to include the poor and marginalized. Toward this end the associates conduct research, leadership seminars, and educational programs; publish materials; offer consulting services; and facilitate networking at local, national, and international levels.

History of the organization: Founded in 1973 by Gerald and Patricia Mische, GEA is an accredited Nongovernmental Organization at the United Nations with Consultative Status.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available: Office/administrative, fundraising, research, and translation

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal skills

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
National and international

Closest subway/bus line to the organization:
Subways to 116th and Broadway

HAITIAN AMERICAN ALLIANCE OF NEW YORK, INC.

210 Linden Boulevard
Brooklyn, NY 11226
Contact: Yolette Williams
Title: Interim Executive Director
Phone: (718) 284-8458
Fax: (718) 284-8491
Email: haaorg@yahoo.com
Website: www.haitianamericanallianceny.org

Type of organization: 501 (c) (3)

Field of work: Youth services, education advocacy, culture/arts, family services, community development and immigration services

Mission: HAA pursues its mission by focusing on the Haitian youth in New York. The organization offers Haitian American youths access to education opportunities and personal development.

History of the organization: HAA was established in 1996 to empower Haitian Americans in the U.S. through increased participation in all areas of political, social and economic endeavors.

Partners with other organizations: Yes

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, and translation

Specific skills or requirements needed: Writing, computer, interpersonal, language (Creole preferred, but not necessary)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: 2, 5; Bus: B44, B49

HARLEM LEGAL SERVICES

55 West 125th Street, 10th Floor
New York, NY 10027
Contact: Shirley Traylor
Title: Executive Director
Phone: (212) 348-7449
Fax: (212) 348-4093
Email: straylor@hlsnyc.org
Website: www.lsnyc.org

Type of organization: 501 (c) (3), affiliate of a federation or member organization

Field of work: Legal services

Mission: To provide equal access to legal services in order to assist low income individuals uplift the quality of their lives and achieve and maintain an adequate standard of living.

History of the organization: Founded in 1968, Harlem Legal Services (HLS) provides free legal service in civil matters to low-income residents of Central Harlem, Inwood, and Washington Heights, who cannot afford to pay for a private lawyer. Supported by federal, state and local funds, HLS provides legal advice and representation to its clients. We offer legal assistance in eviction prevention, public assistance/food stamps, Social Security/SSI benefits, and family matters (such as abuse and neglect, domestic violence, child custody and paternity). The new HIV/AIDS project provides comprehensive civil legal services to people living with HIV/AIDS.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Law research, translation and pro-bono legal work

Specific skills or requirements needed: Writing, computer, research, interpersonal, language (Spanish/French) legal background

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 4, 5, 6, 2, 3, A, B, C, and D; Bus: all north/south lines

HISPANIC FEDERATION OF NEW YORK

130 William Street, 9th Floor
New York, NY 10038
Contact: Rick Roman
Title: Assistant Vice President
Phone: (212) 742-0707
Fax: (212) 742-2313
Email: rroman@hispanicfederation.org
Website: www.hispanicfederation.org

Type of organization: 501 (c) (3)

Field of work: Family services, grantmaking, and management assistant

Mission: To strengthen Hispanic health and human service agencies, enabling them to better meet the needs of the growing Hispanic community and to obtain a greater portion of available resources.

History of the organization: Founded in 1990, the Hispanic Federation is a membership organization of 75 Latino health and social service organizations in New York, New Jersey, and Connecticut. The Federation helps its members agencies to provide the best possible services to the Latino community. The organization was established by a group of Latino leaders in 1990 after a study conducted by the United Way of New York revealed that, although the need for health and social services was higher for Hispanics than for any other group in New York City. The proportion of government and philanthropic dollars allocated to the Latino community was not commensurate with its size. The Federation works to correct that imbalance through three strategies: Fund Development/Grant Making, Technical Assistance Services, and Community Education.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative and fundraising

Specific skills or requirements needed: Writing, computer, office/administrative

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 2

Geographic area where services are provided:
Greater metropolitan region

Closest subway/bus line to the organization:
Subway: 2, 3, 4, 5, A, J, M, and Z to Fulton Street/Broadway/Nassau Street

IMANI HOUSE, INC. (IHI)

76A Fifth Avenue
Brooklyn, NY 11217

Contact: Bisi Iderabdullah

Title: Executive Director

Phone: (718) 638-2059

Fax: (718) 789-7094

Email: imani@imanihouse.org

Website: www.imanihouse.org

Type of organization: 501 (c) (3)

Field of work: Political/public policy, youth services, family services, crisis intervention, community development, job training, immigration services, international/foreign affairs

Mission: To assist low-income youth and immigrants to secure positive futures through skills, access to information, and support services.

Partners with other organizations: Yes, the Workforce / Career Center, and many others

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, research, translation, youth programs, arts, dance videography

Specific skills or requirements needed: Writing, computer, interpersonal, reliable computer technical assistance

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: Please stop by for an application and meet our friendly staff. We work out of two schools, our headquarters on Fifth Avenue in Park Slope and the Hanson Place Church.

Geographic area where services are provided:
Boroughwide

Closest subway/bus line to the organization:
Subway: 2, 3 to Bergen or 4, 5, N/R, M, D to Atlantic Terminal

INTERNATIONAL IMMIGRANTS FOUNDATION

7 West 44th Street
New York, NY 10036

Contact: Susana Galli

Title: Director

Phone: (212) 361-0005

Fax: (212) 391-0316

Email: susana.galli@gmail.com

Website: www.10.org

Type of organization: 501 (c) (3)

Field of work: Legal services/civil rights, immigration services

Mission: Guiding and empowering immigrants for the last 32 years.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, research, translation, coordinating events

Specific skills or requirements needed: Writing, computer, research, interpersonal

Time available for volunteering:
Weekdays: Flexible
Weekends: Flexible

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Additional information for volunteers: We welcome volunteers that share our mission to assist, guide and empower immigrants.

Geographic area where services are provided:
Statewide

Closest subway/bus line to the organization:
Subway: A, C, E, 1, 2, 3, N, R, Q, W, 7 and Shuttle to Times Square Station

LATIN AMERICAN INTEGRATION CENTER

4906 Skillman Avenue
Queens, NY 11377

Contact: Ana Maria Archila
Title: Executive Director
Phone: (718) 565-8500
Fax: (718) 565-0646
Email: ana@laincny.org
Website: www.laincny.org

Type of organization: 501 (c) (3)

Field of work: Civil/human rights, immigration, and ESL/citizenship classes

Mission: To educate New York's immigrants about their civil and human rights.

History of the organization: The Latin America Integration Center (LAIC) is a nonprofit and nonpartisan organization established in 1991 that serves primarily the Latino population in New York City. Since its inception, LAIC has launched an ongoing public information campaign to educate New York's immigrants about their civil and human rights.

Additional locations: 463 Port Richmond Avenue, Staten Island, NY 10302

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services

Specific skills or requirements needed: Writing, computer, office/administrative, language (Spanish)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: Please have an interests in working with immigrants.

Geographic area where services are provided: Citywide

Closest subway/bus line to the organization:
Subway: 7 to 57th Street and Lincoln Avenue (Queens); Bus: Q32, Q60, and Q104 (Queens) and S44 to Port Richmond Avenue (Staten Island)

LEGAL INFORMATION FOR FAMILIES TODAY (LIFT)

350 Broadway, Suite 307
New York, NY 10013
Contact: Melissa Beck
Title: Executive Director
Phone: (646) 613-9633
Fax: (646) 613-9632
Email: mbeck@liftonline.org
Website: www.liftonline.org

Type of organization: 501 (c) (3)

Field of work: Legal services/civil rights, and family services

Mission: LIFT's mission is to empower children and families and to educate the community by expanding access to information regarding family law and child welfare issues. LIFT enables New York City's families to participate meaningfully in shaping the outcome of their family court cases.

History of the organization: LIFT was founded in 1996 to address the lack of information and resources available to individuals using the New York City Family Courts. LIFT operates informational tables in the Manhattan, Bronx, Brooklyn, and Queens Family Courts and expects to expand its work to all five boroughs soon.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, research and translation

Specific skills or requirements needed: Writing, computer, research, interpersonal skills, language (Spanish)

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: LIFT is committed to providing volunteers with an opportunity that will enable them to enhance their professional skills.

Geographic area where services are provided: Citywide

Closest subway/bus line to the organization:
Subway: Our central office is located near 1, N, R, W, 4, 5, 6, A, C and E lines

NORTHWEST BRONX COMMUNITY & CLERGY COALITION

103 East 196th Street
Bronx, NY 10468

Contact: Clay Smith

Title: Staff Director

Phone: (718) 584-0515

Fax: (718) 733-6922

Email: clay.smith@nwbccc.net

Website: www.nwbccc.net

Type of organization: 501 (c) (3)

Field of work: Political/public advocacy, youth services, education's advocacy, housing and shelter, publishing, media and communications, religion, legal services/civil rights, community development, immigration services, environment

Mission: To build power for social justice.

Partners with other organizations: We have allies

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:

Office/administrative, research, translation, outreach

Specific skills or requirements needed: Writing, computer, research, interpersonal, language (Spanish)

Time available for volunteering:

Weekdays: All day

Weekends: Saturday

Amount of time needed from volunteer:

Hours per week: 1-5, 6-10, on average

Weeks per month: Preferably ongoing rather than short term

Geographic area where services are provided:

Neighborhood-based

Closest subway/bus line to the organization:

Subway: D, 4 to Kingsbridge Road

Volunteer!!!

New and Revised

*A guide to nonprofit organizations
serving New York City's
Asian American community*

ARTS, CULTURE, AND EDUCATION

A GATHERING OF THE TRIBES

285 East 3rd Street, 2nd Floor
New York, NY 10009

Contact: T. Charnan Lewis
Title: Managing Director
Phone: (212) 674-3778
Fax: (212) 674-5576
Email: info@tribes.org
Website: www.tribes.org

Type of organization: 501 (c) (3)

Field of work: Culture/arts

Mission: The promotion of the freshest and most diverse artists of all disciplines.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, fundraising, research, translation, design, program coordinating, writing and art handling

Specific skills or requirements needed: Writing, computer, research, interpersonal, language

Time available for volunteering:

Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:

Hours per week: Flexible
Weeks per month: Flexible

Additional information for volunteers: Tribes is a 10-year old arts organization run by a blind man. We have an art gallery, a poetry/writing/arts magazine, as well as a poetry and performance space. We need people in all capacities: grant writing, art handling, cleaning, reading to our director. It is an excellent place to network with artists.

Geographic area where services are provided:

Neighborhood-based, greater metropolitan region, national, boroughwide, statewide, international and citywide

Closest subway/bus line to the organization:

Subway: F to 2nd Avenue

ASIA SOCIETY

725 Park Avenue
New York, NY 10021
Contact: Jacqueline Meyer
Title: Volunteer Coordinator
Phone: (212) 327-9316
Fax: (212) 452-1422
Website: www.asiasociety.org

Type of organization: 501 (c) (3), cultural educational museum

Field of work: International/foreign affairs, art and education

Mission: To foster an understanding of Asia and communication between Americans and the people of Asia and the Pacific.

History of the organization: A nonprofit, nonpartisan educational institution founded in 1956, the Asia Society (AS) provides a forum for building awareness of and dialogue with the diverse countries and peoples of Asia. Through programs that span a broad range of topics and formats, the Society brings prominent business, the arts, and academia together with the growing audience of people with an abiding interest in Asia.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:

Office/administrative, research, translation, reception, and store

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal

Time available for volunteering:

Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:

Hours per week: 1-5
Weeks per month: 1

Geographic area where services are provided:

National and international

Closest subway/bus line to the organization:

Subway: 6 to 68th Street

ASIAN AMERICAN ARTS ALLIANCE

74 Varick Street, Suite 302
New York, NY 10013
Contact: Lillian Cho
Title: Executive Director
Phone: (212) 914-9208
Fax: (212) 941-7978
Email: info@aaartsalliance.org

Type of organization: 501 (c) (3)

Field of work: Political/public policy, community development, grantmaking, arts, and culture and arts service organization

Mission: To engage the greater public in the support, recognition and appreciation of Asian American arts, while ensuring that Asian American arts organizations thrive.

History of the organization: The Asian American Arts Alliance (AAAA) was formed in 1983 as a collaboration among artists and representatives of the Asian American community's leading arts organizations to raise public awareness of Asian American arts. The AAAA in its early years focused on producing an annual arts festival, Roots to Reality, and publishing a monthly events calendar. Today, AAAA provides a centralized information network, vital resources and advocacy services, and ongoing technical assistance to Asian American arts organizations and artists in the New York metropolitan area.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, fundraising, research, marketing, PR event coordination

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal, initiative

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 3-4

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: A, C, E, 1, and 2

ASIAN AMERICAN ARTS CENTRE

26 Bowery, 3rd Floor
New York, NY 10013
Contact: Robert Lee
Title: Director
Phone: (212) 233-2154
Fax: (212) 766-1287
Email: aaac@artspiral.org
Website: www.artspiral.org

Type of organization: 501 (c) (3)

Field of work: Community arts/contemporary visual art of Asian Americans

Mission: To promote the preservation and creative vitality of Asian American cultural growth through the arts, and its historical and aesthetic linkage to other communities. The Arts Centre accomplishes this by presenting and interpreting the ongoing synthesis of contemporary American and Asian art forms, utilizing performance, exhibition, and public education.

History of the organization: Asian American Arts Centre (AAAC) was founded in 1974 as a nonprofit organization to present both traditional and contemporary performances to Asian American communities and the general public. Located in New York's Chinatown, AAAC has held many of its programs in other sites and locations in the country. Since its inception, the organization has contracted hundreds of artists, and every year reaches countless numbers of audiences through the media and live presentations.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, fundraising, research, artist slide archive, exhibition, and website

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal, internet

Time available for volunteering:
Weekdays: Midday and afternoon
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 11-20
Weeks per month: 4

Additional information for volunteers: A student interested in the following may be also interested in AAAC; Asian American studies, cultural studies, art history, cultural anthropology, literature and writing.

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: N, R, W, and 6 to Canal Street, S to Grand Street; Bus: M15, and M103 to Chinatown

ASIAN PROFESSIONAL EXTENSION

120 Wall Street, 3rd Floor
New York, NY 10005
Contact: Sunny Kim
Title: Executive Director
Phone: (212) 809-4391
Fax: (212) 344-5636
Email: apex@apex-ny.org
Website: www.apex-ny.org

Type of organization: 501 (c) (3)

Field of work: Youth services

Mission: To promote the personal development of Asian American youth through lasting relationships with Asian American adult role models.

History of the organization: Asian American Extension, Inc. (APEX) was formed in 1992 by a group of young professionals who saw that these underprivileged minority students often lacked English-speaking role models in their homes and social lives.

Age preferred for volunteers: 25 and older

Type of volunteer programs/activities available:
Direct services, fundraising, and translation

Specific skills or requirements needed: Writing, computer, office/administrative, interpersonal, language

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 2

Geographic area where services are provided:
Greater metropolitan region

Closest subway/bus line to the organization:
Subway: 1, 4, and 5 to Wall Street

CHILDREN OF BELLEVUE'S REACH OUT AND READ

462 First Avenue / Pediatric Resources Center,
Loc. H-1W 18
New York, NY 10016
Contact: Linda van Schaick
Title: Director
Phone: (212) 562-3165
Fax: (212) 562-3272
Email: schail01@med.nyu.edu
Website: www.reachoutandread.org

Type of organization: Part of a large 501 (c) (3), city hospital; pediatric clinic

Field of work: Pediatric, early literacy program

Mission: Children of Bellevue's Reach Out and Read (ROR) is a pediatric early literacy program that introduces children as young as six months of age to the world of books through the combined efforts of pediatricians, educators and volunteer readers.

History of the organization: Established in 1995, Children of Bellevue's ROR Program is the oldest of its kind in Greater New York. Located in Bellevue Hospital's Pediatric Resource Center, ROR provides books for approximately 15,000 well child visits per year to over 4,500 children between the ages of 6 months and 5 years of age. Each year, 55 pediatric residents are trained to give parents developmental guidance about early literacy as part of regular pediatric care. Volunteers annually read to 13,000 children of all ages while they wait to see their medical providers. Families can apply for library cards in the clinic and are encouraged to visit their local library.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Reading to group of children

Specific skills or requirements needed:
Interpersonal language (English, Spanish, Bengali, Chinese)

Time available for volunteering:
Weekdays: Morning and midday (till 2:00)
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: We need volunteers who have some experience with young children.

Geographic area where services are provided:
Citywide

CHILDREN'S DEFENSE FUND-NEW YORK

420 Lexington Avenue, Suite 655
New York, NY 10170
Contact: Anne Mindy Fernandez-Sheinbaum
Title: Intern/Volunteer Coordinator
Phone: (212) 697-2323
Fax: (212) 697-0566
Email: asheinbaum@cdfny.org
Website: www.cdfny.org

Type of organization: 501 (c) (3)

Field of work: Education advocacy and children's advocacy

Mission: The mission of the Children's Defense Fund is to "Leave No Child Behind ®" and to ensure every child a healthy start, head start, a fair start, a safe start, and a moral start in life and successful passage to adulthood with the help of caring families and communities.

History of the organization: The Children's Defense Fund, founded in 1973 by Marian Wright Edelman, is a private, nonprofit organization supported by foundation and corporate grants and individual donations. We have never taken government funds.

Part of a larger organization: Yes, Children's Defense Fund, headquartered in Washington D.C.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, fundraising, research, translation, community outreach, communications, youth organizing

Specific skills or requirements needed: Writing, computer, research

Time available for volunteering:
Weekdays: Any time
Weekends: Saturday and/or Sunday

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Geographic area where services are provided: Statewide

Closest subway/bus line to the organization:
Subway: 4, 5, 6 or S to 42nd Street Grand Central Terminal

CHINESE THEATRE WORKS

34-23 Steinway Street #241
Long Island City, NY 11101
Contact: Kuang-Yu Fong
Title: Executive Director
Phone: (718) 392-3493/(347) 528-8412
Fax: (718) 392-3493
Email: kuang_yu@chinesetheatreworks.org
Website: www.chinesetheatreworks.org

Type of organization: 501 (c) (3)

Field of work: Culture/arts

Mission: To preserve and promote traditional Chinese performing arts; to create new works in the performing arts that bridge Eastern and Western aesthetics and forms; and to foster understanding and appreciation of Chinese culture in audiences, students, artists and educators around the globe.

Additional locations: ARROW Community Center (Admin loc), 35-30 35th St, Astoria, Queens; 55 Washington Street, DUMBO, Brooklyn

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, fundraising, research, translation (Chinese/English)

Specific skills or requirements needed: Writing, computer, research, language (Chinese, not necessary but appreciated)

Time available for volunteering:
Weekdays: Varies
Weekends: Varies

Amount of time needed from volunteer:
Hours per week: Varies
Weeks per month: Varies

Additional information for volunteers: See our website for more information about the company and the programs we offer:
www.chinesetheatreworks.org.

Closest subway/bus line to the organization:
Subway: N, R (to Admin office), F, A, 2, 3 (to rehearsal studio)

COMMITTEE OF 100

677 Fifth Avenue, 5th Floor
New York, NY 10022
Contact: Adriel Chan
Title: Communications Associate
Phone: (212) 371-6565
Fax: (212) 371-9009
Email: adrielchan@committee100.org
Website: www.committee100.org

Type of organization: 501 (c) (3)

Field of work: Culture/arts, community development, international/foreign affairs

Mission: To promote the full participation of Chinese Americans in all aspects of American life and to encourage constructive relations between the peoples of the United States and Greater China.

Partners with other organizations: Yes, Asia Society, US-China Business Council, China Institute, etc.

Runs programs jointly with other nonprofits: Yes, refer to aforementioned organizations

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Direct services, conference logistics and miscellaneous errands

Specific skills or requirements needed:
Interpersonal, language (any dialect of Chinese preferred), organizational and efficiency skills, as well as communication skills

Time available for volunteering:
Weekdays: Varies
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10, 11-15
Weeks per month: 1 week

Additional information for volunteers: Our volunteers are only required at specific times throughout the year, usually around April. Location varies nation-wide. We do NOT have regular volunteers on a daily or weekly basis.

Geographic area where services are provided:
International

Closest subway/bus line to the organization:
Subway: E to 5th Avenue and 53rd Street

COMMON CENTS NEW YORK

570 Columbus Avenue
New York, NY 10024
Contact: Adam Seidel
Title: Community Development Fellow
Phone: (212) 579-0579
Fax: (212) 579-3488
Email: volunteers@commoncents.org
Website: www.commoncents.org

Type of organization: 501 (c) (3)

Field of work: Community development, grantmaking, and education services-learning

Mission: Common Cents NY is dedicated to advancing social justice and equal opportunity by emboldening a generation of young people to become community activists and good citizens during their youth.

History of the organization: Common Cents New York is a nonprofit educational organization. It was founded in 1991 to help young people become effective and valued contributors to their communities during their youth.

Additional locations: Our program is school-based. Our office is in Manhattan, but we work in over 700 schools all around the city

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Produce and package

Specific skills or requirements needed:
Interpersonal skills

Time available for volunteering:
Weekdays: Afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: Flexible

Additional information for volunteers: While we can certainly make use of individual volunteers, we encourage groups of 10-15 to sign-up to help us. For groups of that size, we are better able to accommodate dates and times. All volunteer opportunities are very hands-on and rewarding.

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: B and C to 86th Street

DANCE THEATER WORKSHOP

219 West 19th Street
New York, NY 10011
Contact: Sarah Maxfield
Title: Assistant to the Executive Director
Phone: (212) 691-6500 ext. 255
Fax: (212) 633-1974
Email: smaxfield@dtw.org
Website: www.dtw.org

Type of organization: 501 (c) (3)

Field of work: Culture/arts

Mission: To identify, encourage and sponsor artists and companies whose work is both visionary and pioneering; to stimulate broader audiences for these artists and their work; and to build relationships between performing artists and their communities.

Partners with other organizations: Occasionally

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, ushering

Specific skills or requirements needed: Language
(English)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 1 week

Geographic area where services are provided:
International

Closest subway/bus line to the organization:
Subway: 1

FLUSHING COUNCIL ON CULTURE AND THE ARTS

137-35 Northern Blvd.
Flushing, NY 11354
Contact: Cathy Hung
Title: Program Manager
Phone: (718) 463-7700 ext. 235
Fax: (718) 445-1920
Email: chung@flushingtowhall.org
Website: www.flushingtowhall.org

Type of organization: 501 (c) (3)

Field of work: Culture/arts

Mission: To be a revitalizing force for its community, and a creative force for developing and promoting the visual and performing arts throughout Queens.

Part of a larger organization: Yes, New York City's Cultural Institutions Group (CIG), an affiliate of the Smithsonian Institution

Runs programs jointly with other nonprofits:
Occasionally

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, research, translation, ushering

Specific skills or requirements needed: Computer, interpersonal, language (Chinese, Spanish)

Time available for volunteering:
Weekdays: Afternoon
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 2

Geographic area where services are provided:
Neighborhood-based, boroughwide

Closest subway/bus line to the organization:
Subway: 7

**GOVERNEUR HOSPITAL NURSING
FACILITY / DIAGNOSTIC AND TREATMENT
CENTER**

227 Madison Street, Room 205
New York, NY 10002-7537
Contact: Ayman Mekhail
Title: Senior Public Health Educator
Phone: (212) 238-7298
Fax: (212) 238-7799

Type of organization: 501 (c) (3) pediatric clinic

Field of work: City hospital pediatric clinic

Mission: Reach Out and Read (ROAR) is a national Pediatric Early Literacy Program that introduces children from 6 months to 5 years old to the world of books through combined efforts of pediatricians, educators and volunteer readers.

History of the organization: ROAR began at Boston City Hospital in 1989 and has more than 1,000 ROR sites nationwide.

Part of a larger organization: Yes, pediatric clinic

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Reading to children

Specific skills or requirements needed:
Interpersonal skills, social, public work, self-driven

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: Gouverneur ROAR is an individual participant of the Greater New York coalition.

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: F; Bus: M22

**INTERNATIONAL CENTER IN NEW YORK,
INC.**

50 West 23rd Street, 7th Floor
New York, NY 10010-5205
Contact: Rachel Brown
Title: Volunteer Services Assistant
Phone: (212) 255-9555 ext. 216
Fax: (212) 255-0177
Email: rbrown@intlcenter.org
Website: www.intlcenter.org

Type of organization: 501 (c) (3)

Field of work: International/foreign affairs
immigration services, educational advocacy

Mission: To help immigrants, refugees, students, and other newcomers to the US with English language training and programs in American culture.

History of the organization: ICNY was founded in 1961. Each year, we serve approximately 2,500 newcomers and manage a volunteer corps of more than 1,000. ICNY offers a space for people to learn and practice English to gain the confidence they need to communicate effectively.

Partners with other organizations: We collaborate with community based organizations serving immigrant communities in Manhattan, Brooklyn, the Bronx and Queens

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Office/administrative, direct services and fundraising

Specific skills or requirements needed: Writing, computer, interpersonal skills, language (native English fluency), active listening skills, demonstrated interest in and sensibility to other cultures

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: We offer a range of volunteer opportunities: training and ongoing professional support, a multicultural learning environment, and opportunity to work with newly arrived immigrants and visitors. We need a six month commitment for two hours per week, and participation in at least three two-hour training sessions.

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: 1, A, C, E, F, V, N, R, 6

JACQUES MARCHAIS MUSEUM OF TIBETAN ART

338 Lighthouse Avenue
Staten Island, NY 10306
Contact: Meg Ventrudo
Title: Executive Director
Phone: (718) 987-3500
Fax: (718) 351-0402
Email: mventrudo@tibetanmuseum.com
Website: www.tibetanmuseum.com

Type of organization: 501 (c) (3), museum

Field of work: Museum

Mission: To foster interest, study and research, and appreciation of the art and culture of Tibet and other Asian countries.

History of the organization: The Jacques Marchais Museum of Tibetan Art was founded in 1945. The museum collects, preserves and interprets art, ethnographic objects and photographs and makes them available to the general public through exhibitions, programs and publications.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, fundraising, research, docents, gardeners

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal, teaching

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Additional information for volunteers: One of the only two Himalayan style monastery buildings in the western world, we are the only museum in the US dedicated to Tibetan art exclusively. In addition, we have meditation gardens and a lotus pond.

Geographic area where services are provided:
Citywide and international

Closest subway/bus line to the organization:
Bus: S74 to Lighthouse Avenue

JAPAN SOCIETY

333 East 47th Street
New York, NY 10017
Contact: Frank L. Ellsorth
Title: President
Phone: (212) 832-1155
Fax: (212) 715-1262
Email: gen@japansociety.org
Website: www.japansociety.org

Type of organization: 501 (c) (3)

Field of work: Political/public policy, cultural activities, and education programs

Mission: To promote greater understanding between Japan and the United States in a global context.

History of the organization: Since its foundation in 1907, Japan Society has been instrumental in promoting alliance and partnership by facilitating understanding and cooperation between Japan and the United States, including, particularly in recent years, the relationship's broader Asian and global contexts.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Fundraising and docent

Specific skills or requirements needed:
Interpersonal

Time available for volunteering:
Weekdays: Morning and afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 2

Geographic area where services are provided:
International

MUSEUM OF THE CHINESE IN THE AMERICAS (MoCA)

70 Mulberry Street, 2nd Floor
New York, NY 10013

Contact: Beatrice Chen
Title: Curator of Education
Phone: (212) 619-4785
Fax: (212) 619-4720
Email: bchen@moca-nyc.org
Website: www.moca-nyc.org

Type of organization: 501 (c) (3)

Field of work: Culture/arts, youth services

Mission: MoCA is the first full-time professionally-staffed museum dedicated to reclaiming, preserving, and interpreting the history and culture of the Chinese and their descendants in the Western Hemisphere.

History of the organization: Founded in 1980 as the New York Chinatown History Project, the Museum established its charter in 1992. In 1995 the name was changed to the Museum of Chinese in the Americas (MoCA). The museum celebrates over twenty years of service with a name that reflects its national scope and mission to reclaim, preserve, and broaden understanding about the diverse history of Chinese people in the Americas.

Partners with other organizations: Sometimes

Runs programs jointly with other nonprofits:
Sometimes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising, research, translation

Specific skills or requirements needed: Writing, computer, research, interpersonal

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 1

Additional information for volunteers: A comprehensive description of our volunteer program can be found on our website.

Geographic area where services are provided:
Neighborhood-based, national

Closest subway/bus line to the organization:
Subway: N, R, W, Q, J, M, Z, 6

MUSIC FROM JAPAN, INC.

Seven East 20th Street, Suite 6F
New York, NY 10003

Contact: Mari Ono
Title: Executive Director
Phone: (212) 674-4587
Fax: (212) 529-7855
Email: mfjrc@aol.com
Website: www.musicfromjapan.org

Type of organization: 501 (c) (3)

Field of work: Music

Mission: To promote cultural exchange and mutual understanding between the US and Japan through presentation of music.

History of the organization: Music from Japan (MFJ), founded in 1975, has become the exemplar in championing Japanese music and composers around the world. From its New York City base, MFJ has visited audiences across North and South America, Central Asia and its spiritual home, Japan. The organization has presented over 300 works, including 49 world premiers, and commissioned 30 pieces. In 1994 a new dimension was added to MFJ's international outreach through The Resource Center for Japanese Music, housing today's most extensive English language database of contemporary Japanese composers.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Translation and data entry

Specific skills or requirements needed: Writing, computer, office/administrative, language (Japanese)

Time available for volunteering:
Weekdays: Midday and afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 3

Geographic area where services are provided:
International

Closest subway/bus line to the organization:
Subway: N and R to 23rd Street; Bus: 2, 3, 5, 6, and 7 to 20th Street

**NATIONAL KOREAN AMERICAN SERVICE
AND EDUCATION CONSORTIUM (YOUNG
KOREAN AMERICAN SERVICE AND
EDUCATION CENTER)**

50-16 Parsons Boulevard
Flushing, NY 11355
Contact: Sung Kyu Yun
Title: Executive Director
Phone: (718) 445-3939
Fax: (718) 445-0032
Website: www.nakasec.org

Type of organization: 501 (c) (3)

Field of work: Political/public policy, legal services/civil rights, immigration services, and education advocacy

Mission: To empower and improve the lives of Korean Americans through (1) Facilitating grassroots organizing and political/civic participation of Korean Americans; (2) Advocating for the civil rights of Korean Americans; (3) Educating the public on issues affecting Korean American communities; (4) Creating a dialogue and building coalitions with other communities across the nation; (5) Assisting local community organizations in providing needed social and community services, particularly to those with less resources and access such as women, youth, senior citizens, low-income and recent immigrants; (6) Promoting the Korean cultural heritage.

History of the organization: NAKASEC held its founding conference in a church fellowship hall in Los Angeles on September 30, 1994 and was incorporated on March 15, 1995. NAKASEC's formation was a culmination of the work that the founding organizations had been building for over fifteen years in their respective communities. The founders felt a need to come together through a national entity to better coordinate organizing, advocacy and education programs and to project a national voice for the Korean American community.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available: Office/administrative, research, and translation

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal, language (Korean)

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 11-20
Weeks per month: 4

Geographic area where services are provided: City, state and nationwide

Closest subway/bus line to the organization: Subway: 7

NEW DANCE GROUP ARTS CENTER

254 West 47th Street
New York, NY 10036
Contact: Tim Steffen
Title: Development Director
Phone: (212) 719-2733
Fax: (212) 719-0457
Website: www.ndg.org

Type of organization: 501 (c) (3)

Field of work: Education, arts and culture

Mission: To foster the art of dance and all performing arts by providing a school for training and also financial assistance to dancers and choreographers. We also work to underwrite and aid in the development and preservation of literature, history and technique.

History of the organization: New Dance Group (NDG) was founded in 1932 as New York City's first integrated, multi-cultural dance school and company. For over 70 years, our commitment to encourage, teach, and present the works of emerging artists resulted in the creation of more than 350 new dance places.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available: Office/administrative and work study

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: Please have an interest in dance and musical theatre. Volunteers take classes for free.

Geographic area where services are provided: Citywide

Closest subway/bus line to the organization: Subway: A, C, E, N, and R

QUEENS MUSEUM OF ART

NYC Bldg/Flushing Meadows Corona Park
Corona, NY 11368

Contact: Betty Abramowitz
Title: Museum Shop Manager
Phone: (718) 592-9700 ext. 238
Fax: (718) 592-5778
Email: babramowitz@queensmuseum.org
Website: www.queensmuseum.org

Type of organization: 501 (c) (3)

Field of work: Culture/arts

Mission: To provide a vital cultural center for the most racially diverse county in the US

Runs programs jointly with other nonprofits:
Sometimes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Museum store

Specific skills or requirements needed:
Interpersonal, language (any is helpful)

Time available for volunteering:
Weekdays: Morning and afternoon
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: Volunteers have to be neat and clean, as well as reliable and responsible. Volunteers work one morning, one afternoon or Saturday or Sunday. I count on them to be here on a regular basis. I usually work until about 2:00, Monday through Friday.

Geographic area where services are provided:
Greater metropolitan region

Closest subway/bus line to the organization:
Subway: 7

STATEN ISLAND BOTANICAL GARDEN, INC.

1000 Richmond Terrace
Staten Island, NY 10301
Contact: Rona Cusick and Linda Gandolfo
Title: Volunteer Coordinator/ Manager of Visitor Services
Phone: (718) 362-1005/1011
Fax: (718) 442-3645
Website: www.sibg.org

Type of organization: 501 (c) (3)

Field of work: Education advocacy, culture/arts, environment

Mission: SIBG is the collection, culture and scientific study of all plants for the exhibition of ornamental gardens for the educational entertainment, recreation and culture of the people.

Type of volunteer programs/activities available:
Office/administrative, fundraising, research, translation, docent for Chinese Scholar's garden

Specific skills or requirements needed: Writing, computer, research, interpersonal, language (Cantonese/Mandarin)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 1

Additional information for volunteers: Volunteers will receive on-the-job training.

Geographic area where services are provided:
Boroughwide, citywide, greater metropolitan region, statewide, international

Closest subway/bus line to the organization:
Subway: 1 to South Ferry, then Staten Island Ferry, then bus S40 to Snug Harbor

TAIWAN CENTER, INC.

137-44 Northern Boulevard
 Flushing, NY 11354
Contact: Yi-Miao Huang
 Title: Executive Director
 Phone: (718) 445-7007
 Fax: (718) 961-2700
 Email: ymh@nytaiwancenter.us
 Website: www.nytaiwancenter.us

Type of organization: 501 (c) (3)

Field of work: Youth and senior, and immigrant services

Mission: To enhance and sustain the well-being of the general public, including Taiwanese Americans and people from all ethnic and cultural backgrounds, by providing accessible cultural, educational, and human services.

Partners with other organizations: Yes

Runs programs jointly with other nonprofits:
 Some events are co-sponsored by other nonprofit organizations

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
 Office/administrative, direct services, fundraising and translation

Specific skills or requirements needed:
 Interpersonal skills, language (Taiwanese/Mandarin)

Time available for volunteering:
 Weekdays: All day
 Weekends: Saturday and Sunday

Amount of time needed from volunteer:
 Hours per week: 1-5
 Weeks per month: 1

Additional information for volunteers: Volunteers can either help with front desk administration or at special events.

Geographic area where services are provided:
 Boroughwide

Closest subway/bus line to the organization:
 Subway: 7; Bus: Q20, Q44, Q14, Q16, Q28

TZU CHI FOUNDATION, USA NORTHEAST REGION

41-60 Main Street #201
 Flushing, NY 11355
Contact: George Chang
 Title: Executive Director
 Phone: (718) 460-4590
 Fax: (718) 460-2068
 Email: george_chang@us.tzuchi.org
 Website: www.us.tzuchi.org

Type of organization: 501 (c) (3)

Field of work: Youth services, culture/arts, family services

Mission: We work in missions of Charity, Medicine, Education and Culture with the spirit of sincerity, integrity, trust and honesty. We believe in the equality of all beings and the Buddha-nature potential in every person. Through charitable hearts, the privileged and the impoverished receive security and peace.

Runs programs jointly with other nonprofits:
 Sometimes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
 Office/administrative, direct services, fundraising, translation, entertaining senior citizens at our monthly visits to the Senior Centers; Medicaid outreach programs

Specific skills or requirements needed: Writing, computer, interpersonal, language (Mandarin, Spanish)

Time available for volunteering:
 Weekdays: All day
 Weekends: Saturday and Sunday

Amount of time needed from volunteer:
 Hours per week: 1-5
 Weeks per month: 1

Additional information for volunteers: Our volunteers experience the sincerity, integrity, trust, and honesty among all our activities and all living beings we come in contact with in our daily lives.

Geographic area where services are provided:
 Neighborhood-based

Closest subway/bus line to the organization:
 Subway: 7; Bus: Q44, Q20A and Q20B

VIETNAMESE AMERICAN CULTURAL ORGANIZATION, INC.

113 Baxter Street
New York, NY 10013
Contact: Joseph Hien
Title: Director
Phone: (212) 343-0762
Fax: (212) 343-0822

Type of organization: 501 (c) (3)

Field of work: Immigration and family services and community development

Mission: To help refugees and immigrants achieve levels of self support and self sufficiency; to prepare them for competitive employment; and facilitate the social adjustment of refugees and immigrants in general.

History of the organization: Vietnamese American Cultural Organization, Inc. (VACO) was established in 1976. It is a nonprofit, multi-social and educational organization serving Indochinese refugees of Cambodian, Laotian, Vietnamese and ethnic Chinese origins residing in the New York Metropolitan area.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, and translation

Specific skills or requirements needed: Interpersonal language (English, Chinese, Vietnamese, etc.)

Time available for volunteering:
Weekdays: Morning and afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 11-20
Weeks per month: 4

Geographic area where services are provided: Citywide

Closest subway/bus line to the organization: Subway: any subway to Canal Street

COMMUNITY DEVELOPMENT AND HOUSING

ALL GOLF'S KIDS

417 East 90th Street
New York, NY 10028
Contact: Robert D. Klineman
Phone: (212) 426-8000
Fax: (801) 740-6867
Email: info@golfskids.org
Website: www.allgolfskids.org

Type of organization: 501 (c) (3)

Field of work: Youth services, educational advocacy, recreation/sports, physical rehabilitation, crisis intervention, and community development

Mission: To create opportunities and build community bridges for inner-city students through golf in positive environments. We hope that our vision of our nation's business leaders and private club members blending a passion and avocation for golf with "doing good" for the community in general will expand to include mentoring programs and scholarships for higher education as well as special days for students.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, and chaperone

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal skills

Time available for volunteering:
Weekdays: Any time
Weekends: Saturday and/or Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided: From neighborhood-based to international reach

ASIAN AMERICAN CONSULTING SERVICES

677 Seneca Avenue
Ridgewood, NY 11385
Contact: Tran Thi Nguyet
Title: Executive Director
Phone: (718) 381-3607
Fax: (718) 381-3526
Email: newlandcenter@aol.com

Type of organization: 501 (c) (3)

Field of work: Youth services, education advocacy, and job training

Mission: To assist the low-income and new immigrant families to stand up on their own and become self-support citizens.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising, and translation

Specific skills or requirements needed: Writing, computer, office/administrative, language (Chinese, Vietnamese, Spanish)

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 11-20
Weeks per month: 4

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: M and L; Bus: B38 and Q58

THE AUDRE LORDE PROJECT

85 South Oxford Street
Brooklyn, NY 11217
Contact: Desmond Rudder
Title: Program Coordinator: Volunteer and Outreach
Phone: (718) 596-0342 ext. 14
Fax: (718) 596-1328
Email: alpinfo@alp.org
Website: www.alp.org

Type of organization: 501 (c) (3)

Field of work: Lesbian, Gay, Two Spirit and Transgender People of Color center for community organizing

Mission: To serve as a home base that Lesbian, Gay, Bisexual, Two Spirit, and Transgender (LGBTST) people of African/Black/Caribbean, Arab, Asian and Pacific Islander, Latina/o, and Native/Indigenous descent can use to organize, support, and advocate for our diverse communities.

History of the organization: The Audre Lorde Project (ALP) is a Center for Lesbian, Gay, Bisexual, Two Spirit, and Transgender (LGBTST) People of Color Communities. Initiated as an organizing effort by a coalition of LGBTST People of Color, ALP was first brought together by advocates for Gay Men of Color (a multi-racial network of gay men of color HIV policy advocates) in 1994. The vision for ALP grew out of the expressed need for innovative and unified community strategies to address the multiple issues impacting LGBTST People of Color communities.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, fundraising, research, translation, website development, community organizing, and materials design

Specific skills or requirements needed: Varies (training will be provided)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Additional information for volunteers: Volunteers play a very important role in the work we do. Many of our volunteers are involved with our decision-making process, represent ALP at various conferences, in coalitions and meetings, and they help design and administer some of our programming.

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: 2, 3, 4, 5, N, R, Q, G, and C

CHINESE AMERICAN PLANNING COUNCIL, INC.

150 Elizabeth Street
New York, NY 10012
Contact: Ifetayo Humphrey
Title: Outreach/Volunteer Coordinator
Phone: (212) 941-0920 ext. 147
Fax: (212) 966-8581
Email: cpc150ife@hotmail.com

Type of organization: 501 (c) (3)

Field of work: Youth and social services, job training

Mission: To improve the quality of life of Chinese Americans by providing access to services, skills, and resources toward the goal of economic self-sufficiency and integration of the American mainstream.

History of the organization: Initiated as a grassroots community effort in 1965 in response to the growing number of Asian immigrants in New York City following the liberalization of the immigration law, the Chinese American Planning Council, Inc. has since become one of the largest providers of social services for Asian Americans in the United States.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative and direct services

Specific skills or requirements needed: Writing, computer, language (Chinese)

Time available for volunteering:
Weekdays: Flexible
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: 1, 2, 6, N, R, Q, and W to Canal Street; 6 to Spring Street; S to Grand Street; and J, M, and Z to Bowery

CITIZENS ADVICE BUREAU

2054 Morris Avenue
Bronx, NY 10453
Contact: Elisa Istueta
Title: Department Director for Children and Youth Services
Phone: (718) 293-0727 ext. 161
Fax: (718) 590-5866
Email: eistueta@cabny.org
Website: www.cabny.org

Type of organization: 501 (c) (3)

Field of work: Immigration and family services, housing, and shelter

Mission: To improve the economic and social well being of individuals, families, and communities who are most in need through direct service programs, information and referral assistance, collaborations with other organizations, and community outreach.

History of the organization: The Citizens Advice Bureau (CAB), a Bronx-based settlement house, began operations in 1939 in Great Britain to help British citizens cope with traumas associated with the Second World War. In 1972, when the South Bronx was undergoing social change, CAB opened its first Bronx office, a walk-in information and referral service. Now, CAB operates more than twenty offices with a strong presence in Bronx Community Districts 1, 2, 4, 5, and 7.

Part of a larger organization: Part of United Neighborhood Houses

Additional locations: Additional locations in the Bronx are listed on our website

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Office/administrative and direct services

Specific skills or requirements needed: Writing, ability to work/tutor school-age children youth in reading and math

Time available for volunteering:
Weekdays: Afternoon
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Additional information for volunteers: We are seeking people who have a passion for working with children and youth in several of our after-school programs.

Geographic area where services are provided:
Boroughwide

Closest subway/bus line to the organization:
Subway: B, D or 4

CITYMEALS-ON-WHEELS

355 Lexington Ave.
New York, NY 10017
Contact: Vivienne O'Neill
Title: Director, Volunteer Programs
Phone: (212) 687-1234
Fax: (212) 687-1296
Email: vivienne@citymeals.org
Website: www.citymeals.org

Type of organization: 501 (c) (3)

Field of work: Family services, senior services

Mission: Citymeals-on-Wheels seeks to provide a continuous lifeline of nutritious food and human company to homebound elderly New Yorkers in need, thereby helping them to live with dignity in their own familiar homes and community.

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Direct services

Specific skills or requirements needed:
Interpersonal

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5

Additional information for volunteers: In our hectic lives, time is a rare commodity but as rare as it is, it takes so little to make a real difference. All New York's homebound seniors need is a small amount of your time. Become a Citymeals-on-Wheels volunteer and see how you can profoundly enrich the life of someone in need.

Closest subway/bus line to the organization:
Subway: 4, 5, 6 to 42nd Street Grand Central Station

THE COUNCIL OF CHURCHES OF THE CITY OF NEW YORK

475 Riverside Drive, Suite 727
New York, NY 10115
Contact: John Hiemstra
Title: Executive Director
Phone: (212) 870-1020
Fax: (212) 870-1025
Email: cccny@cccny.net
Website: www.cccny.net

Type of organization: 501 (c) (3)

Field of work: Political/public policy, human rights, and religion

Mission: The Council serves both Christian and secular sectors by tirelessly bringing continuing revitalizing resources, establishing avenues to bring justice and peace for all, and glorifying our Lord Jesus Christ by edifying the Church, and being the salt and the light of the world.

History of the organization: The Council of Churches of the City of New York is the first and the oldest ecumenical organization in the U.S. established in 1815.

Additional locations: Queens Federation of Churches, 86-17 105th St. Richmond Hill, NY 11418; Brooklyn Council of Churches, 125 Fort Green Place, Brooklyn, NY 11217; Staten Island Council of Churches, 94 Russell St., Staten Island, NY 10308

Age preferred for volunteers: College/young adults, adults, and seniors

Type of volunteer programs/activities available:
Office/administrative, fundraising, and research

Specific skills or requirements needed: Computer, interpersonal skills

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 11-20
Weeks per month: 4

Additional information for volunteers: Experience working with a diverse, ethnic, and religious population is important.

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: 1 to 116th Street

COUNCIL OF PEOPLES ORGANIZATION

1081 Coney Island Avenue
Brooklyn, NY 11230

Contact: Jagajit Singh
Title: Director of Programs
Phone: (781) 434-3266
Fax: (718) 859-2266
Email: jsingh@copousa.org
Website: www.copousa.org

Type of organization: 501 (c) (3)

Field of work: Community development, job training, immigration services

Mission: To assist low-income Asians to thrive and develop to their full capacity, and to build understanding and cooperation among the diverse communities of Central Brooklyn.

Partners with other organizations: Yes

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising, research, translation

Specific skills or requirements needed: Computer, interpersonal skills

Time available for volunteering:
Weekdays: Morning and afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 2

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: B or Q to Newkirk Avenue; Bus: B68 to Foster Avenue

FOOD BANK FOR NEW YORK CITY, FOOD FOR SURVIVAL

355 Food Center Drive
Bronx, NY 10474

Contact: Nanette Francia
Title: Director of Administration
Phone: (718) 991-4300
Fax: (718) 893-3442
Email: volunteers@foodbanknyc.org
Website: www.foodbanknyc.org

Type of organization: 501 (c) (3), affiliate of a federation or member organization, and community development corporation

Field of work: Political/public policy, family and youth services, senior citizens, and community development

Mission: To provide nutritious, balanced meals for hungry New Yorkers who otherwise could not get enough to eat, including families with children, the elderly, teenagers, the homeless, the homebound, low-income workers, and people with AIDS.

History of the organization: Food for Survival, Inc., the only food bank in New York City, was founded in 1983. We provide food for over 76 million meals served to needy New Yorkers each year. To date, we have collected, warehoused, and distributed more than 400 million pounds of food.

Additional locations: 90 John Street, Suite 702, New York, NY 10038

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Citywide soup kitchens, food pantries, and repacking

Specific skills or requirements needed: Depends on project

Time available for volunteering:
Weekdays: Morning and afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 1

Geographic area where services are provided:
Citywide

HAMILTON-MADISON HOUSE, INC.

50 Madison Street
New York, NY 10038
Contact: Jessica Tynan
Title: Volunteer Coordinator
Phone: (212) 349-3724
Fax: (212) 791-7540
Email: jessica@hmh100.com
Website: www.hmh100.com

Type of organization: 501 (c) (3), settlement house, non-governmental organization

Field of work: Youth services, senior citizens, and mental health

Mission: To improve the quality of life of its community, primarily those in the Two Bridges/Chinatown area of Manhattan's lower East Side. The neighborhood is a federally designated poverty area, with a constantly changing mixture of ethnic groups and lack of adequate services and resources.

History of the organization: Since its establishment in 1898, Hamilton-Madison house has been a part of the settlement house movement in New York City that has pioneered the development and protection of humane policies and programs. These efforts have fostered social well-being among our most vulnerable populations: children, the elderly, the ill, handicapped, new immigrants, refugees and the unemployed. Our unique professional experience in working with Asian Americans has led to the expansion of services citywide.

Additional locations: Elmhurst and Corona, NY.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services (tutoring), research, translation and ESL instructors, and computer tutors

Specific skills or requirements needed: Language (Cantonese, Mandarin Spanish), arts, computer, teaching

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Additional information for volunteers: We have volunteer opportunities in all of our programs: early childhood, youth, adult, immigrant, mental health and senior programs.

Geographic area where services are provided: Neighborhood-based and citywide

Closest subway/bus line to the organization:
Subway: F to East Broadway and 4, 5, and 6 to Brooklyn Bridge

INDOCHINA SINO-AMERICAN COMMUNITY CENTER

168-170 Forsyth Street, 2nd Floor
New York, NY 10002
Contact: Peter S. Cheng
Title: Executive Director
Phone: (212) 226-0317
Fax: (212) 925-0327
Email: isacenter@netzero.net

Type of organization: 501 (c) (3), ethnic-based community organization

Field of work: Family services, senior services, immigration services

Mission: To help immigrants and refugees from Southeast Asia and China achieve socioeconomic self sufficiency and integrate into the mainstream society.

History of the organization: Located in Chinatown, New York City, the Indochina Sino-American Community Center was established in 1990, and continues to provide a broad array of services to people from Vietnam, Cambodia, Laos, Hong Kong, Taiwan, Mainland China and other parts of Southeast Asia residing in the New York metropolitan area.

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, research and translation

Specific skills or requirements needed: Writing, computer, research, interpersonal skills, language (Vietnamese/Chinese)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 1

Geographic area where services are provided: Citywide

Closest subway/bus line to the organization:
Subway: F to 2nd Street, B, D to Grand Street, J, M, Z to Bowery; Bus: M103 and M15 Delancey Street

THE JAPANESE AMERICAN ASSOCIATION OF NEW YORK, INC.

15 West 44th Street, 11th Floor
New York, NY 10036
Contact: Michiyo Noda
Title: Officer Manager and Director
Phone: (212) 840-6942
Fax: (212) 840-0616
Email: info@jaany.org
Website: www.jaany.org

Type of organization: 501 (c) (3)

Field of work: Recreation/sports, senior services,
legal services/civil rights

Mission: To be a community center for culture and
welfare.

Runs programs jointly with other nonprofits:
Sometimes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising,
research, translation, food delivery

Specific skills or requirements needed: Writing (in
Japanese), computer, language (Japanese),
cooking

Time available for volunteering:
Weekdays: Midday
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5

Geographic area where services are provided:
Statewide (specifically the tri-state area)

Closest subway/bus line to the organization:
Subway: 4, 5, 6, 7, B, D, F, V; Bus: M5, M6, M32

KOREAN AMERICAN COMMUNITY CENTER OF BROOKLYN, INC.

7101 Fourth Avenue, Apartment E-8
Brooklyn, NY 11209
Contact: Sunny R. Kim
Title: Executive Director
Phone: (718) 748-0402
Fax: (718) 836-8869

Type of organization: 501 (c) (3)

Field of work: International foreign affairs,
immigration and family services

Mission: To help recent immigrants of New York City
to make smooth transition in adjusting to their new
living environment and to become productive
members of American society.

History of the organization: The Korean American
Community Center of Brooklyn (KACCB) was
established on October 1999 in conjunction with
the Korean Health Care Center of the Sisters of
Charity Hospital. KACCB's goals is to provide
comprehensive programs that address the
immigrants' cultural, educational, economic, and
social needs.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Direct services, fundraising, and translation

Specific skills or requirements needed: Writing,
computer, language (Korean)

Time available for volunteering:
Weekdays: Afternoon
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: Varies
Weeks per month: 4

Geographic area where services are provided:
Boroughwide

Closest subway/bus line to the organization:
Subway: R; Bus: B1 and B63 to 70th Street and
Fourth Avenue

KOREAN COMMUNITY SERVICES OF METROPOLITAN NEW YORK, INC.

42-15 166th Street
Flushing, NY 11358
Contact: Kwang Suk Kim
Title: Executive Director
Phone: (718) 886-8203
Fax: (718) 886-8205
Email: main@kcsny.org
Website: www.kcsny.org

Type of organization: 501 (c) (3)

Field of work: Youth services, senior services, job training and immigration services

Mission: To help newly arriving immigrants and their families to be healthy and productive individuals in their new homeland through multi-social services.

Additional locations: Six program sites in the Metro Area including Brooklyn, Bergen County, Manhattan and Queens.

Runs programs jointly with other nonprofits:
Sometimes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, fundraising, research, and translation.

Specific skills or requirements needed: Writing, research, language (not mandatory but prefer Korean)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Closest subway/bus line to the organization:
Refer to website

MAYOR'S VOLUNTARY ACTION CENTER

49-51 Chamber Street, Suite 1231
New York, NY 10007
Contact: Gerald (Jerry) Pannozzo
Title: Assistant Director
Phone: (212) 788-7560
Fax: (212) 788-7570
Email: gpannozzo@cityh.nyc.gov
Website: www.nyc.gov/volunteer

Type of organization: 501 (c) (3), volunteer center-city agency.

Field of work: Volunteer referrals, community service as alternative sentencing referrals, training and consultations (volunteer administrators), and clothing bank

Mission: To provide leadership in mobilizing individuals and organizations --public, private and nonprofit-- to participate in volunteer activities that strengthen communities throughout New York City.

History of the organization: The Mayor's Volunteer Action Center (MVAC) was established in 1967. Today it draws upon the largest computerized database of volunteer jobs in the United States, and a team of highly skilled interviewers to find the right volunteer job.

Additional locations: Clothing Bank, Brooklyn Navy Yard

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, fundraising, and interviewers for referral unit

Specific skills or requirements needed: Writing, computer, office/administrative, interpersonal, languages (not required)

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: Varies
Weeks per month: Varies

Additional information for volunteers: Time commitment is needed for an effective job.

Closest subway/bus line to the organization:
Subway: A, C, E, J, M, Z, 1, 2, and 3 to Chambers Street, 4, 5, and 6 to Brooklyn Bridge, N and R to City Hall

NEIGHBORHOOD ENHANCEMENT FOR TRAINING SERVICES, INC.

7 Hugh Grant Circle
Bronx, NY 10462
Contact: Lizandra Martinez
Title: Project Director
Phone: (718) 430-1400
Fax: (718) 430-1135
Email: lmartinez@netscenter.org
Website: www.netscenter.org

Type of organization: 501 (c) (3)

Field of work: Youth services, education advocacy, women's health, recreation/sports, culture/arts, family services, senior services, human rights, community development, job training

Mission: To provide services to enhance and improve our community.

Additional locations: 1375 Virginia Ave, Bronx, NY 10462

Runs programs jointly with other nonprofits: Once or twice a year

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising

Specific skills or requirements needed: Writing, computer, interpersonal, language (Spanish a plus, but not mandatory)

Time available for volunteering:
Weekdays: Morning and afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization:
Subway: 6 to 177th Street; Bus: Bx4, Bx36, Bx14, Bx22

NEW YORK ASSOCIATION FOR NEW AMERICANS

17 Battery Place, 7th Floor South
New York, NY 10004-1102
Contact: Samuel Goldstein
Title: Director of Educational Services
Phone: (212) 425-5051 ext. 1026
Fax: (212) 514-6938
Website: www.nyana.org

Type of organization: Affiliate of a federation or member organization

Field of work: Legal services/civil rights, family services, and community development

Mission: To help newcomers enter the American mainstream through employment, acculturation, and citizenship while sustaining their cultural heritage and ethnic traditions.

History of the organization: The New York Association for New Americans, Inc. (NYANA) is the nation's largest refugee resettlement and immigrant services agency. Incorporated in 1949, NYANA has helped more than 500,000 individuals to rebuild their lives in the United States.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, and translation

Specific skills or requirements needed: Writing, computer, office/administrative, language

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization:
Subway: 4 and 5 to Rector Street

NEW YORK CARES, INC.

214 West 29th Street, 5th floor
New York, NY 10001
Contact: Mary Beaty
Title: Manager, Volunteer Relations
Phone: (212) 228-5000
Fax: (212) 228-6414
Email: nycares@nycares.org
Website: www.nycares.org

Type of organization: 501 (c) (3)

Field of work: Diverse range of community services

Mission: To unite and enable caring New Yorkers to help people in need and improve our city through volunteer service and creative giving.

History of the organization: NY Cares was founded in 1987 by a group of friends who were interested in taking action against the social problems facing New York City. Today, New York Cares is one of the fastest-growing volunteer organizations in New York City with thousands of volunteers.

Part of a larger organization: Yes, affiliated with Help USA

Partners with other organizations: Yes

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, research, two large scale one-day of service volunteer events, curriculum development, community revitalization, environment projects, projects with animals

Specific skills or requirements needed: Writing, computer, research, interpersonal, language (varies and is not required)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 2

Additional information for volunteers: Most volunteer projects do not need any training, skills or have any requirements.

Geographic area where services are provided: Boroughwide

Closest subway/bus line to the organization:
Subway: 1 to 28th Street, also accessible (walking distance) from N, R at 28th Street, and 2, 3, J, M, Z, B, D, F, A, C, E at 34th Street

NY DE VOLUNTEER, INC.

601 West 110th Street, Suite #10K5
New York, NY 10025
Contact: Noriko Hino
Title: Founder/Executive Director
Phone: (212) 932-7208
Fax: (212) 678-5365
Email: noriko@nydevolunteer.org
Website: www.nydevolunteer.org

Type of organization: 501 (c) (3)

Field of work: Community development

Mission: A Japanese nonprofit organization which aims to be an information and community portal for volunteers, to raise awareness of social and community issues, promote volunteering, and encouraging participants to feel a stronger connection with the larger New York community.

Runs programs jointly with other nonprofits: Yes, JETAA

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, research, translation, accounting, IT

Specific skills or requirements needed: Computer, language (Japanese preferred)

Time available for volunteering:
Weekdays: Afternoon
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 6-10, 11-15
Weeks per month: 4

Additional information for volunteers: Please refer to this URL for current volunteer openings: www.nydevolunteer.org/contact/staff.html. To join our mailing list for upcoming events: <http://groups.yahoo.co.jp/group/nydevolunteer> (for Japanese); or <http://groups.yahoo.com/group/nydv/> (for English)

Geographic area where services are provided: International

Closest subway/bus line to the organization:
Subway: 1 to 110th Street

HEALTH AND FAMILY

AARP

780 Third Avenue, 33rd Floor
New York, NY 10017
Contact: Yvette Martinez
Title: Associate State Director
Phone: (212) 407-3714
Fax: (212) 644-6390
Email: ymartinez@aarp.org
Website: www.aarp.org

Type of organization: 501 (c) (3)

Field of work: Political/public policy and senior citizens

Mission: To address the needs and interests of persons 50 and older. Through information and education, advocacy and service, we seek to enhance the quality of life for all by promoting independence, dignity and purpose.

History of the organization: Founded in 1958 by retired California educator, Dr. Ethel Percy Andrus, AARP (formerly known as the American Association of Retired Persons) today represents more than 35 million members. About half of our members are working, either full or part-time, while the others are retired. Nearly a third of our members are under the age of 60; those age 60-74 comprise 46 percent, and 21 percent are 75 and older.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available: Office/administrative, research, translation, and project management

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal, language (Spanish)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday -occasionally

Amount of time needed from volunteer:
Hours per week: Varies
Weeks per month: Varies

Geographic area where services are provided:
Statewide

Closest subway/bus line to the organization:
Subway: 6 to 51st and E and F to 53rd Street and Lexington Avenue

AMERICAN BANGLADESHI FRIENDSHIP ASSOCIATION

169-08 Grand Central Parkway
Jamaica Estates, NY 11432
Contact: Morshed Alam
Title: Executive Director
Phone: (917) 208-0295
Fax: (718) 725-6655
Email: malamcampaign@aol.com

Type of organization: 501 (c) (3)

Field of work: Youth services, immigration services, human rights, women's health, job training, and housing and shelter

Mission: To assist South Asians in housing, health, immigration, and job readiness, as well as helping with domestic violence, voter registration, and citizenship.

History of the organization: Since 1992, the American Bangladeshi Friendship Association has been working as a volunteer-based organization.

Age preferred for volunteers: 18 through 25

Type of volunteer programs/activities available: Office/administrative, fundraising, and research

Specific skills or requirements needed: Writing, computer, interpersonal

Time available for volunteering:
Weekdays: Morning
Weekends: Sunday

Amount of time needed from volunteer:
Hours per week: 11-20
Weeks per month: 2

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: F to Hillside, Jamaica

ANNA ERIKA HOME FOR ADULTS

110 Henderson Avenue
Staten Island, NY 10301
Contact: Deana Sollitto
Title: Assistant Administrator
Phone: (718) 727-8160 ext. 119
Fax: (718) 981-9116

Field of work: Senior citizens, and pediatric services

Mission: To provide residence, home health, and nursing care services to the elderly in a safe and comfortable atmosphere.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Translation and recreation

Specific skills or requirements needed: Chinese
(Mandarin/Cantonese)

Time available for volunteering:

Weekdays: Flexible
Weekends: Flexible

Amount of time needed from volunteer:

Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: Enjoy working with the elderly.

Closest subway/bus line to the organization:
Bus: S44

BRONX LEBANON HOSPITAL CENTER

1650 Selwyn Avenue, Suite 6D
Bronx, NY 10457
Contact: Ram Kairam
Title: Chairman, Department of Pediatrics
Phone: (718) 960-1412
Fax: (718) 518-5124
Email: kairam@bronxleb.org
Website: www.bronxcare.org

Type of organization: 501 (c) (3)

Field of work: Youth services, education advocacy, women's health, family services, crisis intervention, mental health

Mission: To provide healthcare.

Partners with other organizations: Yes, Martin Luther King, Jr., Health Station

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, research, translation

Specific skills or requirements needed: Research, language (Spanish, French)

Time available for volunteering:

Weekdays: Afternoon
Weekends: No

Amount of time needed from volunteer:

Hours per week: 11-15

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 4, 5, D

BROOKLYN SOCIETY FOR THE PREVENTION OF CRUELTY TO CHILDREN

PO Box 170423, Times Plaza Station
Brooklyn, NY 11217-0009
Contact: Dianne D. Heggie
Title: Executive Director
Phone: (718) 638-4918
Fax: (718) 398-2940
Email: dheggie@bspcc.org
Website: www.bspcc.org

Type of organization: 501 (c) (3)

Field of work: Family services, youth services, and child abuse prevention

Mission: To insure the safety and well being of children who are victims of physical and/or sexual abuse; and to provide a range of services necessary to meet the needs of these children and their families.

History of the organization: The Brooklyn Society for the Prevention of Cruelty to Children (BSPCC) was incorporated in 1880 and has been providing services for over 120 years to the abused and neglected children of Brooklyn. The BSPCCs were the first child protection agencies up until 1966 when the City of New York assumed the responsibility of protecting children, and we continued providing services under their contract. As of 1991, the City became the sole provider of protective services.

Additional locations: 1360 Fulton Street, Room 402, Brooklyn, NY 11216

Age preferred for volunteers: 25 and older

Type of volunteer programs/activities available: Office/administrative and research

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal, language (Spanish)

Time available for volunteering:
Weekdays: Afternoon
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization:
Subway: 1, 2, 3, 4, 5, D, Q, R, and N; Bus: B25, B26, B52, B41, and B65

CAMMY LEE LEUKEMIA FOUNDATION, INC.

16 West 32nd St. 10D
New York, NY 10001
Contact: Maria Pizarro
Title: Operations Manager
Phone: (212) 290-2757
Fax: (212) 290-2768
Email: mariavalonzo@yahoo.com
Website: www.cllf.org

Type of organization: 501 (c) (3)

Field of work: Education advocacy

Mission: To set up marrow/stem cell drives for minorities.

Part of a larger organization: Yes, National Marrow Donor Program

Runs programs jointly with other nonprofits: Occasionally

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Fundraising, translation, coordinating community marrow drives through inquiries with local churches and groups

Time available for volunteering:
Weekdays: Midday
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5

Geographic area where services are provided: National

Closest subway/bus line to the organization:
Subway: N, R, 1, 4, 5

CHARLES B. WANG COMMUNITY HEALTH CENTER

268 Canal Street
New York, NY 10013
Contact: Ivy Tse
Title: Coordinator for Special Projects
Phone: (212) 379-6988
Fax: (212) 379-6936

Type of organization: 501 (c) (3)

Field of work: Family services, women's and mental health, and health care services

Mission: To provide access to quality and culturally sensitive health care and health education services to the Asian community in New York City.

History of the organization: The Charles B. Wang Community Health Center is a nonprofit, community-based health care facility established in 1971 to ensure that Asian Americans in New York City have access to quality health care.

Additional locations: 286 Canal Street, New York, NY 10013; 136-26 37th Avenue, 2nd Floor, Flushing, NY 11354

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, and translation

Specific skills or requirements needed: Writing, computer, office/administrative, interpersonal, language (all Chinese dialects; Korean)

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Additional information for volunteers: We will do our best to match volunteers with their particular field of interest. Areas include: medical, dental, health education and social work.

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization: Subway: N, R, Q, W, and 6 to Canal Street

CHINESE METHODIST CENTER CORPORATION

69 Madison Street
New York, NY 10002
Contact: Mey Joy Choy
Title: Executive Director
Phone: (212) 349-2703
Fax: (212) 349-0702
Email: cmcc@cumc.nys.org

Type of organization: 501 (c) (3)

Field of work: Family and youth services, recreation/sports, and religion

Mission: To address the needs of immigrant families with children's and youth services.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available: Office/administrative, direct services, cooking and kitchen assistance

Specific skills or requirements needed: Office/administrative, interpersonal

Time available for volunteering:
Weekdays: Morning and afternoon
Weekends: No

Amount of time needed from volunteer: Hours per week: 1-20

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization: Subway: F, , R, 4, 5; Bus: M15, M22, and M99

COALITION FOR ASIAN AMERICAN CHILDREN AND FAMILIES

50 Broad Street, Room 1701
New York, NY 10004
Contact: Jessica Lee
Title: Executive Director
Phone: (212) 809-4675
Fax: (212) 785-4601
Email: cacf@cafc.org
Website: www.cacf.org

Type of organization: 501 (c) (3)

Field of work: Political/public policy, family services, and youth services

Mission: To advocate on behalf of Asian American children and youth in New York City to ensure their access to services such as child care, health care, afterschool programs, good schools, and child abuse prevention. We inform policy makers, educate service providers, and train parents and community leaders.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, fundraising, research, and translation

Specific skills or requirements needed: Depends on project

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: Varies
Weeks per month: Varies

Closest subway/bus line to the organization:
Subway: 1, 2, 4, 5, J, and M to Wall Street

ENCORE COMMUNITY SERVICES

239 West 49th Street
New York, NY 10019-7404
Contact: Patricia Horan
Title: Volunteer Coordinator
Phone: (212) 581-2910 ext 110
Fax: (212) 757-0244
Email: volunteer@encorecommunityservices.org
Website: www.encorecommunityservices.org

Type of organization: 501 (c) (3)

Field of work: Senior citizens, mental health and legal services/civil rights

Mission: To serve the senior population in the Times Square/Clinton neighborhood with dignity, respect, and with the quality of service that offers love and hope.

History of the organization: Located in Manhattan's theater district, Encore Community Services was founded in 1977 by a group of concerned New Yorkers who wanted to improve the quality of life of elderly people in need. What once was a small church-based outreach effort has grown into a nonsectarian organization that provides a variety of valuable supportive services to more than 14,000 seniors annually.

Partners with other organizations: Yes, with Hartley House and Project Find

Age preferred for volunteers: 19 and older

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, translation

Specific skills or requirements needed: Writing, interpersonal skills, language (fluency in Spanish or Chinese is helpful), faithful, resourceful, creative

Time available for volunteering:
Weekdays: Morning and midday
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: Encore has a strong, friendly visitor program. If accepted into the program, the volunteer is introduced to a senior and visits one evening a week for an hour. Our Senior Center is open M-F 9am-4 pm and has varied opportunities for services as a receptionist, dinner service, thrift shop, filing, and escorting seniors to the doctor. The Home Delivered Meal Program is open to volunteers on Saturdays from 8 am-1 pm.

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization:
Subway: C, E, 1, N, and R to 50th Street; Bus: M10, M50, and M104

FAMILIES FIRST, INC.

250 Baltic Street
Brooklyn, NY 11201
Contact: Linda Blyer
Title: Executive Director
Phone: (718) 370-1862
Fax: (718) 260-9402
Email: lblyer@aol.com
Website: www.familiesfirstbrooklyn.org

Type of organization: 501 (c) (3)

Field of work: Family and youth services and recreation/sports

Mission: To support families by providing educational, social and emotional support through workshops and activities for parents and children.

Runs programs jointly with other nonprofits: Not currently, possibly in the future

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative

Specific skills or requirements needed: Computer, interpersonal skills, occasionally volunteers assist our instructors or help with our mailing. We try to let volunteers help in areas in which they feel comfortable

Time available for volunteering:

Weekdays: All day
Weekends: No

Amount of time needed from volunteer:

Hours per week: 1-5
Weeks per month: 2

Geographic area where services are provided:

Neighborhood-based

Closest subway/bus line to the organization:

Subway: F to Bergen Street

GABRIELA NETWORK USA

PO Box 403, Times Square Station
New York, NY 10036
Contact: Vivian Itchon Gupta
Title: NY/NJ Chapter Coordinator
Phone: (212) 592-3507
Fax: (651) 321-1845
Email: nynj@gabnet.org
Website: www.gabnet.org

Type of organization: Community-based organization

Field of work: Political/public policy, international/foreign affairs, and women's advocacy

Mission: To provide culturally appropriate and gender-sensitive measures to meet the needs of underrepresented, non-professional, and low-income Filipinas/Filipina Americans.

History of the organization: GABRIELA Network, Inc. was founded on Labor Day, 1989, at a national women's congress in Chicago, Illinois. The congress centered on the formation of a Philippine-US women's solidarity organization to address issues affecting disempowered Filipinas/Filipina Americans -- issues which have their origins in foreign policy decisions made in the United States.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:

Office/administrative, direct services, fundraising, research, and translation

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal, language (Tagalog or any other)

Time available for volunteering:

Weekdays: Nights
Weekends: Saturday and Sunday

Amount of time needed from volunteer:

Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:

Greater metropolitan region

GREATER CHINATOWN COMMUNITY ASSOCIATION

105 Mosco Street
New York, NY 10013
Contact: Edward Fang
Title: Assistant Director
Phone: (212) 374-1311 and 0032
Fax: (212) 374-1314
Email: greaterchinatown@aol.com

Type of organization: 501 (c) (3)

Field of work: Family services, senior services, immigration services

Mission: To promote the well-being of low-income Chinese immigrants and Chinese American adults, and seniors in education, citizenship, social and senior services in Chinatown and the Lower East Side Manhattan.

Partners with other organizations: Yes, church and other nonprofits

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, translation

Specific skills or requirements needed: Writing, computer, interpersonal skills, language (English, Cantonese, Mandarin Chinese)

Time available for volunteering:
Weekdays: Morning and afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 1

Additional information for volunteers: The need for volunteers may vary with activities and event schedules.

Geographic area where services are provided: Citywide

Closest subway/bus line to the organization:
Subway: J, M, Z, 4, 5, 6, F, B or D; Bus: M15, M103

HEALTH PLUS

335 Adams Street, 26th Floor
Brooklyn, NY 11201
Contact: Kathryn Soman
Title: Director of Communications
Phone: (718) 491-7493
Fax: (718) 504-9686
Email: ksoman@healthplus-ny.org
Website: www.healthplus-ny.org

Field of work: Healthcare, recreation/sports, community development

Mission: To offer free and affordable healthcare to all children and adults who qualify (in NYC and Nassau County)

Part of a larger organization: Yes

Partners with other organizations: Yes, hundreds throughout NYC

Additional locations: Many community-based offices throughout NYC

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, helping at events in communities

Specific skills or requirements needed: Computer, interpersonal, language (Spanish, French Creole, Arabic, Russian)

Time available for volunteering:
Weekdays: Morning and afternoon
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 12-20 hours
Weeks per month: 4

Additional information for volunteers: Whatever services volunteers can render to help us spread the word about affordable healthcare available to New Yorkers is always appreciated.

Geographic area where services are provided: Greater metropolitan area and Nassau County

Closest subway/bus line to the organization:
Subway: 2, 3, 4, 5 to Borough Hall

HENRY STREET SETTLEMENT

265 Henry Street
New York, NY 10002
Contact: Verona Middleton-Jeter
Title: Executive Director
Phone: (212) 766-9200
Fax: (212) 566-3339
Email: info@henrystreet.org
Website: www.henrystreet.org

Type of organization: 501 (c) (3)

Field of work: Family, youth, and senior citizens services, recreation/sport, job training, mental health, housing, and shelter

Mission: To help New Yorkers build better lives for themselves and their children. Henry Street programs today include: transitional residences for homeless families; a mental health clinic; a senior services center; a community arts center; home care services for the elderly and disabled; and education, recreational and job training opportunities for youth. As the agency grows, it remains guided by a core mission to challenge the effects of urban poverty by providing individuals and families with crucial social and cultural services.

History of the organization: Founded by Lillian Wald in 1893, the Settlement originally operated from a single house on Henry Street. Today, Settlement programs are in all five boroughs, in public schools, housing development, and transitional shelters.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Office/administrative and direct services

Specific skills or requirements needed: Writing, interpersonal skills, ability to teach youngsters

Time available for volunteering:
Weekdays: Afternoon
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: F to East Broadway stop; Bus: M14

IMMIGRANT SOCIAL SERVICES, INC.

137 Henry Street
New York, NY 10002
Contact: Jacob Lin
Title: Education Coordinator
Phone: (212) 571-1840
Email: jacoblin@issweb.org

Type of organization: 501 (c) (3)

Field of work: Immigration, family and youth services

Mission: To serve recent immigrant children and families in Chinatown.

History of the organization: This years marks our 30th anniversary as a community-based organization.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising, and translation

Specific skills or requirements needed: Writing, computer, office/administrative, interpersonal, language (Fukienese/Chinese)

Time available for volunteering:
Weekdays: Afternoon
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 2

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: F; Bus: M9, M15, and M22

KOREAN AMERICAN ASSOCIATION FOR REHABILITATION OF THE DISABLED, INC.

35-20 147th Street, Annex 2F
Flushing, NY 11354

Contact: Myoung Ja Lee
Title: Executive Director
Phone: (718) 445-3929
Fax: (718) 661-4429
Email: kaard@verizon.net
Website: www.kaard.org

Type of organization: 501 (c) (3)

Field of work: Mental health, job training

Mission: To help Korean immigrants and their families and assist them in their integration to the mainstream society.

History of the organization: Founded in 1991 for the persons with disabilities. To date 1500 members are registered to get services.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising, research and translation.

Specific skills or requirements needed: Writing, computer, language (English)

Time available for volunteering:
Weekdays: Morning
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 2

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: 7 to Flushing; Bus: Q13 and Q28 to 39th Avenue and Union Street

THE KOREAN AMERICAN COUNSELING CENTER, INC.

35-26 Union Street
Flushing, NY 11354

Contact: Giho Kim
Title: Executive Director
Phone: (718) 939-7214
Fax: (718) 939-2586
Email: gihokim@helpneedy.org
Website: www.helpneedy.org

Type of organization: 501 (c) (3)

Field of work: Youth services, housing and shelter, senior services, community development, job training, immigration services

Mission: To help recent immigrants enhance the quality of life in their newly found home.

History of the organization: The Korean American Senior Citizens Counseling Center was founded in 1993 with mission of helping recent immigrants, especially elderly immigrants, to enhance their quality of life. We currently provide information, referral, assistance, health/nutrition, ESL, civic education, and advocacy programs. The list of clients today exceeds 1,600.

Partners with other organizations: From time to time

Runs programs jointly with other nonprofits: From time to time

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Website management

Specific skills or requirements needed: Writing, computer, language (English/Korean)

Time available for volunteering:
Weekdays: Flexible
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 1

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: 7 to Main Street, Flushing

KOREAN AMERICAN FAMILY SERVICES CENTER

213 West 35th Street
New York, NY 10001-1903
Contact: Bomsinae Kim
Title: Executive Director
Phone: (917) 602-0018
Fax: (212) 736-5228
Email: bsnkim@kacfny.org
Website: www.kafsc.org

Type of organization: 501 (c) (3)

Field of work: Community development

Mission: To support Korean American social service organizations that serve the disadvantaged in New York.

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, fundraising, translation

Specific skills or requirements needed: Language
(Korean would be a plus)

Time available for volunteering:
Weekdays: Flexible
Weekends: Flexible

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Additional information for volunteers: KAFSC provides bilingual counseling, advocacy and education to families, women, men, children and youth in the New York tri-state area and works to help end domestic violence, resolve conflict, and develop healthy family and peer relationships.

Geographic area where services are provided:
Greater metropolitan area

Closest subway/bus line to the organization:
Subway: N, R to 34th Street

LIGHTHOUSE INTERNATIONAL

111 East 59th Street
New York, NY 10022
Contact: Carmella Chessen
Title: Director, Volunteer Resources Department
Phone: (212) 821-9506
Email: cchessen@lighthouse.org
Website: www.lighthouse.org

Type of organization: Leading resource worldwide on vision impairment and vision rehabilitation

Field of work: Youth and senior services, vision impairment and rehabilitation

Mission: To overcome vision impairment for people of all ages through worldwide leadership in prevention, rehabilitation services, education, research, and advocacy.

History of the organization: Lighthouse International is a leading resource worldwide on vision impairment and vision rehabilitation. Through its pioneering work in vision rehabilitation services, education, research, and advocacy, Lighthouse International enables people of all ages who are blind or partially sighted to lead independent and productive lives. Funded in 1905 and headquartered in New York, Lighthouse International is a nonprofit organization, and depends on the support and generosity of individuals, foundations and corporations.

Partners with other organizations: Occasionally, mostly vision rehabilitation organizations or advocates for the disabled

Runs programs jointly with other nonprofits: We have an internet portal with another agency: www.visionconnection.org

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising, translation, sales and special events

Specific skills or requirements needed: Computer, interpersonal skills, sales skills, reading aloud clearly

Time available for volunteering:
Weekdays: Any time
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: Flexible

Additional information for volunteers: All prospective volunteers must fill out an application. When there is availability, an interview is required, as is attending an orientation.

Geographic area where services are provided:
Greater metropolitan region

Closest subway/bus line to the organization:
Subway: N, R, W, 4, 5 and 6

LOWER EAST SIDE FAMILY UNION

84 Stanton Street, 3rd Floor
New York, NY 10002
Contact: Jennifer Schurer
Title: Volunteer Coordinator
Phone: (212) 260-0040 ext. 210/203
Fax: (212) 529-3244
Email: jschurer@lesfu.org
Website: www.lesfu.org

Type of organization: 501 (c) (3)

Field of work: Youth services, family services, crisis intervention

Mission: We are a community-based organization that preserves, strengthens, and empowers families by delivering culturally-sensitive, multi-lingual services.

Additional locations: Forest Hills, Queens

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, translating

Specific skills or requirements needed:
Interpersonal, language (English, Cantonese, Mandarin, Spanish)

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 2

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: F, V to Second Avenue, J, M, Z, to Delancey/Essex; Bus: M15

MILAL MISSION IN NEW YORK, INC.

142-44 Bayside Avenue
Flushing, NY 11354
Contact: Byong In Choi
Title: President
Phone: (718) 445-4442
Fax: (718) 445-4887
Email: admin@milal.us
Website: www.milal.us

Type of organization: 501 (c) (3)

Field of work: Family services, crisis intervention, mental health, religion, community development, job training

Mission: Evangelism, services, and enlightenment for the disabled.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Direct services, fundraising, translation

Specific skills or requirements needed:
Interpersonal skills

Time available for volunteering:
Weekdays: Flexible
Weekends: No

Amount of time needed from volunteer:
Hours per week: 12-20
Weeks per month: 4

Additional information for volunteers: This is an excellent opportunity for volunteering, where one will be exposed to direct interaction, tutoring, case managements with children, and adults with physical and mental disabilities. Volunteers will be involved in our after school programs, vocational rehabilitation program and group home services that we run within our facility.

Geographic area where services are provided:
Neighborhood-based, citywide

Closest subway/bus line to the organization:
Subway: 7 to Main Street Flushing

NEW YORK ASIAN WOMEN'S CENTER

39 Bowery, Box 375
New York, NY 10002
Contact: Rebecca Randel
Title: Volunteer Coordinator
Phone: (212) 732-0054 ext. 127
Fax: (212) 587-5731
Email: rrandel@nyawc.org
Website: www.nyawc.org

Type of organization: 501 (c) (3)

Field of work: Women's advocacy, crisis intervention, housing and shelter

Mission: To help abused women in the New York Asian communities overcome violence and live safe and independent lives. NYAWC also works to raise public awareness about domestic violence, bringing it to the forefront of the community's consciousness and agenda for social change.

History of the organization: The New York Asian Women's Center (NYAWC) was founded in 1982 as an independent organization. NYAWC is made up of formerly battered women and sexual assault survivors.

Partners with other organizations: Yes, for example with Columbia University's Community Impact/Asian Youth Program

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available: Office/administrative, fundraising, research, translation, event planning, graphic design, PR, etc.

Specific skills or requirements needed: Writing, computer, office/administrative, language preferred but not required (East Asian, South Asian, Southeast Asian languages)

Time available for volunteering:
Weekdays: Midday-evening
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: Flexible

Additional information for volunteers: All volunteers are welcome to apply regardless of ethnicity or gender. Male volunteers serve as positive role models for our children. We have many volunteer opportunities: teaching, tutoring, playing with children, staffing the hotline for a 12-hour shift one Saturday per month. We also offer other volunteer opportunities: document translation, outreach, and behind the scenes jobs. The location of our office is confidential. However, volunteer assignments are always located in easily-accessible areas of the city, reachable by subway.

Geographic area where services are provided:
Citywide

NEW YORK COALITION FOR ASIAN AMERICAN MENTAL HEALTH

136 Waverly Place, No. 7A
New York, NY 10014
Contact: Kin Wah Lee
Title: President
Phone: (718) 221-7316
Fax: (718) 221-7206
Email: info@asianmentalhealth.org
Website: www.asianmentalhealth.org

Type of organization: 501 (c) (3)

Field of work: Advocacy and mental health

Mission: To improve the quality of mental health services available to Asian Americans in the New York City metropolitan area.

History of the organization: The New York Coalition for Asian American Mental Health (NYCAAMH) was founded in 1989 by a group of concerned individuals including health and mental health professionals. Stemming from its origin, the Asian American culture greatly values family cohesion within well-structured roles. As many Asians immigrate to the United States, the stress of relocation to America is particularly great as these immigrants encounter the American society's emphasis on the individual's independence from the nuclear family. Future plans of the Coalition include outreach and community education efforts to increase community awareness, to promote and increase knowledge and understanding in the delivery of culturally competent mental health care for Asian Americans.

Age preferred for volunteers: 25 and older

Type of volunteer programs/activities available: Office/administrative, fundraising, and translation

Specific skills or requirements needed: Writing, computer, language (Chinese, Korean, Vietnamese)

Time available for volunteering:
Weekdays: Varies
Weekends: Varies

Amount of time needed from volunteer:
Hours per week: Varies
Weeks per month: Varies

Geographic area where services are provided:
Greater metropolitan region

QUEENS CHILD GUIDANCE CENTER-ASIAN OUTREACH

87-08 Justice Avenue, Room C7
Elmhurst, NY 11373

Contact: Sandra Hagan
Title: Executive Director
Phone: (718) 951-7770
Fax: (718) 651-5029
Email: sandrahagan@qcg.org
Website: www.qcg.org

Type of organization: 501 (c) (3)

Field of work: Family and youth services and mental health

Mission: To promote the emotional well-being of children, adolescents and their families.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Direct services and fundraising

Specific skills or requirements needed: Experience with children

Time available for volunteering:
Weekdays: Morning and afternoon
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
Boroughwide

Closest subway/bus line to the organization:
Subway: 7, E, and F

RIVERDALE MENTAL HEALTH ASSOCIATION

5676 Riverdale Avenue, 2nd Floor
Bronx, NY 10471

Contact: Joyce M. Pilsner
Title: Executive Director
Phone: (718) 796-5300
Fax: (718) 548-1161
Email: jmp@rmha.org
Website: www.rmha.org

Type of organization: 501 (c) (3)

Field of work: Mental health

Mission: To serve the mental health needs of the community through operating and outpatient clinic and other needed programs.

Partners with other organizations: Yes, sometimes

Runs programs jointly with other nonprofits:
Sometimes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services (will depend on qualifications), fundraising

Specific skills or requirements needed: Writing, computer, interpersonal, language (Spanish)

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10 (depends on assignment)

Additional information for volunteers: Potential volunteers must fax or mail a resume with a brief cover letter explaining particular interests.

Geographic area where services are provided:
Boroughwide, citywide (for certain programs)

Closest subway/bus line to the organization:
Subway: 1 to 231st Street, then transfer to Bus: Bx10, Bx7 to 259th Street

THE RONALD McDONALD HOUSE

405 East 73rd Street
New York, NY 10021
Contact: Ralph W. Vogel
Title: Director of Volunteer Services
Phone: (212) 639-0100
Fax: (212) 472-0376
Email: rvogel@rmdh.org
Website: www.rmdh.org

Type of organization: 501 (c) (3)

Field of work: Housing and shelter

Mission: To provide love, courage, and support to children undergoing cancer therapy.

History of the organization: With its completion in December 1992, The Ronald McDonald House of New York achieved its goal of providing the largest home of its kind in the world.

Age preferred for volunteers: 25 and older

Type of volunteer programs/activities available:
Direct services and fundraising

Specific skills or requirements needed:
Interpersonal languages (Spanish, Greek, Russian)

Time available for volunteering:
Weekdays: Afternoon and evenings
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
International

Closest subway/bus line to the organization:
Subway: 6 to 68th or 77th Streets

SAKHI FOR SOUTH ASIAN WOMEN

PO Box 20208
New York, NY 10001
Contact: Purvi Shah
Title: Executive Director
Phone: (212) 714-9153
Fax: (212) 564-8745
Email: contactus@sakhi.org
Website: www.sakhi.org

Type of organization: 501 (c) (3), affiliate of a federation or member organization

Field of work: Political/public policy, legal services/civil rights, women's advocacy

Mission: To end the exploitation and violence against women of South Asian origin; to recognize oppression based on class, immigration status, religion, and sexual orientation. Sakhi works to empower women, particularly survivors of domestic violence.

History of the organization: Founded in 1989, Sakhi is a primarily volunteer organization. The word "Sakhi" means a woman friend in several South Asian languages. Sakhi believes violence against women is a serious crime. Violence affects women from all backgrounds and can be physical, emotional, sexual, and/or economic. Our silence as a community allows this abuse to continue. Join us to build a community free of violence.

Age preferred for volunteers: 25 and older

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising, research, translation, presentations, community outreach work

Specific skills or requirements needed: Language (South Asian)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 2

Additional information for volunteers: Sakhi relies on its volunteers to advocate for survivors of violence. We offer a wealth of volunteer opportunities for dedicated and energetic people.

Geographic area where services are provided:
Greater metropolitan region

SAMAR (SOUTH ASIAN MARROW ASSOCIATION OF RECRUITERS)

55-13 96th Street
Rego Park, NY 11368
Contact: Moazzam A. Khan
Title: Director, Community Relations
Phone: (718) 592-0821
Fax: (718) 592-5484
Email: samarinfo@aol.com
Website: www.samarinfo.org

Type of organization: 501 (c) (3)

Field of work: Donor recruitment

Mission: To develop an informed society that is motivated to address the marrow/stem cell transplant needs of those suffering from life threatening blood disorders among minority communities, with a focus on South Asians.

Part of a larger organization: Yes, we are part of the National Marrow Donor Program (NMDP)

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, awareness raising through community outreach, donor recruitment

Specific skills or requirements needed: Writing, computer, interpersonal, language (any South Asian language, but not mandatory)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 11-15
Weeks per month: 4

Additional information for volunteers: Though not necessary, having a driver's license and/or car would be helpful since volunteers are needed to attend marrow drives.

Geographic area where services are provided:
National

Closest subway/bus line to the organization:
Subway: R, G, V to Woodhaven Boulevard; Bus: Q11, Q88, Q38, Q29, Q60

SONGS OF LOVE FOUNDATION

P.O. Box 750809
Forest Hills, NY 11375
Contact: Alexdra Stefans
Title: Outreach Coordinator
Phone: (800) 960-7664
Fax: (718) 441-7372
Email: info@songsoflove.org
Website: www.songsoflove.org

Type of organization: 501 (c) (3)

Field of work: Youth services, culture/arts, family services

Mission: To provide free, personalized, fully-produced songs to kids with serious illnesses.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Outreach

Specific skills or requirements needed:
Interpersonal

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 2

Additional information for volunteers: Volunteers are needed to be Songs of Love Music Messengers™ to help with outreach efforts.

Geographic area where services are provided:
National

Closest subway/bus line to the organization:
Subway: E, F, G, R, V to 71st Continental/Forest Hills

SOUTH ASIAN YOUTH ACTION, INC. (SAYA!)

54-05 Seabury Street
Elmhurst, NY 11373
Contact: Annetta Seecharran
Title: Executive Director
Phone: (718) 651-3484
Fax: (718) 651-3480
Email: saya@saya.org
Website: www.saya.org

Type of organization: 501 (c) (3) community-based

Field of work: Youth services, recreation/sports, and education advocacy

Mission: To create social change and opportunities for South Asian youth to realize their fullest potential.

Partners with other organizations: We regularly collaborate with several other organizations

Runs programs jointly with other nonprofits:
Depending on need

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Direct services, fundraising and research

Specific skills or requirements needed: Writing, computer, research, language, interpersonal skills

Time available for volunteering:
Weekdays: Afternoon
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: Depending on need, the amount of time or skills required will vary.

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: G , R or N to Grand Avenue/Newtown

VISITING NURSE SERVICE OF NEW YORK

107 East 70th Street
New York, NY 10021
Contact: Michael Ambrosini
Title: Director, Volunteer Services and Community Relations
Phone: (212) 609 1570
Fax: (212) 794 6480
Email: michaela@vnsny.org
Website: www.vnsny.org

Type of organization: 501 (c) (3)

Field of work: Family services, senior services, and physical rehabilitation

Mission: To promote the health and well-being of individuals and families by providing health care in the home and community; to be a leader in the development of innovative services that enable people to live as independently as possible in their community; to help shape health care policies that support beneficial home and community services and; to continue our tradition of charitable and compassionate care within the resources available.

Partners with other organizations: Yes, with many

Additional locations: Locations in all five boroughs; please visit website

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising, research, and translation

Specific skills or requirements needed: Writing, computer, interpersonal, other (specific to each assignment across our organization)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Additional information for volunteers: Weekend time available for hospice volunteers. Flexible times with a minimum of 3 month commitment.

Geographic area where services are provided:
Greater metropolitan area

YMCA-SERVICES FOR ADULT IMMIGRANTS AND REFUGEES

122 West 17th Street
New York, NY 10011
Contact: Be Jensen
Title: Program Director
Phone: (212) 741-4240
Fax: (212) 741-4251
Email: bjensen@ymcanyc.org
Website: www.ymcanyc.org

Type of organization: 501 (c) (3)

Field of work: Education, citizenship, ESL, and job skills

Mission: To promote positive values through programs that build spirit, mind, and body, welcoming all people, with a focus on youth.

History of the organization: Founded in 1979, the YMCA ELES AIR Project has grown from a small English language program for Indo-Chinese refugees to one serving a broad spectrum of New York City's diverse immigrant population. Over its 23 year-history, it has provided services to over 33,000 newcomers from 72 countries.

Part of larger organization: Yes

Age preferred for volunteers: 25 and older

Type of volunteer programs/activities available:
Office/administrative, research, special events and cultural

Specific skills or requirements needed:
Office/administrative, interpersonal

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: 1, 2, 3, and L

YWCA-NYC FLUSHING BRANCH

42-07 Parsons Boulevard
Flushing, NY 11355-2158
Contact: Roeme Kim
Title: Director
Phone: (718) 353-4553
Fax: (718) 353-4044
Email: info@ywcanyc.org
Website: www.ywca-flushing.org

Type of organization: 501 (c) (3)

Field of work: Immigration services, youth services, and senior citizens

Mission: To create opportunities for women's growth, leadership, and power, in order to attain a common vision: peace, justice, freedom, and dignity for all people.

History of the organization: The YWCA-NYC Flushing Branch is a nonprofit organization that provides unique programs and services to a multi-ethnic and multi-lingual community. Started by former Korean YWCA members, the Flushing Branch began its first program providing after-school care for Korean American families. Today, the Flushing Branch is committed to maintaining diverse programs in areas such as early childhood education, GED preparation, community service projects for youth, senior programs, arts and culture for children, adults, and seniors.

Part of larger organization: Yes

Additional locations: NYWCA-NYC, 52 Broadway, New York, NY

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising, and translation

Specific skills or requirements needed: Computer, office/administrative, interpersonal, language (Chinese, Korean)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 7; Bus: Q12 and Q26

POLITCS AND ADVOCACY

AMNESTY INTERNATIONAL, USA

322 Eight Avenue
New York, NY 10001
Contact: Betsy Ross
Title: Internship Coordinator
Phone: (212) 807-8400
Fax: (212) 627-1451
Website: www.amnestyusa.org

Type of organization: 501 (c) (3)

Field of work: International/foreign affairs, and human rights

Mission: To undertake research and action focused on preventing and ending grave abuses of the rights to physical and mental integrity, freedom of conscience and expression, and freedom from discrimination. In addition, and within the context of its work, Amnesty International aspires to promote all human rights.

History of the organization: Amnesty International (AI) began in 1961 when a British lawyer wrote a full-page newspaper article about how around the world people were arrested and ill-treated for doing nothing more than peacefully expressing their beliefs.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative

Specific skills or requirements needed: Writing, computer, other skills contingent on assignment

Time available for volunteering:
Weekdays: Varies
Weekends: No

Amount of time needed from volunteer:
Hours per week: 11-20
Weeks per month: 4

Additional information for volunteers: There are a small number of positions in the New York Office. There are many AI volunteer groups based in colleges and universities. Contact the closest AIUSA regional office for details.

Closest subway/bus line to the organization:
Subway: C to 23rd Street and 1 to 28th Street

ASIAN AMERICANS FOR EQUALITY, INC.

277 Grand Street, 3rd Floor
New York, NY 10002
Contact: Scott T. Ito
Title: Director of External Affairs
Phone: (212) 680-1374 ext. 106
Fax: (212) 680-1815
Email: scott@aafe.org
Website: www.aafe.org

Type of organization: 501 (c) (3), community development corporation

Field of work: Immigration services, family services, senior citizens, community development

Mission: To advance the rights of Asian Americans and all those in need through advocacy and access in civil rights, immigrants assistance, social services, affordable housing, and economic development; to empower our communities through research and publishing that embody our issues and concerns; and to foster understanding and unity among diverse communities through building coalitions and forming collaborations.

History of the organization: Asian Americans for Equality (AAFE) started in 1974 as a purely voluntary, grassroots organization. Today, AAFE has grown into a premier community development organization, providing affordable housing and an array of programs in economic development, community organizing and social services to Asian immigrants, minority and low-income populations in the New York metropolitan area.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Fundraising, call contact person

Specific skills or requirements needed: Varies

Time available for volunteering:
Weekdays: Varies
Weekends: No

Amount of time needed from volunteer:
Hours per week: Varies
Weeks per month: Varies

Geographic area where services are provided: Citywide

Closest subway/bus line to the organization:
Subway: N, R, and 6 to Canal Street, F to Delancey/Essex

BABAE, INC.

PO Box 1401 Cooper Station
New York, NY 10276-1401
Contact: Carmelyn P. Malalis
Title: Board Member
Phone: (212) 726-2988
Email: carmelyn@babaehelp.org
Website: www.babaehelp.org

Type of organization: 501 (c) (3)

Field of work: Women's advocacy, women's health, legal services/civil rights

Mission: To provide culturally sensitive case management services to help Filipina victims and survivors of violence in the New York/New Jersey metropolitan area. BABAE refers women and their families to direct service professionals (e.g. doctors, lawyers, counselors, etc.) and raises public awareness of violence against Filipinas through community presentations.

Partners with other organizations: Yes

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, research, translation

Specific skills or requirements needed: Interpersonal skills, language (Tagalog is not required, but would help)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5 or 6-10
Weeks per month: 4

Additional information for volunteers: Volunteers' hours and days of service generally varies according to the availability of the volunteer. BABAE is willing to work with people to accommodate their schedule. Volunteers may work in the field or from their homes.

Geographic area where services are provided: Greater metropolitan region

BROOKLYN CHINESE AMERICAN ASSOCIATION

5002 Eighth Avenue
Brooklyn, NY 11220
Contact: Jennifer Tam and Jessica Weng
Title: Volunteer Coordinators
Phone: (718) 438-0008
Fax: (718) 438-8303
Email: Bcaspirit@aol.com

Type of organization: 501 (c) (3)

Field of work: Youth services, senior services, immigration services

Mission: The Brooklyn Chinese American Association aims at addressing the needs and concerns of Asian Americans as well as acting as liaison between the Asian American community, the government and various private and service organizations in order to promote a congenial relationship among them. Its overall goal is to make the neighborhood a better and more prosperous place for New Yorkers of any descent to reside in, and in turn, contribute to the betterment of our borough and city as well.

Additional locations: Sunset Park Senior Citizens Center, Avenue U Senior Citizens Center, Sixth Avenue Senior Center and public schools

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, research, community outreach

Specific skills or requirements needed: Computer, research, language (Cantonese/Mandarin)

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 11-15, 16-20
Weeks per month: 4

Additional information for volunteers: We do on-the-job training.

Geographic area where services are provided: Boroughwide

Closest subway/bus line to the organization: Subway: N; Bus: B11

CHINESE IMMIGRANT SERVICES

133-54 41st Avenue, 4th Floor
Flushing, NY 11355
Contact: Susan Wu Rathbone
Title: Chairperson
Phone: (718) 359-5121
Fax: (718) 359-5065

Type of organization: 501 (c) (3)

Field of work: International/foreign affairs, family/women services, and job training

Mission: To provide a variety of services to Chinese immigrants, to encourage and help them assimilate into American society, and promote the understanding between immigrants and communities.

History of the organization: Founded in 1984, Chinese Immigrants Services (CIS) is a nonprofit-oriented organization located in Queens, New York. Over the years, CIS and its volunteers has been granted more than 40 service awards by government agencies and local communities. Each year, thousands of new immigrants seek and receive free assistance from CIS on a variety of matters that confront them.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Direct services, fundraising, translation, and legal services

Specific skills or requirements needed: Writing, computer, interpersonal, language (Chinese/English)

Time available for volunteering:
Weekdays: Afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: Varies
Weeks per month: 4

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: 7; Bus: Q14, Q16, Q20, Q27, Q44, and Q58

CHINESE PROGRESSIVE ASSOCIATION

83 Canal Street, Suite 304-305
New York, NY 10002
Contact: Mae Lee
Title: Executive Director
Phone: (212) 274-1891
Email: cpanyc@att.net

Type of organization: 501 (c) (3)

Field of work: Youth services, immigration services

Mission: To empower the Chinese community in New York City. We seek to raise the living and working standards of Chinese Americans through education, direct services, and activities that involve ordinary residents in making decisions that affect their lives.

Partners with other organizations: Depends on program

Runs programs jointly with other nonprofits:
Depends on program

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Direct services, fundraising, research and translation

Specific skills or requirements needed: Writing, computer, research, interpersonal language (Chinese)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 3-Feb

Additional information for volunteers: Interested volunteers should make initial contact by telephone.

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: F and D; Bus: M15 and M103

CHURCH ALIVE DEVELOPMENT CORPORATION

391 East 149th Street, Suite 509A
Bronx, NY 10455
Phone: (718) 993-7925
Fax: (718) 993-2137

Type of organization: 501 (c) (3), religious organization, and community development corporation

Field of work: Immigration services, human rights, family, youth and senior services, women's health, crisis intervention, religion, community development, publishing, media, and communications

Mission: To holistically meet the needs of all people in need by providing them with information, resources and services that will improve their lifestyles.

History of the organization: In 1987 Dr. Timothy Birkett founded Church Alive Immigration (CAI) ministry to help immigrants become U.S. citizens. The immigration ministry has since expanded to include employment and housing referral and is now the largest immigration service in New York.

Additional locations: Church Alive Community Church 1201 Findlay Plaza, Bronx, NY 10456

Age preferred for volunteers: 19 and older

Type of volunteer programs/activities available: Office/administrative, direct services, and translation

Specific skills or requirements needed: Writing, computer, office/administrative, interpersonal, language (Spanish or Korean)

Time available for volunteering:
Weekdays: MIDDAY
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-20
Weeks per month: 2

Geographic area where services are provided:
Boroughwide

Closest subway/bus line to the organization:
Subway: 2 and 5 to 149th Street.

COMMUNITY FOOD RESOURCE CENTER, INC.

39 Broadway, 10th Floor
New York, NY 10006
Contact: Claudia Dymond
Title: Director of Development
Phone: (212) 894-8088
Fax: (212) 616-4988
Email: cdymond@cfrcnyc.org
Website: www.cfrcnyc.org

Type of organization: 501 (c) (3)

Field of work: Public policy advocacy, housing, shelter, eviction prevention, meals to general public and Food Stamps outreach

Mission: To fight hunger and poverty by assisting poor New Yorkers individually and via policy advocacy around public benefits, including welfare, Food Stamps, school meals, and other means-tested programs.

History of the organization: Founded in 1980 to fight hunger, CFRC has grown to become one of the city's leading advocates for equitable government policies and practices affecting poor New Yorkers. We also provide direct services including serving more than 180,000 meals, preventing the evictions of 2,000 families, and providing information on Food Stamps and other benefits to more than 35,000 households.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, research, and translation

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal, language (Spanish, Chinese, French, Creole, Russian)

Time available for volunteering:
Weekdays: MIDDAY and afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 1

Additional information for volunteers: The programs that use volunteers (senior meals, intergenerational, Community Kitchen) operate between 3-6 PM weekdays.

Geographic area where services are provided:
Neighborhood-based and citywide

Closest subway/bus line to the organization:
Subway: 4, 5, N, and R

FILIPINO AMERICAN HUMAN SERVICES, INC. (FAHSI)

185-14 Hillside Avenue
Jamaica, NY 11432
Contact: Ted Martinez
Title: Youth Program Coordinator
Phone: (718) 883-1295
Fax: (718) 523-9606
Email: www.fahsi.org
Website: vbraga@fahsi.org

Type of organization: 501 (c) (3)

Field of work: Immigrant services, youth and family services

Mission: To improve social conditions and enhance the self-reliance of vulnerable segments of the Filipino American community in New York City by strengthening the capacity of Filipino Americans to be significant contributors to civil society.

Partners with other organizations: In some programs

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising, research

Specific skills or requirements needed: Writing, computer (graphic design), language (Tagalog, other Philippine dialects/Spanish)

Time available for volunteering:
Weekdays: All day
Weekends: Sunday

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: F to 179th Street; Bus: Q11, Q3, Q17, Q43 or Q75

INTERNATIONAL IMMIGRANTS FOUNDATION

7 West 44th Street
New York, NY 10036
Contact: Susana Galli
Title: Director
Phone: (212) 361-0005
Fax: (212) 391-0316
Email: susana.galli@gmail.com
Website: www.10.org

Type of organization: 501 (c) (3)

Field of work: Legal services/civil rights, immigration services

Mission: Guiding and empowering immigrants for the last 32 years.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, research, translation, coordinating events

Specific skills or requirements needed: Writing, computer, research, interpersonal

Time available for volunteering:
Weekdays: Flexible
Weekends: Flexible

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Additional information for volunteers: We welcome volunteers that share our mission to assist, guide and empower immigrants.

Geographic area where services are provided:
Statewide

Closest subway/bus line to the organization:
Subway: A, C, E, 1, 2, 3, N, R, Q, W, 7 and Shuttle to Times Square Station

NAV NIRMAAN FOUNDATION

87-08 Justice Avenue, Suite CU
Elmhurst, NY 11373

Contact: Girish Shah
Title: Program Director
Phone: (212) 478-4585
Fax: (718) 478-4588

Type of organization: 501 (c) (3)

Field of work: Criminal justice, family services, and counseling for prevention of alcohol abuse and domestic violence

Mission: To provide culturally-sensitive counseling services to people of South Asian origin who suffer from problems caused by alcohol/drugs, domestic violence, marital problems, and child abuse. Our goal is family preservation.

History of the organization: Nav Nirmaan Foundation (NNF) came into being on August 19, 1991, through the initiative of a group of concerned South Asians in Queens, NY as a community response to an immigrant problem. Founders Walter and Rosemary Picardo, Fr. Maria Louis, and Police Chief Winston Brass spent countless hours tirelessly reaching out to the community, and networking with the existing social agencies to ensure that these services were made available to the people. In 1993, NNF started working with the Queens Child Guidance Center through the Asian Outreach Project of New York City.

Age preferred for volunteers: 25 and older

Type of volunteer programs/activities available:
Office/administrative, and grantwriting

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal

Time available for volunteering:
Weekdays: Afternoon
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Geographic area where services are provided:
Borough and citywide

Closest subway/bus line to the organization:
Subway: G and R to Grand Avenue, Elmhurst

NEW YORK CITY REFUGEE EMPLOYMENT PROJECT

122 East 42nd Street, Suite 1100
New York, NY 10168-1289

Contact: Van Anh Le
Title: Project Director
Phone: (212) 551-3150
Fax: (212) 551-3154
Email: vanle@their.org
Website: www.theirc.org

Type of organization: Part of a large 501 (c) (3)

Field of work: Immigration services and job training and placement

Mission: To provide employment and support services to refugees, and political asylees who are New York City, Nassau, or Westchester residents.

History of the organization: The New York City Refugee Employment Project was founded in 1980 by nonprofit organizations active in refugee resettlement in New York, and is administered by the highly respected International Rescue Committee. The Project has placed over 15,000 refugees, while 500 companies have depended on the Project to screen and recruit employees for them.

Additional locations: 2488 Grand Concourse, Room 413, Bronx, NY 10458

Age preferred for volunteers: 25 and older

Type of volunteer programs/activities available:
Teaching

Specific skills or requirements needed:
Interpersonal, language (any Asian language welcome), teaching

Time available for volunteering:
Weekdays: Evening
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: Volunteers should be patient, caring, well-educated, comfortable with diverse ethnic groups, unafraid to improvise -- also trustworthy and with good references.

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: 4, 5, 6, 7, and S; Bus: M42, M102, and M104

SIKH COALITION

396 Broadway, Suite 701
New York, NY 10013
Contact: Prabhjot Singh
Title: Executive Director
Phone: (212) 655-3095
Fax: (815) 346-2803
Email: prabhjot@sikhcoalition.org
Website: www.sikhcoalition.org

Type of organization: 501 (c) (3)

Field of work: Human rights, legal services/civil rights, community development

Mission: To defend the rights of citizens, educate society about Sikhs, and create greater understanding amongst all people.

Partners with other organizations: Yes, many

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, fundraising, research, translation

Specific skills or requirements needed: Writing, computer, research, interpersonal, language (Punjabi for translation services)

Time available for volunteering:
Weekdays: Midday and afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 2

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: A, C, N, R, W, 6 to Canal Street

ST. RITA'S CENTER FOR IMMIGRANT AND REFUGEE SERVICES

2342 Andrews Avenue
Bronx, NY 10468
Contact: Jean Marshall
Title: Director
Phone: (718) 365-4390
Fax: (718) 295-8729
Email: stritacenter@aol.com

Type of organization: Part of a large 501 (c) (3)

Field of work: Immigration services, family services, and crisis intervention

Mission: To stand as a beacon of welcome and hope for those in need, a place where people of many cultures can come to find friendship and empowerment.

History of the organization: Saint Rita's Center was established in September, 1983, by Sister Jean Marshall, O.P., as a place where refugees and immigrants could come for the help and support necessary to build new lives. Over the years, Saint Rita's has expanded into a multi-service, community-based organization with several sites in the Bronx.

Age preferred for volunteers: 18 through 25

Type of volunteer programs/activities available:
Direct services

Specific skills or requirements needed: Writing, interpersonal, language (good English)

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: 4 to Jerome and Fordham Road; Bus: Bx12 to Devoe Park

US-TIBET COMMITTEE

241 East 32nd Street
New York, NY 10016

Contact: Sophia Conroy
Title: National Coordinator
Phone: (212) 481-3569
Email: ustc@igc.org
Website: www.ustibet.org

Type of organization: 501 (c) (3)

Field of work: International/foreign affairs, human rights, Tibet

Mission: To support Tibetan people in their struggle for the restoration of Tibetan independence.

History of the organization: The US Tibet Committee (USTC) is an independent nonprofit organization formed in 1977 by American and Tibetan volunteers. We educate policy-makers and the public on the occupation of Tibet, and mobilize them into action against this injustice.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, fundraising, research, translation, campaigns and events, and outreach and organizing

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal, language, website, graphics, design

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Geographic area where services are provided:
Citywide, national, and international

Closest subway/bus line to the organization:
Subway: 6; Bus: M15

Volunteer!!!

*A guide to nonprofit organizations
serving New York City's
cultural and artistic communities*

A GATHERING OF THE TRIBES

285 East 3rd Street, 2nd Floor
New York, NY 10009

Contact: T. Charnan Lewis

Title: Managing Director

Phone: (212) 674-3778

Fax: (212) 674-5576

Email: info@tribes.org

Website: www.tribes.org

Type of organization: 501 (c) (3)

Field of work: Culture/arts

Mission: The promotion of the freshest and most diverse artists of all disciplines.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, fundraising, research, translation, design, program coordinating, writing and art handling

Specific skills or requirements needed: Writing, computer, research, interpersonal, language

Time available for volunteering:

Weekdays: All day

Weekends: Saturday and Sunday

Amount of time needed from volunteer:

Hours per week: Flexible

Weeks per month: Flexible

Additional information for volunteers: Tribes is a 10-year old arts organization run by a blind man. We have an art gallery, a poetry/writing/arts magazine, as well as a poetry and performance space. We need people in all capacities: grant writing, art handling, cleaning, reading to our director. It is an excellent place to network with artists.

Geographic area where services are provided:

Neighborhood-based, greater metropolitan region, national, boroughwide, statewide, international and citywide

Closest subway/bus line to the organization:

Subway: F to 2nd Avenue

THE AFRIKAN POETRY THEATRE

176-03 Jamaica Avenue
Jamaica, NY 11432

Contact: John Watusi Branch

Title: Executive Director

Phone: (718) 523-3312

Fax: (718) 523-1054

Email: jwatusi@aol.com

Website: www.afrikapoetrytheatre.com

Type of organization: 501 (c) (3)

Field of work: Youth services, culture/arts, crisis intervention, publishing, media and communications, job training, international/foreign affairs

Mission: To provide cultural and educational programs.

Partners with other organizations: Yes

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:

Office/administrative, fundraising, research

Specific skills or requirements needed: Writing, computer, research

Time available for volunteering:

Weekdays: Midday and afternoon

Weekends: Saturday

Amount of time needed from volunteer:

Hours per week: 1-5

Weeks per month: 2

Geographic area where services are provided:

Boroughwide, citywide

Closest subway/bus line to the organization:

Subway: F to 179th Street

ALL STARS PROJECT, INC.

543 West 42nd Street
New York, NY 10036
Contact: Gail Elberg
Title: Director, Volunteer Intern Programs
Phone: (212) 356-8431
Fax: (212) 941-8340
Email: gelberg@allstars.org
Website: www.allstars.org

Type of organization: 501 (c) (3)

Field of work: Performing arts, youth services, community development

Mission: The All Stars Project, Inc. (ASP) is a non-partisan, nonprofit organization dedicated to promoting human development through the use of an innovative performance-based model.

History of the organization: Founded in 1981, the All Stars creates privately funded, outside-of-school, educational and performing arts activities for tens of thousands of poor and minority young people. It sponsors community and experimental theatre, develops leadership training and pursues volunteer initiatives that build and strengthen communities.

Additional locations: Newark, NJ

Runs programs jointly with other nonprofits: On occasion

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, theatre technology, costumes, sets, audience development, events production

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Additional information for volunteers: Volunteers are a driving force in all the programs of the All Stars Project. Volunteers help to produce our community talent shows and recruit young people to perform; volunteers organize our special events - like our glitzy galas; and volunteers provide the nuts and bolts support to our business, public relations and graphic design departments. One of our biggest volunteer needs is helping to staff performances in our three on-site theatres - we call it house staff. House staff includes everything from ushering, house managing, working in our cafe, taking tickets, staffing security posts and more.

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: A, C, E, 1, 2, 3, N, R, Q, W, 7 and Shuttle to Times Square Station; Bus: M42 to 10th Avenue

AMERICAS SOCIETY

680 Park Avenue
New York, NY 10021
Contact: Michael Rothkin
Title: Senior Director, Chief Financial Officer
Phone: (212) 249-8950
Fax: (212) 249-5868
Email: mrothkin@as-coa.org
Website: www.americas-society.org

Type of organization: 501 (c) (3), business group, arts and cultural institution, public policy

Field of work: International/foreign affairs, political/public policy, and arts and culture

Mission: To promote the understanding of the political, economic, and cultural issues that define and challenge the Americas today, from the Arctic Circle to the southernmost tip of Argentina.

History of the organization: In 1965, David Rockefeller and a group of like-minded business people founded the Council of the Americas based on the fundamental belief that free markets and private enterprise offer the most effective means to achieve regional economic growth and prosperity.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available: Fundraising, research, and translation

Specific skills or requirements needed: Writing, computer, research, language (Portuguese and Spanish)

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Geographic area where services are provided:
National and international

Closest subway/bus line to the organization:
Subway: 6 to 68th Street

ART LAB, INC.

1000 Richmond Terrace, Box 1-10
Staten Island, NY 10303
Contact: Malissa Priebe
Title: Executive Director
Phone: (718) 447-8667
Fax: (718) 447-8668
Email: artlabinc@earthlink.net
Website: www.artlab.info

Type of organization: 501 (c) (3)

Field of work: Youth services, culture/arts

Mission: To offer Staten Island a professional school of fine and applied art; to bring knowledge and appreciation of artistic excellence to the metropolitan community through classes, workshops, special events, demonstrations and lectures.

History of the organization: Art lab is a small, community-based art school.

Partners with other organizations: Yes

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, fundraising

Specific skills or requirements needed: Writing, computer, interpersonal, multi-tasking

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 2

Additional information for volunteers: Volunteers can develop in the organization as far as their time and ability allow.

Geographic area where services are provided:
Boroughwide

Closest subway/bus line to the organization:
Bus: S40, S44

THE ARTS CONNECTION

520 Eighth Avenue, Suite 321
New York, NY 10018
Contact: Carol Morgan
Title: Deputy Director for Programs
Phone: (212) 302-7433 ext. 1280
Fax: (212) 302-1132
Email: morganc@artsconnection.org
Website: artsconnection.org

Type of organization: 501 (c) (3)

Field of work: Arts education

Mission: To make the arts an essential part of education. ArtsConnection joins artists with children, families and schools in creative partnerships for teaching and learning. Through its programs it promotes problem solving skills, fosters cooperation and builds self-esteem.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, desktop publishing and computer assistance

Specific skills or requirements needed: Writing, computer, office/administrative

Time available for volunteering:
Weekdays: Midday and afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: Varies
Weeks per month: 4

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: 1, 2, 3, N, W, R, F, V, Q, B, and D

ASIA SOCIETY

725 Park Avenue
New York, NY 10021
Contact: Jacqueline Meyer
Title: Volunteer Coordinator
Phone: (212) 327-9316
Fax: (212) 452-1422
Website: www.asiasociety.org

Type of organization: 501 (c) (3), cultural educational museum

Field of work: International/foreign affairs, art and education

Mission: To foster an understanding of Asia and communication between Americans and the people of Asia and the Pacific.

History of the organization: A nonprofit, nonpartisan educational institution founded in 1956, the Asia Society (AS) provides a forum for building awareness of and dialogue with the diverse countries and peoples of Asia. Through programs that span a broad range of topics and formats, the Society brings prominent business, the arts, and academia together with the growing audience of people with an abiding interest in Asia.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, research, translation, reception, and store

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 1

Geographic area where services are provided: National and international

Closest subway/bus line to the organization:
Subway: 6 to 68th Street

ASIAN AMERICAN ARTS ALLIANCE

74 Varick Street, Suite 302
New York, NY 10013
Contact: Lillian Cho
Title: Executive Director
Phone: (212) 914-9208
Fax: (212) 941-7978
Email: info@aaartsalliance.org

Type of organization: 501 (c) (3)

Field of work: Political/public policy, community development, grantmaking, arts, and culture and arts service organization

Mission: To engage the greater public in the support, recognition and appreciation of Asian American arts, while ensuring that Asian American arts organizations thrive.

History of the organization: The Asian American Arts Alliance (AAAA) was formed in 1983 as a collaboration among artists and representatives of the Asian American community's leading arts organizations to raise public awareness of Asian American arts. The AAAA in its early years focused on producing an annual arts festival, Roots to Reality, and publishing a monthly events calendar. Today, AAAA provides a centralized information network, vital resources and advocacy services, and ongoing technical assistance to Asian American arts organizations and artists in the New York metropolitan area.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, fundraising, research, marketing, PR event coordination

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal, initiative

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 3-4

Geographic area where services are provided: Citywide

Closest subway/bus line to the organization:
Subway: A, C, E, 1, and 2

ASIAN AMERICAN ARTS CENTRE

26 Bowery, 3rd Floor
New York, NY 10013
Contact: Robert Lee
Title: Director
Phone: (212) 233-2154
Fax: (212) 766-1287
Email: aaac@artspirial.org
Website: www.artspirial.org

Type of organization: 501 (c) (3)

Field of work: Community arts/contemporary visual art of Asian Americans

Mission: To promote the preservation and creative vitality of Asian American cultural growth through the arts, and its historical and aesthetic linkage to other communities. The Arts Centre accomplishes this by presenting and interpreting the ongoing synthesis of contemporary American and Asian art forms, utilizing performance, exhibition, and public education.

History of the organization: Asian American Arts Centre (AAAC) was founded in 1974 as a nonprofit organization to present both traditional and contemporary performances to Asian American communities and the general public. Located in New York's Chinatown, AAAC has held many of its programs in other sites and locations in the country. Since its inception, the organization has contracted hundreds of artists, and every year reaches countless numbers of audiences through the media and live presentations.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, fundraising, research, artist slide archive, exhibition, and website

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal, internet

Time available for volunteering:
Weekdays: Midday and afternoon
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 11-20
Weeks per month: 4

Additional information for volunteers: A student interested in the following may be also interested in AAAC; Asian American studies, cultural studies, art history, cultural anthropology, literature and writing.

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: N, R, W, and 6 to Canal Street, S to Grand Street; Bus: M15, and M103 to Chinatown

ASSOCIATION OF HISPANIC ARTS

161 East 106th Street
New York, NY 10029
Contact: Nicholas Arture
Title: Executive Director
Phone: (212) 876-1242
Fax: (212) 876-1285
Email: nicholas@latinoarts.org;
julia@latinoarts.org
Website: www.latinoarts.org

Type of organization: 501 (c) (3)

Field of work: Culture/arts

Mission: Association of Hispanic Arts, Inc. is a nonprofit dedicated to the advancement of Latino arts, artists and arts organizations as an integral part of the cultural life of the nation. We facilitate projects and programs designed to foster the appreciation, growth and well being of the Latino cultural community.

History of the organization: Founded in 1975, the Association of Hispanic Arts (AHA) is a nonprofit organization dedicated to the advancement of Latino arts and artists in the United States. We are dedicated to the advancement of Latino arts and artists in the United States. We are based in New York City, and reach out to both a regional and global audience.

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, fundraising, research, and translation

Specific skills or requirements needed: Writing, computer, research, language (Spanish)

Time available for volunteering:
Weekdays: Morning
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: Flexible

Additional information for volunteers: We are currently looking for individuals who are computer savvy to aid us in our database management and other technology related tasks.

Geographic area where services are provided:
Greater metropolitan region

Closest subway/bus line to the organization:
Subway: 6 to 103rd Street

BALLET HISPANICO OF NEW YORK, INC.

167 West 89th Street
New York, NY 10028
Contact: Madeline Kilroe
Title: Development Officer
Phone: (212) 362-6710 ext. 256
Fax: (212) 362-7809
Email: mkilroe@ballethispanico.org
Website: www.ballethispanico.org

Type of organization: 501 (c) (3)

Field of work: Arts/dance

Mission: To inspire a deeper understanding and appreciation of America's diverse Hispanic population and its rich cultural heritage; to advance the art form by commissioning and performing works, which infuse the rich American dance tradition with the energy and vitality of Hispanic Culture. To provide opportunities for young people to develop their full potential through a unique regimen of training in ballet, modern and Spanish dance.

History of the organization: Founded in 1970 under the leadership of Artistic Director Tina Ramirez, Ballet Hispanic (BH) has emerged from modest beginnings to forge a reputation as a world-class company, an award-winning school and a leader in the field of arts education through Primeros Pasos, its nationwide public school program.

Runs programs jointly with other nonprofits:
Sometimes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, fundraising, research, event support

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal skills, language (Spanish), event experience

Time available for volunteering:
Weekdays: All day
Weekends: Saturday sometimes

Amount of time needed from volunteer:
Hours per week: 11-15
Weeks per month: 4

Additional information for volunteers: All of our volunteers should have an interest in the arts, arts administration and development.

Geographic area where services are provided:
Greater metropolitan region

Closest subway/bus line to the organization:
Subway: 1, B or C

BETTER BROOKLYN COMMUNITY CENTER

408 Jay Street
Brooklyn, NY 11201
Contact: Santiago Cabassa
Title: Director, Youth and Family Services
Phone: (718) 624-1992 ext. 147
Fax: (718) 624-1833
Email: santiago@bbccenter.org
Website: www.betterbrooklyncommunitycenter.org

Type of organization: 501 (c) (3)

Field of work: Youth services, recreation/sports, culture/arts, family services, community development, and job training

Mission: Helping those in need who live, work or go to school throughout the five boroughs.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Direct services

Specific skills or requirements needed: Writing, computer, interpersonal

Time available for volunteering:
Weekdays: Afternoon (3 - 6:30 PM)
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Geographic area where services are provided:
Boroughwide

Closest subway/bus line to the organization:
Subway: A, C to Jay Street

BIG APPLE GREETER

1 Centre Street
New York, NY 10007
Contact: Alicia Pierro
Title: Director of Volunteers
Phone: (212) 669-2364
Fax: (212) 669-3685
Email: apierro@bigapplegreeter.org
Website: www.bigapplegreeter.org

Type of organization: 501 (c) (3)

Field of work: Publishing, media and communications, community development, and international/foreign affairs

Mission: To enhance the worldwide image of New York City and enrich the New York experience by connecting visitors with knowledgeable and enthusiastic volunteers.

Partners with other organizations: Yes, The Make-A-Wish Foundation

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Office/administrative, show visitors a favorite neighborhood

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 1

Additional information for volunteers: We have two types of volunteer positions available: (1) Greeter Volunteer -- meets with visitors a minimum of once a month for four hours. (2) Office Volunteer -- several positions in the administrative area.

Geographic area where services are provided:
Boroughwide

Closest subway/bus line to the organization:
Not applicable since work includes various places

BLACK FILMMAKER FOUNDATION

670 Broadway, Suite 300
New York, NY 10012
Contact: Warrington Hudlin
Title: President
Phone: (212) 253-1690
Fax: (212) 253-1689
Email: info@dvrepublic.com
Website: www.dvrepublik.com

Type of organization: 501 (c) (3), film and media art

Field of work: Human rights and publishing, media and communications

Mission: To create entertainment-driven and socially concerned media.

History of the organization: Founded in 1978, black Filmmaker Foundation (BFF) has played a pivotal role in the emergence of the contemporary black film movement.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, fundraising, research, and website assistance

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal, familiarity with digital video

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 11-20
Weeks per month: 4

Additional information for volunteers: Contact organization

BLACK SPECTRUM THEATRE CO., INC.

119-07 Merrick Boulevard
Jamaica, NY 11434
Contact: Carl Clay
Title: Executive Producer
Phone: (718) 723-1800 ext. 11
Fax: (718) 723-1806
Email: cclay71463@aol.com
Website: www.blackspectrum.com

Type of organization: 501 (c) (3), theatre

Field of work: Youth services

Mission: Black Spectrum Theater Company, Inc. is a nonprofit professional, community based organization that produces and presents theater, films and videos examining issues of concern to the African-American community.

History of the organization: Executive producer Carl Clay founded the Back Spectrum Theater in 1970. In our 400-seat state of the art theatre in southeastern Queens, NY, and through tours to underserved communities nationwide, we present cutting edge, issue-oriented theater, films, music concerts and a summer theater camp.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising and usher

Specific skills or requirements needed: Computer, interpersonal

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 1

Geographic area where services are provided:
Neighborhood-based, and greater metropolitan region

Closest subway/bus line to the organization:
Subway: E; Bus: Q5 and Q85

BROOKLYN YOUTH CHORUS

179 Pacific Street
Brooklyn, NY 11201
Contact: Denise Ivanoff
Title: Education/Program Director
Phone: (718) 243-9447 ext. 236
Fax: (718) 855-1371
Email: divanoff@brooklynyouthchorus.org
Website: www.brooklynyouthchorus.org

Type of organization: 501 (c) (3)

Field of work: Youth services, culture/arts

Mission: The Brooklyn Youth Chorus Academy helps young people of all backgrounds realize their potential as musicians and as individuals through a comprehensive program of music education committed to artistic excellence; centered on performing ensembles.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, fundraising, research

Specific skills or requirements needed: Computer, research, interpersonal

Time available for volunteering:
Weekdays: Midday and afternoon
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 2

Geographic area where services are provided:
Boroughwide

Closest subway/bus line to the organization:
Subway: F to Bergen Street

CHARAS, INC.

605 East Ninth Street
New York, NY 10009
Contact: Carlos "Chino" García
Title: President
Phone: (212) 534-2666
Fax: (212) 534-8988
Email: charas65@yahoo.com
Website: www.charas.org

Type of organization: 501 (c) (3), affiliate of a federation or member organization

Field of work: Youth services, education advocacy, and cultural activities

Mission: To help improve the Lower East Side communities by promoting cultural activities and enriching education.

History of the organization: CHARAS was founded in 1965 by Latino youth leaders of notorious New York City gangs who resolved to organize to improve the Lower East Side. CHARAS was born from the awareness of the need for change, namely by addressing the broader issues impacting the community such as racism, police brutality as well as the lack of economic resources, services, quality education and housing. For 35 years, CHARAS has been an integral part of cultural and community development activities in the Lower East Side.

Additional locations: 170 East 116th Street, New York, NY 10029; 141 Market Street, Passaic, NJ 07055

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administration, direct services, fundraising, research, and translation

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal, language (Spanish)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: L to First Avenue; Bus: M8, M9, M15, and M20 to East 6th Street

CHINESE THEATRE WORKS

34-23 Steinway Street #241
Long Island City, NY 11101
Contact: Kuang-Yu Fong
Title: Executive Director
Phone: (718) 392-3493/(347) 528-8412
Fax: (718) 392-3493
Email: kuang_yu@chinesetheatreworks.org
Website: www.chinesetheatreworks.org

Type of organization: 501 (c) (3)

Field of work: Culture/arts

Mission: To preserve and promote traditional Chinese performing arts; to create new works in the performing arts that bridge Eastern and Western aesthetics and forms; and to foster understanding and appreciation of Chinese culture in audiences, students, artists and educators around the globe.

Additional locations: ARROW Community Center (Admin loc), 35-30 35th St, Astoria, Queens; 55 Washington Street, DUMBO, Brooklyn

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, fundraising, research, translation (Chinese/English)

Specific skills or requirements needed: Writing, computer, research, language (Chinese, not necessary but appreciated)

Time available for volunteering:
Weekdays: Varies
Weekends: Varies

Amount of time needed from volunteer:
Hours per week: Varies
Weeks per month: Varies

Additional information for volunteers: See our website for more information about the company and the programs we offer:
www.chinesetheatreworks.org.

Closest subway/bus line to the organization:
Subway: N, R (to Admin office), F, A, 2, 3 (to rehearsal studio)

COMISIONADO DOMINICANO DE CULTURA EN ESTADOS UNIDOS

1828 Amsterdam Avenue, Suite 304
New York, NY 10031
Contact: Franklin Gutierrez
Title: Commissioner
Phone: (212) 234-8249
Fax: (212) 281-2459
Email: comisionadodecultura@yahoo.com
Website: www.comisionadodecultura.com

Type of organization: 501 (c) (3)

Field of work: Culture/arts

Mission: To promote the culture/arts of Dominicans residing in the United States.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative

Specific skills or requirements needed:
Interpersonal

Time available for volunteering:
Weekdays: Afternoon
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5

Geographic area where services are provided:
National

Closest subway/bus line to the organization:
Subway: A, B, D, 1; Bus: M100

COUNCIL ON THE ARTS AND HUMANITIES FOR STATEN ISLAND

1000 Richmond Terrace
Staten Island, NY 10301
Contact: Adele Sammarco
Title: Director of Audience Development
Phone: (718) 447 3329
Fax: (718) 442-8572
Email: asammarco@statenilandarts.org
Website: www.statenilandarts.org

Type of organization: 501 (c) (3)

Field of work: Culture/arts, community development, grantmaking

Mission: COAHSI's mission is to develop, foster, and to promote activities in art, culture and humanities on Staten Island.

Part of a larger organization: Yes, Snug Harbor Culture Center/Richmond Town

Partners with other organizations: Yes, Garibaldi-Meucci Museum, The Staten Island Museum

Runs programs jointly with other nonprofits: Yes, Tibetan Museum, Noble Maritime Collection

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, fundraising, research, translation

Specific skills or requirements needed: Writing, computer, research, interpersonal, language (Spanish, bilingual a plus)

Time available for volunteering:
Weekdays: Anytime
Weekends: Flexible

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Additional information for volunteers: Volunteers are needed to work our V.I.S.I.T. Center at Whitehall Terminal, and with county fairs on Staten Island where we disseminate cultural information, such as CultureFest in September, the Richmond County Fair at Richmond Town, and the Harmony Street Fair at Snug Harbor Cultural Center.

Geographic area where services are provided:
Neighborhood-based, boroughwide, citywide, greater metropolitan region

Closest subway/bus line to the organization:
Subway: 1 to Whitehall, then Staten Island Ferry,
Bus: S40 to Snug Harbor

DANCE THEATER WORKSHOP

219 West 19th Street
New York, NY 10011
Contact: Sarah Maxfield
Title: Assistant to the Executive Director
Phone: (212) 691-6500 ext. 255
Fax: (212) 633-1974
Email: smaxfield@dtw.org
Website: www.dtw.org

Type of organization: 501 (c) (3)

Field of work: Culture/arts

Mission: To identify, encourage and sponsor artists and companies whose work is both visionary and pioneering; to stimulate broader audiences for these artists and their work; and to build relationships between performing artists and their communities.

Partners with other organizations: Occasionally

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, ushering

Specific skills or requirements needed: Language
(English)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 1 week

Geographic area where services are provided:
International

Closest subway/bus line to the organization:
Subway: 1

DANCE THEATRE OF HARLEM, INC.

466 West 152nd Street
New York, NY 10031
Contact: Josephine Harris
Title: Manager Community Relations
Phone: (212) 690-2800
Fax: (212) 690-8736
Website: www.dancetheatreofharlem.org

Type of organization: 501 (c) (3)

Field of work: Youth services, education advocacy, recreation/sports and performing arts organization

Mission: The organization is unified in its mission to be artistic, educational, and socially aware.

History of the organization: Dance Theatre of Harlem (DTH) was co-founded in 1969 by Arthur Mitchell, and Karel Shook, as their personal commitment to the people of Harlem following the assassination of Dr. Martin Luther King, Jr. Now, 30 years later, DTH is a major dance institution of unparalleled acclaim, encompassing a world class neoclassic ballet company, a leading arts education center, and a national and international community outreach program.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, fundraising and translation

Specific skills or requirements needed: Writing, computer, fundraising, interpersonal, language (Spanish)

Time available for volunteering:
Weekdays: Any time
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Geographic area where services are provided:
Local, national and international

Closest subway/bus line to the organization:
Subway: 1, A, C, B, and D to 145th Street

**DR. M. T. GEOFFREY YEH ART GALLERY /
ST. JOHN'S UNIVERSITY**

8000 Utopia Parkway
Queens, NY 11439
Contact: Parvez Mohsin
Title: Gallery Director
Phone: (718) 990-7476
Fax: (718) 990-2075
Email: mohsinm@stjohns.edu
Website: www.university-gallery.com

Type of organization: 501 (c) (3)

Field of work: Education advocacy, culture/arts

Mission: To provide students and professors with exhibits that are resources for research and interpretation. In addition to commitment of university values, the Gallery is also a venue that has reached out to the diverse communities of New York City.

Part of a larger organization: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, art installation, conservation and cataloging

Specific skills or requirements needed: Writing, computer, interpersonal, museum artifact conservation, art handling

Time available for volunteering:
Weekdays: Morning, and afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 2

Geographic area where services are provided:
Neighborhood-based, greater metropolitan region, national, boroughwide, statewide, and citywide

Closest subway/bus line to the organization:
Subway: E, F to Kew Gardens-Union Turnpike;
Bus: Q46, Q30, Q31

ELDER CRAFTSMEN, INC.

307 Seventh Avenue, Suite 1401
New York, NY 10001
Contact: Janet Langlois
Title: Executive Director
Phone: (212) 319-8128
Fax: (212) 319-8141
Email: eldercraftsmen@mindspring.com
Website: www.eldercraftsmen.org

Type of organization: 501 (c) (3)

Field of work: Culture/arts, senior services

Mission: To help men and women 55 and older be creative, productive and independent, and to seek broader recognition by the general public of the skills and capabilities of older people.

History of the organization: The organization was founded in 1955 as the Elder Craftsmen Shop, and until June 1994 operated a retail craft consignment outlet for older crafters. Since then, Elder Craftsmen has focused on its training programs (which began in 1972), community service programs (which began in 1991) and its Artist in Residence Projects (which began in 1996).

Partners with other organizations: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, preparing craft kits

Specific skills or requirements needed:
Interpersonal, some craft skills

Time available for volunteering:
Weekdays: All day (Mon-Wed only)
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
Greater metropolitan region

Closest subway/bus line to the organization:
Subway: 1 to 28th Street

**FEDERATION OF CHIANS CULTURAL,
EDUCATIONAL FUND, INC.**

44-01 Broadway
Astoria, NY 11103
Contact: Alex Doulis
Title: President
Phone: (718) 472-8377
Fax: (718) 752-8377
Email:
adoulis@nycsca.org/apd_1453@yahoo.com
Website: www.chianfed.org

Type of organization: 501 (c) (3)

Field of work: Youth services, ethnic/social events

Mission: To provide a multitude of services to Greek-Americans and the local community.

Partners with other organizations: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising

Specific skills or requirements needed: Writing, computer, interpersonal

Time available for volunteering:
Weekdays: Afternoon
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 1

Geographic area where services are provided:
Greater metropolitan region

Closest subway/bus line to the organization:
Subway: G, E

**FLUSHING COUNCIL ON CULTURE AND
THE ARTS**

137-35 Northern Blvd.
Flushing, NY 11354
Contact: Cathy Hung
Title: Program Manager
Phone: (718) 463-7700 ext. 235
Fax: (718) 445-1920
Email: chung@flushingtowhall.org
Website: www.flushingtowhall.org

Type of organization: 501 (c) (3)

Field of work: Culture/arts

Mission: To be a revitalizing force for its community, and a creative force for developing and promoting the visual and performing arts throughout Queens.

Part of a larger organization: Yes, New York City's Cultural Institutions Group (CIG), an affiliate of the Smithsonian Institution

Runs programs jointly with other nonprofits:
Occasionally

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, research, translation, ushering

Specific skills or requirements needed: Computer, interpersonal, language (Chinese, Spanish)

Time available for volunteering:
Weekdays: Afternoon
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 2

Geographic area where services are provided:
Neighborhood-based, boroughwide

Closest subway/bus line to the organization:
Subway: 7

FOCAL POINT PRESS/FOCAL POINT GALLERY

321 City Island Avenue
Bronx, NY 10464
Contact: Ron Ternier
Title: Director
Phone: (718) 885-1403
Fax: (718) 885-1403
Email: ronternier@aol.com
Website: www.focalpointgallery.com

Type of organization: 501 (c) (3)

Field of work: Culture/arts

Mission: To support, exhibit, and foster an interest in the visual arts (strong on photography).

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, research

Specific skills or requirements needed: Writing, computer, research, interpersonal

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 11-15
Weeks per month: 4

Additional information for volunteers: Volunteers would learn photographic framing and additional skills needed in running an art gallery.

Geographic area where services are provided: Neighborhood-based, boroughwide

Closest subway/bus line to the organization: Subway: 6; Bus: Bx29

FRANKLIN H. WILLIAMS CARIBBEAN CULTURAL CENTER AFRICAN DIASPORA INSTITUTE

408 West 58th Street
New York, NY 10019
Contact: Melody Capote
Title: Director of External Affairs
Phone: (212) 307-7420 ext. 3008
Fax: (212) 315-1086
Email: mcapote@caribecenter.org
Website: www.caribecenter.org

Type of organization: 501 (c) (3)

Field of work: Culture/arts, research in social science, religion, publishing, media and communications

Mission: To promote a national awareness and appreciation of the African Diaspora as an important component of world history and global culture.

Partners with other organizations: Yes

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising

Specific skills or requirements needed: Writing, computer, research, interpersonal, language (Spanish)

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: Open
Weeks per month: Open

Closest subway/bus line to the organization: Subway: A, B, C, D, 1 to 59th Street Columbus Circle

GROOVE WITH ME, INC.

2271 Third Avenue, 2nd Floor
New York, NY 10035

Contact: Meredith Sherman
Title: Program Director
Phone: (212) 987-5910
Email: meredith@groovewithme.org
Website: www.groovewithme.org

Type of organization: 501 (c) (3)

Field of work: Youth services, recreation/sports, culture/arts

Mission: Groove With Me uses dance and performance as a tool for girls to develop self-confidence, creativity, discipline, joy and a cooperation spirit in order to grow into strong and healthy women.

Partners with other organizations: Yes. We collaborate with the Association to Benefit Children and also with Grand St. Settlement's Beacon Center at Marta Valle H.S.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Direct services

Specific skills or requirements needed:
Interpersonal (experience with children), ability to dance

Time available for volunteering:
Weekdays: Afternoon
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5 (at least one hour per week)
Weeks per month: 4

Additional information for volunteers: Groove With Me is a "girls only" program. 99% of our participants are girls. We are looking for people who are interested in being role models for our next generation of female leaders.

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 4, 5, 6; Bus: M60, M101, M103, Bx15

HAITIAN AMERICAN ALLIANCE OF NEW YORK, INC.

210 Linden Boulevard
Brooklyn, NY 11226
Contact: Yolette Williams
Title: Interim Executive Director
Phone: (718) 284-8458
Fax: (718) 284-8491
Email: haaorg@yahoo.com
Website: www.haitianamericanallianceny.org

Type of organization: 501 (c) (3)

Field of work: Youth services, education advocacy, culture/arts, family services, community development and immigration services

Mission: HAA pursues its mission by focusing on the Haitian youth in New York. The organization offers Haitian American youths access to education opportunities and personal development.

History of the organization: HAA was established in 1996 to empower Haitian Americans in the U.S. through increased participation in all areas of political, social and economic endeavors.

Partners with other organizations: Yes

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising, and translation

Specific skills or requirements needed: Writing, computer, interpersonal, language (Creole preferred, but not necessary)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: 2, 5; Bus: B44, B49

HARLEM ART COUNCIL

International Agency for Minority Artist Affairs, Inc.
Adam Clayton Powell, Jr., State Office Building
163 West 125th Street, Suite 909
New York, NY 10027-4419
Phone: (212) 749-5298
Fax: (212) 749-3745
Email: iamaa@pipeline.com
Website: www.aboutharlemarts.org

Type of organization: 501 (c) (3)

Field of work: Cultural, arts, administrative training, and services related to the arts

Mission: The Mission of the Harlem Art Council (HAC) is to encourage and provide the means for the general public's arts participation; to nurture the professional development of the performing, visual and literary artists and art organizations; to publicize and promote the arts; to generate greater support and participation from all funding sources, including business, government, foundations, and individuals for the Harlem /Upper Manhattan arts industry; and to act as a catalyst for new initiatives, policies, and developments.

History of the organization: The International Agency for Minority Artist Affairs, Inc. (IAMAA) was established in 1978 as a community-based arts service organization by Gregory Javan Mills, while a senior at the School of Visual Arts (SVA). This 22-year old nonprofit organization was designated as the Harlem Art Council in 1996.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Direct services, fundraising, and translation

Specific skills or requirements needed: Writing, computer, office/administrative, interpersonal skills

Time available for volunteering:
Weekdays: Afternoon
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 2

Geographic area where services are provided:
From neighborhood to international coverage.

Closest subway/bus line to the organization:
Subways: 2 and 3; Bus: M7

THE HARLEM EDUCATIONAL ACTIVITIES FUND, INC. (HEAF)

2090 Seventh Avenue, 10th Floor
New York, NY 10027
Contact: Anisah Miley
Title: Program Coordinator, College Quest
Phone: (212) 663-9732
Fax: (212) 663-9736
Email: amiley@heaf.org
Website: www.heaf.org

Type of organization: 501 (c) (3)

Field of work: Youth services, culture/arts

Mission: HEAF is a comprehensive nonprofit supplemental educational and youth development organization that helps dedicated public school students from the Harlem and Washington Heights communities to develop intellectual curiosity, academic ability, social values and personal resiliency they need to ensure success in school, career and life.

Partners with other organizations: Yes, with many: Arts for All, Global Action Project, Caribbean Culture Center, Puppetry Arts Theater, Learning by Design, Community Works, Summer Institute for the Gifted, etc.

Runs programs jointly with other nonprofits: Yes, please see aforementioned

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising, research, translation

Specific skills or requirements needed: Writing, computer, interpersonal, language (Spanish)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5

Additional information for volunteers: Volunteers should have experience working with young people (11-17). They should be willing to collaborate with HEAF staff and have a willingness to promote HEAF's educational and youth development philosophy. Prospective volunteers must submit a resume.

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: A, B, C, D, 2, 3; Bus: M60, Bx15, M101

HARLEM SCHOOL OF THE ARTS

645 St. Nicholas Avenue
New York, NY 10030
Contact: Chris McElroen
Title: Director of Marketing and Public Relations
Phone: (212) 926-4100 ext. 307
Fax: (212) 491-6913
Email: cmcelroen@harlemschoolofthearts.org
Website: www.harlemschoolofthearts.org

Type of organization: 501 (c) (3)

Field of work: Youth services and arts, education

Mission: To educate, empower, and enable children through the arts.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative and fundraising

Specific skills or requirements needed: Writing, computer, office/administrative

Time available for volunteering:
Weekdays: Any time
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5 hours
Weeks per month: 4

Geographic area where services are provided:
Greater metropolitan region

Closest subway/bus line to the organization:
Subway: A, B, C or D to 145th Street

HEALTH JAM, INC.

221 East 122nd Street, 5th floor
New York, NY 10035
Contact: Maribel Cruz
Title: Executive Director
Phone: (212) 722-7987
Fax: (212) 722-7252
Email: maribel.cruz@healthjam.org
Website: www.healthjam.org

Type of organization: 501 (c) (3)

Field of work: Youth services, recreation/sports, arts

Mission: Health Jam uses "edutainment" to encourage young people to take responsibility for their life, health and wellness.

Partners with other organizations: Yes

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising, outreach and special events

Specific skills or requirements needed: Writing, computer

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Geographic area where services are provided:
Boroughwide

Closest subway/bus line to the organization:
Subway: 4, 5, 6; Bus: M15, M98, M101, M102, M103

THE HISPANIC SOCIETY OF AMERICA

613 West 155 Street
New York, NY 10032
Contact: Marcus Burke
Title: Curator of Paintings
Phone: (212) 926-2234
Fax: (212) 690-0743
Email: info@hispanicsociety.org
Website: www.hispanicsociety.org

Type of organization: 501 (c) (3)

Field of work: Museum and library

Mission: To create and support a free museum and library dedicated to the study of the arts and culture of the Iberian Peninsula and Latin America.

History of the organization: The Hispanic Society of America was founded on May 18, 1904, by Archer Milton Huntington (1870-1955). The Society first opened its doors in 1908 at the Beaux-Arts building on Audubon Terrace that still serves as its home. Today, the Society continues the legacy of Huntington through expanded exhibitions, new programs, and the recent acquisition of the building adjacent to the Hispanic Society.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Office/administrative and graphic design

Specific skills or requirements needed: Writing, computer, office/administrative, language (English/Spanish)

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-10
Weeks per month: 4

Geographic area where services are provided:
Greater metropolitan region

Closest subway/bus line to the organization:
Subway: 1 to 155th Street; Bus: M4 and M5 to 157th Street and Broadway

IFETAYO CULTURAL ARTS FACILITY

100 Parkside Avenue
Brooklyn, NY 11226
Contact: Bernice Y. Martinez
Title: Operations Manager
Phone: (718) 856-1123 ext. 12
Fax: (718) 856-1192
Email: bmartin@ifetayoculturalarts.org
Website: www.ifetayoculturalarts.org

Type of organization: 501 (c) (3)

Field of work: Culture/arts, youth services, crisis intervention, human rights

Mission: Ifetayo focuses the holistic approach of integrating art and culture with aspects of society, and uses this approach in supporting youth and community building.

History of the organization: Since its founding in 1989, Ifetayo has provided programs in the performing and visual arts, as well as academic instruction, health and wellness, and professional and personal skills development. The organization's name comes from the West African Yoruba word "Ifetayo" meaning "love brings happiness."

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, translation

Specific skills or requirements needed: Computer, interpersonal

Time available for volunteering:
Weekdays: Morning
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 1 week

Geographic area where services are provided:
Neighborhood-based, boroughwide and citywide

Closest subway/bus line to the organization:
Subway: Q; Bus: B41, B16

INSTITUTO DE ARTE TEATRAL INTERNACIONAL

59-61 East 4th Street, Suite 6E

New York, NY 10003

Contact: Vivian Deangelo

Title: Artistic Director

Phone: (212) 505-6757

Fax: (212) 505-6757

Email: jsad6048@aol.com

Website: www.teatroiati.org

Type of organization: 501 (c) (3)

Field of work: Arts and culture, youth services, senior services

Mission: Teatro IATI is dedicated to the production and performance of theatrical art works written in Spanish and for all audiences in New York. It is our responsibility to create theater that is accessible and available to all and that enriches the social dynamic in community groups, promoting a spirit of collaboration and openness.

Partners with other organizations: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, fundraising, research, translation

Specific skills or requirements needed: Writing, computer, research, language (bilingual Spanish/English)

Time available for volunteering:

Weekdays: All day

Weekends: No

Amount of time needed from volunteer:

Hours per week: 1-5 and/or 6-10

Weeks per month: 2 to 4

Additional information for volunteers: Volunteer positions are not for actors, but they will gain experience in producing and conducting a theater production.

Geographic area where services are provided:

Greater metropolitan region

Closest subway/bus line to the organization:

Subway: F to 2nd Avenue, 6 to Astor Place, and N or R to 8th Street

JACQUES MARCHAIS MUSEUM OF TIBETAN ART

338 Lighthouse Avenue

Staten Island, NY 10306

Contact: Meg Ventrudo

Title: Executive Director

Phone: (718) 987-3500

Fax: (718) 351-0402

Email: mventrudo@tibetanmuseum.com

Website: www.tibetanmuseum.com

Type of organization: 501 (c) (3), museum

Field of work: Museum

Mission: To foster interest, study and research, and appreciation of the art and culture of Tibet and other Asian countries.

History of the organization: The Jacques Marchais Museum of Tibetan Art was founded in 1945. The museum collects, preserves and interprets art, ethnographic objects and photographs and makes them available to the general public through exhibitions, programs and publications.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, fundraising, research, docents, gardeners

Specific skills or requirements needed: Writing, computer, office/administrative, research, interpersonal, teaching

Time available for volunteering:

Weekdays: All day

Weekends: Saturday and Sunday

Amount of time needed from volunteer:

Hours per week: Flexible

Weeks per month: Flexible

Additional information for volunteers: One of the only two Himalayan style monastery buildings in the western world, we are the only museum in the US dedicated to Tibetan art exclusively. In addition, we have meditation gardens and a lotus pond.

Geographic area where services are provided:

Citywide and international

Closest subway/bus line to the organization:

Bus: S74 to Lighthouse Avenue

JAMAICA CENTER FOR ARTS AND LEARNING, INC.

161-04 Jamaica Avenue
Jamaica, NY 11432
Contact: Alicia Rau
Title: External Affairs Assistant
Phone: (718) 658-7400 ext. 21
Fax: (718) 658-7922
Email: general@jcal.org
Website: www.jcal.org

Type of organization: 501 (c) (3)

Field of work: Youth services, senior citizens, education advocacy, job training, community development, and the arts (performing arts, music, theater, ceramics, exhibitions, etc.)

Mission: Through education in the arts and humanities, the Jamaica Center for Arts and Learning, Inc. (JCAL) provides accessible and diverse programs that promote creative expression and personal growth to individuals, the business, and civic communities of Southeastern Queens and New York.

History of the organization: Since its inception in 1972, JCAL has remained unwavering in its mission to serve the Southeastern Queens community at large. Over the past 30 years, our original "art for art's sake" aspiration grew to include programming in arts education and school-based projects. We are now expanding our capabilities to address a broader range of constituent concerns. Our organization has become an integral participant in the community's efforts for economic, educational, and social development.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, research, translation and internship program.

Specific skills or requirements needed: Computer, office/administrative, interpersonal

Time available for volunteering:
Weekdays: Flexible
Weekends: No

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: 4

Additional information for volunteers: JCAL is a multi-disciplinary arts center that provides a wide array of accessible programs to the residents of Southern Queens and New York City. Each year, approximately 65,000 people of all ages participate in our diverse programs.

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: E, F, and J; LIRR to Jamaica Station

JAPAN SOCIETY

333 East 47th Street
New York, NY 10017
Contact: Frank L. Ellsorth
Title: President
Phone: (212) 832-1155
Fax: (212) 715-1262
Email: gen@japansociety.org
Website: www.japansociety.org

Type of organization: 501 (c) (3)

Field of work: Political/public policy, cultural activities, and education programs

Mission: To promote greater understanding between Japan and the United States in a global context.

History of the organization: Since its foundation in 1907, Japan Society has been instrumental in promoting alliance and partnership by facilitating understanding and cooperation between Japan and the United States, including, particularly in recent years, the relationship's broader Asian and global contexts.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Fundraising and docent

Specific skills or requirements needed:
Interpersonal

Time available for volunteering:
Weekdays: Morning and afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 2

Geographic area where services are provided:
International

LATIN AMERICAN CULTURAL CENTER OF QUEENS

120-55 Queens Blvd., Room 333
Kew Gardens, NY 11424
Contact: Nayibe N. Berger
Phone: (718) 261-7664
Fax: (718) 261-4308
Email: laccq@aol.com

Type of organization: 501 (c) (3)

Field of work: Youth services, culture/arts, community development

Mission: To provide free cultural and education programs to the Latino community.

Partners with other organizations: Yes

Additional locations: Arrow Park Community Center, 35-30 35th Street, Astoria, NY 11103

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, fundraising, program supervision, program assistant

Specific skills or requirements needed: Writing, computer, interpersonal, language (Spanish a plus)

Time available for volunteering:
Weekdays: Flexible
Weekends: Flexible

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Geographic area where services are provided:
Boroughwide

Closest subway/bus line to the organization:
Subway: E, F

MANO A MANO: MEXICAN CULTURE WITHOUT BORDERS

32 Broadway, Suite 1314
New York, NY 10004
Contact: Emily Socolov
Title: Project Director
Phone: (212) 571-1555 ext. 35
Fax: (212) 571-9052
Email: info@manoamano.us
Website: www.manoamano.us

Type of organization: soon to be 501 (c) (3)

Field of work: Education advocacy, community development, culture/arts

Mission: To present and preserve Mexican culture and promote the active participation of Mexican immigrant families in culture, educational and civic life.

Part of a larger organization: Yes, the Center for Traditional Music & Dance

Partners with other organizations: Yes, many, e.g., The Museum of the City of New York, The Central Park Conservancy, The Mexican Culture Institute, St. Mark's Church in-the-Bowery

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, research, translation, fundraising, website and event support, videography, publicity/marketing

Specific skills or requirements needed: Computer, research, language (Spanish), marketing, publicity, web design, videography

Time available for volunteering:
Weekdays: Midday, and afternoon (no Fridays)
Weekends: Sunday

Amount of time needed from volunteer:
Hours per week: 11-15 hours
Weeks per month: 4

Additional information for volunteers: Mano a Mano is a community-based cultural initiative which is in the process of becoming a nonprofit organization. We present cultural events throughout the year - making those times very busy. In addition to our culture/education work, we also have a collaborative project called Conecta where volunteers go into the Mexican Consulate and help people with information on basic services. Please visit our website to read more about us, and feel free to contact us with questions.

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: 2, 3, 4, 5 to Wall Street; 1, R, W to Rector Street; J, M, Z to Broad Street

MIND-BUILDERS

3415 Olinville Avenue
Bronx, NY 10467

Contact: Madaha Kinsey-Lamb
Title: Founder/Executive Director
Phone: (718) 652-6256
Fax: (718) 652-7324
Email: mindbuilders@hotmail.com
Website: www.mind-builders.org

Type of organization: 501 (c) (3)

Field of work: Culture/arts, youth services, family services

Mission: To develop skills in a variety of art forms for children, teens and adults while nurturing self-esteem, building character and cultivating an appreciation of the diverse cultures within the Mind-Builders community.

History of the organization: We welcome all members of the community, borough and city into a spacious 15,000 square foot facility of high ceilings, shiny wood floors, and sunlight slanting through its many huge oak windows.

Partners with other organizations: Yes, Mind-Builders networks and recruits with schools and organizations throughout the community

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, fundraising, research, writing, computer, interpersonal

Time available for volunteering:

Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:

Hours per week: 6-10
Weeks per month: 4

Additional information for volunteers: Volunteering at Mind-Builders provides an exciting and challenging opportunity for sharp, energetic students interested in gaining valuable work experience, learning how to manage a business or sharpening office clerical skills, accounting, or arts/administration skills.

Geographic area where services are provided:

Neighborhood-based, boroughwide

Closest subway/bus line to the organization:

Subway: 2, 5; Bus: Bx41, Bx55, Bx28, Bx30, Bx39

EL MUSEO DEL BARRIO

1230 Fifth Avenue
New York, NY 10029

Contact: Kathy Wisniewski
Title: Director of Development and Marketing
Phone: (212) 831-7272 ext. 137
Fax: (212) 831-7927
Email: kwisniewski@elmuseo.org
Website: www.elmuseo.org

Type of organization: 501 (c) (3)

Field of work: Art Museum

Mission: To present and preserve the art and culture of Puerto Ricans and all Latin Americans in the United States.

History of the organization: El Museo del Barrio was founded in 1969 by a group of Puerto Rican parents, educators, artists, and community activists in East Harlem's Spanish-speaking El Barrio. The contexts of El Museo's founding were the national civil rights movement and, in the New York City art world, the campaign that called for major art institutions to decentralize their collections and to represent a variety of non-European cultures in their collections and programs. In recent years public programs have been developed to address the educational needs of diverse populations -- seniors, adults, adolescents, public school students, and very young visitors.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative

Specific skills or requirements needed: Writing, office/administrative, interpersonal, language (Spanish)

Time available for volunteering:

Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:

Hours per week: Varies
Weeks per month: Varies

Geographic area where services are provided:

Neighborhood-based and greater metropolitan region

Closest subway/bus line to the organization:

Subway: 6 to 103rd Street; Bus: M1, M2, M3, and M4

MUSEUM OF THE CHINESE IN THE AMERICAS (MoCA)

70 Mulberry Street, 2nd Floor
New York, NY 10013

Contact: Beatrice Chen
Title: Curator of Education
Phone: (212) 619-4785
Fax: (212) 619-4720
Email: bchen@moca-nyc.org
Website: www.moca-nyc.org

Type of organization: 501 (c) (3)

Field of work: Culture/arts, youth services

Mission: MoCA is the first full-time professionally-staffed museum dedicated to reclaiming, preserving, and interpreting the history and culture of the Chinese and their descendants in the Western Hemisphere.

History of the organization: Founded in 1980 as the New York Chinatown History Project, the Museum established its charter in 1992. In 1995 the name was changed to the Museum of Chinese in the Americas (MoCA). The museum celebrates over twenty years of service with a name that reflects its national scope and mission to reclaim, preserve, and broaden understanding about the diverse history of Chinese people in the Americas.

Partners with other organizations: Sometimes

Runs programs jointly with other nonprofits:
Sometimes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising, research, translation

Specific skills or requirements needed: Writing, computer, research, interpersonal

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 1

Additional information for volunteers: A comprehensive description of our volunteer program can be found on our website.

Geographic area where services are provided:
Neighborhood-based, national

Closest subway/bus line to the organization:
Subway: N, R, W, Q, J, M, Z, 6

MUSIC FROM JAPAN, INC.

Seven East 20th Street, Suite 6F
New York, NY 10003

Contact: Mari Ono
Title: Executive Director
Phone: (212) 674-4587
Fax: (212) 529-7855
Email: mfjrc@aol.com
Website: www.musicfromjapan.org

Type of organization: 501 (c) (3)

Field of work: Music

Mission: To promote cultural exchange and mutual understanding between the US and Japan through presentation of music.

History of the organization: Music from Japan (MFJ), founded in 1975, has become the exemplar in championing Japanese music and composers around the world. From its New York City base, MFJ has visited audiences across North and South America, Central Asia and its spiritual home, Japan. The organization has presented over 300 works, including 49 world premiers, and commissioned 30 pieces. In 1994 a new dimension was added to MFJ's international outreach through The Resource Center for Japanese Music, housing today's most extensive English language database of contemporary Japanese composers.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Translation and data entry

Specific skills or requirements needed: Writing, computer, office/administrative, language (Japanese)

Time available for volunteering:
Weekdays: Midday and afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 3

Geographic area where services are provided:
International

Closest subway/bus line to the organization:
Subway: N and R to 23rd Street; Bus: 2, 3, 5, 6, and 7 to 20th Street

NATIONAL BLACK THEATRE'S INSTITUTE OF ACTION ARTS

2031-33 Fifth Avenue
New York, NY 10035
Contact: Nabii Faison
Title: Director, Entrepreneurial Artist Program
Phone: (212) 722-3800
Fax: (212) 860-8004
Email: ohnabii@aol.com
Website: www.nationalblacktheatre.org

Type of organization: 501 (c) (3)

Field of work: Education and advocacy through culture and art

Mission: To gift the Harlem community with a viable and highly visible permanent cultural and educational institution that offers people an alternative learning environment. This creative factory is designed to capture the ethics of self-respect, self-worth, and self-love through the creativity of art that flows through the heart. This cultural institution encourages family, unity, oneness, and responsibility by developing the business and spiritual principles of ownership, entrepreneurship, and self-empowerment in individuals and the community at large.

History of the organization: The Institute operates from an African context of a spirit culture. It began in 1968 as a center for research and development known as the National Black Theatre Workshop Incorporated. NBT has since grown into an institution providing an alternative learning environment offering organizations and individuals, specifically those of African descent born in America, a space to discover, explore, nurture, articulate, address and heal the negative attitudes and emotions blocking freedom of expression. NBT, entering its 34th year of existence, serves its purpose through by offering workshops, symposiums, and special events under theatre arts, communication arts and entrepreneurial arts programs.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administration, fundraising, research, and events

Specific skills or requirements needed: Computer, office/administration, interpersonal

Time available for volunteering:
Weekdays: Any time
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Geographic area where services are provided: Neighborhood-based

Closest subway/bus line to the organization: Subway: A, C, D, 2, 3, 4, 5, and 6; Bus: M15, M60, M100, and M101

NEW DANCE GROUP ARTS CENTER

254 West 47th Street
New York, NY 10036
Contact: Tim Steffen
Title: Development Director
Phone: (212) 719-2733
Fax: (212) 719-0457
Website: www.ndg.org

Type of organization: 501 (c) (3)

Field of work: Education, arts and culture

Mission: To foster the art of dance and all performing arts by providing a school for training and also financial assistance to dancers and choreographers. We also work to underwrite and aid in the development and preservation of literature, history and technique.

History of the organization: New Dance Group (NDG) was founded in 1932 as New York City's first integrated, multi-cultural dance school and company. For over 70 years, our commitment to encourage, teach, and present the works of emerging artists resulted in the creation of more than 350 new dance places.

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available: Office/administrative and work study

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: Please have an interest in dance and musical theatre. Volunteers take classes for free.

Geographic area where services are provided: Citywide

Closest subway/bus line to the organization: Subway: A, C, E, N, and R

THE NEW YORK FOUNDLING

590 Avenue of the Americas
New York, NY 10011
Contact: Alan Shatz
Title: Manager of Volunteers and Community Relations
Phone: (212) 886-4039
Fax: (212) 886-4086
Email: alans@nyfoundling.org
Website: www.nyfoundling.org

Type of organization: 501 (c) (3)

Field of work: Youth services, education advocacy, women's health, housing and shelter, family services, crisis intervention, human rights, women's advocacy, mental health, research in social science, community development, recreation/sports, culture/arts, grantmaking

Mission: To help children, youth and adults in need through advocacy and through preventive and in-care services that strengthens families and communities and help each individual reach his or her potential.

Part of a larger organization: Yes, The Sisters of Charity

Partners with other organizations: Yes, the Vincent J. Fontana Center for Child Protection

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, direct services, engaging children

Specific skills or requirements needed: Compassion

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: All volunteers will be finger printed and checked through law enforcement. Volunteers working with minors will be cleared through Albany to ensure there are no allegations of child abuse in their past.

Geographic area where services are provided: Greater metropolitan region

NICU'S SPOON

PO Box 2058
New York, NY 10163
Contact: Stephanie Barton-Farcas
Title: Artistic Director
Phone: (718) 340-1651
Email: stephanie@spoontheater.org
Website: www.spoontheater.org

Type of organization: 501 (c) (3)

Field of work: Arts and culture, media and communications

Mission: To produce socially relevant theatrical works that present new ideas, challenge definitions, and touch the heart in an unexpected way.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Fundraising, translation, running lights and sounds for theatrical production

Specific skills or requirements needed: Writing, computer, interpersonal skills, language (ASL)

Time available for volunteering:
Weekdays: Afternoon and evening
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 3

Additional information for volunteers: Since we produce theater, our major volunteers needs are in the evenings during productions. We are actively in production in April, July and October and then need volunteers Tuesday-Sunday on average.

Geographic area where services are provided: Statewide

Closest subway/bus line to the organization: Subway: any subway to Times Square

NY ARTISTS UNLIMITED, INC.

Downeast Arts Center
203 Avenue A
New York, NY 10011
Contact: Melba LaRose
Title: Artistic and Administrative Director
Phone: (212) 242-6036 or (212) 228-2886
Fax: (212) 989-8864
Email: Nyartunltd@aol.com
Website: www.Nyartists.org

Type of organization: 501 (c) (3)

Field of work: Arts and culture, youth services, media and communications

Mission: To provide professional theatre and art to under-served audiences, with a focus on works that evoke dignity of the individual and sanctity of the human spirit.

History of the organization: In June 2004, the City gave us a partially subsidized space in the East Village, which has been turned into an arts center for the community, offering visual art, performances, open mics for spoken word and music, children's theatre, storytelling, songs for children and more.

Runs programs jointly with other nonprofits: No, but we book performances at other nonprofits

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, fundraising, research, translation, PR, marketing, financial strategy, art center management, technical assistance, art exhibit coordinators

Specific skills or requirements needed: Writing, computer, research, interpersonal skills, language (Spanish helpful for some jobs); prior experience training for some jobs

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: Flexible
Weeks per month: Flexible

Additional information for volunteers: We perform in unconventional spaces (dining rooms, gymnasiums, library rooms and entranceways, etc.). Occasionally, we do benefits for these organizations and performances end up on spectacular stages. Volunteers need to be amenable to working with the community. Beverages and snacks are generally offered, and occasionally lunch.

Geographic area where services are provided:
Boroughwide and statewide (northeast region)

Closest subway/bus line to the organization:
Subway: L; Bus: All 14th Street cross-town buses

OPERATION CROSSROADS AFRICA

34 Mount Morris Park
New York, NY 10027
Contact: Willis Logan
Title: Chairman
Phone: (212) 289-1949
Fax: (212) 289-2526
Email: oca@igc.org
Website: www.operationcrossroadsafrica.org

Type of organization: 501 (c) (3)

Field of work: Youth services, culture/arts, international/foreign affairs

Mission: To promote understanding of Africa through living and working within the region.

History of the organization: Established in 1957 by Dr. James. H. Robinson who foresaw a "clear, honest, hard-hitting program" in which young North Americans would work at the grassroots level with young Africans. He envisioned young people "building bridges of friendship to Africa", which came to be embodied in Operation Crossroads Africa.

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Direct services

Specific skills or requirements needed:
Interpersonal skills

Time available for volunteering:
Weekdays: Flexible
Weekends: No

Amount of time needed from volunteer:
Weeks per month: 4

Geographic area where services are provided:
International

THE POINT CDC

940 Garrison Avenue
Bronx, NY 10452
Contact: Teresa Kochis
Title: Development Director
Phone: (718) 542-4139
Fax: (718) 542-4988
Email: thepointcdc@hotmail.com
Website: www.thepoint.org

Type of organization: 501 (c) (3)

Field of work: Community development, culture/arts

Mission: The Point CDC is dedicated to youth development and the cultural and economic revitalization of Hunts Point.

Partners with other organizations: Only on a project specific basis

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services

Specific skills or requirements needed: Writing, computer, interpersonal

Time available for volunteering:
Weekdays: Midday and afternoon
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 2

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 6 to Hunts Point Avenue

PREGONES THEATER

571 Walton Avenue
Bronx, NY 10451
Contact: Judith Contreras
Title: Administrative Assistant
Phone: (718) 585-1202
Fax: (718) 585-1608
Email: jcontreras@pregones.org
Website: www.pregones.org

Type of organization: 501 (c) (3)

Field of work: Culture/arts,
lesbian/gay/bisexual/transgender

Mission: Since 1979, our mission is to create and perform contemporary theater rooted in Puerto Rican and Latino artistic expressions, and to present arts from diverse cultures, offering Latinos and other communities an artistic means to participate in society.

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, mass mailing

Specific skills or requirements needed: Computer, language (Spanish would be helpful)

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 1 week

Geographic area where services are provided:
National, international

Closest subway/bus line to the organization:
Subway: 2, 4, 5 to 149th Street/Grand Concourse

QUEENS MUSEUM OF ART

NYC Bldg/Flushing Meadows Corona Park
Corona, NY 11368

Contact: Betty Abramowitz
Title: Museum Shop Manager
Phone: (718) 592-9700 ext. 238
Fax: (718) 592-5778
Email: babramowitz@queensmuseum.org
Website: www.queensmuseum.org

Type of organization: 501 (c) (3)

Field of work: Culture/arts

Mission: To provide a vital cultural center for the most racially diverse county in the US

Runs programs jointly with other nonprofits:
Sometimes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Museum store

Specific skills or requirements needed:
Interpersonal, language (any is helpful)

Time available for volunteering:
Weekdays: Morning and afternoon
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: Volunteers have to be neat and clean, as well as reliable and responsible. Volunteers work one morning, one afternoon or Saturday or Sunday. I count on them to be here on a regular basis. I usually work until about 2:00, Monday through Friday.

Geographic area where services are provided:
Greater metropolitan region

Closest subway/bus line to the organization:
Subway: 7

SOCIETY OF EDUCATIONAL ARTS, INC.

107 Suffolk Street, 2nd Floor
New York, NY 10002

Contact: Annette Cortés
Title: Press Liaison
Phone: (212) 529-1545
Fax: (212) 529-1567
Email: acortes@sea-ny.org
Website: www.sea-ny.org

Type of organization: 501 (c) (3)

Field of work: Culture/arts, youth services, education advocacy

Mission: NYC's premier bilingual Arts-in-Education Organization and Latino Theatre Company for young audiences dedicated to the empowerment and educational advancement of children and youth adults.

Age preferred for volunteers: 14 through 25

Type of volunteer programs/activities available:
Office/administrative, fundraising

Specific skills or requirements needed: Computer, interpersonal, language (Spanish/English)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 12-20
Weeks per month: 4

Geographic area where services are provided:
Neighborhood-based, greater metropolitan region, boroughwide, statewide, citywide

Closest subway/bus line to the organization:
Subway: F, J, M, Z

SONGS OF LOVE FOUNDATION

P.O. Box 750809
Forest Hills, NY 11375
Contact: Alexdra Stefans
Title: Outreach Coordinator
Phone: (800) 960-7664
Fax: (718) 441-7372
Email: info@songsoflove.org
Website: www.songsoflove.org

Type of organization: 501 (c) (3)

Field of work: Youth services, culture/arts, family services

Mission: To provide free, personalized, fully-produced songs to kids with serious illnesses.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Outreach

Specific skills or requirements needed:
Interpersonal

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 2

Additional information for volunteers: Volunteers are needed to be Songs of Love Music Messengers™ to help with outreach efforts.

Geographic area where services are provided:
National

Closest subway/bus line to the organization:
Subway: E, F, G, R, V to 71st Continental/Forest Hills

SPANISH THEATER REPERTORY CO., LTD. (REPERTORIO ESPAÑOL)

138 East 27th Street
New York, NY 10016
Contact: Jose Antonio Cruz
Title: Audience Development and Public Relations
Phone: (212) 225-9955
Fax: (212) 225-9989
Email: jcruz@repertorio.org
Website: www.repertorio.org

Type of organization: 501 (c) (3)

Field of work: Spanish language theatre

Mission: To introduce the best of Latin American, Spanish and Hispanic-American theatre in distinctive, quality productions, and to bring theatre to a broad audience in New York City and across the country, including seniors, students, and Hispanics of all national backgrounds.

Partners with other organizations: Occasionally, mostly schools and other theaters around the country

Runs programs jointly with other nonprofits: Yes, some public and private schools

Age preferred for volunteers: 18 and older

Type of volunteer programs/activities available:
Office/administrative, fundraising, research, public relations and marketing

Specific skills or requirements needed: Writing, computer, research, language (Spanish is a plus)

Time available for volunteering:
Weekdays: All day
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Geographic area where services are provided:
Greater metropolitan region

Closest subway/bus line to the organization:
Subway: 6, N and R to 28th Street

**STATEN ISLAND BOTANICAL GARDEN,
INC.**

1000 Richmond Terrace
Staten Island, NY 10301
Contact: Rona Cusick and Linda Gandolfo
Title: Volunteer Coordinator/ Manager of Visitor
Services
Phone: (718) 362-1005/1011
Fax: (718) 442-3645
Website: www.sibg.org

Type of organization: 501 (c) (3)

Field of work: Education advocacy, culture/arts,
environment

Mission: SIBG is the collection, culture and scientific
study of all plants for the exhibition of ornamental
gardens for the educational entertainment,
recreation and culture of the people.

Type of volunteer programs/activities available:
Office/administrative, fundraising, research,
translation, docent for Chinese Scholar's garden

Specific skills or requirements needed: Writing,
computer, research, interpersonal, language
(Cantonese/Mandarin)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 1

Additional information for volunteers: Volunteers
will receive on-the-job training.

Geographic area where services are provided:
Boroughwide, citywide, greater metropolitan
region, statewide, international

Closest subway/bus line to the organization:
Subway: 1 to South Ferry, then Staten Island
Ferry, then bus S40 to Snug Harbor

TAIWAN CENTER, INC.

137-44 Northern Boulevard
Flushing, NY 11354
Contact: Yi-Miao Huang
Title: Executive Director
Phone: (718) 445-7007
Fax: (718) 961-2700
Email: ymh@nytaiwancenter.us
Website: www.nytaiwancenter.us

Type of organization: 501 (c) (3)

Field of work: Youth and senior, and immigrant
services

Mission: To enhance and sustain the well-being of
the general public, including Taiwanese
Americans and people from all ethnic and cultural
backgrounds, by providing accessible cultural,
educational, and human services.

Partners with other organizations: Yes

Runs programs jointly with other nonprofits:
Some events are co-sponsored by other nonprofit
organizations

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising
and translation

Specific skills or requirements needed:
Interpersonal skills, language
(Taiwanese/Mandarin)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 1

Additional information for volunteers: Volunteers
can either help with front desk administration or at
special events.

Geographic area where services are provided:
Boroughwide

Closest subway/bus line to the organization:
Subway: 7; Bus: Q20, Q44, Q14, Q16, Q28

EL TALLER LATINO AMERICANO (THE LATIN AMERICAN WORKSHOP, INC.)

PO Box 1261, Cathedral Station
New York, NY 10025
Contact: Raphael Apter
Title: Officer Manager and Director
Phone: (212) 665-9460
Fax: (212) 280-0680
Email: volunteer@tallerlatino.org
Website: www.tallerlatino.org

Type of organization: 501 (c) (3)

Field of work: Culture/arts

Mission: To be a gathering place of culturally and linguistically diverse people who come together to share their ideas and find creative inspiration. Through its education and arts programs, El Taller creates a bridge between North America and Latin America. We believe that fear and mistrust can be neutralized by cultural interaction and exchange.

Partners with other organizations: Yes, we do partner with other institutions for programming but not one specific nonprofit organization

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, fundraising, research

Specific skills or requirements needed: Writing, computer, research, interpersonal, language (Spanish)

Time available for volunteering:
Weekdays: All day and evenings (if applicable)
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 2

Geographic area where services are provided:
Greater metropolitan area

Closest subway/bus line to the organization:
Subway: 1 to 103rd Street

THALIA SPANISH THEATRE

41-17 Greenpoint Avenue
Long Island City, NY 11104
Contact: Kathryn Giaimo
Title: Administrative Director
Phone: (718) 729-3880
Fax: (718) 729-3880
Email: info@thaliatheatre.org
Website: www.thaliatheatre.org

Type of organization: 501 (c) (3)

Field of work: Culture/arts

Mission: To celebrate the vibrancy and diversity of Spanish and Latin American culture and heritage with unique productions of theatre, music and dance.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available: Office/administrative, fundraising, stagehands

Specific skills or requirements needed: Writing, computer, language (English/Spanish), stagecraft skills

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 4

Additional information for volunteers: We also could use assistance on weekday evenings after 5:30 pm. Ushers are also welcome.

Geographic area where services are provided:
Boroughwide

Closest subway/bus line to the organization:
Subway: 7 to 40th Street/Lowery

TZU CHI FOUNDATION, USA NORTHEAST REGION

41-60 Main Street #201
Flushing, NY 11355
Contact: George Chang
Title: Executive Director
Phone: (718) 460-4590
Fax: (718) 460-2068
Email: george_chang@us.tzuchi.org
Website: www.us.tzuchi.org

Type of organization: 501 (c) (3)

Field of work: Youth services, culture/arts, family services

Mission: We work in missions of Charity, Medicine, Education and Culture with the spirit of sincerity, integrity, trust and honesty. We believe in the equality of all beings and the Buddha-nature potential in every person. Through charitable hearts, the privileged and the impoverished receive security and peace.

Runs programs jointly with other nonprofits:
Sometimes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services, fundraising, translation, entertaining senior citizens at our monthly visits to the Senior Centers; Medicaid outreach programs

Specific skills or requirements needed: Writing, computer, interpersonal, language (Mandarin, Spanish)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 1

Additional information for volunteers: Our volunteers experience the sincerity, integrity, trust, and honesty among all our activities and all living beings we come in contact with in our daily lives.

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 7; Bus: Q44, Q20A and Q20B

VIETNAMESE AMERICAN CULTURAL ORGANIZATION, INC.

113 Baxter Street
New York, NY 10013
Contact: Joseph Hien
Title: Director
Phone: (212) 343-0762
Fax: (212) 343-0822

Type of organization: 501 (c) (3)

Field of work: Immigration and family services and community development

Mission: To help refugees and immigrants achieve levels of self support and self sufficiency; to prepare them for competitive employment; and facilitate the social adjustment of refugees and immigrants in general.

History of the organization: Vietnamese American Cultural Organization, Inc. (VACO) was established in 1976. It is a nonprofit, multi-social and educational organization serving Indochinese refugees of Cambodian, Laotian, Vietnamese and ethnic Chinese origins residing in the New York Metropolitan area.

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, and translation

Specific skills or requirements needed:
Interpersonal language (English, Chinese, Vietnamese, etc.)

Time available for volunteering:
Weekdays: Morning and afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 11-20
Weeks per month: 4

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
Subway: any subway to Canal Street

WASHINGTON HEIGHTS-INWOOD COALITION

652 West 187 Street
New York, NY 10033
Contact: John Swauger
Title: Executive Director
Phone: (212) 781-6722
Fax: (212) 740-8509
Email: which.mail@verizon.net

Type of organization: 501 (c) (3)

Field of work: Youth services, criminal justice (dispute mediation), housing and shelter, recreation/sports, culture/arts, family services and food stamp outreach

Mission: To serve Manhattan north of 155th Street.

Partners with other organizations: Not formally

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, direct services

Specific skills or requirements needed: Language (Spanish would be very helpful)

Time available for volunteering:
Weekdays: All day
Weekends: Saturday

Amount of time needed from volunteer:
Hours per week: Negotiable
Weeks per month: Negotiable

Geographic area where services are provided:
Neighborhood-based

Closest subway/bus line to the organization:
Subway: 1, A; Bus: M100, M101

THE WEEKSVILLE SOCIETY

PO Box 130-120 St. John's Station (mailing);
1698 Bergen Street (site address)
Brooklyn, NY 11213
Contact: Lauren Rhodes
Title: Education Coordinator
Phone: (718) 756-5250
Fax: (718) 756-5277
Email: lauren@weeksvillesociety.org
Website: www.weeksvillesociety.org

Type of organization: 501 (c) (3)

Field of work: African American history and education

Mission: To promote an appreciation of the African American legacy in Brooklyn and beyond, and to foster community empowerment and lifelong learning through research, interpretation and presentation of Weeksville History.

Partners with other organizations: Yes, with Brooklyn Children's Museum, Brooklyn Historical Society, Wyckoff House

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, tour guides and events

Specific skills or requirements needed: Writing, research, interpersonal skills, ability to work with school students and people of all ages

Time available for volunteering:
Weekdays: Morning and midday
Weekends: Saturday and Sunday

Amount of time needed from volunteer:
Hours per week: 1-5
Weeks per month: 1

Additional information for volunteers: Volunteers are needed in a variety of areas, from leading tours of our three historic houses, to helping out at special events and programs. Call or e-mail for more information.

Geographic area where services are provided:
Boroughwide

Closest subway/bus line to the organization:
Subway: A, C to Utica Avenue

WORLD MUSIC INSTITUTE

49 West 27th Street, Suite 930
New York, NY 10001

Contact: Seema C. Haria
Title: Membership & Programs Manager
Phone: (212) 545-7536
Fax: (212) 889-2771
Email: wmi@worldmusicinstitute.org
Website: www.worldmusicinstitute.org

Type of organization: 501 (c) (3)

Field of work: Performing arts

Mission: The Institute is a concert presenting organization dedicated to the research and presentation of traditional and contemporary music and dance from around the world. WMI supports and encourages musicians from immigrant communities and collaborates with universities, cultural organizations, and other presenting organizations that have similar goals.

Partners with other organizations: Yes

Runs programs jointly with other nonprofits: Yes

Age preferred for volunteers: No age preference

Type of volunteer programs/activities available:
Office/administrative, research, other (record sales, membership, touring)

Specific skills or requirements needed: Computer, world music interest

Time available for volunteering:
Weekdays: Morning and afternoon
Weekends: No

Amount of time needed from volunteer:
Hours per week: 6-10
Weeks per month: 4

Additional information for volunteers: Potential volunteers are required to submit a resume.

Geographic area where services are provided:
Citywide

Closest subway/bus line to the organization:
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